



2018-2019

**Accomplishments
List**

Dr. Ziggy Robeson

June 24, 2019



Ripon Unified School District
Accomplishments List 2018-19
June 24, 2019

Index

<u>Title</u>	<u>Page</u>
Introduction	3
Board Goals	4
Business Services	6
Curriculum & Categorical Programs	10
Facilities	19
Human Resources	24
Nutritional Services	28
Special Education & Student Services	30
Superintendent	48
Technology	55
Transportation	60



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Introduction

While we benefit from living and working in a safe, secure community that provides a strong and stable foundation for its young people, we continue to learn to live with the reality of diminishing resources and fewer publicly funded services. Our district has addressed these challenges by seeking out creative means and turned them into opportunities. Now more than ever before we must continue to be innovative and collaborative as we work towards forging new partnerships for the future development of Ripon Unified. These efforts along with relentless resolve will ensure that our students achieve academic success.

In the attached pages of the document you can see a sampling of countless coordinated efforts of all stakeholders involved in making opportunities happen for our students. These include the efforts of administrators, staff (classified and certificated), parents, and community members.

As you read of the accomplishments of Ripon Unified District over the course of the last school year please join in me in congratulating and complimenting each individual who assisted in this incredible work.

With appreciation,

Dr. Ziggy Robeson
Superintendent



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Board Goals

Board Goal 1 – Learning Environment

- Utilizing a Multi-Tiered System of Supports (MTSS), provide learning experiences that have evidence of rigor, relevance, and relationships.
- Keep learning environments effective, engaging, and safe where all children can become college and career ready.
- Optimize student learning by utilizing high quality teaching practices and innovative strategies to prepare them to be future contributing citizens.

Board Goal 2 – Fiscal Accountability

- Maintain a Sound Budget utilizing Fiscal Planning for the Long-Term infrastructure development so that the needs of students are central to fiscal decisions.
- Continue to communicate and maintain transparency in the budget process. Implement a strategy to address any structural deficits within the budget while anticipating and proactively addressing the impact of future cost increases with limited resources.

Board Goal 3 – Teamwork

- Continue to a focus on nurturing partnerships with all stakeholders.
- Emphasize the role as parents and community members play as valued partners with the district, schools, and teachers in the education of children.
- The Board expects that all staff will work to achieve a high level of customer service throughout the district.



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Board Goal 4 – Continuous Improvement

- Provide professional development to promote continuous improvement for all staff. Create and offer professional learning opportunities to develop leadership and talent at all levels.
- Recruit, attract, develop, and retain highly qualified staff in order to carry out our District's mission, goals, and objectives.
- Within Ripon USD all employees are expected to work together to provide a high quality education to all students

Board Goal 5 – Facilities

- Collaborate with the Superintendent to identify and prioritize District facility projects, recognizing that there is a need to maintain and provide quality facilities that support the educational program and related services of our District.
- Examine and take sequential action to implement and address short term and long-term recommendations from the Facilities Master Plan and inputs from the Superintendent Facility Advisory Committee and school community.

Board Goal 6 – Governance

- Examine and implement organizational strategies that help set, support, and address District needs and priorities.
- Broaden opportunities to expand RUSD's local input on county and state educational partners' policy.



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Business Services

- Closed the District's books and prepared the Unaudited Actuals, BG 2
- Completed various county, state and federal budget reports, BG 2
- Held budget meetings with principals and program directors, BG 1,4
- Negotiated with CSEA using IBB process and successfully reached a Tentative Agreement for 2017-18, BG 2, 4
- Continued cross training among business office staff, BG 2, 3, 4
- Successfully met with new auditors for final phase of the annual audit, BG 2,4
- Established payroll training program with County Office of Education for new payroll clerk, BG 4
- Attended Escape User Group training for District office employees, BG 2,4
- Attended meetings at the county for information regarding changes to accounting procedures, updated requirements regarding financial reporting, BG 2,4
- Prepared various budget transfers, BG 2,4
- Prepared various journal entries, BG 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Attended MediCal Billing regional meetings, BG 2, 4
- Prepared Quarterly and Annual MediCal billing reports, BG 2, 4
- Attended Perkins informational meetings for information on new requirements, BG 4, 6
- Submitted Perkins budget and quarterly and annual expenditure reports, BG 4, 6
- Attended CTEIG informational meetings for new requirements and new initiatives and funding opportunities BG 2,4
- Updated Health Insurance Premiums BG 2
- Established pathway for employees to access online health insurance portal BG 2
- Completed various county, state and federal budget reports, BG 2
- Held budget meetings with principals and program directors, BG 2,3
- Attended Escape users group workshop BG 2,3, 4
- Provided IBB training for District and CSEA negotiators, BG 2, 3, 4
- Provided IBB training for District and RUDTA negotiators BG 2, 3, 4
- Successfully implemented new IBB negotiations process with CSEA, BG 2, 3, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Provided cross training among business office staff, BG 2, 3, 4
- Successfully held first audit of the unaudited actuals financial report with the new auditors, BG 2
- Established three new funds per auditor recommendations, BG 2
- Established payroll training program with County Office of Education, BG 2, 3, 4
- Completed Escape training for new employees, BG 2, 3, 4
- Provided technical support completing personnel documentation, BG 3, 4
- Implemented weekly meeting with HR and payroll to identify and resolve potential issues, BG 2, 2, 3, 4
- Attended meetings at the county for information regarding changes to accounting procedures, updated requirements regarding financial reporting, BG 2, 4
- Prepared various budget transfers, BG 2
- Updated information on district web site regarding contracts with RUDTA and CSEA, salary schedules and job descriptions BG 2, 4
- Prepared various journal entries, BG 2
- Attended MediCal Billing regional meetings, BG 2, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Prepared Quarterly and Annual MediCal billing reports, BG 2, 3
- Attended Perkins informational meetings for information on new requirements, BG 2, 4
- Submitted Perkins budget and quarterly expenditure reports, BG 2
- Assisted in the preparation with the application for the Perkins facility grant, BG 2, 3
- Attended CTEIG informational meetings for new requirements and new initiatives and funding opportunities BG 2,3
- Prepared and submitted CTEIG quarterly expenditure reports BG 2
Arranged for Escape training in the area of accounts payable for business



