

MARION COUNTY BOARD OF EDUCATION

July Regular Meeting

July 23, 2026

5:00 p.m.

AGENDA

I. MEETING CALLED TO ORDER

II. PLEDGE TO THE FLAG

III. PUBLIC COMMENT

IV. PRESENTATION – Doug Henderson (New Safety Device)

V. RECOGNITION – Jaylee Johnson – (State Champion in Class A Track Meet)

VI. APPROVE BOARD AGENDA

VII. APPROVE CONSENT AGENDA

- A. Approve Minutes: Regular Meeting June 4, 2026
“Special Called” Meeting June 25, 2026**

- B. Financial Reports and Cash Flow Analysis for May 2026** *Amanda Weeks*

- C. Request Approval of Agreement for South Pittsburg Little League Cheer and
South Pittsburg Academy Cheer to Use SPES Gymnasium** *Dr. Griffith*
(Approved by Executive Order 7/8/2026)

- D. Approve New Board Policy 4.202(a) “Outside Applied Behavior Analysis
Access”** *(1st Reading)* *Dr. Griffith*

- E. Request Approval to Pay Application #3 with JDH Company, Inc. and the
Retainage Account for Roofing at Marion County High School** *Dr. Griffith*

- F. Request Approval to Create Position for Compliance Coach for Autism
(Funded through a Mandated Set Aside)** *Dr. Griffith*

- G. Request Approval to Pay Application #4 with P&C Construction, Inc. and the
Retainage Account for the Vestibule and Canopy at Marion County High
School** *Dr. Griffith*

- H. Request Approval of Memorandum of Understanding (MOU) Template for
Outside Therapy Providers** *Dr. Griffith*

- I. Request Approval for South Pittsburg Jr. Pro Basketball Program to Use SPES
Gymnasium August 2026-July 2027 *Dr. Griffith*
- J. Request Approval of Change Order ASI #8 with OLG Services, LLC for the
Whitwell High School Theater Renovations (Utilizing Allowance Fund) *Dr. Griffith*
- K. Request Approval for Jasper Elementary School to Purchase Drinking
Fountains and Water Filling Stations in the Amount of \$6070.00 *Dr. Griffith*
(Approved by Executive Order 7/9/2026)
- L. Request Approval of Change Order ASI #3 with P&C Construction for Marion
County High School Vestibule & Canopy (Utilizing Allowance Fund) *Dr. Griffith*
- M. Request Approval for Marion County High School Volleyball Team to
Participate in a Road Block for Donations *Carol Bailey*
- N. Request Approval for Nursing Students and Their Lead Teacher to Assist
Coordinated Health with Health Screenings *Carol Bailey*
- O. Request Approval of Contract Renewal with SCHOOLinSITES, LLC *Mike Ogden*
- P. Request Approval of GoGuardian District License Renewal *Mike Ogden*
- Q. Request Approval of Stipends for STEM Lab Training and Preparation *Sherry Prince*
- R. Request Approval of Mentor Stipend *Sherry Prince*
- S. Request Approval to Renew ICEV Online Software & Lessons *Sherry Prince*
- T. Request Approval to Add Teaching Position at Jasper Middle School *Tanya Tate*
- U. Request Approval to Purchase Additional Wayfinder Workbooks for the 2026-
2027 School Year *Kim Headrick*
- V. Request Approval to Reinstate the Split Physical Education Position at
SPES/SPHS *Dr. Griffith*
- W. Request Approval of Contract with Beeler Impression for Copier at SPES *Dr. Griffith*
- X. Approve Marion County High School Science Fees *Dr. Griffith*

Y. Request Permission for Chattanooga Area Food Bank to Use the JMS Auditorium and Campus for Community Event *Dr. Griffith*

Z. Request Approval of TISA, Instructional Supply, Library, Art, Band, Phone Line, etc. Monies for the 2026-2027 School Year *Amanda Weeks*

AA. Approve 2026-2027 Non-Faculty Paid Coaches:
Marion County High School – Warner Ashworth (*Wrestling, Assistant*)

BB. Approve 2026-2027 Non-Faculty Volunteer Coaches:
Jasper Middle School – JJ Headrick (*Wrestling, Assistant*)
South Pittsburg High School – Kaylee Kilgore (*Academy, Softball*)
Desiree Sowinski (*Academy, Cheerleading, Assistant*)

CC. Approve School Sports Schedules:
Jasper Middle School – Football, Softball
Whitwell High School – Football, Volleyball
Whitwell Middle School – Softball

DD. Approve Field Trips:
Marion County High School – 25 Students to Andros Island, Bahamas 2/27-3/6/27
Whitwell High School – 25 Students to Evensville, TN, 7/9/26
(Approved by Executive Order 7/8/2026)
30 Students to Crossville, TN, 8/7/26
30 Students to Crossville, TN, 8/14/26

EE. Request Approval for Whitwell High School Volleyball Team to Participate in a Road Block for Donations *Dr. Griffith*

VIII. OLD BUSINESS

A. Capital Projects

MARION COUNTY BOARD OF EDUCATION

June Regular Meeting

June 4, 2026

5:00 p.m.

MINUTES

The Marion County Board of Education met in Regular Session on June 4, 2026. Members present were Mr. Ryan Phillips, Mrs. Linda Hooper, Mr. Bo Nunley, Mrs. Donna Blansett, and Board Attorney, Mr. Mark Raines. Mr. Nathan Billingsley was unable to attend.

Chairperson Ryan Phillips called the meeting to order.

Chairman Phillips opened the meeting for public comments on the Board Agenda. Hearing none, Chairman Phillips asked for a Motion to Approve the Board Agenda. Motion to Approve by Mrs. Hooper, seconded by Mrs. Blansett, unanimously agreed.

Chairman Phillips asked if there was a Motion to Approve the Consent Agenda, or if there were any items to be pulled for discussion. Mr. Phillips asked for Items G., F, and P. to be pulled for discussion.

CONSENT AGENDA:

- A. Approve Minutes: Regular Meeting May 11, 2026
- B. Financial Reports and Cash Flow Analysis for April 2026
- C. Budget Amendments: (1) General Purpose Fund 141 Amendment # 11
(2) Federal Projects Fund 142 Amendment # 11
(3) Child Nutrition Fund 143 Amendment #1
- D. Request Approval to Pay Application #9 and the Retainage Account with OLG Services, LLC for the Whitwell High School Theater Renovation
- E. Request Approval for Disposal/Removal of Equipment
- F. Request Permission for South Pittsburg High School Track Team to Stay Overnight for State Track Meet (Approved by Executive Order 5/13/2026)
- G. Request Approval of Student Representatives for the Advisory Committee
- H. Amend Board Policy 1.404 "Appeals to and Appearances Before the Board"
- I. Approve 2026-2027 Marion County School System Budget
- J. Request Approval of Contract Renewal with Southern Rehabilitation and Aquatics for the 2026-2027 School Year
- K. Request Approval for Disposal/Removal of Equipment
- L. Request Approval to Pay Application #8 with Integrated Builds, LLC for South Pittsburg High School Greenhouse
- M. Request Approval for Disposal/Removal of Equipment
- N. Request Approval to Pay Lewis Group Architects Invoices for AG Projects
- O. Request Approval of Payment to CTE Teachers for TCAT Stipend

- P. Request Approval to Pay Invoices with Creative Learning Systems for Smartlabs at Jasper Middle School and Whitwell Middle School
- Q. Request Approval for Disposal/Removal of Equipment
- R. Request Approval to Purchase Parchment Award K-12 in Place of ScribOrder for District's Transcript, Graduation Verification, etc. Platform
- S. Request Approval to Pay Invoice with Subject Technologies, Inc. for Virtual School and Credit Recovery Licenses for the 2026-2027 School Year
- T. Request Approval to Advance Funds as Needed from the General Fund in June to Cover Federal Expenses Incurred
- U. Request Approval of Annual Accounting Software and Hardware Support Fee for 2026-2027
- V. Request Approval of Workers Comp and Property & Casualty Insurance Estimate for 2026-2027
- W. Approve 2025-2026 Non-Faculty Volunteer Coaches:
Whitwell High School - Kenny Hill (*Girls' Basketball, Drivers Ed*)
- X. Approve 2026-2027 Non-Faculty Paid Coaches:
Marion County High School – Jeff Howard (*Golf*)
Monteagle Elementary School – Johnathan Layne (*Girls' Basketball*)
Justin Fults (*Boys' Basketball*)
- Y. Approve 2026-2027 Non-Faculty Volunteer Coaches:
Whitwell Middle School – Kaylee Smith (*Girls' Basketball*)
- Z. Approve Field Trips:
Jasper Middle School – 20 Students to Ringgold, GA, 6/11-12/26
19 Students to Ringgold, GA, 6/18-19/26
Marion County High School – 20 Students to Fort Payne, AL, 10/20/26
South Pittsburg High School – 100 Students to Rossville, GA, 5/8/26
(Approved by Executive Order 4/10/2026)
Whitwell High School – 10 Students to Bayou LaBatre, AL, 6/8-12/26
11 Students to LaGrange, GA, 6/25-28/26
- AA. Amend Board Policy 6.200 "Attendance"
- BB. Request Approval to Transfer "Old Bus S" to Jack Green Towing for Tow Bill & Storage

OLD BUSINESS

A. Capital Projects

Items Added to the Consent Agenda

1. Request Approval to Pay Application #7 with Integrated Builds, LLC and the Retainage Account for the Marion County High School AG Lab
2. Request Approval of Change Order #4 with Integrated Builds, LLC for the Marion County High School AG Lab
3. Request Approval to Pay Application #7 with Integrated Builds, LLC and the Retainage Account for the Whitwell High School AG Lab
4. Request Approval of Change Order #2 with Integrated Builds, LLC for the Whitwell High School AG Lab

Request Approval of Student Representatives for the Advisory Committee – Dr. Griffith stated the student names submitted for approval will be the representative for each high school. He added the advisory group typically functions as a bridge between the student body and school administrators.

Approve 2026-2027 Marion County School System Budget – Dr. Griffith stated in the budget will be a 6% raise for all employees. He added this will get us to the government mandated threshold for a beginning teacher. The State will be increasing medical insurance 12% on average over all tiers. Mrs. Hooper asked if he was expecting to lose any positions. Dr. Griffith stated not at this time.

Request Approval to Pay Invoices with Creative Learning Systems for Smartlabs at Jasper Middle School and Whitwell Middle School – Chairman Phillips asked Mrs. Sherry Prince, (CTE Director) to brief the Board on how the smartlabs will work. Mrs. Prince stated we will use the labs for career development and academics. She added with each lab kit the following will be included: curriculum, step by step instructions, and all of the supplies that will be needed. Mrs. Prince stated we also will be the first public school in Tennessee to implement the curriculum. She added Jasper Middle School will be used as a showcase so other public schools can come and view how the program is being utilized. Chairman Phillips asked if there were plans for South Pittsburg Academy to get the smartlabs. Mrs. Prince stated she will be applying for a grant to try and get the program started there.

Chairman Phillips asked if there was a Motion to Approve the Consent Agenda. Motion to Approve by Mr. Nunley, seconded by Mrs. Blansett, unanimously agreed.

Capital Projects – Dr. Griffith stated we are setting September 1st, 2026 as a completion date for all capital projects to be completed. He added the trees in the south end have been taken down and the roof projects are ready to be started. Also at Marion County High School the secure vestibule project is underway and the awning is being removed. The auditorium at Whitwell High School should be completed by August 1st, 2026. The AG barns should be finished by July 1st, 2026. Mrs. Blansett asked if the roof project at Marion County High School had started yet. Dr. Griffith concurred.

Chairman Phillips stated the next board meeting will be Monday, July 13, 2026 at 5:00 p.m. All agreed. Dr. Griffith stated there may have to be a Special Called Meeting in regards to end of fiscal year expenditures.

With no further business before the Board, Mr. Phillips asked if there was a Motion to Adjourn. Motion by Mrs. Hooper, seconded by Mr. Phillips, unanimously agreed.

Ryan Phillips, Chairperson

Mark A. Griffith, Secretary

MARION COUNTY BOARD OF EDUCATION

June "Special Called" Meeting

June 25, 2026

12:00 p.m.

MINUTES

The Marion County Board of Education met in a Special Called Session on June 25, 2026. Members present were Mr. Nathan Billingsley, Mrs. Linda Hooper, Mr. Bo Nunley, and Board Attorney, Mr. Mark Raines. Mr. Ryan Phillips attended via telephone. Mrs. Blansett was unable to attend.

Chairperson Ryan Phillips called the meeting to order.

Chairman Phillips opened the meeting for public comments on the Board Agenda. Hearing none, Chairman Phillips asked for a Motion to Approve the Board Agenda. Motion to Approve by Mrs. Hooper, seconded by Mr. Billingsley, unanimously agreed.

Chairman Phillips asked if there was a Motion to Approve the Consent Agenda, or if there were any items to be pulled for discussion. Mr. Phillips asked for Items C., L., S., and T. to be pulled for discussion.

