

Homeless Student(s) Worksheet To be completed by the School Registrar

Name of Person Completing worksheet

Date

Name of F	Parent/Guardian						
Address (i	include City, State and Zip Code)					
Telephone	e(s) (Include Area Code)		E-Mail (if available)				
Homel	less children frequent	tly move, and maintaining	ng a stable school e	nviron	ment is	critica	1 to their success in
		hly mobile students indi					-
		chool enrollment decisio aining this stability. This					
	-			-	-		
	determining homeless status and in information gathering on the enrollment options available. Considerations for determining feasibility for educating child or youth in "school of origin." Include the following:						
• The age of the child or youth							
•							
•	Time remaining in th	<i>v</i> 1 <i>v</i>	ter of other temporar	y local	1011		
•							
•	The commuting dista	ance and impact on stude	ent's education				
		the determination proce					
-	-	PLEASE INCLUDE (ONLY CHILDREN	IN TH	ie hoi	MELES	SS FAMILY, NOT
ALL C	CHILDREN IN THE I						
7.00	Name		Country	Grade	IEP	504	Other
Age	Nalle	School Attended	County	ច		L)	Other
		<u> </u>					

Step 1: Determine whether a child or youth is homeless according to McKinney-Vento Act definition:

 \square YES \square NO Does this child have a fixed, regular, and adequate nighttime residence? If NO, where does the family/youth reside:

□shared housing □emergency housing □motel/hotel/campground □other:

Explanation: _____

If a student's living situation does not clearly fall into one of the situations above, then refer to the McKinney-Vento Act definition for consideration of the relative permanence of the living arrangements. Determinations of homelessness need to be made on a case-by-case basis. The following questions may assist with this process:

- 1. Does the family consider themselves to be homeless?
- 2. How did the family lose their housing?
- 3. Is the family paying rent?
- 4. Does the family have a lease? What is the timeframe of the lease?
- 5. Is the family looking for permanent housing?

□ This child does not meet the criteria for homeless status under the McKinney-Vento Act Definition. Advise the family and assist in referral to an appropriate school within their attendance area. Advise family/youth of the right to appeal this school level decision to the District Homeless Liaison.

 \Box This child/youth does meet the criteria for homeless status. If this is a new student, go to Step 2. If already enrolled, go to Step 3.

Step 2: Enroll the homeless child in school and send a copy of this worksheet to the District Liaison.

Step 3: School Selection.

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The McKinney-Vento Law supports immediate enrollment in school of origin or in the school currently serving the geographic area where the homeless child/youth currently resides. The school of origin is the school where the child was enrolled when permanently housed or the school where the child was last enrolled.

1. Where is the child/youth currently residing?	
2. What school was the student last enrolled when permanently housed?	Dates of Attendance
3. Where was the student last enrolled (if different from above)?	Dates of Attendance
4. What school(s) serve the current town of residence:	
5. What is the school enrollment preference of the parent/unaccompanied youth?	
6. Is there a continuity of instruction or educational program consideration?	□Yes □No
7. Where are the siblings enrolled (if any)?	
8. Where is the family/unaccompanied youth seeking permanent housing? (If unknown, please check the unknown box.)	Unknown
9. What is the time frame for acquiring permanent housing?	
10. Is the student on track academically?	□Yes □No

TRANSPORTATION – If enrollment in the school of original is the option requested by the parent/unaccompanied youth:

1. Will transportation be needed to the school of origin?	□Yes □No
2. Distance from current residence to the school of origin?	
3. Are there personal safety issues related transportation?	□Yes □No
4. Estimated length of time transportation to school of origin will be required?	

NEEDS – Please check all that apply.

□ Academic services. □ Clothing. □ Food □ Immunizations. □ School Supplies □ Head Start □ Preschool □ Free Meals. □ Dental. □ Vision □ Hearing. □ Expedited POIfTesting □ Other ______

Step 4: Refer to District Homeless Liaison in Student Services.

Consultation – Individuals <u>consulted</u> regarding the feasibility of school en<u>roll</u>ment (if needed):

DATE	NAME	POSITION	SCHOOL/SERVIDE PROVIDER

STEP 5: Action Plan

If approved, notify the School Registrar for coding purposes & the academic tracking. Date:_____

Develop an action plan for school enrollment to support full participation in all educational services for which the child/youth is eligible. Including any needs listed above and other services as appropriate. Include date and initials of who made arrangements.

1. Free meals requested:
2. Transportation arranged:
3. Academic services arran ed:
4. Other:

Signature: _____