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Curriculum and Categorical

- The induction program is mentoring 14 new teachers in their 1st (5) and 2nd (9) induction years, with experienced Ripon USD teachers. 10 additional teachers are working with RUSD teacher buddies. BG 1, 3, 4
- 2 Band instrument nights were held for new/beginning instrumental students. 71 students are now participating in beginning band, 28 in intermediate band, 21 in beginning strings and 38 in concert band. Second year elementary orchestra students are taking zero period class at Ripon High School. Elementary concerts are scheduled for December 11th and 13th, at Park View, 7 p.m. in the MUB. BG 1
- Secretaries meetings are held monthly to facilitate uniform processes and articulation across the district. BG 3, 4, 6
- Librarian's meetings are held quarterly to facilitate uniform processes and articulation across the district. Library clerks are sharing best practices and visiting each other's programs in order to help each other grow. BG 1, 3, 4,6
- Ripon Public Library held their first Ripon Schools' day. The library clerks' meeting brainstormed ways to improve attendance for next year. BG 1, 3, 4
- We received official notification of Ripon USD's LCAP approval on September 14, 2018. BG 1, 2, 3, 4, 5
- LCAP surveys were completed gathering input from 1,016 students, 241 parents and community members, and 130 staff and teachers. BG 1, 3, 4
- LCAP work has continued with Parent Advisory Committee, DELAC, site and district meetings. LCAP surveys and data has been reviewed. LCAP meetings have begun with the county experts. BG 1, 2, 3, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Elementary grade level collaboration days occurred in August and September. All grades met to share lessons and develop science units, as well as address other instructional needs which varied by grade level. BG 1, 3, 4, 6
- High school teachers collaborate every Wednesday morning addressing strategies to improve student learning opportunities. BG 1, 3, 4, 6
- The high school science department had three days (to date) of county workshops in order to work on Next Generation Science Standards units with peers from other districts. Three more days are planned for later in the year. Some of the high school science teachers worked over the summer creating NGSS lessons. BG 1, 3, 4, 6
- The high school math department spent a day creating initial math benchmarks. They are currently piloting a benchmark creating program called Edulastic. They have also had one math intensive support day with county experts. Another is scheduled for later in the year. BG 1, 3, 4, 6
- Two cadre dissemination days are scheduled for schools. One occurred in October, following the cadre work days. These days have been debriefed with administrators and will continue to be refined for the next round. BG 1, 3, 4, 6
- The (English Learner Development) ELD cadre has had its first meeting. County experts shared effective ELD strategies. Another is planned for later in the year. The goal of the cadre is to close the achievement gap with EL students. BG 1, 3, 4, 6
- New teachers received training on Aeries, grade reporting, Ellevation, EL data across the district, ELD effective strategies and EL resources were shared for their use. BG 1, 3, 4, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- English Language Proficiency Assessments for California (ELPAC) testing has occurred for initial English Learners. Bilingual paraprofessionals administered these exams. BG 1, 3, 4, 6
- Reclassification criteria has been updated for English learners. BG 1, 3, 4, 6
- Long-term English learners have been identified and each site is working on pairing each student with a mentor. BG 1, 3, 4, 6
- The tech cadre (and others) had an intensive day of Google Classroom training from Stanislaus and San Joaquin County experts. The day was so well received that Google sessions have been confirmed for our January professional development day. The cadre met as a follow up to summarize their Google experiences and prepared to share them back at each site. BG 1, 3, 4, 6
- CAASPP scores have been released for 2018. Ripon Unified continues to perform well above San Joaquin County and California, and continues to focus on math instruction and learning, as well as closing achievement gaps for English learners. BG 1, 4
- Addendums have been completed for the Single Plans for Student Achievement in order to align with the school calendar and fiscal year. BG 2, 3, 6
- The English Learners After School Homework Help has been organized across the district and has begun at some sites. Teachers or bilingual paraprofessionals are working after school as a part of the Title III program helping students succeed. BG 1, 3, 4, 6
- Detailed planning is in process for January 7th, staff development day. Teaching staff will attend a 3-hour keynote session and more Katie Novak, or Google sessions in two 75-minute, afternoon sessions. BG 1, 3, 4, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Staff members have attended, or will attend conferences in the area of social studies, science, statistics, English, math, counseling, PBIS, special education, behavior, AERIES, speech, CAASPP, ELPAC, kindergarten and ELD. Groups are also scheduled to attend the excellent CISC conference, as well as the California League of Schools-Computer Using Educators conferences. BG 1, 3, 4, 6
- The MTSS committee continues to meet and grow areas under this umbrella. Additional trainings have occurred in Restorative Justice, Character Strong, PBIS and more in support of the social emotional aspect. BG 1, 3, 4, 6
- A summer school cohort is being organized to develop best practices to enhance learning for next summers' students (as well as current classrooms). BG 1, 3, 4, 6
- 4th grade teachers gave the first, district-wide writing benchmark. They will be scored against rubrics at the site, and then shared at the district level to analyze where we are with regards to writing instruction. BG 1, 3, 4, 6
- A publisher's faire is being held at San Joaquin County Office of Education for NGSS materials on November 26th. Textbooks should already be approved by the state, at that date. The curriculum department has also been meeting with history/social studies publishers collecting materials for review, in case we are able to move forward with both adoptions. BG 1, 3, 4
- 230 new elementary students have been placed to date and that does not include the first round of kindergarten registration enrollees. 144 elementary students were transferred to their schools of choice this year. BG 2, 3, 6
- English Learner (EL) Dinner was held, with attendees comprised of EL family members, administrators, classified and certificated staff. Speakers included a past student and RHS/HHS Counselor. BG 1, 3



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- The English Language Development (ELD) Cadre which comprised of bilingual paraprofessionals, teachers, counselor, and program manager attended the CAFE regional conference along with parents. BG 1, 3, 4
- Summer school programs are set and ready to go for approximately 66 students in Title I, 1224 in Title III, 17 in the two-week STEAM program and extended year (ESY). BG 1, 3, 4
- 34 English Learners were reclassified this year. BG 1
- Provided after school homework help program continued for English Learner students across the district. BG 1
- Ellevation Software was continued this year and a teacher interface component was added that helped all have one platform to monitor English learners. BG 1
- The high school math department had a College Prep Math support day with county experts. They also had a benchmark creation day. BG 1, 3, 4
- The high school science department had three more days of county workshops in order to work on Next Generation Science Standards units with peers from other districts. BG 1,3, 4
- The ELD Cadre met twice and dug into the English Language Development (ELD) standards, practicing different strategies to incorporate in the classroom. At each of their respective school sites, the cadre members shared out specific strategies to their entire staff during dissemination. BG 1, 4
- The Tech Cadre has met four times after major conferences to share new software and strategies for classrooms at their sites, to plan next year's cadre



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

and to visit Wes Van Vuren's classroom. Mr. Van Vuren gave a much appreciated demonstration of his Promethean Board. BG 1, 3, 4

- Six teachers and administrators attended Curriculum and Instruction Steering Committee (CISC) Leadership Conference in Anaheim, CA. Our team presented about our road to MTSS. BG 1, 3, 4
- A full day of Professional Learning was held for all teachers on January 7th. Katie Novak was the dynamic and well-received keynote speaker. Participants chose from additional Katie Novak and Google sessions in the afternoon. BG 1, 3, 4
- Principals successfully completed their Single Plans for Student Achievement (SPSA)s and School Accountability Report Cards (SARC)s in Document Tracking Services. The SPSA had a significant change in formatting and now looks like the LCAP. Our LCAP goal are aligned with the SPSA goals. BG 1, 2, 3, 4
- The Local Control Accountability Plan is in process to be ready for the June public hearing and board approval meetings. The Parent Advisory Committee and DELAC approved them to move forward in May. BG 1, 2, 3, 4, 5
- Ripon Unified awarded 14 Pathways to Biliteracy awards and potentially, 42 Seals of Biliteracy. Ripon High School seniors 2nd semester grades will finalize the student's status to receive their seal. BG 1, 3
- Golden State Seal of Merit was earned by 54 high school seniors. Each student will have a special seal on their diploma to recognize their hard work. BG 1
- There was an increase in the number of students passing the AP exams with a 3 or higher (140).



