

First Reading: Unknown

Revised: November 25, 2013

Reviewed: December, 2017

Reviewed: January 27, 2020

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Reviewed: December 16, 2021

Reviewed: December 19, 2022

SCHOOL COUNCIL POLICY

District: Christian County

School: Hopkinsville Middle School

Council Policy Type	Policy Number
<u> </u> By-Laws (Council operational policies)	
<u> X </u> Function (School Operational Policies)	

<u>Policy Topic Description</u>
Principal Selection Policy
KRS 160.345(2)(h)
<u>Policy Statement</u>
This policy is intended to act as a guide in selection of principals for Hopkinsville Middle School.

Once the vacancy has been verified by the superintendent, the council shall develop a set of criteria for selection of a principal and communicate in writing the criteria to the superintendent. The council shall get input from teachers, staff, parents and community into development of the criteria through survey techniques.

The council will undergo 3 hours of special training with an SBDM trainer in principal selection. The council will choose the person to train them.

The superintendent or superintendent designee shall serve as the chair of the counsel for the purpose of the hiring process and shall have voting rights during the selection process.

The council shall develop a written plan for selecting the principal. The plan which will be available in the front office will be available for inspection and shall include selection criteria and other pertinent information.

The council shall be responsible for interviewing candidates submitted by the superintendent and for reviewing all information and checking references on applicants.

The council shall select a principal from the slate of candidates provided by the superintendent and reserves the right to request additional candidates.

The council along with the superintendent by majority vote of the membership of the council shall select the principal. If no candidates meets the criteria or does not receive a majority vote, a new posting process shall be started.

POLICY EVALUATION

We will evaluate the effectiveness of this policy through yearly state assessment results with the entire faculty with update reports to the council.

Initial policy: 10/28/13

Final policy: 11/25/13

Reviewed: 12/2017

Reviewed: 01/27/2020

Reviewed: 01/25/2021

Reviewed: 12/16/2021

Reviewed: 12/19/2022

Council Chairperson's Initials: _____