CONSENT AGENDA

- A. Budget Amendments: (1) General Purpose Fund 141 Amendment # 12
- B. Request Approval to Pay Application #1 with JDH Company, Inc. and the Retainage Account for Roofing at Marion County High School
- C. Request Approval to Pay Application #3 with P&C Construction, Inc. and the Retainage Account for Vestibule & Canopy at Marion County High School
- D. Request Approval for Linda Hooper to Use Auditorium at Whitwell High School for Gospel Concert to Benefit the Future Heritage Center
- E. Request Approval of Pay Application #5 in the Amount of \$25,541.78 from the Retainage Account to MDI Construction, Inc. for Lockers
(Approved by Executive Order 6/1/2026)
- F. Request Approval of Contract with JT Educational Services for Professional Services for Marion County Schools
- G. Request Approval of Contract with Southeast Tennessee Development District and Marion County Board of Education
- H. Request Approval to Pay Application #10 with OLG Services, LLC and the Retainage Account for Whitwell High School Theater Renovations
- I. Request Approval of Partial Retainage Payment to Integrated Builds, LLC in the amount of \$20,023.94 for South Pittsburg High School Greenhouse
- J. Request Approval to Work Off of Current Teacher MOU Until Passage of a New One
- K. Request Approval of the Consolidated Funding Application for 2026-2027 School Year

- L. Request Approval of Estimates from Bailey Contracting, LLC for Marion County High School & Whitwell High School AG Labs
- M. Request Approval of Certificate of Substantial Completion with MDI Construction, Inc. for Lockers
- N. Request Approval to Observe the Fourth of July Holiday Either on Friday, July 3rd or Monday, July 6th, 2026
- O. Request Approval to Pay Application #2 with JDH Company, Inc. and the Retainage Account for Roofing at Marion County High School
- P. Request Approval of Change Order with Integrated Builds, LLC for the Marion County High School AG Lab
- Q. Request Approval of Change Order with Integrated Builds, LLC for the Whitwell High School AG Lab
- R. Request Approval to Pay Lewis Group Architects Invoice for AG Projects
- S. Approve 2026-2027 Non-Faculty Paid Coaches:
 - Jasper Middle School – Chris Keys (*Football, Assistant*)
 - Hannah Morrison (*Softball*)
 - Reggie Mosley (*Baseball*)
 - Brian Gossett (*Boys' Basketball*)
 - Marion County High School – Jason Rice (*Softball, Assistant*)
 - South Pittsburg High School – Earl Blevins (*Academy Football, Assistant*)
 - Cody Henegar (*Boys' Basketball*)
 - Jonathan "Rudy" Adams (*Boys' Basketball, Assistant*)
 - Neal Nelson (*Academy Boys' Basketball*)
 - Loranda Siler (*Academy Girls' Basketball*)
 - Chris Payne (*Academy Softball*)
 - Steve Garland (*Baseball*)
 - Curt Bureau (*Academy Baseball*)
 - Casey Tierney (*Golf*)
 - Becca Henderson (*Academy Cheerleading*)
 - Whitwell High School – Troy Mosier, Aaron Worley, Kyle Antal (*Football, Assistants*)
 - Roger Layne, Caitlyn Rollins (*Softball, Assistants*)
 - Chad Billingsley (*Baseball & Boys' Basketball*)
 - Hunter Cookston (*Baseball, Assistant*)
 - Warner Ashworth (*Wrestling, Assistant*)
 - Hunter Cookston (*Basketball, Assistant*)
- T. Approve 2026-2027 Non-Faculty Volunteer Coaches:
 - Jasper Middle School – Josh Hobbs, Alex Condra, Michael Showalter (*Football, Assistants*)
 - Jeff Howard, Jeremiah Griffith (*Boys' Basketball, Assistants*)
 - Julie Thomas (*Girls' Basketball, Assistant*)
 - Jim McKee (*Volleyball, Assistant*)
 - Josh Berry, Brandon Brophy (*Baseball, Assistants*)
 - Marion County High School – Sarah Muir, Shane Thomasson (*Softball, Assistants*)

South Pittsburg High School – Omar Slatton, Patrick Ferguson,
Shane Boles, Chaz Moore (*Academy Football, Assistants*)

Steve Garland, David Moore,
Matthew Hawkins, Quinten McCamey,
Lindsay Roberts, Michael Daniels
Jared Stone (*Varsity Football, Assistants*)

Delorah Starkey, Tehja Ross-Mitchell (*Academy Girls' Basketball, Assistants*)

Ryli Renfro (*Academy Softball, Assistant*)
Ellis Mayfield (*Track, Assistant*)

Earl Blevins, Anthony Seminaris (*Baseball, Assistants*)

Stephanie Coffey (*Golf, Assistant*)

Emily Raulston (*Academy Cheerleading, Assistant*)

Aly Abney Phelps (*Varsity Cheerleading, Assistant*)

Whitwell High School – Randy Griffith, Tony Goforth (*Football, Assistants*)

Garrett Miller (*Baseball, Assistant*)

Molly Rogers (*Volleyball, Assistant*)

U. Approve School Sports Schedules:

Marion County High School – Football, Golf, Volleyball

South Pittsburg High School – Basketball, Football, Softball

Request Approval to Pay Application #3 with P&C Construction, Inc. and the Retainage Account for Vestibule & Canopy at Marion County High School – Dr. Griffith stated there was a typographical error in the amount of retainage. The correct amount is \$8,200.00. The architect firm will be notified for the correction to be made.

Request Approval of Estimates from Bailey Contracting, LLC for Marion County High School & Whitwell High School AG Labs - Dr. Griffith stated this item is estimates of work to be completed and will come in the form of a Change Order from Integrated Builds, LLC.

Approve 2026-2027 Non-Faculty Paid Coaches -

Jasper Middle School – Chris Keys (*Football, Assistant*)

Hannah Morrison (*Softball*)

Reggie Mosley (*Baseball*)

Brian Gossett (*Boys' Basketball*)

Marion County High School – Jason Rice (*Softball, Assistant*)

South Pittsburg High School – Earl Blevins (*Academy Football, Assistant*)

Cody Henegar (*Boys' Basketball*)

Jonathan "Rudy" Adams (*Boys' Basketball, Assistant*)

Neal Nelson (*Academy Boys' Basketball*)

Loranda Siler (*Academy Girls' Basketball*)

Chris Payne (*Academy Softball*)

Steve Garland (*Baseball*)

Curt Bureau (*Academy Baseball*)

- Casey Tierney (*Golf*)
 Becca Henderson (*Academy Cheerleading*)
 Whitwell High School – Troy Mosier, Aaron Worley, Kyle Antal (*Football, Assistants*)
 Roger Layne, Caitlyn Rollins (*Softball, Assistants*)
 Chad Billingsley (*Baseball & Boys' Basketball*)
 Hunter Cookston (*Baseball, Assistant*)
 Warner Ashworth (*Wrestling, Assistant*)
 Hunter Cookston (*Basketball, Assistant*)
- T. Approve 2026-2027 Non-Faculty Volunteer Coaches:
- Jasper Middle School – Josh Hobbs, Alex Condra,
 Michael Showalter (*Football, Assistants*)
 Jeff Howard, Jeremiah Griffith (*Boys' Basketball, Assistants*)
 Julie Thomas (*Girls' Basketball, Assistant*)
 Jim McKee (*Volleyball, Assistant*)
 Josh Berry, Brandon Brophy (*Baseball, Assistants*)
- Marion County High School – Sarah Muir, Shane Thomasson
 (*Softball, Assistants*)
- South Pittsburg High School – Omar Slatton, Patrick Ferguson,
 Shane Boles, Chaz Moore (*Academy Football, Assistants*)
 Steve Garland, David Moore,
 Matthew Hawkins, Quinten McCamey,
 Lindsay Roberts, Michael Daniels
 Jared Stone (*Varsity Football, Assistants*)
- Delorah Starkey, Tehja Ross-Mitchell (*Academy Girls' Basketball, Assistants*)
 Ryli Renfro (*Academy Softball, Assistant*)
 Ellis Mayfield (*Track, Assistant*)
- Earl Blevins, Anthony Seminaris (*Baseball, Assistants*)
 Stephanie Coffey (*Golf, Assistant*)
 Emily Raulston (*Academy Cheerleading, Assistant*)
 Aly Abney Phelps (*Varsity Cheerleading, Assistant*)
- Whitwell High School – Randy Griffith, Tony Goforth (*Football, Assistants*)
 Garrett Miller (*Baseball, Assistant*)
 Molly Rogers (*Volleyball, Assistant*)

Chairman Phillips asked Dr. Griffith to go over the process in order for the coaches to be approved. Dr. Griffith stated first the coaches are board approved and then the vetting process will begin. The coaches will be given a packet to complete. Everyone has to have a background check, and fingerprinting. Also, the TSSAA requirements have to be met in order to supervise children.

Chairman Phillips asked if there was a Motion to Approve the Consent Agenda. Motion to Approve by Mrs. Hooper, seconded by Mr. Nunley, unanimously agreed.

Chairman Phillips stated due to having the "Special Called" Meeting, the next board meeting will be Thursday, July 23, 2026 at 5:00 p.m. All agreed.

With no further business before the Board, Mr. Phillips asked if there was a Motion to Adjourn. Motion by Mr. Phillips, seconded by Mrs. Hooper, unanimously agreed.

Ryan Phillips, Chairperson

Mark A. Griffith, Secretary

Marion County Board of Education

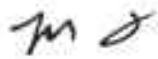
204 Betsy Pack Drive
Jasper, Tennessee 37347

Mark A. Griffith
Director of Schools

Telephone (423) 942-3434
Fax (423) 942-4210

MEMORANDUM

TO: School Board Members

FROM: Mark A. Griffith, Director of Schools 

DATE: July 23, 2026

SUBJECT: Monthly Financial Reports: May 2026
Cash Flow Analysis: May 2026

Attached you will find financial reports for the General Purpose School Fund (141). We have derived a one-page format that should be of benefit in giving an overall evaluation of each department without having to analyze each line of the budget.

These reports will be provided to you on a monthly basis. Let us know if we can be of further assistance.

MARION COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL FUND
May 2026

REVENUES / SOURCES OF FUNDS	2025-2026 BUDGET	MAY YTD ACTUAL	CHANGE	PERCENT REMAINING
County Taxes	10,121,970	13,015,029	2,893,059	28.58%
Licenses and Permits	2,289	1,340	(949)	-41.46%
Charges for Current Services	111,950	75,450	(36,500)	-32.60%
Other Local Revenue	48,750	6,183	(42,567)	-87.32%
State Education Funds	31,535,887	28,125,360	(3,410,528)	-10.81%
Other State Revenue	802,561	744,888	(57,673)	-7.19%
On-Behalf Contributions for OPEB	49,532	0	(49,532)	-100.00%
Federal Funds Received thru State	0	0	0	0.00%
Other Governments - Contributions	0	0	0	0.00%
Other Sources	100,000	1,242	(98,758)	-98.76%
Budgeted Fund Balance	13,364,132	0	(13,364,132)	-100.00%
TOTAL REVENUES	\$56,137,071	\$41,969,491	(\$14,167,580)	-25.24%

USES OF FUNDS	2025-2026 BUDGET	MAY YTD ACTUAL	CHANGE	PERCENT REMAINING
Attendance	186,455	164,975	(21,480)	-11.52%
Board of Education Services	692,694	580,708	(111,986)	-16.17%
Capital Outlay - Building/Grounds	0	0	0	0.00%
Capital Outlay	7,083,815	3,079,684	(4,004,131)	-56.53%
Community Learning Centers Grant	0	0	0	0.00%
Community Service: JES Programs	41,352	14,832	(26,520)	-64.13%
Community Service: SPE Programs	31,753	15,594	(16,159)	-50.89%
Community Service: WES Programs	40,921	24,407	(16,514)	-40.35%
Differential Pay Plan	163,311	121,942	(41,369)	-25.33%
Director of Schools	469,926	395,678	(74,248)	-15.80%
Fiscal Services	456,419	398,454	(57,965)	-12.70%
Health Services	498,560	384,022	(114,538)	-22.97%
School Health Grant	110,829	100,043	(10,786)	-9.73%
Maintenance of Plant	1,166,505	1,100,820	(65,685)	-5.63%
Operation of Plant	3,825,540	3,293,022	(532,518)	-13.92%
Operating Transfer - Bond Payment	1,250,000	1,250,000	0	0.00%
Personnel / Employee Services	228,250	191,937	(36,313)	-15.91%
Pre-K State Grant	375,004	349,533	(25,471)	-6.79%
Regular Instruction Program	26,852,774	22,661,916	(4,190,858)	-15.61%
Regular Education Summer Learning	0	0	0	#DIV/0!
Regular Education Tutoring	102,600	12,227	(90,373)	-88.08%
Safe School Grant/School Security Grant	75,609	75,609	0	0.00%
Special Education Program	4,863,289	4,173,087	(690,202)	-14.19%
State Special Education Preschool	58,575	49,610	(8,965)	-15.30%
Special Education: Transition to Work Grant	0	0	0	0.00%
Special Education: High Cost	16,602	16,602	0	0.00%
Technology	953,114	669,733	(283,381)	-29.73%
Transportation	1,397,620	1,220,938	(176,702)	-12.64%
VocEd: Innovative School Models	2,441,865	2,092,893	(348,973)	-14.29%
Vocational Education/CTE Program	2,631,095	2,373,453	(257,642)	-9.79%
Vocational Education/Fed thru State Grant	0	0	0	#DIV/0!
Federal Projects Transfers Out	33,594	33,594	(0)	0.00%
TOTAL USES OF FUNDS	\$56,048,071	\$44,845,291	(\$11,202,780)	-19.99%

EXCESS SOURCES (USES) OF FUNDS	89,000	(2,875,800)	(2,964,800)	
EXCESS FUND BALANCE BEGINNING OF YEAR	21,694,112	18,818,312	(2,875,800)	
3% FUND BALANCE	1,681,442	1,681,442		
EXCESS FUND BALANCE END OF YEAR	<u>\$20,012,670</u>	<u>\$17,136,870</u>	<u>(\$2,840,601)</u>	

ESTIMATED STATEMENT OF CASH FLOW

FY 2025-2026

Fund 141	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATED
General Purpose School Fund	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Cash Receipts	2,430,703	3,605,035	3,688,543	4,091,552	4,241,148	6,033,997	4,494,638	6,251,793	4,168,344	3,946,821	818,747	2,500,000
Loan Proceeds												
Transfers In												100,000
Total Cash Inflows	2,430,703	3,605,035	3,688,543	4,091,552	4,241,148	6,033,997	4,494,638	6,251,793	4,168,344	3,946,821	818,747	2,600,000
Beg Cash Bal	20,692,702	20,888,903	22,026,348	21,694,965	21,258,207	21,585,871	23,298,722	22,925,598	24,854,336	25,021,477	24,641,657	20,032,094
Available Cash	23,123,405	24,493,939	25,714,891	25,786,517	25,499,355	27,619,868	27,793,360	29,177,391	29,022,681	28,968,298	25,460,404	22,632,094
Cash Payments	2,234,502	2,467,591	4,019,926	4,528,310	3,913,484	4,321,146	4,867,761	4,323,054	4,001,204	4,326,641	5,428,309	4,370,000
Transfers Out												
Total Cash Outflows	2,234,502	2,467,591	4,019,926	4,528,310	3,913,484	4,321,146	4,867,761	4,323,054	4,001,204	4,326,641	5,428,309	4,370,000
End Balance	20,888,903	22,026,348	21,694,965	21,258,207	21,585,871	23,298,722	22,925,598	24,854,336	25,021,477	24,641,657	20,032,094	18,262,094

For Discussion Purposes Only

Subject: Re: Fwd: SPLLC/SPMS cheer agreement
From: Ruby Ledford <rubyledford@mctns.net>
To: Haven Moss <hmoss@mctns.net>
Date: Monday, 07/06/2026 1:45 PM

Good afternoon,

I received the request and will give it to Dr. Griffith for Executive Approval to add to the July 23rd Agenda.

Thank you,

Ruby Ledford
Executive Assistant to the Director of Schools
Board Secretary

Marion Co. Board of Education
204 Betsy Pack Drive
Jasper, TN 37347
(423)-942-3434 ext. 2001

On Monday 07/06/2026 at 12:38 pm, Haven Moss wrote:

Good afternoon!

Below I am attaching the Facility Use Agreements for SP Little League Cheer and SP Middle School Cheer to use the SPES gym. Can these be added to the Board Agenda, please?