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- 84 students earned college credit in 2016, 108 in 2017 and 140 in 2018. BG 1
- The number of students who completed a CTE pathway was twice as much as last year. BG 1
- The California Dashboard measurements have transitioned to distance from standard (DFS). Dashboard information has been shared with the District English Learner Advisory Committee (DELAC), Parent Advisory Committee (PAC), and administrators, and will continue to be shared out at stakeholder meetings. BG 1, 4
- Transitional kindergarten and kindergarten orientation and registration were successful events. Registration for 2019-2020 is now open. We have already accepted 52 transitional kindergarten students, 220 kindergarten students and 37 students who will be in grades 1-8. BG 1, 2, 3
- Multi-Tiered System of Supports (MTSS) components are building in Ripon USD both for academic learning, as well as a developing social emotional learning (SEL) program. New trainings have occurred with Restorative Circles and Restorative Justice, which were immediately implemented and will continue to expand in use next year. The MTSS committee met six times throughout the year. BG 1, 3, 4
- ELPAC Summative Assessment began in February 2018 and has been completed. Student tests have been sent in for scoring. BG 1, 3, 4
- The CAASPP testing window opened on April 1, 2019 and will close on May 24, 2019. BG 1, 4
- The Physical Fitness Testing (PFT) testing window opened on February 1, 2018 and will close on May 31, 2018. BG 1, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Elementary NGSS materials (Amplify) have been recommended by the piloting team and adopted by the board. NGSS professional development is being set up for August and January PD dates. BG 1, 2, 3, 4
- The high school science department has received training on STEMscopes science materials and will begin their pilot in August. Biology teachers will pilot Miller Levine beginning mid-October. BG 1, 3, 4
- Our music program continues to grow. There are currently 56 beginning band members, 24 intermediate and 38 in the concert band. 15 students are participating in beginning strings. BG 1, 3
- Professional learning occurred at more than 58 conferences and events this year for our teachers and staff. This included our own events as well as Multi-Tiered System of Supports (MTSS), Curriculum and Instruction Steering Committee (CISC) Leadership Conference, and California League of Schools (CLS) tech conferences, California Bilingual Educators (CABE) and many more. BG 1, 3, 4
- The Summer School Cohort has been led by Eva Matthews with an extremely productive group of teachers, and who have developed language acquisition strategies. The strategies are great for all students, but will also lead towards good growth for our summer school students. BG 1, 3, 4
- Monthly secretary meetings have continued throughout the year. BG 3, 4
- Quarterly library clerk meetings have continued with Melinda Kopp throughout the year. Melinda also visits and assists our librarians throughout the year. BG 3, 4
- Harvest High completed the WASC process this year. The preparation took nearly two years and was finalized with a successful visit from the WASC team. BG 1, 3, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Anna Perkins held a concert for her advanced (7th and 8th) concert band. A randomly drawn audience member conducted one number. BG 1, 3
- 40+ staff members attended an evening inservice with Jon Corippo. Many teachers are excited about his ideas for implementing Universal Design for Learning. Mr. Corippo will be the keynote speaker for high school professional learning in the fall. Robert Mayfield heard Jon at the CUE conference this year, and made sure to meet him. Mr. Mayfield has brought him to Ripon USD. BG 1, 3, 4
- Park View 4th graders participated in the Trends in International Mathematics and Science Study (TIMSS) math test. They received a certificate for participation and the results will go into the national average. BG 3
- Ripon had two more days of Universal Design for Learning training with Katie Novak team members. BG 1, 3, 4
- 7th and 8th graders participated in annual field days. BG 3
- 4th-8th graders participated in end of the year swim days. BG 3
- The Office of Civil Rights report was completed. BG 6
- Ripon Unified School District's First Annual Speech Contest took place. 6th, 7th & 8th grade students from each school shared their interests and speaking skills at our district-wide event. BG 1, 3, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Facilities

- Renovated football field. BG 5
- Reseeded football field with perennial rye. BG 5
- Field turf installed North of home bleachers. BG 5
- Installed new gutters at Farm. BG 5
- Installed parking lot light at Farm. BG 5
- Canopies on East and West ends of building B at Weston. BG 5
- Repaired several leaks after heavy rain in October. BG 5
- Replace bottom boards on bleachers in N. Gym. BG 5
- Zone controls to 3 rooms at Weston for HVAC. BG 5
- Installed new camera on top of pressbox. BG 5
- Repaired low voltage lighting in Ag at high school. BG 5
- Renovated snack bar at high school. BG 5
- Modernized staff bathroms at Ripon Elementary. BG 5
- Trimmed trees at Park View and Ripon High. BG 5



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Painted curbs at all schools. BG 5
- Upgraded theatrical lighting in High School MUB. BG 5
- Completed new office in Educational Services. BG 5
- Completed yearly mandated testing. BG 5
- Installed new roof at Colony Oak Administration Building. BG 5
- Installed new bark in Ripon Elementary play areas. BG 5
- Leveled and installed road base in maintenance yard. BG 5
- Renovated principals office at Ripon Elementary. BG 5
- Worked with modernization at Colony Oak. BG 5
- Moved several classes into new rooms at Colony Oak. BG 5
- Repaired leaks in roofs at Ripona. BG 5
- Added lighting to 2 offices in Educational Services. BG 5
- Used Little Moe to clean carpets district wide. BG 5
- Worked with RCAF to upgrade sound system on football field. BG 5
- Stain Amphitheater at High School. BG 5
- Cleaned drains around football field. BG 5



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Painted Bathrooms at Park View. BG 5
- Created garden area by removing and reusing sod at Weston. BG 5
- Trimmed trees at Colony Oak to allow seeding of grass. BG 5
- Repaired water trailer to be able to water down areas. BG 5
- Renovated sports fields at RHS
- Worked on refinishing floors at RHS gyms
- Oversaw well project during reconstruction at Colony Oak. BG 5
- Moved blue bark to turn around at Colony Oak. BG 5
- Installed bottle filling station at Park View, Ripona and Ripon Rl. BG 5
- Installed new lighting at Ripon Elementary. BG 5
- Raised fire hydrant at high school per fire department regulation. BG 5
- Installed emergency exit signs at Park View. BG 5
- Repaired roof on weight room at RHS. BG 5
- Repaired storm drain in parking lot at Weston. BG 5
- Replaced carpet in Administration building at Colony Oak. BG 5



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Replaced gutters on District Office. B G 5
- Repaired roofing at High School. BG 5
- Added lighting to front of High School MUB. BG 5
- Worked with architect on plans for bathroom and ticket booth for football stadium. BG 5
- Deep cleaned classrooms at all sites. BG 5
- Worked on network cables at Colony Oak. BG 5
- Repaired 3 HVAC units at Ripon Elementary. BG 5
- Repaired freezer at Ripon Elementary. BG 5
- Changed football field to soccer field. BG 5
- Installed 300' of 4" pipe for well testing at Colony Oak. BG 5
- Installed several Promethean Boards at Colony Oak. BG 5
- Repaired 4" main water break at Weston. BG 5
- Removed reusable parts from Colony Oak. BG 5
- Replaced 100 blades on field renovater. BG 5
- Arranged new banners in North Gym at high school. BG 5



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Installed partition and tackboard at Ripon El. BG 5
- Borrowed large bleachers from Modesto Christian for students to sit on during Every 15 Minutes. BG 5
- Removed several trees that had fallen down due to the heavy rain and winds. BG 5
- Prepared football field for graduation. BG 5
- Installed several new thermostats at Ripon Elementary. BG5
- Re-built swamp cooler on North Gym. BG 5
- Repaired milk cooler at Ripona. BG 5
- Repaired 6 HVAC issues at high school. BG 5



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Human Resources

- Hired 15 new Classified employees, BG 4
- Hired 12 new Certificated employees, BG 4
- Hired 14 new certificated substitutes, BG 4
- Hired 21 new classified substitutes, BG 4
- Updated various job descriptions, BG 2,4
- Maintained weekly meetings with HR and payroll to identify and resolve potential issues, BG 4,6
- Organized successful all employee annual Health Fair. BG 3,4
- Reached Tentative Agreement with CSEA. BG 2,3
- Welcome Back Breakfast with slideshow of New Employees. BG 3,4
- New Teacher Orientation BG 3,4
- Set-up Interest Based Bargaining Training for November. BG 3,4
- Document and process Unit Requests. BG 4
- Organized Human Resources Files in additional storage area. BG 3,4
- Prepared Employee and Retiree Information Summary Packets. BG 3,4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Set-up Monthly TB Screening Tests. BG 3,4
- To improve customer service, we modified district phone trunk. BG 2,3,4
- Plans in progress to refine Aesop System. BG 2, 3, 4
- Attending credentialing meetings at the County. BG 2,3
- Attended Credential Counselors and Analyst of California Fall Conference and Beyond Escape User Conference. BG 2,3
- Conducted multiple investigations. BG 6
- Hired 30 new Certificated Employees BG 4
- Hired 31 new Classified Employees BG
- Hired 1 Vice Principal and 1 Principal BG 4
- Hired 30 certificated substitutes BG 4
- Hired 15 classified substitutes BG 4
- Represented Ripon USD at the Credential Counselors and Analysts of California conference BG 3, 4
- Attended county meetings to obtain information on new regulations and laws for credentialing and other human resources items BG 2, 3, 4
- Attended Escape users group workshop BG 2,3, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Conducted investigations regarding personnel issues and processed follow up documentation BG 3, 4
- Completed the Quarterly Wage reports for the Bureau of Labor Statistics BG 2, 3
- Processed and monitored Worker's Compensation injuries and employee modified duty BG 3, 4
- Coordinated with county payroll to process regular and supplemental payrolls BG 2, 3, 4
- Participated in teacher recruitment fairs BG 4
- Updated new hire packets, orientations and checklists for 2018-19 BG 4
- Followed up and worked with employees regarding credential expirations and renewals BG 4
- Posted vacancies, reviewed applications and conducted interviews as needed BG 4
- Provided IBB training for District and CSEA negotiators BG 2, 3, 4
- Successfully implemented new IBB negotiations process BG 2, 3, 4
- Provided IBB training for District and RUDTA negotiators BG 2, 3, 4
- Successfully implemented new IBB negotiations process with CSEA, BG 2, 3, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Successfully implemented new IBB negotiation process with RUDTA, BG 2, 3, 4
- Created and provided Early Tell letters BG 4
- Coordinated and provided information for various Keenan cases BG 3, 4
- Met with employees regarding maternity leave, extended sick leave and salary inquiries BG 3, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Nutritional Services

