



District/LEA: 013-055 HAMILTON R-II Year: 2025-2026



Funding Application: Plan - LEA Parent and Family Engagement Version: Initial Status: Submitted

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LEA PARENT AND FAMILY ENGAGEMENT

Section 1112 (b) (3) and (7) and Section 1116

- ☒ The LEA will conduct outreach and engage parents of participating children, including parents of migrant and EL children, in meaningful consultation to plan and implement parent involvement programs, activities, and procedures.

LEA Parent and Family Engagement Policy

Policy Development

- ☒ The LEA parent and family engagement policy is developed jointly with, agreed on with, and distributed to parents of participating children.
Section 1116 (a)(2)

Describe how the LEA involves parents in the joint development of the LEA parent and family engagement policy

In support of strengthening student academic achievement, Hamilton Elementary and Hamilton Middle School receives Title 1, Part A funds and therefore must jointly develop with, agree on, and distribute to parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means of carrying out the requirements of The Every Student Succeeds Act (ESSA) Section 1116. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of the parents and the school. The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific and family engagement activities. Hamilton Elementary School and Hamilton Middle School understand that parent and family engagement means that participation of parents and families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring: parents and families play an integral role in assisting their child's education, parents and families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child, Hamilton Elementary School and Hamilton Middle School agrees to implement the following requirements as outlined by ESSA Section 1116: A. ANNUAL TITLE 1 MEETING- Hamilton Elementary and Hamilton Middle School will take the following actions to conduct an annual meeting, at a convenient time, and invite all parents of participating children to attend to inform them about the school's Title 1 program, the nature of the Title 1 program, the parents' requirements, the family engagement policy, the school wide plan, and the school-parent compact. Two opportunities were given to families to attend Annual Title Meetings (one in the afternoon and one in the evening, additionally families could join virtually from home), in conjunction with Open House, Hamilton Elementary and Hamilton Middle School held the Annual Title meetings to inform parents of the requirements of Title 1 and the school's participation as well as the parents' rights to be involved. B. FLEXIBLE NUMBER OF MEETINGS- Hamilton Elementary and Hamilton Middle School will offer a flexible number of engagement meetings to convenient times for families, such as meetings in the morning or evening (for which the school may use Title 1 funds to provide transportation, child care or home visits, as such services relate to parental involvement.)

Describe how the LEA seeks and obtains the agreement of parents with the parent and family engagement policy

C. JOINTLY DEVELOPED-Hamilton Elementary and Hamilton Middle School will take the following actions to involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title 1, Part A, including the planning, review, and improvement of the school, parent and family engagement policy and the joint development of the school wide program. At the beginning of the school year, we will meet with parents and other stakeholders. During the meeting, parents will receive information about the school's Parent and Family Engagement Plan and will be informed of their parental right to be involved in the planning and development of the plan through meetings, surveys, and questionnaires. If the program plan is not satisfactory to parents, they may submit comments on the plan to the school administrator. The plan will be sent home with students at the beginning of each school year and posted to the Elementary and Middle School websites. A copy of the plan is also located in each of the school offices.

Describe how the LEA distributes the LEA parent and family engagement policy to parents of participating children

D. COMMUNICATION- Hamilton Elementary and Hamilton Middle School will provide parents of participating children timely information about programs under Title 1, including: a description and explanation of the curriculum in use, forms of academic assessment used to measure student progress, achievement levels of challenging state academic standards, and if requested by parents, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as possible. Information related to the school and parent programs, meetings, and other activities will be sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents can understand. The Hamilton Family Engagement Policy is sent home at the beginning of the school year with each child and made available on the school website. It is also discussed with parents during parent-teacher conferences in October. The policy will be assessed each year based on the number of participants, the number of volunteers, and the responses to the parent questionnaires and/or surveys. Parents will be involved in planning, reviewing and improving the policy through a yearly review in late March or early April.

Plan Development

The LEA parent and family engagement policy establishes expectations and objectives for meaningful parent and family involvement *Section 1116(a)(2)*

- ☒ The LEA involves parents and family members in jointly developing the local educational agency plan *Section 1116 (a)(2)(A)*

Describe how the LEA involves parents and family members in jointly developing the local education agency plan

E. DISSENSION PROCESS- Hamilton Elementary and Hamilton Middle School will submit any comments/concerns to the Hamilton School District Superintendent's office if the school wide plan and/or parent and family engagement policy is not satisfactory to parents. Any comments/concerns can be emailed to the Director of Federal Programs, Billie McGraw, at mcgraw@hamilton.k12.mo.us or phone the superintendent's office at 816.583.2134. F. SCHOOL WIDE PLAN- Hamilton Elementary and Hamilton Middle School will take the following actions to jointly develop with parents of participating children a school wide plan that outlines how families, school, staff and students will share the responsibility for improved student academic achievement and develop a partnership to help children achieve the state's high standard and how the plan is used, reviewed, and updated. Hamilton Elementary School and Hamilton Middle School will hold an annual parent meeting to review and discuss needed changes to the jointly developed plan in August annually. The plan outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement. The plan addresses how parents have reasonable access to staff, receive frequent reports on their progress, and have the opportunity to volunteer and observe in the classroom.

