



SHONTO PREPARATORY SCHOOLS

Transforming Student Learning • Óhoo'aah Łahgo Ánáálnííł

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GOVERNING BOARD

Ellen Cooley
President

Larry Goodman
Vice-President

Arlene Laughter
Member

Kenneth Begishe
Member

Loretta Hoschain
Member

Notice of Public Hearing and Special Board Meeting

May 07, 2012 – 3 PM

Shonto Governing Board Room

Pursuant to A.R.S. 38-431.01 and N.N.C. Title 10, Section, NOTICE IS HEREBY GIVEN to the members of Shonto Governing Board of Education and to the general public that the Board will hold its Public Hearing, and Special Board Meeting open to the public on May 07, 2012 at 3:00 p.m. in the Board Room located across from the Elementary School. As indicated in the Agenda, the Board may vote to go into Executive Session with regard to any matter listed on the Agenda pursuant to §38-431 03A1 regarding Personnel matters; pursuant to A.R.S. §38431 A.3.A2 regarding confidential records, and pursuant to A.R.S. §38-431/A/3 and/or in settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone. If any disabled person needs any type of accommodation, please notify SPS Administration at (928) 672-3525 at least 24 hours prior to the scheduled time.

AGENDA

A. Call to Order – Public Hearing – Ms. Ellen Cooley, President

B. Roll Call – Vice-President Larry Goodman

C. Public Hearing

Discussion/Direction/Action Items(s)

- 1) Presentation on the revised 2011-12 Budget for Shonto Preparatory Technology High School

D. Adjournment of Public Hearing

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E. Call to Order – Special Board Meeting – Ms. Ellen Cooley, President

F. Roll Call – Vice-President Larry Goodman

G. Adoption of Agenda

H. Presentations

- 1) Heinfeld, Meech & Co., P.C., will present an update on the audit compliance and the corrective action plan currently being implemented at Shonto Preparatory Schools
- 2) Discuss policy revisions to be in alignment with Arizona Revised Statute and Federal laws

I. Minutes

Discussion/Direction/Action Items(s)

- 1) Approval of Minutes of Regular Board Meeting of April 3, 2012

J. Administrative Plans/Business Services/Maintenance & Operations

Discussion/Direction/Action Item(s)

- 1) Approval of the Revised 2011-12 Budget for Shonto Preparatory Technology High School (action required)
- 2) Approval of the 2011-12 audit contract award in the amount of \$29,000 to William Dobridge, CPA PA (action required)
- 3) Approval of Restructuring Plan

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- 4) Approval 2012-13 District School Year Calendar
- 5) Discussion and possible action to hire an internal auditor for school year 2011-2012
- 6) Approval of Student Activity Handbook Policy

K. Personnel Services

Discussion/Direction/Action Item(s)

1. Approval of Extension of Residential Tutor Contracts
2. Approval of Revised Position Description – Business Office
 - a. Business Manager (Administrative, full-time)
3. Approval of 2012 Summer School Personnel
 - a. Certified Teachers
 - b. Classified Support Staff
 - c. Recruiters
4. Approval of Revised Position Descriptions – Business Office
 - a. Accounting Technician III - Payroll (Classified, full-time)
 - b. Accounting Technician III - Accounts Payable & Housing Manager (Classified, full-time)
 - c. Accounting Technician II - Procurement (Classified, full-time)
 - d. Property Inventory Clerk (Classified, full-time)

A. Next Regular Meeting

- 1) Next Regular Meeting of the Governing Board will be on Tuesday, June 05, 2012

B. Adjournment of Special Meeting

Approved:



Ms. Ellen Cooley, President
Shonto Governing Board of Education, Inc.

May 04, 2012

Date