- Completed budget review. BG 2
- Identify and test potential new meal offerings to increase meal participation. BG 1, 2, 4
- Identified needed equipment. BG 1, 4
- Successfully maintained positive health inspection reports. BG 1, 4
- Increased revenue/ financial outlook of Nutritional Services Program. BG 1, 2, 4
- Prepare for State Audit. BG 2, 4
- Conducted professional development regarding State/Federal department “Professional Standards.” BG 1, 3
- Serve SAFE training and certification. BG 1, 3, 4
- Additional menu items have been offered. BG 1, 2, 3
- Secured two new food carts. BG 1, 3, 4
- Creating digitalized inventory. BG 4
- Submitted Ripoon High School student for the Tribe award. BG 1,3,4
- Successful completed State Audit implementing recommendations. BG 1,2,3



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Offered and supported multiple catering events. BG 1,3,4
- Seamless Summer (open site feeding to the community). BG 1,3,4,6
- Supported (GECAC) with cold water options for summer extra curricula programs. BG 1,3,4
- Updated wash stations at Ripona Elementary School BG 1,3,4,5



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Special Education & Student Services

- Established and facilitated monthly scheduled meetings with psychologists and mental health specialist to discuss pertinent issues, share strategies, and maintain on-going collaborative communication. BG 1, 3, 4
- Ensured that all sites have Too Good for Drugs and Family Life curricula for staff and student use in making healthy choices and living healthy life styles. BG 1, 3, 6
- Established and facilitated monthly scheduled meetings with speech-language pathologists to provide collaboration around pertinent topics and on-going two-way communication. BG 1, 3, 4
- Participated in MAA (Medi-Cal Administrative Actions) training, revised lists and follow-up with staff to ensure that MAA moments are fulfilled in order for the district to receive reimbursement that contributes to the district's budget. BG 2, 6
- Established and facilitated monthly and bimonthly scheduled 1:1 meetings with site administrators to provide support, two-way communication, brainstorm resolutions and next steps on pertinent topics. BG 1, 2, 3, 4, 6
- Participated in MTSS training with Stanislaus 2017-18 to learn the process and strategies in which our staff has been trained. BG 1, 4, 6
- Implemented districtwide use of SAEBRS (Social Academic and Emotional Behavior Risk Screener) to collect data in the social-emotional-behavioral realm and devise supports for at-risk students. BG 1, 3, 4, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Established and facilitated monthly scheduled collaboration with instructional assistants to provide professional development, support, and forum for discussion of common topics. BG 1, 2, 3, 4
- Attend Local Educational Agency (LEA) Medi-Cal Billing Option Program (BOP) Advisory Workgroup monthly meetings to represent district and learn of upcoming legislation, requirements and budgetary items. BG 2, 4, 6
- Established and facilitated monthly scheduled collaboration with Learning Center and special education teachers to provide support, two-way communication, professional development and discussion around instructional and special education topics. BG 1, 2, 3,4, 6
- Visited a host school district with superintendent to learn and gain hands-on experience in that district's front office transformation model. BG 4,6
- Established and maintain daily communication and weekly scheduled 1:1 meetings with student services secretary for mutual support with ongoing information sharing, initiatives, budget, discussion and events. BG 1, 2, 3, 4
- Attend monthly COD (Council of Directors) SELPA meetings to receive and discuss information pertinent to special education including but not limited to legal aspects, budget, facilities, materials, pedagogy and best practices. BG 1, 2, 3, 4, 5, 6
- Revised home hospital procedures and forms to ensure efficiency and compliance to code as pertinent to student services and special education. Trained administrators and shared with secretaries, usage of documents and revision of procedures. BG 1, 2, 3, 4, 5, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Established and maintain monthly scheduled meetings with community liaison to remain informed of foster, homeless, disciplinary and attendance-related issues in support of our students and their families. BG 1, 3
- Scheduled and maintain monthly collaborative meetings with school district RN to remain abreast of new legislation, requirements, district concerns, and maintain two-way communication. BG 1, 2, 3, 4, 6
- Attended active shooter workshop at SJCOE with superintendent to learn of processes to defend against active intruders in the interest of safety for our district. BG 6, 1
- Revised district's emergency plan binder in order to have up to date information on procedures and contacts. BG 1, 4, 5, 6
- Shared opportunities for staff to become trained in MAB2 (Management of Assaultive Behavior) and attended the training at SJCOE with staff in order to recognize student behavioral escalation process, antecedents, and learn how to de-escalate students and protect self and others in a school setting using research-based methods approved by SELPA. BG 1,4
- Facilitated SARB and DARB meetings for the purpose of improving student attendance and behavior in order to maximize student engagement and learning. BG 1, 2, 3, 6
- Assist site administration with concerns, investigations and the disciplinary process within due process parameters. BG 1, 3, 4
- Revised short term independent study forms and procedures to be in compliance with code. Trained administrators in those procedures and



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

forms and shared with secretaries. BG 1, 2, 3, 4, 6

- Provided input into revision of board policies in the interest of the school community. BG 6
- Participated in a variety of IEP team meetings in district, county and nonpublic settings, for Ripon students to help make decisions in students' best interests. BG 1, 3, 6
- Speech-language pathologists completed speech and language screenings for TK and kindergarten students throughout the district, provided staff and families with strategies and conducted child find. BG 1, 3, 6
- Vision screening for Kinder, grades 2, 5 and 8 vision for Ripon El, Weston Park View, Colony Oak and Ripona including color vision screening for all first grade boys to ensure all students have clear vision to see and learn, and provided referrals to families when medical practitioner follow-up would be in the student's best interest. BG 1, 3, 6
- Conducted two stipulated expulsion hearings. BG 1, 6
- District RN secured prescription, provided epinephrine pen (Epi-Pen), glucagon, and medication trainings for staff. Participants were trained on how to administer life-saving and needed medication to students. BG 3, 4, 6
- District health staff completed county public health audit for Ripona pertaining to immunizations and completed immunization report for each school site grades K and 7 which were reported to county and to state. BG 3, 4, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Interviewed and hired student services department secretary, 20 instructional assistants including those new in the substitute pool, one substitute speech-language pathologist and one health aide at the high school. BG 1, 2, 4, 6
- Updated and maintain classified substitute pool for accuracy, ensured training and communication with sites, created and shared classified substitute process flow chart with site and district personnel, arrange sub coverage daily. BG 1, 2, 3, 4, 6
- Revised protocol on initial special education referral process, created and implemented legally compliant systematic and accountable process; discussed, developed, shared with and trained district personnel: secretaries, site administrators, psychologists, speech-language pathologists and special education teachers. BG 1, 3, 4, 6
- Engaged in learning walks in learning centers, special education, and Title 1 classes to support teachers, students and administrators with teaching and learning. BG 1, 3, 4
- Inventoried current assessments and instructional materials owned by the district pertaining to special education and student services; created a spreadsheet and check-out system to account for those materials and to avoid duplication of purchase orders. BG 1, 2
- Ordered and distributed adequate learning materials, curriculum and supplies specific and relevant to special education, learning center and student services. BG 1, 2, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Promoted suicide prevention week and awareness through MTSS and provided high school suicide prevention kits. BG 1, 3
- Supported Red Ribbon week by promoting school site events, securing a donation from Lions Club for red wristbands, and distributed red wristbands to staff and students at all sites and district office as well as to Ripon Christian School. BG 1, 2, 3
- Organizational format of master files has been shared with providers and revised to include specific documents arranged in a standardized fashion. BG 4, 6
- Special education teachers' master files have been brought to the student services office where a central filing system has been created to encompass maintenance and confidentiality. Teachers created active working files for their site use. BG 2, 3, 4, 6
- Provided training in concert with SELPA specialists for all case managers in preparation for the SEIS (Special Education Information System) the database to interface with CALPADS instead of CASEMIS as the CASEMIS system is being phased out. BG 3, 4, 6
- TB risk assessments are provided by the district's RN the last Thursday of every month to ensure staff members are cleared of TB risk. BG 1, 3, 6
- Attended Ripon Memorial Public Library Day to learn of and promote the resources available to our school community. BG 3
- Reviewed and updated the Parent-Student handbook and annual parent notifications so that parents and students are aware of important school protocols and rules upon the first day of school in order to provide safe and