Check all that apply:

- ☒ No [Comprehensive Accountability](#) and [Targeted Accountability](#) schools have been identified in the LEA. *Section 1116 (a)(2)(A) and Section 1111(d)(1)(2)*
- ☐ The LEA will involve parents and family members in the development of [Comprehensive Accountability](#) Plans. *Section 1116 (a)(2)(A) and Section 1111(d)(1)(2)*
- ☐ The LEA will involve parents and family members in the development of [Targeted Accountability](#) Plans. *Section 1116 (a)(2)(A) and Section 1111(d)(1)(2)*

Capacity Building

- ☒ The LEA provides coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement

activities to improve student academic achievement and school performance, (which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education.) *Section 1116 (a)(2)(B)*

Describe coordination, technical assistance, and other support

G. BUILD CAPACITY OF PARENTS- Hamilton Elementary School and Hamilton Middle School will build the parents' capacity for strong parental involvement to ensure effective involvement of parents and families to support a partnership among the school and the community to improve student academic achievement through the following: Monthly newsletters, materials and training to help parents work with their child to improve their child's achievement, such as literacy training and using technology (including education about harms of copyright piracy), as appropriate, to foster parental involvement, provide assistance to parents of participating children, as appropriate, in understanding topics such as the following: the State's academic content standards, the State's student academic achievement standards, the State and local academic assessments including alternate assessments, the requirements of Title 1, Part A, how to monitor their child's progress, and how to work with educators to improve the achievement of their children. Educate school personnel, specialized instructional support personnel, principals, and staff, with the assistance of parents, in the value and utility of the contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school, Coordinate and integrate parental involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents to fully participate in the education of their children. We will also continue to encourage parents to use online resources. We have also purchased flyers and other reading material to assist parents in supporting their child's academic success.

Coordination & Integration

- ☒ The LEA coordinates and integrates parent and family engagement strategies under this part with parent and family engagement strategies, if feasible and appropriate, with other relevant Federal, State, and local laws and programs. *Section 1116(a)(2)(C)*

Mark all relevant Federal, State, and local laws and programs that are coordinated and integrated with the Title I.A program

ESEA

- ☐ Title I School Improvement (a)
☐ Title I.C Migrant
☐ Title I.D Delinquent
☒ Title II.A
☐ Title III EL
☐ Title III Immigrant
☒ Title IV.A
☐ Title V.B
☐ School Improvement Grant (g) (SIG)

Other Acts

- ☒ Spec. Ed. State and Local Funds
☐ Spec. Ed. Part B Entitlement
☐ Perkins Basic Grant - Postsecondary
☐ Perkins Basic Grant - Secondary
☐ State and Local Funds
☐ Workforce Innovation and Opportunity Act
☐ Head Start
☐ McKinney-Vento
☐ Adult Education and Family Literacy
☐ Others

Describe how the LEA will coordinate and integrate family engagement strategies with these laws and/or programs

H. ACCESSIBILITY- Hamilton Elementary and Hamilton Middle Schools in carrying out the parent and family engagement requirements of this part, to the extent practicable, shall provide full opportunities, for the participation of parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format, and to the extent practicable, in a language such parents understand. Parent volunteers will be asked to work within the schools to garner support for events such as Field Day, Reading Week, Math and Science Night, Early Childhood Screening, Kindergarten Readiness Night, PTO Meetings, Elementary and Middle School Open House, parent-teacher conferences, and various other parent events. Surveys will be sent out to parents to gather input from parents regarding topics of need and to identify barriers to parent participation. Family and community persons will be made aware of the training sessions through resources such as weekly newsletters, Text Caster, media, and the school website.

Annual Evaluation

- ☒ The LEA conducts, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part. *Section 1116 (a)(2)(D)*

Describe annual evaluation

Each year the LEA holds meeting with parents each semester to discuss and evaluate the content and effectiveness of the parent and family engagement policy to improve the academic quality of all schools served. During the March/April annual meeting, parents, teachers and administrators pour over student achievement data, parent surveys/questionnaires and staff surveys to evaluate the program and make changes as needed. Parents may also make suggestions throughout the school year to grade level teachers and building administrators towards ideas for the improvement of the parent and family engagement policy.

As part of the annual evaluation of the content and effectiveness of the parent and family engagement policy, the LEA identifies;

- ☒ Barriers to greater participation by parents of participating children (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)

Describe method(s) for identifying barriers

The LEA identifies barriers to participation by parents of participating children via parent surveys/questionnaires and parent meetings held each semester. Hamilton Elementary and Hamilton Middle School also uses school data such as scores for subgroups such as ELL students, students on free and reduced lunch, and students of ethnic minority backgrounds on the state MAP test. Barriers are also identified through parent surveys, meetings with parents one-on-one and through phone calls when parents are in need of support.

- ☒ The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers

Describe method(s) for identifying needs

The LEA identifies the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers through quarterly meetings, parent surveys, parent-teacher conferences, emails and phone calls.

- ☒ Strategies to support successful school and family interactions

Describe method(s) for identifying strategies

The LEA identifies strategies to support successful school and family interactions through meetings, parent surveys, staff surveys, parent-teacher conferences and parent engagement activities. Staff also participate in professional development in communicating effectively with parents and meeting the needs of families. Staff also participate in book studies.

- ☒ The LEA will use the findings of the annual evaluation of the parent and family engagement policy to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policy. *Section 1116 (a)(2)(E)*
- ☒ The LEA will involve parents in the parent and family engagement activities of the Title I served schools (which may include establishing a parent advisory board for the purpose of developing, revising, and reviewing the parent and family engagement policy.) *Section 1116 (a)(2)(F)*

District/LEA Comments

DESE Comments

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