

Frazier School District

Board of School Directors

Regular Monthly Board Meeting for January 2026

Held On: Monday, January 19TH, 2026

Board Room of the Administration Building

The regular monthly meeting of the members of the Board of School Directors of the Frazier School District was held on Monday, January 19TH, 2026, and was called to order at 6:45 p.m. by Board President, Thomas Shetterly. The meeting was held in the Board Room of the Administration Building, located at 142 Constitution Street, Perryopolis, PA.

Present: Doug Clingan, Megan Hoff, Melissa Patitucci, Alicia Puskar, Thomas Shetterly, Michael Tretinik, Shelley Anderkovitch, Michael Rendina, Vicki Olexa
Absent: None
Others: Superintendent: Mr. Michael Turek
High School Principal: Dr. Jason Pappas
Middle School Principal: Ms. Amanda Law
Elementary School Principal: Dr. Anne Stillwagon
Director, Special Education: Mr. Nicholas Damico
Interim Business Manager: Tyler Jacobs
Director, Technology: Scott Hazelbaker
Others: Suzanne Boni, Adam King, Rachel Petyk
Solicitor: Jeremy Davis

At the completion of the Roll Call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Tom Shetterly.

Minutes to reflect that Board of Directors met in executive session from 5:30 p.m. to 6:44 p.m. for personnel and attorney privileged matters.

Comments from the Public on the Agenda: None

Student Representative, Kaity Porter, highlighted the events and activities in the currently happening in the district.

Motion by Olexa, second by Tretinik, to approve the agenda of January 19th, 2026, adding a motion to approve applying for the Mental Health Grant.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Tretinik, second by Olexa, to elect Douglas Clingan to serve as a member of the Southwest Regional Tax Bureau Executive Committee and the Fayette County Tax Collection Committee for 2026, both for a one-year term representing Frazier School District.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Rendina, second by Olexa, to approve David Ulisse, on behalf of AB Specialties, authorization to purchase Manko Windows & Blinds in the amount of \$344,300. Funding to come from the remainder of the School Improvement Grant monies in the amount of \$293,064.92 and \$51,235.08 from capital reserve.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Rendina, second by Puskar, to approve the purchase of 13 band uniforms from DeMoulin Brothers & Company at a cost of \$745/each and shipping for \$315.00 for a total price of \$10,000.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

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Motion by Olexa, second by Tretinik, to approve the request submitted by Mr. Turek to apply for the Mental Health Grant.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Tretinik, to approve the following meeting minutes, as presented:

- Reorganization meeting minutes held on Thursday, December 4th, 2025.
- Regular Monthly meeting minutes held on Thursday, December 4th, 2025.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

It was decided to take 6a – 6e as one, with one motion, one second and one vote.

Motion by Puskar, second by Clingan, to approve the financial report, cafeteria fund report, MS/HS activity fund report, capital reserve, and treasurer's report. No comments or questions.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Tretinik, to approve the payment of bills due and payable and additional bills due and payable.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Puskar, second by Olexa, to approve the Faculty Handbook as presented.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Tretinik, to approve the K-12 Guidance Plan, as presented.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Tretinik, second by Puskar, to approve the following use of facilities, as presented:

1. Jonathan Rabatin on behalf of the Youth Basketball Organization
Frazier High School Gymnasium
Sunday 25th, 2026 from 10:00 am to Noon end date to be determined
Group II – Winter Season Fees - \$100.00 Registration Fee
2. Approval of request submitted by Brian Secrest, on behalf of the Football Booster Organization, to approve the following fundraising and use of facilities:
 - Use of the concession stand including the use of both storage closets within the stand for Varsity, Jr. Varsity and Middle School games.
 - Use of the cafeteria lunch room to feed the football players during their August football camp. Approximate dates are Monday, August 10th through Friday, August 14th, 2026. Times are approximate but anticipate lunch to be around 1:00 to 3:00 p.m. All meals provided by the booster organization and would not require the use of any kitchen appliances, *except the kitchen sink to fill the large water coolers for drinks.*
 - Hanging of sponsored signs along the fence inside of the stadium. These will be paid for by the booster organization and will be removed at the end of the season.
 - Fundraising includes team apparel sale, ticket sales, golf outing, and 50/50 raffle. Additional fundraising items will be added, if necessary.
 - Use of the high school cafeteria to hold booster meetings. Meeting times will fall between 6:30 and 8:30 p.m. and last approximately 1-2 hours. All booster meetings are scheduled for the *second* Thursday of the month.

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- Use the high school auditorium for their annual football parent/player meeting (date and time to be determined.)