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

nurturing culture within academic environments. BG 1, 3, 6

- Revised multiple contracts with numerous agencies in support of district's student needs and services. BG 1, 2, 6
- Worked with high school administration to revise the SDRT form for 8th graders to support transition to high school. BG 1, 3
- Received zero DINC (Data Collection and Reporting) errors from CA Dept. of Education showing compliance with specific special education-related state and federal statutes, regulations and timeline. BG 3, 6
- Scheduled and participated in the SDRT (Student Data Review Team) process with site teams at each school in the district in an effort to promote and contribute to child find and Response to Intervention for students. BG 1, 3
- Collected several parent rights explanation documents, listened to preferences then revised and distributed one form for districtwide use to establish uniformity in distribution of one form by staff to parents at IEPs. BG 3, 6
- Provide monthly missing students poster to each school site for programmatic compliance centered on student safety and abduction prevention. BG 3, 6
- Analyzed program data and completed program reports including budget, FTEs, facilities, eligibility, and enrollment pertinent to district's special education program forwarded to SELPA in accordance with timeline and necessity. BG 1, 2, 4, 5, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Compiled and analyzed SUMS (Scale Up MTSS Data Statewide) initiative data through teamwork, conducted the LEA End of Year survey and report and distributed that data to the SUMS grant committee and shared back with MTSS Leadership team in the interest of all students succeeding. BG 1, 3, 4, 6
- Reviewed credentialed subject area compliances and teachers' assigned courses with HR and special education teachers. BG 1, 3, 4
- Collaborated with HR to revise Education Specialist (Resource) job description for Learning Center positions. BG 1, 3, 4
- Collaborated with HR to revise Tier III Education Specialist (Special Day Class) job description. BG 1, 3, 4
- Collaborated with HR to revise School Psychologist job description. BG 1, 3, 4
- Continue to interview, hire and train instructional assistants and build sub pool. BG 1, 3, 4
- Researched state's and nearby districts' prerequisites for instructional assistant staff, revised requirements and hiring process of special education/student services instructional assistants, developed and implemented on-boarding, hiring and training procedures. BG 1, 2, 3, 4, 6
- Collaborated with HR to revise Educational Services Liaison job description. BG 1, 3, 4
- Trained instructional assistants in Math 180 implementation, facilitated by the Houghton Mifflin company. BG 1, 2, 3, 4, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Faded two 1:1 non-public student support positions, hired and trained district instructional assistants to fill these positions, resulting in financial savings for the district. BG 1, 2, 3, 4, 6
- Appropriately categorized district staff in Aesop substitute system for use, through outreach to vendor and HR collaboration, and provided training of staff in the Aesop system. BG 3, 4, 6
- Continued regularly scheduled monthly meetings as established in the fall of 2018 including individualized/group meetings administrators, speech-language pathologists, psychologists and mental health specialist, nurse, instructional assistants, MTSS Leadership Committee, SELPA Council of Directors and TB assessments. BG 1, 2, 3, 4, 5, 6
- Completed the LEA's MTSS SUMs mid-year review, analyzed discipline data with administrators and submitted report to SUMs initiative. BG 1, 3, 6
- Developed district MTSS resources map. BG 1, 3
- All school sites completed their Fall 2018 and Spring 2019 MTSS Fidelity Assessments (FIA). The majority of components measured continue to increase as our school sites reflect on their accomplishments. Data was distributed, shared, analyzed and forwarded to county. BG 1, 3, 4, 6
- Completed second administration of SAEBRS to determine level of need in several components of student social-emotional & mental health. BG 1, 3, 4, 6
- Secured and entered SSID numbers in SEIS for all preschool-aged children being assessed for services by developing and implementing a systematic enrollment approach to meet this requirement. BG 3, 6
- Presented a fiscally responsible transportation proposal to the SELPA Council of Directors to utilize district transportation for county students who reside in Ripon and attend the county program at Park View. Gained SELPA approval for Ripon, the district of residence to take over transportation for Ripon



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

students who will attend this program in 2019-20, resulting in an anticipated cost savings for the district. BG 2, 3, 5, 6

- Prepared for phase out of language arts intervention programs Read 180 Next Generation and System 44 this school year. Outreach to publisher included planning meetings, data extrapolation, and professional development. Arranged and participated in Read 180 Universal and System 44 interactive webinar trainings and in person trainings with teachers and Houghton Mifflin facilitators. Outlined Read 180 Universal and System 44 cadre meetings and coaching sessions for 2019-20 school year implementation. Ordered, inventoried, provided licenses, log-ins and distributed new curriculum for all district's schools. BG 1, 2, 3, 4
- Purchased and distributed curriculum materials for Math 180. BG 1, 2, 4
- Prepared for phase out of Aims Web 2.0 intervention program and conversion to new Aims Web Plus. This includes trouble-shooting, vendor outreach, account access to new web-based program and multiple trainings for district's educators. BG 1, 2, 3, 4
- Collected all special education and Title 1 teacher, OT, psychologist, and speech pathologists' order requests for this and next school year based on enrollment, adopted programs and inventory; placed orders for this and the upcoming school year. BG 1, 2, 3
- Prepared for end of Horizons intervention materials printing in readiness for program revisions. Reviewed alternative curriculum options, publisher outreach, ordered and distributed appropriate curriculum to all elementary schools. BG 1, 2, 3, 4
- District's family life and health education and curriculum discussion, inventory, purchase and distribution of materials. BG 1, 2, 3



