



Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016

BOARD OF DIRECTORS' BOARD MEETING

July 21, 2025, 6:30 pm via Zoom and in person at the Clatskanie Elementary Library, 815 S
Nehalem

(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

CLATSKANIE SCHOOL DISTRICT BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Megan Evenson-Chair, Kara Harris-Vice, Ian Wiggins,
Merlyn Thompson, Katherine Willis

ADMIN MEMBERS PRESENT: Danielle Hudson-Superintendent, Shannon Emerson-Board
Secretary

GUEST: via Zoom D. Warren

I. CALL TO ORDER 6:31 PM

A. Pledge of Allegiance

- Presenter: Megan Evenson

B. Agenda Review

- Presenter: Megan Evenson

C. Approve Agenda **A motion was made K. Willis/I. Wiggins - UNANIMOUS**

- Presenter: Megan Evenson

D. Approve Consent Agenda **A motion was made I. Wiggins/K. Harris - UNANIMOUS**

- Presenter: Megan Evenson
 1. Approve June 2, 2025 Board Meeting Minutes

E. Swearing in of newly elected board members

- Presenter: Megan Evenson
 1. Board Member, position #3, term good thru 6/30/2028; Katherine Willis
 2. Board Member, position #4, term good thru 6/30/2028; Merlyn Thompson
 3. Board Member, position #5, term good thru 6/30/2028; Ian Wiggins

II. PUBLIC COMMENT

This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints

concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.

III. COMMUNICATION

- A. Summer School **K-3 grade approx. 30 students & 6-8 grade approx. 20 students**
- B. School Board Training **Board training session will be Sept. 17 from 12:00-3 @ CMHS**

IV. REPORTS

- A. Organization of the Clatskanie School District
 - Presenter: Danielle Hudson
 - Determine amounts of coverage of persons who shall be bonded (ORS 332.525) The Superintendent recommends the following:
\$10,000-\$500,000 broad crime coverage that satisfies State of Oregon public office bond requirement through Brown & Brown Northwest, covering all employees.
 - Designate officers and Agents of Record; The Superintendent recommends the following :
 - a. Danielle Hudson as Superintendent/Clerk
 - b. Diane Barendse as Custodian of Funds
 - c. Diane Barendse and Danielle Hudson as District Bank Representatives
 - d. Danielle Hudson as Budget Officer
 - e. Will Seals as AHERA designated person
 - f. Depository for school funds - local branch of UMPQUA Bank (Clatskanie) and State Investment Pool (ORS 328.441, 294.805-294.895)
 - g. The Wahkiakum Eagle the Newspaper of record
 - h. Brown & Brown Northwest as Insurance Agent of Record
 - i. Garret, Hamann, Robertsson, PC, as legal Counsel
 - j. Attorney General Model Contract Rules as the adopted District Contract Regulations
 - k. Clear Trail CPA auditors for 25-26 school year (ORS.297.405, ORS 327.137, and ORS 328.465
- B. Health Adoption Materials **Will be seeking board approval at the August meeting.**
 - Presenter: Danielle Hudson
- C. Enrollment
 - Presenter: Danielle Hudson
- D. Student Attendance
 - Presenter: Danielle Hudson

- E. Surplus
 - Presenter: Danielle Hudson
- F. 1st Reading of policy GBN/JBA
 - Presenter: Danielle Hudson

V. ACTION A motion was made to approve I. Wiggins/M. Thompson - UNANIMOUS

- A. Elect 2025-2026 Chair **nominated: Megan Evenson**
- B. Elect 2025-2026 Vice Chair **nominated: Kara Harris**
- C. Elect 2025-2026 Policy Committee **nominated: Merlyn Thompson & Megan Evenson**
- D. Elect 2025-2026 OSEA Negotiating Committee **nominated: Ian Wiggins & Katherine Willis**
- E. Elect 2025-2026 CEA Negotiating Committee **nominated: Kara Harris & Merlyn Thompson**
- F. Approve Organization of the Clatskanie School District

VI. BOARD/SUPERINTENDENT COMMENTS

- A. Board Members
- B. Superintendent Danielle Hudson **There was a break in at CES, police did apprehend suspect, not items were stolen. There was damage to a window. All Staff Aug. 26th, board welcome to come. Staff update: several teachers from CES resigned, those positions are filled, CES EA position filled, night custodian position still open**

VII. ADJOURNMENT 7:15 PM

- A. Next Regular Board Meeting: August 18th, 2025 at 6:30 pm



Megan Evenson, Chair



Danielle Hudson, Superintendent