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Tretinik, to approve the request to renew the Varsity Yearbook for the printing of the middle school yearbook.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Clingan, to approve the following conferences / field trips, as presented, with noted changes:

1. Michael Turek, Superintendent
National Conference on Education
February 10th – 14th, 2026 - Nashville, TN
Registration - \$795
Hotel - \$1220
Mileage/Tolls - \$900
Meals - \$200
Total cost to the district \$3,115 (Expenses paid by Grable Grant)
2. Tyler Jacobs, Interim Business Manager
PSABO Conference - March 24th – 27th, 2026 – Pittsburgh, PA
Registration - \$399
Hotel - \$525
Meals - \$150
Mileage/Tolls - \$70
Total- No cost to the district: \$450
(\$644 from Grable grant funds and \$450 from the general fund)
3. Retroactive Approval - Jason Salaway, Ski Club Sponsor
Seven Springs Trip – Thursday, January 15th, 2026
Number in Group – 20
Students pay for their own ski pass
Transportation covered by Ski Club funds
No cost to the district
4. Eric Armstrong, BOTS Competition
Friday, January 30th, 2026 – *Keystone Oaks High School*
Saturday, February 14th, 2026 – *Woodland Hills*
Thursday, March 12th, 2026 – *Westmoreland County Community College*
Friday, April 10th, 2026 – *Penn West – California University*
Registration cost - \$75.00 x 2 = \$150
School Van for transportation – Number in Group – 8 (each trip)
One (1) substitute - \$375
Total cost to the district: \$525.00
5. Karen Babyak and Melissa Stairs – MS Art Club
Westmoreland Museum of American Art
Thursday, March 12th, 2026
Number in Group – 20
Transportation paid for by Westmoreland Museum
Two (2) Substitutes - \$250
Total cost to the district: \$250.00

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6. Rachel Petyk, Mock Trial Sponsor
Washington County Courthouse - Competition
Saturday, Feb. 7th, 2026 - Washington, PA
School Van for transportation
No cost to the district

7. Joe Scalise, MS Gifted Teacher and Two Students
Penn West California
STEM Project – Wednesday, March 18th, 2026
School Van for transportation
One (1) substitute - \$125
Total cost to the district: \$125

8. Andrea Allen, Autistic Classroom Teachers, Students and Paraprofessionals
Stoneybrook Foundation – Therapeutic Riding Services
Dates: Jan. 26th, Feb. 23rd, March 23rd, April and May dates to be determined
Registration cost per student: \$20 [Estimate \$800]
Transportation per trip: \$315/trip [Estimate \$1,575]
Funding from the Blackburn (Cummins) Grant Monies - \$2375

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Puskar, to approve the request submitted by Dr. Stillwagon to accept the change to the Elementary Handbook, as presented.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Tretinik, to approve the transportation contract for Amanda Todora for private transportation of student to receive educational services. Reimbursement due Ms. Todora for the month of December 2025 and effective January 5th, 2026, cost will be \$8.70/day.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Tretinik, second by Clingan, to approve the election of extracurricular staff for the 2025-2026 school year, as listed:

- | | | |
|----|---------------|---|
| 1. | Mandy Hartman | Varsity Asst. Coach, Softball |
| 2. | Kevin Hiles | Volunteer Coach, Softball |
| 3. | Jeremy Sellew | Volunteer Coach, Softball |
| 4. | Mandy Hartman | MS Head Coach, Volleyball |
| 5. | Alex Muccioli | MS Asst. Coach, Volleyball |
| 6. | Ron Holp | Varsity Asst. Coach, Baseball (pending child abuse) |
| 7. | Bill Scrip | Volunteer, Baseball |
| 8. | Judy Devin | Volunteer, Baseball |

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Clingan, to approve the request to retroactively approve the following drivers for Rittenhouse and/or Nelson's, as listed:

1. Janet Tringes – Substitute Van Driver
2. James Porterfield – Substitute Van Driver
3. Bisa Ann Shultz – Substitute Driver

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

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Motion by Olexa, second by Clingan, to approve the additions of the following to the list of substitute employees for the 2025-2026 school year, as the contracted rate of pay:

1. Carl Sarber - Substitute Teacher
2. Brad Mullen – Substitute Custodian

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Tretinik, second by Clingan, to elect the following extracurricular staff for the 2026-2027 school year, as listed:

1. Tony Battaglini – Head Coach, Varsity Football
2. Mandy Hartman – Head Coach, Varsity Volleyball
3. John Malone and Craig Kordich – Golf Coaches

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Clingan, to approve the election of Melanie Redman as a full-time paraprofessional for the 2025-2026 school year, as the contracted rate of pay (\$15.50/hr.) and prorated personal days to be used for the remainder of this school year. Effective date of hire will be Wednesday, Jan. 21st, 2026.

[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Rendina, to approve the creation of an Assistant Drama Club Sponsor, effective immediately at a salary of \$950.

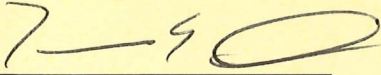
[Roll Call Vote]

Vote: Yes: Clingan, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Anderkovitch, Rendina, Olexa
(Summary: Nine yes. Motion carried.)

Comments from the Public: None

Motion by Clingan, second by Puskar, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion, all in favor.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, January 19th, 2026, in the board room of the Administrative Building, 142 Constitution Street, Perryopolis, PA, was adjourned at 7:40 p.m.



Board President



Board Secretary