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Provided training, support and guidance to administrators in independent study. BG 1, 3, 6
- Provided Section 504 Plan professional development sessions for school administrators. BG 1, 4, 6
- District nurse continues monthly TB assessments for employees and volunteers. BG 3, 4, 6
- Health staff apprised the school community of changes to immunization legislation and revised immunization requirements for registration for implementation. Ensure all school-aged students have met immunization requirements. BG 1, 3, 6
- Health staff ensured all students' individual health needs were met during all field trips throughout the year. BG 1, 3
- Revised health plans and conducted training in Health Plans. BG 1, 3, 4
- Further revised home hospital procedures. Approved and documented home hospital students, teachers, and home hospital agreements. Kept updated information on teacher and student attendance, help facilitate hiring a teacher.
BG 1, 3, 6
- Conducted trainings in health-related areas including but not limited to medication Administration, Epi-Pen, Glucagon and Hypoglycemia (Diabetes), Seizures, First Aid, Narcan and SCA. Secured prescriptions for Narcan. BG 1, 3, 4, 6
- Attend county health meetings monthly and county oral health collaborative. BG 4, 6
- Completed hearing screenings. BG 1, 3, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Attend the LEA Medi-Cal Billing Option Program Advisory Workgroup workshops. Topics of the workshops included updates and discussions on Department of Health Care Services audits and investigations, Department of Health Care Services timeline and trainings, school-based vision care service, practitioner credentialing and supervision requirements, LEA Medi-Cal Billing Option Program Guide updates, Medi-Cal random moment time surveys, and physician's assistant and nurse practitioner prescription requirements. BG 2, 3, 6
- Participated in MAA (Medi-Cal Administrative Actions) training, periodically revised lists, affirm calendars, and oversee staff to ensure that MAA moments are fulfilled in order for the district to receive medical reimbursements for services that enhance the district's budget. BG 2, 3, 4, 6
- Facilitated meetings with district leads pertaining the Sudden Cardiac Arrest (SCA) Act to plan for the July 1st 2019 enforcement of SCA Prevention Act. Developed an action plan with responsibilities for each stakeholder: translate to Spanish the Parent/Guardian and Pupil SCA Warning letter; post the Keep their Heart in the Game SCA document on each school website; existing coaches, assistant coaches and athletic directors complete the online training for SCA by July 1, 2019; athletic directors to maintain coaches' certificates of completion and training data on spreadsheet/database; placed the Keep their Heart in the Game SCA information and the Parent/Guardian and Pupil SCA Warning letter requiring parent signature in the 2019-20 athletic packet and posted related information links on district and school websites. BG 1, 3, 4, 6
- Coordinated efforts with our athletic directors, shared information on implementation of legislation pertaining to health of student athletes. Provided fall coaches access to the online SCA (Sudden Cardiac Arrest) for certification. Gave access to coaches for Keenan refresher courses in First Aid and CPR. BG 1, 2, 3, 4, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Worked with Stanislaus State to gain approval of mental health, psychologist and counseling intern contracts. The most recent, a nursing student contract, will bring 10 nursing students to our district health offices on Thursdays during fall of 2019. This supports interns to meet the hours needed for their internship program, establishes relationships with community partners and builds professional capacity. BG 1, 2, 3, 4, 6
- Continue to schedule, participate in and contribute to the SDRT (Student Data Review Team) process with educator teams at each school site in to support students' needs and interventions in domains of attendance, health, social-emotional, academic, child find and Response to Intervention. BG 1, 2, 3, 6
- Completed the Special Education Annual Service Plan. This plan, submitted to our SELPA, outlines our services and describes programs and locations, implemented by district, charters and nonpublic entities for our students.
BG 1, 2, 3, 5, 6
- Continue providing monthly missing students poster to each school site for programmatic compliance centered on student safety and abduction prevention. BG 3, 6
- Met with teachers, providers and principals to provide IEP training and compliance information. BG 1, 2, 3, 4, 6
- Trained all special education staff members and all administrators in IEP areas relevant to CA Ed Code Section 56341.1 (g)(1), including providing advance notification of intent to record, parent participation; and 34 CFR Section 300.322(a), including legally required meeting notices. BG 1, 2, 3, 4, 6
- Investigated and closed one CA Department of Education compliancy case.
BG 3, 4, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Created and distributed an end of year survey for instructional assistants. This survey included questions on how the year went, topics for professional development, and suggestions for next year. BG 1, 3, 4
- Collegial support of school staff and direct parent communication during open houses. The classrooms looked amazing with student work, parents were happily exploring their student's projects and engaging with teachers and families. BG 1, 3
- Screened, interviewed, and referenced checked 52 candidates to fill key positions since January 2019. Revised interview questions as applicable to the positions. Hired two Tier III teachers, support personnel for the Tier III programs, two Learning Center Teachers, two Speech-Language Pathologists, Educational Services Liaison, two School Psychologists, and working with the school sites to screen candidates hold interviews for education specialist positions and key para-educator positions. BG 1,2,3,4,6
- Chronologically outlined 2019-20 professional development and collaboration events onto the student services blueprint. BG 1,3,4,6
- Post-secondary follow-up surveys created and distributed to post-high school students who had IEPs during their senior years of 2016-17 and 2017-18. Monitor the progress of students for two years beyond their graduation date, and report that information to the state. It is exciting to receive the surveys back from our students and to learn how they are using their high school coursework toward college and career. BG 1, 3, 6
- Conducted Performance Indicator Review (PIR) team meetings to discuss and draft root causes in areas not meeting state requirements (participation of students with IEPs in statewide mathematics assessment and number of students attending schools outside the district in intensive environments), and annotated an action plan to remedy those areas. BG 1, 2, 3, 4, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Reviewed IEPs of all new students upon enrollment to determine appropriate placement. Sent for existing IEPs of all incoming students. Held IEP team meetings for each newly enrolled student entering from out of district and out of SELPA. BG 1, 2, 6
- Created and implemented the end-of-year check-out procedure for special education providers and student services department that includes inventory of special education testing materials, equipment, and curriculum so as not to duplicate supply orders, maintain accountability; and a systematic approach to assure error-free IEPs for end of year CASEMIS submission. BG 1, 2, 3, 6
- The Student Services Director met with each special education staff member upon end-of-year check out. Each education specialist, psychologist and supporting staff took inventory of their items, closed out their IEPs in SEIS, completed a survey and provided valuable feedback on the past year and for the year to come. BG 1, 2, 3, 4
- CASEMIS data is extracted by the state in December and June. On-going communication and training with and amongst special education teachers and providers to update/correct information that had an error in SEIS. SEIS reports must be pulled on a weekly basis to ensure all data is entered and is correct and timelines are met before CASEMIS data is extracted. BG 1, 2, 3, 4, 6
- Working with IT and CALPADS personnel to build communication between two technology systems, SEIS (Special Education Information System) and Aeries (student information system). With all the changes to SEIS revolving around CALPADS, it is imperative that the two systems share student data with each other including but not limited to demographics, program participation, and disciplinary actions so student information can be accurate, matched, backed-up and saved weekly in both SEIS and AERIES student information systems. BG 1, 2, 3, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Solidified student enrollment in the Tier III gr. 4-6 class which will open at Colony Oak Elementary in 2019-20, through cross-district collaboration and the IEP process for each potential student. Educators from each school site carefully considered student needs and made excellent enrollment recommendations for the class. BG 1, 2, 3, 5, 6
- Researched, reviewed, and collaborated about curriculum for the new Tier III gr. 4-6 class with administration and new teacher. Purchased quality learning materials in core mathematics, core literacy and social emotional curriculum for the new Tier III gr. 4-6 class. BG 1, 2, 3, 4, 6
- Determined, with collaboration and visual inspection, the most suitable location for the Tier III gr. 4-6 class. BG 1, 2, 3, 5
- Lent collegial support and expertise to high school in creation of 2019-20 master schedule. BG 1, 2, 3
- Assisted high school staff to determine the number of designated ELD (English Language Development) of sections for designated ELD classes based on ELD levels and enrollment projection. Provided research-based core instructional program information, curriculum recommendations and quotes for consideration in preparation for the students' ELD needs for the 2019-20 school year. BG 1, 2, 3, 4, 6
- Encouraged participation and arranged attendance in county professional development events for school psychologists and speech-language pathologists in support of district needs and priorities. BG 1, 2, 3, 4, 6
- Ensure supports, accommodations and modifications were accurate and correct in student IEPs through the annual and amendment process in time for TOMS (state assessment) data extraction from SEIS. BG 1, 3, 6
- Maintain caseload balance amongst and between providers. BG 1, 3, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Analyzed data, evidence, completed and shared with county the MTSS SUMS LEA Self-Assessment in collaboration with MTSS Leadership Team and Cabinet members. BG 1, 3, 4, 6
- Completed, analyzed and sent to county the MTSS SUMS LEA End of Year Report BG 1, 4, 6
- Organized ESY (Extended School Year) program; determined student eligibility, staffing, logistics and student enrollment. BG 1, 2, 3, 4, 5, 6
- Assigned client-specific instructional assistants based on formal assessment data gathered through the IEP process BG 1, 2, 3, 6
- Conducted three expulsion hearings since the fall report. BG 1, 3, 6
- Met with students and parents for status of expulsion contract fulfillment. BG 3, 6
- Followed up on district-wide student attendance concerns and truancies. Communicate with parents, staff and students. Conduct home-visits. Created, presented and shared reports and PowerPoints. BG 1, 2, 3, 6
- Collaborated and communicated with SRO and Assistant DA on truancy issues. Invited Assistant DA to SARB and DARB meetings. BG 1, 3, 6
- Scheduled and conducted 18 SARB meetings to support students and families with attendance matters. BG 1, 3, 6
- Scheduled and conducted 12 DARB meetings to support students and families with disciplinary matters. BG 1, 3, 6
- Processed 18 out of district agency provider contracts. BG 1, 2, 3, 6
- Processed and assessed 103 initial referrals ages 3 - 21 to determine special education eligibility. BG 1, 3, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Held over 350 IEP meetings. BG 1, 3, 6
- Submitted 20 county regional program referrals for consideration of appropriate student placement. BG 1, 2, 3, 6
- Submitted 8 ERMHS (Educationally-Related Mental Health Services) referrals to county for student mental health support. BG 1, 2, 3, 6
- 144 psychological evaluations conducted. BG 1, 2, 3, 6
- Provided speech-language services to 137 students. BG 1, 2, 3, 4, 6
- Provided occupational therapy services to 47 students. BG 1, 2, 3, 4, 6
- Provided Specialized Academic Instruction (SAI) to 279 students. BG 1, 2, 3, 4, 6
- Addressed a variety of parent, staff, and student concerns. BG 1, 3, 6
- Facilitated monthly Sunshine Committee meetings to help organize the yearly district event for all employees. The successful event was held in April and about 85 employees were in attendance. BG 3