Please let me know if there is anything else you need from us.

Thank you!

[Image]

--- Original message ---

Subject: SPLLC/SPMS cheer agreement
From: Rebecca Nelson <bechenderson3@icloud.com>
To: Haven Moss <hmoss@mctns.net>
Date: Monday, 07/06/2026 12:30 PM

Download Attachment
Available until Aug 5, 2026

Approval via
Executive Order:

MC 7-8-26
J. Ryan Phillips 7/8/26

South Pittsburg Elementary School

Facility Use Agreement

Organization/Group Name: South Pittsburg Middle Cheer

Contact Person: Becca Henderson

Phone Number: 423-326-4556

Email Address: bechenderson4@gmail.com

Date(s) Requested: July 20-22, Mondays 3:30-5:30 Aug. - Oct.

Time Requested: July 20-22-4:30-7:30, Mondays 3:30-5:30

Facility/Area Requested (check all that apply):

- ☒ Gymnasium
- ☐ Cafeteria
- ☐ Library
- ☐ Classroom(s)
- ☐ Playground
- ☐ Outdoor Classroom Area
- ☐ Athletic Field(s)
- ☐ Parking Lot
- ☐ Other: _____

Purpose of Use/Event:

Middle cheer practice

Responsible Adult Information

The organization must designate at least one responsible adult who will be present for the entire duration of the event and serve as the primary point of contact.

Primary Responsible Adult: Becca Henderson

Phone Number: 423-326-4556

Email Address: bechender4@gmail.com

Additional Responsible Adults (if applicable):

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

For youth organizations, leagues, camps, or recurring activities, a roster of coaches, volunteers, and/or responsible adults may be requested and must be provided upon request.

Emergency Contact Information

In the event of an emergency, SPES should contact:

Emergency Contact Name: Becca Henderson

Relationship to Organization: head coach

Phone Number: 423-326-4556

Date: 7/6/26

Acknowledgment of Facility Use Guidelines

Please initial each statement below:

RH I have read and understand all Facility Use Guidelines outlined in this agreement.

RH I agree to ensure all participants, coaches, volunteers, spectators, and guests comply with these guidelines.

RH I understand that the organization is responsible for providing adequate adult supervision at all times and that participants may not be left unattended.

RH I understand that only approved areas of the facility may be used and that unauthorized access to classrooms, offices, storage rooms, supply closets, and other restricted areas is prohibited.

RH I understand that the organization is responsible for cleaning up after use and returning all furniture, equipment, and materials to their original locations.

RH I understand that the organization is financially responsible for any damages to school property resulting from its use of SPES facilities.

RH I understand that all accidents, injuries, safety concerns, and property damage must be reported to SPES administration.

RH I understand that organizations serving youth are responsible for ensuring coaches, volunteers, and other adults comply with applicable background check and child safety requirements.

RH I understand that failure to comply with facility use expectations may result in immediate termination of facility use privileges and denial of future facility requests.

/ I have read, understand, and agree to all Facility Use Guidelines contained in this agreement.

Organization Representative Name (Printed): Becca Henderson

Title/Role within Organization: cheer coach

Signature: Rebecca Henderson

Insurance

Organizations using SPES facilities for recurring events, camps, tournaments, athletic leagues, or large community events may be required to provide proof of liability insurance.

Certificate of Insurance Provided:

- ☐ Yes
- ☐ No
- ☐ Not Required

Insurance Company: _____

Policy Number: _____

Hold Harmless Agreement

The organization agrees to indemnify, defend, and hold harmless South Pittsburg Elementary School, Marion County Schools, the Marion County Board of Education, and their employees, volunteers, and representatives from any claims, liabilities, damages, losses, costs, or expenses arising from the organization's use of school facilities.

Agreement

By signing below, I acknowledge that I have read and agree to all terms and conditions outlined in this Facility Use Agreement. I understand that failure to comply with these expectations may result in immediate termination of facility use privileges and denial of future facility requests.

Organization Representative

Name: Becca Henderson

Signature: Becca Henderson Date: 7/6/26

SPES Approval

Approved By: _____ Title: _____

Date Approved: _____

Marion County Board of Education Approval:

Approved: _____ Not Approved: _____

South Pittsburg Elementary School

Facility Use Agreement

Organization/Group Name: South Pittsburg Little League Cheer

Contact Person: Becca Henderson

Phone Number: 423-326-4556

Email Address: beccahenderson4@gmail.com

Date(s) Requested: Mondays, Tuesdays, & Thursdays - July - Oct.

Time Requested: 5 - 7:30

Facility/Area Requested (check all that apply):

- ☒ Gymnasium
- ☐ Cafeteria
- ☐ Library
- ☐ Classroom(s)
- ☐ Playground
- ☐ Outdoor Classroom Area
- ☐ Athletic Field(s)
- ☐ Parking Lot
- ☐ Other: _____

Purpose of Use/Event:

Little cheer rec. & rec. comp practice.

Responsible Adult Information

The organization must designate at least one responsible adult who will be present for the entire duration of the event and serve as the primary point of contact.

Primary Responsible Adult: Becca Henderson

Phone Number: 423-326-4556

Email Address: bechenderson4@gmail.com

Additional Responsible Adults (if applicable):

Name: Krystal Lancaster Phone Number: 256-608-0562

Name: Kaylee Mayfield Phone Number: 423-580-9591

Name: _____ Phone Number: _____

For youth organizations, leagues, camps, or recurring activities, a roster of coaches, volunteers, and/or responsible adults may be requested and must be provided upon request.

Emergency Contact Information

In the event of an emergency, SPES should contact:

Emergency Contact Name: Becca Henderson

Relationship to Organization: President

Phone Number: 423-326-4556

Acknowledgment of Facility Use Guidelines

Please initial each statement below:

RH I have read and understand all Facility Use Guidelines outlined in this agreement.

RH I agree to ensure all participants, coaches, volunteers, spectators, and guests comply with these guidelines.

RH I understand that the organization is responsible for providing adequate adult supervision at all times and that participants may not be left unattended.

RH I understand that only approved areas of the facility may be used and that unauthorized access to classrooms, offices, storage rooms, supply closets, and other restricted areas is prohibited.

RH I understand that the organization is responsible for cleaning up after use and returning all furniture, equipment, and materials to their original locations.

RH I understand that the organization is financially responsible for any damages to school property resulting from its use of SPES facilities.

RH I understand that all accidents, injuries, safety concerns, and property damage must be reported to SPES administration.

RH I understand that organizations serving youth are responsible for ensuring coaches, volunteers, and other adults comply with applicable background check and child safety requirements.

RH I understand that failure to comply with facility use expectations may result in immediate termination of facility use privileges and denial of future facility requests.

☒ I have read, understand, and agree to all Facility Use Guidelines contained in this agreement.

Organization Representative Name (Printed): Becca Henderson

Title/Role within Organization: President - SPLLC

Signature: Rebecca Henderson

Date: 1/6/2026

Insurance

Organizations using SPES facilities for recurring events, camps, tournaments, athletic leagues, or large community events may be required to provide proof of liability insurance.

Certificate of Insurance Provided:

- ☐ Yes
☐ No
☐ Not Required

Insurance Company: _____

Policy Number: _____

Hold Harmless Agreement

The organization agrees to indemnify, defend, and hold harmless South Pittsburg Elementary School, Marion County Schools, the Marion County Board of Education, and their employees, volunteers, and representatives from any claims, liabilities, damages, losses, costs, or expenses arising from the organization's use of school facilities.

Agreement

By signing below, I acknowledge that I have read and agree to all terms and conditions outlined in this Facility Use Agreement. I understand that failure to comply with these expectations may result in immediate termination of facility use privileges and denial of future facility requests.

Organization Representative

Name: Becca Henderson

Signature: Becca Henderson Date: 7/16/2026

SPES Approval

Approved By: _____ Title: _____

Date Approved: _____

Marion County Board of Education Approval:

Approved: _____ Not Approved: _____

Marion County Board of Education

Monitoring:

Descriptor Term:

Descriptor Code:

Issued Date:

Review:
Annually,
in November

Outside Applied Behavior Analysis Access

4.202(a)

07/23/26

Rescind:

Issued:

Pursuant to *Tenn. Code Ann. § 49-10-1501, et seq.*, the Board of Education adopts this policy to establish rigid operational procedures and professional guidelines allowing private pay providers access to students diagnosed with autism spectrum disorder or developmental delays during the school day. This policy ensures such access is balanced with the fundamental obligation of Marion County Schools to maintain an orderly learning environment and protect the integrity of core instructional delivery.

Definition

For purposes of this policy, a "private pay provider" means a licensed behavior analyst, licensed assistant behavior analyst, registered behavior technician, or other certified/licensed therapist contracted and privately compensated by a student's parent or legal guardian (or an external entity on their behalf) to provide applied behavior analysis services.

Access and Conditions

The District shall allow a private pay provider access to an enrolled student during the school day to deliver behavioral or developmental services, provided that:

1. **Eligible Diagnosis:** The student has been diagnosed with autism spectrum disorder or developmental delays and has either an IEP or a 504 plan.
2. **Parental Consent:** The student's parent or legal guardian completes and signs a written consent form provided by the District, acknowledging private compensation and agreeing to the operational boundaries established herein.
3. **Needs Alignment:** The private pay services align with, and do not contradict, the student's documented educational and developmental needs.
4. **No Fee/Barriers:** The District shall not charge a fee or impose arbitrary barriers that hinder access, provided the provider remains in full compliance with the strict instructional and behavioral boundaries outlined in this policy.

The Director of Schools shall develop a memorandum of understanding (MOU) governing the access of any private pay provider or employing agency to Marion County Schools. The Director shall develop onboarding procedures to facilitate private pay providers understanding of this policy, the MOU, and the expectations for access to Marion County Schools. The Director shall also appoint a liaison in the Exceptional Education Department to coordinate communication between private pay providers and IEP teams and 504 committees.

Protection of Instructional Integrity and IEP Alignment

The presence of a private pay provider must not infringe upon the educational rights of the student or peers. The following

instructional protections are strictly enforced:

- **Zero Disruption Standard:** Private pay services must be integrated into the school day without causing any disruption to the overall classroom environment, the teacher's ability to manage the classroom, or the delivery of instruction to other students.
- **Interference with Goals Prohibited:** Private pay services shall not interfere with, alter, or undermine the student's documented IEP goals or general education instructional objectives. If a provider's methods or interventions run counter to the district's established curriculum or instructional strategy, the district's educational plan takes absolute precedence.
- **Scheduling Constraints:** To prevent the fragmentation of the student's academic day and protect their access to the core curriculum, the school administration retains final authority over the timing and duration of the provider's sessions.
- **Supplement vs. Supplant:** Private pay services must strictly **supplement, not supplant**, any services or requirements mandated by the student's IEP. These services shall not be used by the District to meet its independent legal obligation to provide a Free Appropriate Public Education (FAPE).

Professional, Behavioral, and Operational Expectations

Private pay providers permitted onto school property act as guests and must strictly adhere to the following professional and environmental standards:

1. **Background Checks:** All private pay providers must clear a state and national fingerprint-based criminal history background check, and a check of the state's vulnerable person and sex offender registries, in compliance with *Tenn. Code Ann.* § 49-5-413, prior to entering school grounds.
2. **Non-Intrusive Presence:** Providers must maintain a non-intrusive presence in the classroom. They may not rearrange classroom spaces, direct or correct district staff, or introduce materials/equipment that cause physical or visual distractions in the learning environment.
3. **Observation and Interaction Limits:** Providers are permitted to interact with and observe **only** the specific student for whom they are contracted. Providers shall not interact with, evaluate, or intervene with other students in the classroom.
4. **Adherence to District Policy:** Private pay providers must abide by all District policies regarding student privacy (FERPA), safety, restraint protocols (including the Special Education Behavioral Supports Act), dress codes, and professional conduct.

Accommodations and Rights Protections

- **Reasonable Accommodations:** School administrators shall provide reasonable accommodations necessary for the delivery of these services, provided they do not place a burden on school operations or compromise classroom capacity or the District's own service delivery.
- **Non-Discrimination:** The District shall not discriminate against, deny educational benefits to, or retaliate against any student, parent, or private pay provider for seeking or delivering services under this policy.

Discontinuation and Immediate Termination for Breach

The District reserves the right to suspend or permanently terminate a private pay provider's access if a breach of this policy or a violation of the law occurs (collectively, a breach). Decisions regarding the immediate suspension of a provider are made initially at the building level by the school principal or their designee pending investigation into whether a breach may have occurred. Grounds for immediate termination of access due to breach include, but are not

limited to:

- **Instructional/Classroom Disruption:** Any single instance of material disruption to the classroom learning environment, peer group instruction, or general-education goals.
- **IEP Contradiction:** Persistent failure or refusal to align private strategies with the student's established IEP or 504 plan.
- **Safety & Conduct Violations:** Failure to follow scheduled times, front-office check-in protocols, or background check verification updates.
- **Privacy Violations:** Unauthorized interaction with, evaluation of, or data collection on students other than the designated client-student.

Upon determining that a breach has occurred, the school principal shall issue a written **Notice of Termination** to both the private pay provider and the student's parent/legal guardian within two (2) business days, detailing the specific grounds for the breach.

Internal Administrative Appeal Process

If a parent/legal guardian or the private pay provider disagrees with a building-level decision to deny, suspend, or terminate access, they may appeal the decision through the following internal administrative process:

1. **Filing the Appeal:** A written **Request for Reconsideration** must be submitted to the Office of the Director of Schools within ten (10) business days of receiving the written Notice of Access Termination. The request must include specific facts, documentation, or arguments refuting the alleged breach.
2. **Review Period:** The Director of Schools (or his designee) shall review the appeal, the principal's original determination, and any supporting documentation regarding classroom disruption or instructional interference.
3. **Administrative Hearing:** At the Director's discretion, an informal administrative hearing may be scheduled with the parent and provider to discuss the operational barriers or safety concerns.
4. **Final Determination:** The Director of Schools shall issue a written final decision within fifteen (15) business days of receiving the appeal. **The decision of the Director of Schools shall be final and binding** regarding the provider's physical access to District property, ensuring that local school administrative control over classroom environments is maintained.

Legal References:

1. Tennessee Public Chapter 1112 (Acts 2026)
2. Tenn. Code Ann. § 49-5-413 (Background Investigations)
3. Individuals with Disabilities Education Act (IDEA), 20 U.S.C. § 1400 et seq.