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Superintendent

- Continue with Ripon High Handbook revisions. BG 1, 3
- District enrollment updates/presentation every board agenda. BG 1, 2, 3
- Board Policy Updates Current -continuing to calendar and maintain updates. BG 1, 3,4, 6
- Community Meetings and Newsletters, and Monday District Bulletins 2018-19. BG 1, 3,4
- Held successful Title 1 Summer School in the summer of 2018. BG 1, 3, 4
- Continued Partnership with Ripon Fire Department regarding the implementation of AEDs. Planning to add one to each school this year. BG 1, 3, 5
- RUSD Participation in Ripon First Responder Day. BG 3,6
- Successful School Farm Open House-over 300 in attendance. BG 1,2,3,6
- Attended Manteca General Plan Advisory Committee Meetings. BG 1, 2, 5,6
- Refinement in Human Resources Office staff/ work load. BG 1, 2, 3
- Dr. Robeson and Director Mazza visited Highline Public Schools visit to an understanding of their Central Office Transformation work. BG 1,3,4,6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Review of Safety Plan regarding emergency situations and other pertinent information regarding communication. BG 1, 3, 4
- Ag Program short term and long term plans, MOU with Agriculture Advisory Committee, Continued CTE, and College Career Readiness Grant. BG 1, 3, 4
- Superintendent and Board in attendance at Ripon High School Ag Advisory meetings. BG 1, 3, 4, 6
- Plans for Professional Development Day on January 7th. “Universally Speaking”. BG 1, 3, 4
- Continued work on Preliminary LCAP. BG 1, 2, 3, 4
- Implementation of new Board Goals with continued regular monthly COO Budget Report and Maintenance/Facilities Board Reports. BG 3,6
- Moving in the direction of our strategic plan comprehensively embedded within the LCAP. Single plans aligned with LCAP. BG 1, 3, 4
- Continued work and review of RUSD Facilities Master Plan. BG 4, 5
- Attended numerous workshops, webinars and conference sessions regarding instructional strategies, budget, human resources and facilities. BG 5, 6
- Continued Elimination of Singletons: Reduced 1- 2018. BG 1, 2, 4
- Board President Huskey and Dr. Robeson attended CSBA Leadership Institute-The Science of Leading Students to STEM Success. BG 1,3,4,6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Using all forms of advertising for staff and extracurricular vacancies 2 -CIF Sections, Craigslist, Edjoin, High School Athletic, Maxpreps. BG 3, 4
- Completed creation and utilization of marketing, recruitment flyers, handouts, folder, and display for recruitment fairs resulting in all positions filled. BG 3, 4
- Continuous review and updates of job descriptions as needed. BG 3, 4
- CSEA Tentative Agreement for 2017-18. BG 2, 3
- CSEA Negotiations Sessions and Preparation Work. Completed two year contracts with all employees for 2018-2020. BG 3, 4
- Hosted Kindergarten Colony Oak School move-in ceremony. All students in new classrooms by Thanksgiving. BG 1, 3, 4, 5
- Continued efforts to further solidify partnerships with Delta College, Stanislaus State University, Modesto Junior College and University of Pacific. BG 3, 4
- Ripon High School hosted forty-three students from Kyoto Japan as a part of a cultural exchange event. Host families from Ripon High and the Ripon community took care of the students from Kyoto for five days. Students spent time learning about American culture, education in agriculture, activities, and shopping. They performed in front of the entire school at our cultural exchange rally. Relationships were created, friendships bonded, and memories were made. BG 1, 3, 4
- Participated in CSU, Stanislaus State WASC Accreditation Process- University received a seven-year accreditation. BG 3, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Attended Annual School Boards San Joaquin County Office of Education Dinner with RUSD Trustees Huskey, Oase, Hutto and Trustee Elect Vande Pol. BG 3, 6
- A member of the CAPED - Superintendent Collaborative Network 2018-19 The Center for Applied Policy in Education (CAP-Ed) at UC Davis facilitates the nexus of research, policy, and practice. CAP-Ed connects education leaders and practitioners with nonpartisan, research-supported information and expertise from scholars and policy-makers' BG 1, 2, 3, 4, 6
- Successful well-attended Ripona Family Math Night. BG 1, 3, 4
- Attended Budget Perspective Workshop at the County Office and SSC School Finance Workshop BG 1, 2, 6
- Participant: California Teachers Summit at Sacramento State BG 1, 4, 6
- Worked with principals and their appointed mentors to clear credentials. BG 1, 3, 4
- Ripon High School Agriculture Department /District submitted the Career Tech Facility Grant (CTEIG) BG 1, 2, 3, 5
- Met with new auditors and prepared for visit in October. BG 2, 4
- Worked with auditors and RUSD Staff to implement recommendations. BG 2,6
- Implementation of SABRES district wide BG 1, 3, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Piloting of Character Strong –Character Education Curriculum Strong Ripon El and Ripon High BG 1, 3, 4
- Conducting working meetings with the Manteca land developers. BG 3, 5
- Partnered with the Joint PFA/PFC/Boosters Parent Clubs to hold successful first annual family event – Family Fun Color Run. BG 3, 4
- Prepared and presented workshop along with RUSD Staff and SJCOE at the 2019 CISC (Curriculum and Instruction Steering Committee) conference. BG 1,2,4
- Numerous community information statements were prepared for stakeholders including the media, and other organizations. BG 1,3
- Collaborated with Teacher’s College of San Joaquin and Stanislaus State on the new CalAPA (California Administrators Performance Assessment). BG 1,3,4,6
- Held first annual district wide speech contest. BG 1,3,4
- Selection and purchase of Character Strong for 6-8 grade (awaiting materials for K-5) Socio-emotional curriculum. BG 1,3,4,6
- High School Staff attended the Medal of Honor training and are working to coordinate specific modules with Character Strong. BG 1,3,4,6
- Prepared retirement recognitions, years of service, student board member and trustee awards. BG 1,3,6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Assisted in submitting county level celebrated classified and certificated employees of the year applications. BG 3,6
- Honored two high school students with the “Every Student Succeeding Award. BG 1,3,4,6
- Collaborated with Colony Oak Principal, parents and community members to provide landscaping and a new playground structure. BG 2,5,6
- Created two distinct positions for Math and Science instruction at Ripon High School. BG 1,3,4,6.
- Coordinated and prepared articles for new Discover Ripon Magazine- February thru July. BG. 1,3,4,6
- Hosted Jamie Mousalimas visit to Ripon Unified. BG 1,3,4
- Worked in partnership with Ripon High Staff to prepare CSBA Golden Bell Award application. BG 1,3,6
- Conversion of the JROTC equipment room into a regular classroom. Provided a storage container for equipment needs. BG 1,5,6
- Attended school budget and finance workshops by School Services and Capitol Advisors. BG 2,6
- Supported the leasing of Promethean boards at Colony Oak School. BG 1,2,3,4
- Guest speaker at the California Connections Academy Graduation Ceremony. BG 3,6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Attended and completed certification of Basic Public Information Officer Training through the Governor's Office of Emergency Services and the California Specialized Training Institute. BG 1,4
- Member of Strong Workforce Development High School Apprenticeship Master Apprenticeship Committee. BG 1,3,4
- Obtained a six year WASC accreditation at Harvest High School. BG 1,3,4,6
- Hired new Food Services Supervisor. BG 1,3,4,6
- Received Strong Workforce Grant for articulation with the middle school programs. BG 1,3,4,6
- Two Ripon Unified Teachers were honored by the VFW (Veterans of Foreign Wars) District 13. BG 3,6
- Hired new Student Services and Special Education Director. BG 1,3,4
- New Scholarship Committee has been established. BG 1,2,6
- The renaming of the school farm. BG 1,3,4,6
- Partnered with Ripon Rotary to install two new cold water bottle filling stations. BG 1,3,6
- Worked with Sprint and PGE regarding tower and power pole issues. BG 1,2
- Collaborated/assisted with RCAF and Ripon High School to install new sound system at Stouffer Field. BG 1, 2, 5