KAATZ, BINKLEY, JONES, & MORRIS ARCHITECTS, INC.
ARCHITECTS – ENGINEERS – EDUCATIONAL PLANNERS

William T. Morris, AIA Larry D. Marvel, AIA Gary C. Kromer, RA Jason Morris, AIA

ARCHITECTURE

William T. Morris, AIA, *Chairman*
Steve G. Morris
Larry D. Marvel, AIA, CSECCS
Gary C. Kromer, RA, CEFP
Jason Morris, AIA, VP Chief of Operations
Nathan Dutch
Lionie Self

ADMINISTRATION

Penoy Phillips

ENGINEERING

Sandy Olandt, PE

INTERIORS

Kathy Richards, NCIDQ, CSU/CDT
Jenni Cozart, NCIDQ

EDUCATIONAL PLANNERS

Debbie Morris
Dr. Donna Wright, Ed. D.

June 29, 2026

Mr. Mark Griffith
Marion County Schools
204 Betsy Park Drive
Jasper, TN 37347

Re: Marion County Re-Roof Various Schools
KBJM Project No. 2955-25
Pay Application #03

Dear Mr. Griffith:

Please find enclosed the Application and Certificate for Payment for the period ending July 31, 2026.

Based upon our periodic visits to the construction site and our observations of construction, the Applications for Payment, and the representations contained therein, to our knowledge, information and belief, the work appears to be in accordance with the Contract Documents.

Therefore, we recommend payment of \$732,229.37 to JDH Company, Inc., 5615 Oakdale Avenue, Chattanooga, TN 3741, and \$38,538.39 to the retainage account. This brings the total amount paid to JDH Company, Inc., to date to \$1,458,883.20 and the total of the retainage account to \$76,783.32.

Thank you,



Jason Morris
Kaatz, Binkley, Jones & Morris Architects, Inc.

Enclosures

(1) JDH Company, Inc.; Pay Request

AIA Type Document
Application and Certification for Payment

Page 1 of 2

TO (OWNER): Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37347

PROJECT: Marion County High School
160 Ridley Ave
Jasper, TN 37347

APPLICATION NO: 3
PERIOD TO: 7/31/2026

DISTRIBUTION
TO:
OWNER
ARCHITECT
CONTRACTOR

FROM (CONTRACTOR): JDH Company Inc
5515 Oakdale Avenue
Chattanooga, TN 37412

VIA (ARCHITECT): Kaatz, Binkley, Jones & Morns
Architects
1008 Charlie Daniels Parkway
Mt. Juliet, TN 37122

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE: 12/15/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	2,290,096.00
2. Net Change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	2,290,096.00
4. TOTAL COMPLETED AND STORED TO DATE	\$	1,535,686.52
5. RETAINAGE:		
a. 5.00 % of Completed Work	\$	76,783.32
b. 0.00 % of Stored Material	\$	0.00
Total retainage (Line 5a + 5b)	\$	76,783.32
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	1,455,883.20
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	726,653.83
8. CURRENT PAYMENT DUE	\$	732,229.37
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	831,214.80

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: JDH Company Inc
5515 Oakdale Avenue Chattanooga, TN 37412

By: Micah Schreiner / Project Manager

Date: 6/29/26

State of TN

County of: Hamilton

Subscribed and Sworn to before me this 29th Day of

Notary Public: Taylor Gaddis

My Commission Expires: 11/15/29



ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 732,229.37

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Adam Morns

Date: 6/29/26

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

Page 2 of 2

TO (OWNER): Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37347

PROJECT: Marion County High School
160 Ridley Ave
Jasper, TN 37347

APPLICATION NO: 3
PERIOD TO: 7/31/2026

DISTRIBUTION
TO:
- OWNER
- ARCHITECT
- CONTRACTOR

FROM (CONTRACTOR): JCH Company Inc
5615 Oakdale Avenue
Chattanooga, TN 37412

VIA (ARCHITECT): Kaatz, Brinkley, Jones & Morris
Architects
1008 Charlie Daniels Parkway
Mt. Juliet, TN 37122

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE: 12/15/2025

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Mobilization	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00	0.00	750.00
2	Marion Materials	590,471.48	590,471.48	0.00	0.00	590,471.48	100.00	0.00	29,523.57
3	South Pitt Materials	170,792.40	17,079.24	68,316.96	0.00	85,396.20	50.00	85,396.20	4,269.81
4	Jasper Materials	85,396.22	8,539.62	76,856.60	0.00	85,396.22	100.00	0.00	4,269.81
5	Whitwell Materials	85,396.22	8,539.62	76,856.60	0.00	85,396.22	100.00	0.00	4,269.81
6	Marion Labor	230,344.00	46,068.80	92,137.60	0.00	138,206.40	60.00	92,137.60	6,910.32
7	South Pitt Labor	76,781.34	0.00	0.00	0.00	0.00	0.00	76,781.34	0.00
9	Jasper Labor	38,390.67	0.00	0.00	0.00	0.00	0.00	38,390.67	0.00
10	Whitwell Labor	38,390.67	0.00	0.00	0.00	0.00	0.00	38,390.67	0.00
11	South Pitt Shingles	356,250.00	0.00	285,000.00	0.00	285,000.00	80.00	71,250.00	14,250.00
12	HVAC Work	264,000.00	79,200.00	171,800.00	0.00	250,800.00	95.00	13,200.00	12,540.00
13	Warranty	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00
14	Contingency	336,885.00	0.00	0.00	0.00	0.00	0.00	336,885.00	0.00
REPORT TOTALS		\$2,290,098.00	\$764,898.76	\$770,767.76	\$0.00	\$1,525,666.52	67.06	\$754,431.48	\$76,783.32

Job Description: Compliance Coach for Autism Evaluations

Role Overview

The Psychoeducational Evaluations Compliance Coach is responsible for overseeing the quality, compliance, and consistency of psychoeducational evaluations conducted for individuals with Autism Spectrum Disorder (ASD). This role provides coaching, training, and technical assistance to evaluators, psychologists, educational diagnosticians, and multidisciplinary teams to ensure evaluations comply with federal and state regulations, professional standards, organizational policies, and evidence-based assessment practices. The role ensures that all evaluations meet state and federal legal requirements while supporting students' academic, social, and behavioral needs.

Core Responsibilities

- **Compliance & Legal Oversight:** Ensure all psychoeducational evaluations comply with state and federal special education laws. This includes verifying evaluation timelines, progress reports, and student records are accurate and complete.
- **Evaluation Support:** Work with school psychologists, and other evaluators, to ensure evaluations are conducted using evidence-based practices (EBPs) and that reports meet district and legal standards.
 - Serve as a resource regarding autism assessment tools, cognitive testing, adaptive behavior assessments, behavioral evaluations, and educational assessments.
 - Assist teams in complex eligibility and diagnostic cases.
 - Review evaluation procedures to ensure culturally responsive and nondiscriminatory assessment practices.
 - Provide guidance on multidisciplinary evaluation processes.

Qualifications

Required

- Master's degree or higher in School Psychology, Clinical Psychology, Educational Psychology, Special Education, or a related field.
- Minimum 3–5 years of experience conducting psychoeducational evaluations.
- Demonstrated experience assessing individuals with Autism Spectrum Disorder.

- Strong knowledge of IDEA, Section 504, FERPA, and special education compliance requirements.
- Experience reviewing assessment reports and providing professional feedback.
- Excellent written, verbal, and interpersonal communication skills.

Core Competencies

- Autism assessment expertise
- Regulatory compliance knowledge
- Coaching and mentorship
- Quality assurance and auditing
- Data analysis and problem solving
- Technical writing and documentation review
- Collaboration and stakeholder engagement
- Attention to detail and organizational skills

KAATZ, BINKLEY, JONES, & MORRIS ARCHITECTS, INC.
ARCHITECTS – ENGINEERS – EDUCATIONAL PLANNERS

William T. Morris, AIA Larry D. Marvel, AIA Gary C. Kromer, RA Jason Morris, AIA

ARCHITECTURE

William T. Morris, AIA, *Chairman*
Steve G. Morris
Larry D. Marvel, AIA, CSI/CCS
Gary C. Kromer, RA, CEFPI
Jason Morris, AIA, VP Chief of Operations
Nathan Dutch
Lonnie Self

ADMINISTRATION

Fanny Phillips

ENGINEERING

Sandy Olandt, PE

INTERIORS

Kathy Richards, NCIDQ, CSI/CDT
Jenni Cozart, NCIDQ

EDUCATIONAL PLANNERS

Debbie Morris
Dr. Donna Wright, Ed. D.

June 26, 2026

Mr. Mark Griffith
Marion County Schools
204 Betsy Park Drive
Jasper, TN 37347

Re: Marion County High School Vestibule and Canopy
KBJM Project No. 2956-25
Pay Application #04

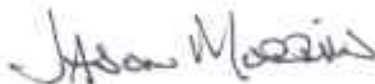
Dear Mr. Griffith:

Please find enclosed the Application and Certificate for Payment for the period ending June 30, 2026.

Based upon our periodic visits to the construction site and our observations of construction, the Applications for Payment, and the representations contained therein, to our knowledge, information and belief, the work appears to be in accordance with the Contract Documents.

Therefore, we recommend payment of \$504,437.65 to P & C Construction, Inc., 1037 West Main Street, Chattanooga, TN 37402, and \$26,549.35 to the retainage account. This brings the total amount paid to P & C Construction, Inc., to date to \$701,822.00 and the total of the retainage account to \$36,938.00.

Thank you,



Jason Morris
Katz, Binkley, Jones & Morris Architects, Inc.

Enclosures

(1) P & C Construction, Inc., Pay Request

AIA Document G702 - 1992

Application and Certificate for Payment

TO OWNER: Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37347

PROJECT: Secure Vestibule and Canopy at Marion
County High School
160 Radley Drive
Jasper, TN 37347

APPLICATION NO: 260111PC04

Distribution to:

PERIOD TO: June 30, 2026

OWNER: | |

CONTRACT FOR:

ARCHITECT: | |

CONTRACT DATE: 04-30-2026

CONTRACTOR: | |

PROJECT NOS: 2956-25/ 1

FIELD: | |

OTHER: | |

FROM P&C Construction, Inc.
1037 W. Main Street
Chattanooga, TN 37402

VIA Kattz, Binkley, Jones & Morris Architects
ARCHITECT: 1008 Charlie Daniels Parkway
Mt. Juliet, TN 37122

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$1,082,000.00
2. NET CHANGE BY CHANGE ORDERS \$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$1,082,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$738,760.00
5. RETAINAGE:
a. 5.00% of Completed Work:
(Column D + E on G703: \$738,760.00) = \$36,938.00
b. 5.00% of Stored Material:
(Column F on G703: \$0.00) = \$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$36,938.00

6. TOTAL EARNED LESS RETAINAGE \$701,822.00
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$197,384.35
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE \$504,437.65
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$380,178.00
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

State of:

County of:

Tennessee

Hamilton

Subscribed and sworn to before me this 24th day of June 2024

Notary Public:

My Commission expires:

Stacie Cooper

08-06-2029



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$504,437.65

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheets that are changed to conform with the amount certified.)

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G703 - 1992

Continuation Sheet

AIA Document G703, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column F on Contracts where variable retainage for line items may apply.

Secure Vestibule and Canopy
at Marion County High
School
160 Ridley Drive
Jasper, TN 37347

APPLICATION NO:

26011 IPC04

APPLICATION DATE:

06-24-2026

PERIOD TO:

June 30, 2026

ARCHITECT'S PROJECT NO:

2956-25

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G+C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1000.000	General Conditions	99,423.00	30,000.00	55,000.00	0.00	85,000.00	85.49%	14,423.00	4,250.00
1691.000	Performance Bond	9,414.00	9,414.00	0.00	0.00	9,414.00	100.00%	0.00	470.70
1692.000	Builders Risk Insurance	2,859.00	2,859.00	0.00	0.00	2,859.00	100.00%	0.00	142.95
12116.100	Allowance 1	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
12116.200	Allowance 2	25,000.00	0.00	20,953.00	0.00	20,953.00	83.81%	4,047.00	1,047.65
12116.300	Allowance 3	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
12116.400	Allowance 4	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
12116.500	Allowance 5	20,000.00	0.00	8,221.00	0.00	8,221.00	41.11%	11,779.00	411.05
1072.000	Final Cleaning	10,800.00	0.00	8,000.00	0.00	8,000.00	74.07%	2,800.00	400.00
2001.000	Demolition	60,534.00	45,000.00	15,534.00	0.00	60,534.00	100.00%	0.00	3,026.70
3002.000	Concrete Subcontracted	70,632.00	25,000.00	30,632.00	0.00	55,632.00	78.76%	15,000.00	2,781.60
4010.000	Masonry Subcontracted	10,190.00	0.00	10,190.00	0.00	10,190.00	100.00%	0.00	509.50
5110.000	Structural & Misc Steel	4,806.00	0.00	4,806.00	0.00	4,806.00	100.00%	0.00	240.30
6400.000	Custom Woodwork	16,238.00	1,000.00	15,238.00	0.00	16,238.00	100.00%	0.00	811.90
7900.000	Caulking & Sealants	5,616.00	0.00	3,000.00	0.00	3,000.00	53.42%	2,616.00	150.00
8002.000	Door Frames & Hardware	29,558.00	17,000.00	10,000.00	0.00	27,000.00	91.35%	2,558.00	1,350.00
9262.000	Metal Studs Drywall	16,524.00	10,000.00	6,524.00	0.00	16,524.00	100.00%	0.00	826.20
9510.000	Acoustical Ceilings	29,919.00	0.00	25,000.00	0.00	25,000.00	83.56%	4,919.00	1,250.00
9680.000	Carpet	248,480.00	20,000.00	225,000.00	0.00	245,000.00	98.60%	3,480.00	12,250.00
9900.000	Painting	13,851.00	0.00	10,000.00	0.00	10,000.00	72.20%	3,851.00	500.00
10405.000	Door Signage	1,859.00	0.00	0.00	0.00	0.00	0.00%	1,859.00	0.00
10671.000	Canopies	247,348.00	10,000.00	0.00	0.00	10,000.00	4.04%	237,348.00	500.00
15513.000	Sprinkler System	8,929.00	0.00	8,929.00	0.00	8,929.00	100.00%	0.00	446.45
15491.000	Plumbing Subcontracted	6,885.00	2,000.00	4,885.00	0.00	6,885.00	100.00%	0.00	344.25
15991.000	HVAC Systems Subcontracted	34,575.00	0.00	34,575.00	0.00	34,575.00	100.00%	0.00	1,728.75
16000.000	Electrical	85,860.00	30,000.00	40,000.00	0.00	70,000.00	81.53%	15,860.00	3,500.00
2800.000	Lawns & Planting	2,700.00	0.00	0.00	0.00	0.00	0.00%	2,700.00	0.00
	GRAND TOTAL	1,082,000.00	202,273.00	536,487.00	0.00	738,760.00	68.28%	343,240.00	36,938.00

MEMORANDUM OF UNDERSTANDING

REGARDING PRIVATE PAY PROVIDER ACCESS TO SCHOOL PREMISES

This Memorandum of Understanding ("MOU") is entered into by and between the Marion County Schools ("District") and [Insert Therapy Agency Name] ("Agency") to establish the terms, conditions, and operational parameters under which the Agency's licensed or registered professionals ("Private Pay Providers") may be granted physical access to District schools during the school day to provide privately funded behavioral or developmental services to eligible students, in compliance with Tennessee Public Chapter 1112 and Board Policy.

NOW, THEREFORE, the parties mutually agree as follows:

1. Scope of Services & General Conditions

- **Parental Authorization Required:** The Agency shall not deploy any provider to a District school until the District has confirmed receipt of a fully executed Parental Consent and Liability Release Form from the student's parent or legal guardian.
- **No District Cost:** The District is not a party to the financial agreement between the parent and the Agency. The Agency agrees that no fees, billing, or financial obligations shall be sought from or levied against the District for services rendered under this MOU.

2. Zero-Disruption & Instructional Integrity Standards

The Agency explicitly acknowledges that the District's primary statutory obligations are to maintain a safe, orderly learning environment and to deliver core instruction. The Agency agrees to the following rigid operational guardrails:

- **Non-Intrusive Presence:** Agency staff must maintain a non-intrusive presence in the classroom. Agency staff shall not modify classroom spaces, direct or correct District personnel, or introduce materials, tokens, or equipment that cause physical, visual, or auditory distractions to other students.
- **Non-Interference with Educational Goals:** Agency services must strictly supplement, and shall not contradict, alter, override, or undermine the student's Individualized Education Program (IEP), 504 Plan, or general education instructional objectives. If a District teacher or administrator determines that an Agency intervention conflicts with the District's curriculum or instructional strategies, the District's plan takes absolute precedence.
- **Administrative Control of Scheduling:** To prevent academic fragmentation, the school principal or their designee retains final authority over the timing, frequency, and duration of the Agency's sessions.

3. Personnel Requirements & Security Compliance

- **Background Check Verification:** Prior to entering any District facility, the Agency must ensure and provide proof that its personnel have cleared a state and national

fingerprint-based criminal history check, as well as state sex offender and vulnerable person registries, in strict compliance with *Tenn. Code Ann.* § 49-5-413

- **Identification & Building Safety:** Agency personnel must strictly adhere to all school security protocols, including checking in/out via the front office's visitor management system and visibly always wearing a District-issued or approved identification badge.
- **Strict Student Limits:** Agency personnel are authorized to interact with and collect data on **only** the specific student for whom they have parental and District clearance. Interacting with, evaluating, or recording other students in the classroom is strictly prohibited.
- **Code of Conduct:** Agency personnel must adhere to all codes of conduct generally applicable to visitors to the schools. Agency personnel are also expected to conduct themselves as professionals and shall abide by any dress code or code of professional conduct established by the Board or building level administration.

4. Student Privacy & Confidentiality (FERPA)

The Agency and its staff shall maintain strict compliance with the Family Educational Rights and Privacy Act (FERPA). Agency staff may have access to student identifiable information only to the extent permitted by the parent's written release and shall not access or attempt to access records of any other District student.

5. Immediate Termination for Breach

The District reserves the right to immediately suspend or permanently terminate this MOU, or revoke the individual access privileges of any Agency provider, for cause and without prior notice, if a material breach occurs. A breach includes, but is not limited to:

1. Any disruption to the classroom environment, peer instruction, or school operations.
2. Failure to align interventions with the student's IEP or general education goals.
3. Violation of building safety protocols including unauthorized use of restraints or use of unauthorized restraints.
4. Failure to maintain compliant background checks.
5. Unauthorized interaction with or data collection on other District students, including, but not limited to, use of any audio/visual device that captures, in whole or in part, the sound or image of any other District student.

6. Dispute Resolution and Internal Appeal

- **Building-Level Resolution:** Any concerns regarding classroom disruption or service coordination shall first be addressed between the building principal and the Agency's supervising coordinator.

- **Appeal to Director:** In the event that a building-level decision results in a denial or permanent termination of access, the Agency or the parent may file a written Request for Reconsideration to the **Office of the Director of Schools** within ten (10) business days of the notice.
- **Final Authority:** The decision of the Director of Schools regarding physical access to District property shall be final, binding, and non-appealable.

7. Indemnification and Insurance

The Agency agrees to protect, defend, indemnify, and hold harmless the District, its board members, officers, employees, and agents from any and all claims, damages, liabilities, or demands arising out of or related to the negligent acts, omissions, or willful misconduct of the Agency or its employees while on District property. Before the commencement of any services on District property, the Agency must provide proof of CGL insurance with limits of not less than \$1 million per claim/\$2 million per occurrence and name the District as an additionally insured party on this policy. This policy may not limit or exclude coverage for claims arising out of or related to sexual abuse or misconduct.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding.

For Marion County Schools: _____

Mark Griffith, Director of Schools

Date: _____

For the Therapy Agency: _____

[Name], Authorized Agency Representative

Title: _____

Date: _____

Subject: SPES: Consent Agenda Items

From: Haven Moss <hmoss@mctns.net>

To: Ruby Ledford <rubyledford@mctns.net>

Cc: Carly Moore <cmoore@mctns.net>

Date: Wednesday, 07/08/2026 10:48 AM

1 attachment: [MC BOE Proposal 2026.docx](#) 110 KB

Good morning!

The SP Jr. Pro Basketball program is requesting permission to use SPES facilities. Do you mind to see if this request can be added to the consent agenda for the next board meeting? I have attached the proposal request.

Thank you so much!



Haven Moss

South Pittsburg Elementary School
Principal

📞 423-837-6117

📍 310 Elm Avenue,
South Pittsburg, TN 37380



Proposal for Use of South Pittsburg Elementary School Gymnasium

South Pittsburg Jr. Pro Basketball Program

Submitted to: Marion County Board of Education

Date: July 8, 2026

Requested Term:

August 1, 2026 – July 31, 2027

Purpose

The South Pittsburg Jr. Pro Basketball Program respectfully requests permission to utilize the South Pittsburg Elementary School gymnasium as a primary practice and game facility for the 2026–2027 Jr. Pro Basketball season beginning August 1, 2026.

The goal of this request is to provide a consistent, safe, and structured environment for Marion County youth while continuing to build one of the area's premier recreational basketball programs.

About the Program

South Pittsburg Jr. Pro Basketball serves boys and girls from Pre-K through 6th Grade.

The program exists to:

- Teach basketball fundamentals
- Promote physical fitness
- Develop teamwork and sportsmanship
- Encourage leadership and character
- Provide a positive after-school activity
- Prepare student-athletes for future participation in the game of basketball.

- The program is operated as a community youth recreation program whose primary purpose is youth development. Community use of school facilities for nonprofit recreational purposes is consistent with Marion County Board of Education facility use practices, subject to school needs and Board approval.

Accomplishments During the 2025–2026 Season

The inaugural season produced significant growth for youth basketball in South Pittsburg.

Highlights included:

- Creation of a new Pre-K and Kindergarten instructional division
- Expansion of programming serving children Pre-K through 6th Grade
- Membership in the Jackson County Recreational League
- Hundreds of participants, family members, and spectators attending games throughout the season
- Increased opportunities for boys and girls to participate in organized athletics
- Successful end-of-season banquet recognizing every participant
- Positive partnerships with coaches, parents, volunteers, and community organizations
- Local youth publicity via the Marion Tribune

The program continues to build excitement around youth athletics.

Facility Request

We respectfully request the use of the South Pittsburg Elementary School gymnasium beginning August 1, 2026, through July 31, 2027.

Requested use would include:

- Team practices
- Skills clinics
- Coaches clinics
- Referee training

- Evaluations and player assessments
- League games
- End-of-season tournaments
- Youth camps
- Parent meetings
- Coach meetings
- League administration

Scheduling would remain flexible and coordinated with South Pittsburg Elementary administration to ensure school activities always receive first priority.

Commitment to Facility Care

South Pittsburg Jr. Pro Basketball understands the importance of protecting school property.

The organization agrees to adhere to contractual requirements that include but are not limited to:

- Leave the facility clean following every use
- Provide adult supervision at all activities
- Follow all Marion County Board of Education policies
- Report maintenance concerns immediately
- Maintain appropriate liability insurance
- Ensure participants follow all school rules and expectations
- Coordinate schedules with school administration to avoid conflicts
- Continue with the current vetting process for coaches, requiring submission of a clear background check for approval to obtain such positions

Community Benefits

Approving this request provides numerous benefits to Marion County students and families.

These include:

- Increased physical activity

- Safe after-school programming
- Positive mentorship opportunities
- Improved athletic skill development
- Greater community involvement
- Increased school pride
- Stronger preparation for middle and high school athletics
- Expanded opportunities for volunteerism
- Healthy recreational opportunities for local youth

The elementary gym provides the ideal location for younger age divisions while allowing older divisions to continue utilizing additional facilities as needed.

Long-Term Vision

The South Pittsburg Jr. Pro Basketball Program continues to grow each season.

Future goals include:

- Expanded youth basketball participation
- Youth cheerleading program
- Christmas basketball tournament
- Spring developmental league
- Summer basketball camps
- Parent volunteer organization
- Enhanced player development curriculum
- Continued collaboration with South Pittsburg schools

Closing

South Pittsburg Jr. Pro Basketball appreciates the Marion County Board of Education's continued commitment to serving the youth of our community.

Granting use of the South Pittsburg Elementary School gymnasium will provide a stable home for one of the county's fastest-growing youth programs while creating lasting opportunities for children and families throughout Marion County.

We respectfully request approval of this proposal effective August 1, 2026.

Thank you for your consideration and continued support of the students and families of Marion County.

Respectfully submitted,

Jonathan "Rudy" Adams

Program Director



OLG
Services, LLC

OLG Services, LLC
301 Industrial Blvd.
Tullahoma, TN 37388
Office: 931.454.9940
www.olgservices.com

06/25/2026

Mr. Jason Morris
Kaatz, Binkley, Jones & Morris Architects, Inc.
1008 Charlie Daniels Parkway
Nashville, TN 37122

RE: Renovations to Theater at Whitwell High School

To support the continued work of the subject project, please find attached Discretionary Fund Deduct #06

<u>DF #</u>	<u>Description</u>	<u>Amount</u>	<u>Additional Contract Days</u>
01	Painting Changes	\$10,312.00	55

The incorporation of these changes into the Contract will be a deduction to the Discretionary Fund by Ten Thousand Three Hundred Twelve Dollars and Zero Cents (\$10,312.00) with Fifty-Five (55) additional days of Contract time with a new Substantial Completion (07/30/2026)

Remaining Project Discretionary Funds = (\$3,962.22)

If this Contingency Deduction is found acceptable, please sign and date on the lines below.

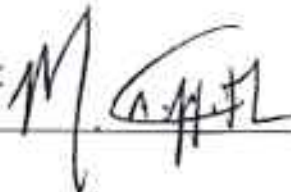
Designer

By: _____

Date: _____

Title: _____

Owner

By:  _____

Date: 7.9.2026

Title: _____

Contractor

By: _____

Date: _____

Title: _____

AIA Document G710™ – 2017

Architect's Supplemental Instructions

PROJECT: <i>(name and address)</i> Marion County - 2024 - Whitwell HS Theater Renovation KBJM Project # 2940-24	CONTRACT INFORMATION: Contract For: Gen. Constr. Date: 07-10-2025	ASI INFORMATION: ASI Number: #08 Date: 07-09-2026
OWNER: <i>(name and address)</i> Marion County Schools 204 Betsy Pack Drive Jasper, TN 37347	ARCHITECT: <i>(name and address)</i> KBJM Architects, Inc. 1008 Charlie Daniels Parkway Mt. Juliet, TN 37122	CONTRACTOR: <i>(name and address)</i> OLG Services, LLC 301 Industrial Blvd. Tullahoma, TN 37388

The Contractor shall carry out the Work in accordance with the following supplemental instructions without change in Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgment that there will be no change in the Contract Sum or Contract Time.

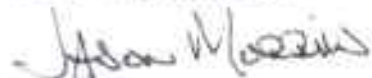
(Insert a detailed description of the Architect's supplemental instructions and, if applicable, attach or reference specific exhibits.)

CO #06, Paint Changes, \$10,312.00

Apply \$ 3,962.22 to Post Occupancy

Apply \$ 6,349.78 to Discretionary

ISSUED BY THE ARCHITECT:



ARCHITECT *(Signature)*

BY: Jason Morris, Architect, KBJM Architects, Inc.

(Printed name, title, and license number if required)

July 9, 2026

Date

Subject: Re: Fwd: Request for Spending JES
From: Ruby Ledford <rubyledford@mctns.net>
To: Nicole Jones <njones@mctns.net>
Cc: Mark Griffith <mgriffith@mctns.net>
Date: Wednesday, 07/08/2026 1:06 PM

Good afternoon,

I received the request and will give it to Dr. Griffith for approval to add to the July Agenda.

Thank you,

Ruby Ledford
Executive Assistant to the Director of Schools
Board Secretary

Marion Co. Board of Education
204 Betsy Pack Drive
Jasper, TN 37347
(423)-942-3434 ext. 2001

--- Original message ---

Subject: Fwd: Request for Spending JES
From: Nicole Jones <njones@mctns.net>
To: Mark Griffith <mgriffith@mctns.net>
Cc: Ruby Ledford <rubyledford@mctns.net>
Date: Wednesday, 07/08/2026 12:57 PM

Good afternoon!

You had approved for us to spend 3024.00 on water bottle fillers. I picked the wrong thing so we are returning those. The new total, including the fountains and water filling stations, is 6070.00.

I am requesting for this to be pre-approved before the board meeting so that we can hopefully have them delivered and installed prior to the start of school.

Maintenance has visited to make sure I've chosen something that will work this time.

Thank you,

Nicole Jones
Principal
Jasper Elementary School

Phone 423-942-2110
Fax 423-942-8817

Approval by Executive Dir.

 7-9-26
J. Egon Phillips 7/9/26

--- Original message ---

Subject: Request for Spending JES
From: <Helpdesk@mctns.net>



JASPER ELEMENTARY

495 WARRIOR DRIVE
JASPER, TN 37347

423-942-2110

Show the Purchase Order Number
on all correspondence, invoices,
shipping papers and packages.

15674

TO

Amazon

DATE 6/11/20	REQUISITION NO.
408	

REQUESTED BY	WHEN SHIP	SHIP VIA	POB POINT	TERMS
QTY. ORDERED	QTY. RECEIVED	STOCK NO. / DESCRIPTION	UNIT PRICE	TOTAL
		Bottle filling station hits	\$	300.10
				6070-
		RPickett		

1. Please send _____ copies of your invoice.
 2. Order is to be entered in accordance with prices, delivery and specifications shown above.
 3. Notify us immediately if you are unable to ship as specified.