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Technology

- Replaced cart of Chromebooks at Park View, deployed 2 new carts of Chromebooks to Ripon High School, deployed replacement cart to Ripona. BG 3
- Assisted in the setup, deployment, and initial push for the Imagine Learning program at Ripon Elementary, including installing required software on iPads and Chromebooks. BG 3, 6
- Assisted Student Services with diagnosing a syncing issue involving Google Classroom and Aeries due to an account field missing. BG 3, 6
- Participated in Tech4Tech on behalf of Ripon Unified School District at the SJCOE DPJPA. Presented 3 topics. BG 6
- Updated AgLab with AutoCAD 2018, new software, new OS. BG 3, 6
- Assisted a 4th Grade Classroom at Park View with getting started with secure, personal passwords. BG 3
- Assisted with the reconfiguration of the Student Services Offices, including assistance with moving Printers, and setting up network needs. BG 5, 6
- Created a new document repository for Information Technology to standardize common fixes and help desk responses. BG 6
- Designed and implemented a new A/V System for the Ripon High School Library. BG 3, 5, 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Assisted with the Colony Oak Modernization Project by installing new MDF Rack, Switches for Modernized Buildings with assistance from the County DPJPA. Included new Fiber Link to the new MDF Location. BG 3, 5
- Worked with Ripon Elementary to update SMART Notebook software, performed repairs and maintenance on SMART Boards to enhance usability in the classroom. BG 3, 6
- Upgraded A/V wiring in several rooms at Park View Elementary/ Ripon High School. BG 3, 6
- Designed, Installed and Configured a new network leg between the Ripon High School Field Press Box and Field House to bring the large display back online for use at High School Sports. BG 3, 5
- Worked with Facilities to assist in set-up of a new digital marquee sign at Weston, including follow up work with the sign's technical support line. BG 5
- Added Blender to the roster of official applications for the B4 Computer Lab at Ripon High School. BG 3
- Acquired and Installed UPS Systems at K8 MDF Sites utilizing eRate Funds. BG 2, 5
- Worked with CT Brayton/ IC Electronics to restore fiber break due to Construction at Colony Oak. BG 3, 5
- Updated Ripon-Dev Domain Server to Server 2019 for compatibility testing. BG 1, 3, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Began Managed Software Center Pilot for Mac Fleet to allow self-service updates and approved software installations. BG 1, 3, 4
- Updated Help Desk Software and moved to dedicated CentOS VM for reliability improvements. BG 4
- Updated MealTime automation script to continue automatic data uploading for Free/ Reduced Lunch Counts. BG 3, 4
- Began work on Google Email Migration project with County Office of Education DPJPA.
- Installed Local Administrator Password Solution across all computers in the District for Enhanced Security. BG 1, 3, 4
- Semi-Automated Lab upgrades for Weston, Ripon Elementary to update computers to 10.13 to push usable lifespan out to 2021. BG 3
- Completed Inventory for Ripona, Ripon Elementary, and Weston to get more accurate technology counts. BG 1, 2
- Deployed 7 Chromecarts to further bolster Chromebook Fleet at all sites. BG 1, 3
- Refreshed 3 Chromecarts to cycle out End of Life Equipment with fresh equipment. BG 1, 3



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Assisted with Professional Development events with A/V support. BG 3, 4
- Completed District Office Computer Refresh for the Main Office. BG 3, 4
- Re-organized RHS Chromebook Fleet OUs to allow for better device management. BG 1, 4
- Assisted in Acquiring new computers for RHS CTE Program for Shop Use. BG 1, 2, 3
- Set up “Pop-Up” print server for Registration Night at Park View. BG 1, 3, 4
- Continued to service Chromebooks in house to recycle parts for cost savings. BG 1, 3
- Completed maintenance of all SMART Boards at Ripon Elementary to bring them all to full functionality. BG 1, 5
- Use of LCAP funds to replace projectors, document cameras, and computers to continue a high level of modern equipment access for teachers. BG 1, 2, 3
- Assisted with the pilot of “MimioTeach” magnetic smart board adapters at Weston. BG 1, 4



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Piloted direct Chromebook Recycling Program for additional District Funds. BG 2, 4
- Updated Website for “A” ADA compliance, as well as the inclusion of Suicide Prevention and Title IX readiness. BG 1, 4, 5



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

Transportation

- Trained 2 new drivers. BG 3,4
- Hired new transportation Liasion. BG 3,4
- Training for health emergencies with district nurse. BG 3,5
- Installed child checkmate system in all buses. BG 2,5
- Passed terminal inspection with DMV. BG 2
- Completed all yearly bus driver trainings. BG 4
- Completed bus evacuation drills at all schools. BG 4, 5
- Transported special needs student to Denair. BG 1
- Transported students to summer school. BG 1, 6
- Run 4 daily routes for RUSD students. BG 1,5,6
- Transport buses to Escalon for 45 day inspections. BG 5,6
- Submitted eRate for District Switch Replacement Project for the 2019/2020 School Year. BG 2, 5
- Prepare for summer school transportation. BG 6



Ripon Unified School District Accomplishments List 2018-19 June 24, 2019

- Work on grant for possibility of electric buses. BG 6
- Did several SPAB checks for field trips. BG 6
- Work on grant for electric utility. BG 3
- Demonstrated Electric Bus. BG 4
- Created 2 summer school routes for students. BG 4
- Painted back windows on several buses. BG 4
- Completed smoke test (smog) on all buses. BG 4
- Transported all 8th graders to high school for visitation day. BG 3
- Used 5 buses to transport honor roll students on field trip. BG 3
- Held in-service for MOT employees on approved fueling procedures. BG 4