47 June 10
 AUTHORIZED BY



Details for Order #113-1301893-6471466

Paid By: Jasper Elementary School
Placed By: Nicole Jones
Order Placed: July 8, 2026
Amazon.com order number: 113-1301893-6471466
Order Total: \$6,070.00

Quote 1

Not Yet Shipped

Items Ordered

5 of: Ekay LZS8W5LK ezH2O Bottle Filling Station & Single ADA Cooler Filtered Refrigerated Light Gray
Sold by and invoiced on behalf of: Amazon (seller profile)
Business Price
Condition: New

Price

\$1,214.00

Shipping Address:

Nicole Jones
495 Warrior Drive
Jasper, TN 37347
United States

Shipping Speed:

Consolidated Shipping in fewest deliveries

Payment information

Payment Method:

Pay by invoice

Item(s) Subtotal: \$6,070.00

Shipping & Handling: \$0.00

Total before tax: \$6,070.00

Estimated Tax: \$0.00

Grand Total: \$6,070.00

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc.

Cart

Cart #82-515387990

5 items, Cart Total: \$10,307.74

Quote 2

[Secure Checkout](#)**Elkay EZH2O Wall Mount Drinking Fountain and Bottle Filling Station**

Model: EZSDWSLK

Special Order

\$9,435.00**\$1,887.00 each**

Leaves the Warehouse in 6 to 10 weeks

[Remove](#)

-

5

+

[Cart Tools](#)

v

Ship to: Chattanooga, TN (37421)[Change](#)[Shipping policy](#)**Subtotal:****\$9,435.00****Freight Delivery:** ⓘ**FREE****Estimated Tax:****\$872.74****Grand Total:****\$10,307.74**[Secure Checkout](#)**PRYOR**[Apply Coupon Code](#)



Cart

Quote 3

Order Summary

Subtotal	\$7,228.30	Estimated Tax	N/A	Estimated Shipping	\$120.99
----------	------------	---------------	-----	--------------------	----------

Estimated Total \$7,349.29



ELKAY

Drinking Fountain with Bottle Filler; On-Wall,
Non-Refrigerated, Vinyl Clad Steel, Gray

Item # 34K039

Qty
5

Sale Price

\$1,445.66 / each

Offer Ends 07/30/26

Web Price ~~\$2,040.94~~

Total \$7,228.30



Availability

Ships from supplier. Expected to arrive on or before **Mon, Jul 27**.

This item requires special shipping, additional charges may apply.

Products You Have Recently Viewed



ELKAY

Drinking Fountain with
Bottle Filler; On-Wall, Non-...

Item # 34K039

Sale Price ⓘ

\$1,445.66 / each

Offer Ends 07/30/26

Web Price ~~\$2,040.94~~Qty
1

Add to Cart





AIA Document G710™ – 2017

Architect's Supplemental Instructions

PROJECT: <i>(name and address)</i> Marion County 2026 - Secure Vestibule and Canopy MCHS KBJM Project # 2956-25	CONTRACT INFORMATION: Contract For: Gen. Constr. Date: 02-13-2026	ASI INFORMATION: ASI Number: #03 Date: 07-14-2026
OWNER: <i>(name and address)</i> Marion County Schools 204 Betsy Pack Drive Jasper, TN 37347	ARCHITECT: <i>(name and address)</i> KBJM Architects, Inc. 1000 Charles Dunwoody Parkway Mt. Juliet, TN 37122	CONTRACTOR: <i>(name and address)</i> P & C Construction 1037 West Main Street Chattanooga, TN 37402

The Contractor shall carry out the Work in accordance with the following supplemental instructions without change in Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgment that there will be no change in the Contract Sum or Contract Time.

(Insert a detailed description of the Architect's supplemental instructions and, if applicable, attach by reference any applicable exhibits.)

COR #04, PAINTING PER DRAWING - \$3,526.00

COR #05 - PAINTING ADD'D DOORS AND ADDED FIRE ALARM ITEMS PER TFM - \$4,856.00

TOTAL COR - \$8,382.00

APPLY TO DISCRETIONARY - \$4047.00

APPLY TO MISC. STRUCTURAL ALLOWANCE - \$4335.00

ISSUED BY THE ARCHITECT:

ARCHITECT *(Signature)*

BY: Jason Morris, Architect

(Printed name, title, and license number if required)

July 14, 2026

Date



CHANGE ORDER REQUEST

Project: Marion County High School- Secure Vestibule
Jasper, TN

P&C Job # 26-0111

COR# 004

Date: 6.11.26

Description: SUMMARY DESCRIPTION

Change Initiated by: ☒ Owner ☐ Developer ☐ P&C
☐ Engineer ☐ Architect ☐ Other

Reason for Change: ☐ Field/Existing Condition ☐ Drawing Revision
☒ Owner Request ☐ Other

Brief description of action to be taken of scope of this change:

Added painting per revised drawings dated 6.9.26

P&C proposes to incorporate this Change Request in the amount of \$3,526.00
The contract time will be (~~increased~~), (~~decreased~~), (unchanged) by 0 days.

☐ Change Request is approved and will be incorporated into a future Change Order.

☐ Change Request is not accepted, and no further action is required.

☐ Proceed with purposed Change Request under the following terms:

P&C Construction, Inc.

Marion County Schools

Chase Steele

Approved By
Chase Steele

Date
6.11.26

Approved By

Date

[illegible]

Project Proposal

P.O. Box 781, Trenton, GA 30732



Chattanooga Cell 423-653-1270	Proposal Date 6/9/2026	Ken Morris (423) 653-1270 ken@Trico-Paint.com
----------------------------------	---------------------------	---

P&C Construction T'Ana Yebba Marion County High School Secure Vestibule and Canopy 1037 W Main Street Chattanooga, TN 37402		(423) 664-5476 tyebba@pc-const.com
---	--	---------------------------------------

We hereby submit specifications and bid for:

Scope of Work:

Painting scope of work for Marion County High School Secure Vestibule and Canopy

Bid is based on plan set dated 03/16/2026 plus Addendum 1

Change Order: June 9 Changes

Change order includes multiple colored walls in Little Theatre
Change order add painting in E012 and E050.

\$3,205.34

Sales Tax Included in Base Bid

\$52.01

Total Bid
\$3,205.34

We hereby propose to furnish all labor and material necessary to complete this project in accordance with the above specifications and paint grade choice.

No deposit is required for this project

This proposal is valid for a period of 30 days, ending on July 09, 2026

TERMS & CONDITIONS: SCOPE OF WORK: This proposal is based upon the labor and material specified above. Any material change in nature of the services or materials to be provided or supplied will be accomplished by way of a Change Order duly executed between the Purchaser and the authorized agent of Trico Painting. Trico Painting is not responsible for outcries or damages of services performed outside of the scope of work including but not limited to moving furniture or decor, securing pets, and washing windows. **INVOICING & PAYMENTS:** The Purchaser's written proposal form acts as the invoice. Payment is due immediately upon completion of work. If Trico Painting's invoice is not paid within 7 days of its issuance for residential accounts and 60 days for commercial accounts, it is delinquent. All delinquent accounts will be subject to a late payment charge of 1.5% per month. **LIABILITY:** Trico Painting shall not be liable for any indirect or consequential damages arising in any manner from the equipment or material furnished or the work performed pursuant to this agreement. **DISPUTES:** All disputes involving more than \$25,000 shall be resolved by arbitration in accordance with the rules of the American Arbitration Association. The prevailing party shall recover all legal costs and attorney's fees incurred as a result. Nothing here shall limit any rights under construction lien laws. Any other collection proceedings initiated by Trico Painting entitle Trico Painting to pre- and post-judgment interest, costs and attorney's fees. **LABOR & MATERIAL WORK:** All work billed at an hourly rate plus any material expense must be paid. Trico Painting's records are the sole documentation allowable for determining final billing. **EARLY TERMINATION OF AGREEMENT:** Purchaser or Trico Painting may at any time terminate agreement by certified mail and Purchaser will only pay labor and material costs incurred to that point of termination. Trico Painting's records are the sole documentation allowable for determining final billing upon early termination. **ENTIRE AGREEMENT:** This proposal, upon acceptance, shall constitute the entire agreement between the parties and supercedes any prior representations or understandings. **CHANGES:** No change or modification of any of the terms and conditions stated herein shall be binding upon Trico Painting unless accepted by Trico Painting in writing.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date



CONSTRUCTION

CHANGE ORDER REQUEST

Project: Marion County High School- Secure Vestibule
Jasper, TN

P&C Job # 26-0111

COR# 005

Date: 7.13.26

Description: SUMMARY DESCRIPTION

Change Initiated by: ☒ Owner ☐ Developer ☐ P&C
☐ Engineer ☐ Architect ☒ Other

Reason for Change: ☐ Field/Existing Condition ☐ Drawing Revision
☒ Owner Request ☒ Other

Brief description of action to be taken of scope of this change:

Added fire alarm/ electrical items requested by the fire marshal and Added painting of 6 additional doors requested.

P&C proposes to incorporate this Change Request in the amount of \$4,856.00
The contract time will be (increased), (decreased), (unchanged) by 0 days.

☐ Change Request is approved and will be incorporated into a future Change Order.

☐ Change Request is not accepted, and no further action is required.

☐ Proceed with purposed Change Request under the following terms:

P&C Construction, Inc.

Marion County Schools

Chase Steele

Approved By
Chase Steele

Date:
7.13.26

Approved By

Date

[illegible]



Electrical Contractors - Engineers
Established 1925

July 9, 2026

TN License# 6938
Classification CE

P&C Construction
Attn: Paris Cornelison
paris@pc-const.com
Re: MCHS Secure Vestibule & Canopy

We appreciate the opportunity to quote this project, our proposal is for labor, material and equipment required to complete the above mentioned project per the documents & following scope of work.

- Project supervision.
- Project coordination.
- Project clean up of electrical debris.
- Provide and install new smoke detector above existing FACP, new relay, smoke duct head and remote test switch.
- Provide and install fire alarm lock out.
- Provide and install weather proof placard.
- Provide a TRI for the fire marshal test.

Total Cost: \$3,846.00

We appreciate the opportunity to be of service to you. If you have any questions please call.

Sincerely,

Joshua Blevins

Josh Blevins
Lawson Electric Co.
P: 931-728-9511
F: 931-728-9513
C: 423-593-7624
jblevins@lawsonelectric.com

Approved by _____

Date Accepted: _____

Signature: _____

Printed Name: _____

Corporate Office - Chattanooga
6245 Dayton Blvd
Hixson, TN 37343
Office (423) 267-5471
Fax (423) 266-4368
email: info@lawsonelectric.com

Manchester Branch Office
P.O. Box 539 Manchester, TN 37349
763 AEDC Road Hillsboro, TN 37342
Office (931) 728-9511
Fax (931) 728-9513
email: mcculloch@lawsonelectric.com

Dalton Branch Office
402 North Park Drive Suite 102
Dalton, GA 30720
Office (706) 272-4129
Fax (706) 272-4129
email: lawsonelectric@att.net

Nashville Branch Office
1410 Donelson Pike Suite B14
Nashville, TN 37217
Office (706) 272-4129
Fax (706) 272-4129
email: cjones@lawsonelectric.com

Project Proposal

P.O. Box 731, Trenton, GA 30752



Chattanooga Cell 423-653-1270	Proposal Date 7/7/2026	Ken Morris (423) 653-1270 Ken@Trico-Paint.com
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P&C Construction T Ana Yebba Marion County High School Secure Vestibule and Canopy 1037 W Main Street Chattanooga, TN 37402		(423) 654-5476 tyebba@pc-const.com
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We hereby submit specifications and bid for:

Scope of Work:

Painting scope of work for Marion County High School Secure Vestibule and Canopy

Bid is based on plan set dated 01/16/2026 plus Addendum 1

Change Order: Additional Doors

Change order includes preparing six doors for paint

Change order includes applying two finish coats to six doors

\$568.14

Sales Tax included in Base Bid

Total Bid
\$568.14

We hereby propose to furnish all labor and material necessary to complete this project in accordance with the above specifications and paint grade choice.

No deposit is required for this project

This proposal is valid for a period of 30 days, ending on August 06, 2026

TERMS & CONDITIONS-SCOPE OF WORK: This proposal is based upon the labor and materials specified above. Any material change in nature of the services or materials to be provided or supplied will be accomplished by way of a Change Order duly executed between the Purchaser and the authorized agent of Trico Painting. Trico Painting is not responsible for outcomes or damages of services performed outside of the scope of work including but not limited to moving furniture or decor, securing pets, and washing windows. **INVOICING & PAYMENTS:** The Purchaser's written proposal form acts as the invoice. Payment is due immediately upon completion of work. If Trico Painting's invoice is not paid within 7 days of its issuance for residential accounts and 60 days for commercial accounts, it is delinquent. All delinquent accounts will be subject to a late payment charge of 1.5% per month. **LIABILITY:** Trico Painting shall not be liable for any indirect or consequential damages arising in any manner from the equipment or material furnished or the work performed pursuant to this agreement. **DISPUTES:** All disputes involving more than \$25,000 shall be resolved by arbitration in accordance with the rules of the American Arbitration Association. The prevailing party shall recover all legal costs and attorney's fees incurred as a result. Nothing here shall limit any rights under construction lien laws. Any other collection proceedings initiated by Trico Painting entitle Trico Painting to pre- and post-judgment interest, costs and attorney's fees. **LABOR & MATERIAL WORK:** All work billed at an hourly rate plus any material expense must be paid. Trico Painting's records are the sole documentation allowable for determining final billing. **EARLY TERMINATION OF AGREEMENT:** Purchaser or Trico Painting may at any time terminate agreement by certified mail and Purchaser will only pay labor and material costs incurred to this point of termination. Trico Painting's records are the sole documentation allowable for determining final billing upon early termination. **ENTIRE AGREEMENT:** This proposal, upon acceptance, shall constitute the entire agreement between the parties and supercedes any prior representations or understandings. **CHANGES:** No change or modification of any of the terms and conditions stated herein shall be binding upon Trico Painting unless accepted by Trico Painting in writing.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date

FUNDRAISER AUTHORIZATION FORM

School Marion County High School
Fund/club/class account Volleyball
Expected timeframe of fundraiser July, 2026 9:00am-12:00pm
Proposed fundraising activities (camp) road blocks
Method of fundraising (e.g., in-person, crowdfunding, etc.) donations
Proposed uses of funds raised* team camp; playday
concessions; volleyball games - purple/black
Expected student involvement (school-wide or specific school organization)
20 players / few parents / 2 coaches
Method by which school will receive profit Cash donation

Requested by Carol Bailey / coach Date 7-6-26
Name/Title

Approved by James Zyzanski Date 7-7-26
Principal

Approved by _____ Date _____
Director of Schools**

* Any change in proposed uses of funds raised must be approved by the Director of Schools

** The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

June 22, 2026

RE: Student Nurses

To Whom It May Concern:

Coordinated School Health is requesting permission for the high school nursing students to again help with the mandatory Health Screenings Coordinated School is required to do yearly. The screenings are for students in grades K, 2, 4, 6, 8, And 9. The nursing students have been great help the last years. They are overseen at the schools by their nursing education class teachers. The students will only screen students at schools in their areas.

I respectfully ask that these teachers overseeing the nursing students not be made to use a personal/professional/sick day due to being in our schools assisting with the screenings. The teachers are the ones who manually re-check blood pressures if our digital cuffs read high. This has led to many students not having to be referred to a provider due to being a little nervous. Our elementary schools have more students screened and sometimes it does take a full day to screen at these schools.

Thank you for your consideration.

Respectfully,
Carol T. Bailey,
Director of CSH

TO: MARK GRIFFITH
FROM: MIKE OGDEN
SUBJECT: CONTRACT RENEWAL FOR SCHOOL INSITES
DATE: 07/2/2026
CC:

I am asking for approval for SchoolInsites annual contract renewal and payment of 18,526.00. SchoolInsites hosts our website, MarionCountySchools.org and MCTNS email service.

Thank you for your consideration.

Mike Ogden



7-8-26



Contract For:
Marion County Schools (TN)

Service Period:	
Start	End
7/1/2026	6/30/2027

*auto renews annually - see Standard Terms and Conditions

CONTRACT TERMS:

This agreement is subject to and incorporates the SCHOOLinSITES, LLC Standard Terms and Conditions. By signing below, Customer agrees to the terms of this proposal, including the Standard Terms, and this shall become a binding obligation.

SERVICE:

SCHOOLinSITES, LLC ("SCHOOLinSITES") offers to provide the following products and/or services for Customer. Additional details listed in Plan Description.

ANNUAL RECURRING SERVICES			
Service	Quantity	Price Per	Annual Net Price
CS Hosting District	1	\$1,800	\$1,800
CS Hosting School(s)	9	\$1,800	\$16,200
CS Hosting Page(s)	0	N/A	N/A
Domain(s)	1	\$25	\$25
Email (Staff/Student)	501	\$1	\$501
Live Streaming	0	N/A	N/A
Parent Connect Mobile App	0	N/A	N/A
SiteInspector	0	N/A	N/A
EduLink Intouch Messaging	0 Students	N/A	N/A
EduLink Custom Mobile App	0 Students	N/A	N/A
Annual Recurring Total:			\$18,526.00

ONE TIME NON-RECURRING SERVICES			
Training	# of Days	Total	
Onsite	0	\$0	
Online	0	\$0	
Redesign	Quantity	Total	
Custom Logo	0	N/A	
District	0	N/A	
School	0	N/A	
One Time Non-Recurring Total:			\$0.00

Implementation	Each	Total
District	\$500	Already Purchased
School	\$250	Already Purchased
Page(s)	N/A	N/A
Intouch	N/A	N/A
Mobile App	N/A	N/A

Grand Total: \$18,526

Authorized Signature _____ Date _____

Print Name _____ Title _____

Sherry Harris 7/1/2026
SCHOOLinSITES Account Manager Date

Sherry Harris
SCHOOLinSITES Account Manager

SCHOOLINSITES, LLC STANDARD TERMS AND CONDITIONS

These SCHOOLINSITES, LLC STANDARD TERMS AND CONDITIONS ("Standard Terms") apply to all contracted for uses of SCHOOLINSITES, LLC services (the "Service") and are entered into by and between the school or school district purchasing the Service and SCHOOLINSITES, LLC ("SCHOOLINSITES") (collectively, the "Parties" and each individually, a "Party"). These Standard Terms together with the agreement, purchase order or order form pursuant to which SCHOOLINSITES Service is ordered by Customer (the "Purchasing Document") constitute the "Contract" between SCHOOLINSITES and Customer. Customer wishes to utilize the Service, on behalf of itself and the students, teachers, administrators and schools that are permitted to use the Service under the Contract (collectively, the "Customer"). The Service will be provided to Customer subject to and in accordance with the terms and conditions of the entire Contract and other good and valuable consideration, the receipt of which is hereby acknowledged. Accordingly, the Parties hereby agree as follows:

1. The SCHOOLINSITES Service, in consideration for the payment by Customer of all fees set forth in the Purchasing Document, SCHOOLINSITES shall provide Customer with the Service(s) specified therein.

a. The Service(s) subject to this Contract are those mutually agreed upon by the Parties in writing and may include, without limitation, the SCHOOLINSITES web hosting service, which provides Customer with a means to maintain its websites.

2. Term; Termination.

a. Term. These Standard Terms will be effective during the term set forth in any current Purchasing Document, which may be extended in accordance with such Purchasing Document, and which incorporates these Standard Terms by reference (the "Initial Term"). Thereafter, except as may be set forth in an applicable Purchasing Document, the Agreement will renew automatically upon the expiration of the Initial Term for successive one (1) year periods (each, a "Renewal Term," and collectively with the Initial Term, the "Term"), unless either party provides written notice of its desire not to renew at least 30 days prior to the end of the then-current term.

b. Termination with Cause. Either Party may terminate the Contract in the event of a material breach by the other Party, which breach remains uncured for thirty (30) days following written notice to the breaching Party. In the event of a termination by Customer for an uncured material breach, Customer will receive a prorated refund of the fees paid by Customer for the then-current Term as set forth in the most recent Purchasing Document, calculated from the date of termination to the end of the then-applicable Term. The Contract may be terminated immediately by SCHOOLINSITES for non-payment, in which case Customer shall not receive any refund of fees.

c. Termination for Convenience. Customer may terminate the Contract prior to the expiration of the Term by providing at least thirty (30) days' written notice to SCHOOLINSITES. In the event of such early termination by Customer, Customer shall pay an Early Termination Fee to SCHOOLINSITES. The Early Termination Fee will be the lesser of:

- (i) A flat fee of Five Hundred Dollars (\$500.00); or
- (ii) Fifty Dollars (\$50.00) multiplied by the number of months remaining in the then-current contract term.

d. Effect of Termination. In the event of termination or expiration of the Contract, Customer will:

- (i) immediately discontinue access to and/or use of the Service; (ii) pay to SCHOOLINSITES all amounts due and payable under the Contract; (iii) return all documentation and related training materials to SCHOOLINSITES within a reasonable time at Customer's cost; (iv) immediately cease any use of the SCHOOLINSITES's Confidential Information (as defined below); (v) delete any of SCHOOLINSITES's Confidential Information from its computer storage or any other media, including, but not limited to, online and off-line libraries; and (vi) return to SCHOOLINSITES or, at SCHOOLINSITES's option, destroy, all copies of SCHOOLINSITES's Confidential Information then in its possession. Any termination of the Contract will not affect any rights or liabilities of either Party that accrued prior to such termination. Sections 2, 3, 4, 5, 7, 8, and 9, and the last sentence of Section 6, will survive the expiration or termination of the Contract for any reason.

3. Fees; Expenses.

a. **Fees; Payments.** In consideration for SCHOOLinSITES's performance under the Contract, Customer agrees to pay SCHOOLinSITES all fees required by the Purchasing Document, as applicable, which fees will be due in accordance with the provisions of the Purchasing Document, but in no event later than thirty (30) days after the date of an invoice from SCHOOLinSITES. Customer agrees that all fees are annual and require upfront payment for service. In connection with an extension of the Term pursuant to which SCHOOLinSITES will continue providing the Service, SCHOOLinSITES expressly reserves the right to change the fees payable under the Purchasing Document for the new Term based on the then current pricing. Calculation of the fees for any subsequent Term will also be based on SCHOOLinSITES's calculation of the number of enrolled students in Customer's school or district (as applicable) for each such subsequent Term. Customer will pay all fees in U.S. dollars. Payments shall be sent to the address indicated on the Purchasing Document, as set forth in Section 10 hereof.

b. **Late Fees.** SCHOOLinSITES may charge interest on any overdue amounts at the lower of: (i) the highest permissible rate or (ii) 18% per annum, charged at 1.5% per month from the date on which such amount fell due until the date of payment, whether before or after judgment.

c. **Reactivation Fee.** In the event the Contract is terminated or Service is suspended due to Customer's default, including but not limited to non-payment, and Customer subsequently requests to reactivate service, Customer shall be required to pay a reactivation fee in accordance with SCHOOLinSITES's then-current rates. Reactivation of service is at the sole discretion of SCHOOLinSITES and will not occur until all outstanding balances and the applicable reactivation fee have been paid in full.

d. **Taxes.** The fees under the Contract do not include any sales, use, excise, import or export, value-added or similar tax or interest, or any costs associated with the collection or withholding thereof, or any government permit fees, license fees or customs or similar fees levied on the performance of Services by SCHOOLinSITES to Customer. Customer will be responsible for payment of such applicable sales, use, excise, import or export, value-added or similar tax or interest at point of sale. All payments due under this Contract shall be made without any deduction or withholding, unless such deduction or withholding is required by any applicable law of any relevant governmental revenue authority then in effect. If Customer is required to deduct or withhold, Customer will promptly notify SCHOOLinSITES of the requirement, pay the required amount to the relevant governmental authority, provide SCHOOLinSITES with an official receipt or certified copy or other documentation acceptable to SCHOOLinSITES evidencing payment, and pay to SCHOOLinSITES, in addition to the payment to which SCHOOLinSITES is otherwise entitled under the Contract, such additional amount as is necessary to ensure that the net amount actually received by SCHOOLinSITES equals the full amount SCHOOLinSITES would have received had no such deduction or withholding been required. If Customer is exempt from any such taxes or fees, then such taxes or fees shall not be charged to Customer upon SCHOOLinSITES's receipt of a copy of Customer's tax exemption certificate or number.

e. **Expenses.** Except as provided in the Contract, each party will be responsible for its own expenses incurred in rendering performance hereunder, including, without limitation, the cost of facilities, workspace, computers and computer time, development tools and platforms, utilities management, personnel and supplies. In addition, if SCHOOLinSITES is required by applicable law, legal process or government action or for a Customer audit to produce information, files, documents or personnel as witnesses with respect to the Contract or the products or services provided to Customer by SCHOOLinSITES, Customer shall reimburse SCHOOLinSITES for any professional time and expenses including reasonable external or internal legal costs incurred to respond to the request, unless SCHOOLinSITES is a party to the proceeding or the subject of the investigation.

f. **Purchase Orders.** Customer agrees that if its internal procedures require that a purchase order be issued as a prerequisite to payment of any amounts due to SCHOOLinSITES, it will timely issue such purchase order and inform SCHOOLinSITES of the number and amount thereof. Customer agrees that the absence of a purchase order, or other ordering document or administrative procedure may not be raised as a defense to avoid or impair the performance of any of Customer's obligations under the Contract, including payment of amounts owed to SCHOOLinSITES.

4. Confidentiality.

a. **Definition.** For purposes of this Section 4, "Confidential Information" of either Party means any non-public information disclosed by such Party to the other Party or related to the operations of the disclosing Party or a third party that has been identified as confidential. Without limiting the generality of the foregoing, Confidential Information includes, without limitation, information

about a Party's business, vendors, customers, end users, products, services, employees, finances, costs, expenses, financial or competitive condition, policies, and practices, computer software programs and programming tools, and any other non-public information that does or may have economic value by reason of not being generally known.

b. **Nondisclosure and Nonuse.** Customer will keep SCHOOLinSITES's Confidential Information confidential. Specifically, Customer agrees not to disclose such Confidential Information except to those directors, officers, employees and agents of Customer (i) whose duties justify their need to know such information and (ii) who have been informed of their obligation to maintain the confidential, proprietary and/or trade secret status of such Confidential Information. Customer will not use such Confidential Information except for the purposes set forth in the Contract. Customer shall treat such information as strictly confidential, and shall use the same care to prevent disclosure of such information as Customer uses with respect to its own confidential and proprietary information, provided that in any case it shall not use less than the care a reasonable person would use under similar circumstances.

c. **Notice.** Customer will promptly notify SCHOOLinSITES in the event Customer learns of any unauthorized possession, use or disclosure of the Confidential Information and will provide such cooperation as SCHOOLinSITES may reasonably request, at SCHOOLinSITES's expense, in any litigation against any third parties to protect SCHOOLinSITES's rights with respect to the Confidential Information.

d. **Exceptions to Confidential Treatment.** Notwithstanding the foregoing, the preceding provisions of this Section 4 will not apply to information that: (i) is publicly available or in the public domain at the time disclosed; (ii) is or becomes publicly available or enters the public domain through no fault of the recipient; (iii) is rightfully communicated to the recipient by persons not bound by confidentiality obligations with respect thereto; (iv) is already in the recipient's possession free of any confidentiality obligations with respect thereto at the time of disclosure; (v) is independently developed by the recipient; or (vi) is approved for release or disclosure by the disclosing Party without restriction. Each Party may disclose Confidential Information to the limited extent necessary: (a) to comply with the order of a court of competent jurisdiction or other governmental body having authority over such Party, provided that the Party making the disclosure pursuant to the order will first have given notice to the other Party and made a reasonable effort to obtain a protective order; (b) to comply with applicable law or regulation requiring such disclosure; or (c) to make such court filings as may be required to establish a Party's rights under the Contract.

e. **Contact information.** Customer hereby authorizes SCHOOLinSITES to include and use individual Customer contact information (i.e., primary contact, system administrator, billing contact) in contact lists for emails, mailings, and faxes from SCHOOLinSITES or its affiliates (including SCHOOLinSITES Inc.) relating to SCHOOLinSITES or SCHOOLinSITES-provided products and services, support, product and service matters, newsletters, user groups and events, and to provide contact information to third parties whose products or services Customer has purchased through SCHOOLinSITES for the purpose of providing those products and services or support or maintenance for the products and services. Customer acknowledges that it has the right to provide such consent, and SCHOOLinSITES acknowledges that it will not use or distribute the contact information except as explicitly set forth above.

f. **Other Rights.** Customer hereby grants to SCHOOLinSITES the limited right to use Customer's name, logo and/or other marks for the sole purpose of listing Customer as a user of the Service in SCHOOLinSITES's promotional materials. SCHOOLinSITES agrees to discontinue such use within fourteen (14) days of Customer's written request.

5. **Privacy Policy and Acceptable Use Policy.** Customer agrees to comply with the then-current Privacy Policy and Terms of Use (collectively, the "Policies"), which are fully incorporated herein by reference, to the extent applicable, which SCHOOLinSITES reserves the right to modify, from time to time, effective five (5) days after such modified Policies are posted at the relevant link (which can be found at the SCHOOLinSITES website located at <http://www.SCHOOLinSITES.com>), such posting to constitute effective notice of changes. In the event of an express conflict between the terms of these Standard Terms and the terms of the Policies, the terms of these Standard Terms will prevail.

6. **Representations and Obligations.** Customer represents and warrants that: (i) it will comply with all applicable laws, regulations and contracts in use of the Service; (ii) it will maintain the confidentiality of its password and account information, and agrees to notify SCHOOLinSITES in the event of an actual or suspected unauthorized access to its account, or if it loses its account information; and (iii) it will not use the Service in combination with products or services not provided by SCHOOLinSITES or in a manner for which the Service was not designed, which would cause the Service to infringe on a third party intellectual property

right. Customer agrees to defend, indemnify and hold harmless SCHOOLINSTITES against any damages, losses, liabilities, settlements, and expenses (including without limitation, costs and reasonable attorneys' fees) in connection with any claim or action that arises from Customer's use of the Service.

7. **Limitation of Liability.** In no event will SCHOOLINSTITES, its officers, employees, representatives or licensors be liable to Customer for any indirect, punitive, special, consequential, exemplary, or other similar damages of any kind or nature whatsoever, suffered by Customer or any third party (including without limitation, business interruption, downtime, or any use of, or failure to use the Service, or any loss of business, contracts, profits, anticipated savings, goodwill or revenue, or any loss or corruption of data), arising out of the Contract, the Service, or the transactions contemplated hereby, even if a Party has been advised of the possibilities of such damages or should have foreseen such damages. SCHOOLINSTITES, its officers and employees will not be liable for any damages or injury with respect to the performance of the Service, including, but not limited to, any failure of performance, error, omission, defect, delay, computer virus, or line failure, interruptions or disruptions in the services contemplated under the Contract caused by or resulting from any act, omission or condition beyond SCHOOLINSTITES's reasonable control, whether or not foreseeable or identified, including but not limited to, transmission errors, or corruption or security of information carried over telecommunication lines, failure of digital transmission links, hostile network attacks or network congestion, or acts of God, acts of war, governmental regulations, public utilities or telecommunication providers, shortage of equipment, materials or supplies, fire, power failure, earthquakes, severe weather, floods or other natural disaster or Customer's or any third party's applications, hardware, software or communications equipment or facilities, unless same results from the intentional or willful acts of SCHOOLINSTITES. Under no circumstances will the aggregate liability of SCHOOLINSTITES to Customer or any third party arising out of or related to the Contract or the provision of the Service, exceed the aggregate fees paid to SCHOOLINSTITES under the Purchasing Document during the 12 month period immediately prior to the event, act or omission giving rise to such liability, regardless of whether any action or claim is based on warranty, indemnification, contract, tort or otherwise. The existence of multiple claims will not enlarge this limit. The foregoing limitations of liability are intended to apply without regard to whether other provisions of the Contract have been breached or have proven ineffective. Nothing contained in the foregoing limits or excludes the liability of SCHOOLINSTITES for liability which cannot be excluded by law. Notwithstanding anything contained herein to the contrary, Customer shall be responsible for all claims and damage resulting from the misuse of the Service by Customer or its users including reimbursement of any expenses incurred by SCHOOLINSTITES in defending claims arising from such misuse. The Parties acknowledge and agree that the fees, limitations of liability and remedies reflect the allocation of risk between the Parties, and that Sections 7 and 8 are essential elements of the basis of the bargain between the Parties and that in its absence, the economic terms of the Contract would be substantially different. SCHOOLINSTITES reserves the right to modify or remove any functionality that may be alleged to infringe a third party's intellectual property rights.

8. **Limited Warranty.** THE SERVICE IS PROVIDED "AS IS" AND ON AN "AS AVAILABLE" BASIS AND, TO THE MAXIMUM EXTENT PERMITTED UNDER APPLICABLE LAW, SCHOOLINSTITES EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS OR WARRANTIES RELATING TO THE SERVICE, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING BUT NOT LIMITED TO, THE WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, DATA ACCURACY, SATISFACTORY QUALITY, NON-INFRINGEMENT, SYSTEM INTEGRATION AND/OR QUIET ENJOYMENT. NEITHER SCHOOLINSTITES NOR ITS LICENSORS WARRANT THAT THE FUNCTIONS OR INFORMATION CONTAINED IN THE SERVICE WILL MEET ANY REQUIREMENTS OR NEEDS CUSTOMER MAY HAVE, OR THAT THE SERVICE WILL OPERATE ERROR FREE OR WITHOUT INTERRUPTION. SCHOOLINSTITES AND ITS LICENSORS MAKE NO GUARANTEE OF ACCESS TO OR OF ACCURACY OF THE CONTENT CONTAINED IN OR ACCESSED THROUGH THE SERVICE. Except as may be expressly stated in the Contract, in the event of the Service's failure to comply with the Contract, Customer's sole remedy shall be to terminate the Contract. Customer acknowledges and agrees that the Service is not intended, nor designed, for use in high risk activities, or in any situation where failure of the Service could lead to death, personal injury, or damage to property, or where other damage could result if an error occurred and the parties further agree that, to the extent not prohibited by applicable law, SCHOOLINSTITES shall not be liable for any death, personal injury or damage to property.

9. **Miscellaneous.** Customer acknowledges and agrees that the Confidential Information and all other materials pertaining to the use of the Service are not purchased or developed with Customer funds. Accordingly, nothing in the Contract grants or transfers to Customer any ownership rights in the foregoing materials or the Service. Each Party may seek any relief, including equitable relief provided under law. Customer is expressly prohibited from reproducing, modifying, duplicating, copying, making derivative

works, publicly displaying, or otherwise exploiting, in whole or in part, the member pages of the SCHOOLinSITES website without the express written permission of SCHOOLinSITES. This Contract will be governed and interpreted in accordance with the governing law of the state of Customer's principal place of business (in the case of an entity) or Customer's primary residence (in the case of an individual). In addition to any other relief awarded, the prevailing party in any action arising out of the Contract shall be entitled to its reasonable attorneys' fees and costs. Failure by either Party to enforce any provision of the Contract will not be deemed a waiver of future enforcement. In the event that any provision of the Contract is finally determined by a court of competent jurisdiction to be invalid or unenforceable under applicable law, the remainder of the Contract will continue in full force and effect, and the Parties will replace the invalid provision with one that, as much as possible, reflects the original intentions of the Parties and is valid under applicable law. SCHOOLinSITES is providing a service to Customer as an independent contractor. No provisions of this Contract are intended or shall be construed to confer upon or give to any person or entity other than SCHOOLinSITES or Customer, any rights, remedies or other benefits under or by reason of the Contract. Notices to Customer must be in writing and may be delivered in person or by courier, sent by facsimile, or mailed by certified or registered mail, postage prepaid, return receipt requested to the address specified in the Purchasing Document to the attention of the signatory. Any notices will be effective upon receipt by the Party receiving such notice. Neither Party may assign the Contract without the other Party's prior written consent, provided, that SCHOOLinSITES may assign the Contract without Customer's prior consent to (i) a parent, subsidiary or affiliate of SCHOOLinSITES or (ii) any entity or successor that acquires all or substantially all of the business, stock, or assets of SCHOOLinSITES. Any assignment made in conflict with this provision shall be void subject to the foregoing, and the Contract shall benefit and bind the permitted successors and assigns of the Parties. Except with regard to payment obligations, neither Party will be responsible for any failure to fulfill its obligations due to causes beyond its reasonable control, including without limitation, acts or omissions of government or military authority, acts of God, materials shortages, transportation delays, fires, floods, labor disturbances, riots, wars, terrorist acts or inability to obtain any export or import license or other approval or authorization of any government authority. SCHOOLinSITES has no obligation to provide any service to Customer except as is expressly set forth in the Contract or another written agreement between SCHOOLinSITES and Customer. These Standard Terms, together with the applicable Purchasing Document, and the Policies express the complete and final understanding of the Parties with respect to the subject matter hereof, and supersede all prior communications between the Parties, whether written or oral with respect to the subject matter hereof. By signing the applicable Purchasing Document, Customer represents and warrants that it has read and understands all applicable parts of these Standard Terms, including the Policies, and that the person who has signed the Purchasing Document for Customer is authorized to execute and deliver the Purchasing Document (which incorporates these Standard Terms and the Policies by reference) on its behalf.

10. Notices. All payments under the Contract shall be sent to the address set forth on the applicable Purchasing Document. Any other notices to SCHOOLinSITES must be in writing and may be delivered in person or by courier, sent by facsimile, or mailed postage prepaid, return receipt requested to SCHOOLinSITES LLC, PO Box 305, Saraland AL, 36571.

Memo

To: Mark Griffith
From: Mike Ogden
cc: Marion County School Board
Date: July 14, 2026
Re: GoGuardian District License

GoGuardian is a software package that is installed to track and monitor usage of Chromebook devices. I am requesting approval to renew GoGuardian for the District School year 2026-2027. The purchase will be made using Sourcewell Contract #121923-State of Tennessee Software-CDW. Vendor is CDW.

Marionschools.org – \$42,712.00, WhitwellTigers.org – \$8,400.00, WhitwellMiddleSchool.org –\$8,400.00.
Total Purchase \$59,512.00

Thank you for considering my request.

Respectfully,

Mike Ogden
Technology Director

Memo

To: Marion County Board of Education, Dr. Mark Griffith



From: Sherry Prince, CTE Director



Date: July 8, 2026

Re: Recommendation to pay stipend

CTE would like to permission, to work alongside with Title Programs and award a stipend to the 2 middle school teachers who will be training a preparing the new STEM labs at Jasper Middle and Whitwell Middle, in the amount of \$1200. They will be spending at least 20 hours.

MARION COUNTY DEPARTMENT OF EDUCATION

204 Betsy Pack Drive, Jasper, TN 37347
Telephone (423)942-3434 - Fax (423)942-4210

Training and Preparation to be STEM labs in Middle School

To: Ashley Johnson
From: Mark A. Griffith

You are being offered an opportunity to train, practice and prepare to teach in a new STEM lab at Jasper Middle.

Your assignment will be fulfilled outside of your regular work-day schedule. In return, you will receive a stipend of **\$1,200**.

Your stipend will be paid in completion of the training in August, 2027. Timesheet and copy of certificate/email of completion should be turned in no later than August 4, 2026.

Ashley Johnson

Sherry Prince, CTE Director

Mark A. Griffith, Director of Schools

I accept the employment offer under the conditions, as stated above.

Employee

Date

MARION COUNTY DEPARTMENT OF EDUCATION

204 Betsy Pack Drive, Jasper, TN 37347
Telephone (423)942-3434 - Fax (423)942-4210

Training and Preparation to be STEM labs in Middle School

To: Taylor Kilgore
From: Mark A. Griffith

You are being offered an opportunity to train, practice and prepare to teach in a new STEM lab at Whitwell Middle.

Your assignment will be fulfilled outside of your regular work-day schedule. In return, you will receive a stipend of **\$1,200**.

Your stipend will be paid in completion of the training in August, 2027. Timesheet and copy of certificate/email of completion should be turned in no later than August 4, 2026.

Taylor Kilgore

Sherry Prince, CTE Director

Mark A. Griffith, Director of Schools

I accept the employment offer under the conditions, as stated above.

Employee

Date

Memo

To: Marion County Board of Education, Dr. Mark Griffith



From: Sherry Prince, CTE Director



Date: July 8, 2026

Re: Recommendation to pay stipend

CTE would like to permission to pay Jerry Basham a stipend, to mentor in our Occupational Teacher EPP Program. Mentoring one Candidate for the year is \$800 and mentoring two Candidates is \$1200, based on recommendation of the EPP Program. (Educator Preparation Program)

MARION COUNTY DEPARTMENT OF EDUCATION

204 Betsy Pack Drive, Jasper, TN 37347
Telephone (423)942-3434 - Fax (423)942-4210

Educational Teacher Preparation Program- Mentor

To: Jerry Basham
From: Mark A. Griffith

You are being offered an opportunity to mentor and advise the new Welding and Structural Systems teachers, who will be participating in Hamilton County's Pathways Program.

Your assignment will be fulfilled both during and outside of your regular work-day schedule. In return, you will receive a stipend of **\$1,200, if both teachers are in EPP at the same time; or \$800, if only one teacher attends**

Your stipend will be paid in completion of the mentorship in June, 2027. Timesheet and copy of journals should be turned in by May 30th, 2027.

Jerry Basham

Sherry Prince, CTE Director

Mark A. Griffith, Director of Schools

I accept the employment offer under the conditions, as stated above.

Employee

Date

Memo

To: Marion County Board of Education, Dr. Mark Griffith



From: Sherry Prince, CTE Director



Date: July 13, 2026

Re: Purchase of ICEV online software/lessons

CTE would like to let the board be aware that teachers will continue to use ICEV as online textbook in several CTE classrooms. Purchase to be made from local in the amount of \$13,650

MARION COUNTY DEPARTMENT OF EDUCATION
REQUISITION FOR PURCHASE

Department or School Marion County Schools
204 Betsy Pack Drive
Jasper, TN 37347

Attn: SHERRY PRINCE
(PLEASE TYPE OR PRINT)

Requisition Number	
Date Issued	07/13/26
Fund	141
Sub Fund	
Function	71300
Cost Center	VOCED
Object Code	430

[illegible]

Requisitioned by: **Bethany Adkins**

Approved by: Sherry Lane
Director



Quote: Q-93288
Today's Date: 7/10/2026
Start Date: 8/1/2026
End Date: 7/31/2027

CEV Multimedia, LLC
Our office has moved!
1500 Broadway Suite 202
Lubbock, TX 79401
Phone 800-922-9965 | 806-745-8820
Fax 800-243-6398
E-Mail customersupport@icevonline.com

BILL TO

Marion County Schools - TN
204 Betsy Pack Dr
Jasper, Tennessee 37347

SHIP TO

Marion County Schools - TN
Sherry Prince
sprince@mctns.net

Purchase Order No.	Customer ID	Salesperson	Territory ID	Payment Terms
Pending	MARI0024	Tina Glandon	ICEV-CTE	Net 30

Qty	Item #	Description	Term	Ext. Price
250	TK-002250-0	TN - Turnkey Package Site License 10 Teachers	12	\$13,650.00
		TN - Site License		
TOTAL:				\$13,650.00

ICEVonline.com CANCELLATION & REFUND POLICY

No charge for cancellation within 30 days of receipt of purchase order.
No cancellation or refund after 30 days of receipt of purchase order.

Quote valid for 90 days

Subject: Board Approval

From: Tanya Tate <ttate@mctns.net>

To: Mark Griffith <mgriffith@mctns.net>, Ruby Ledford <rubyledford@mctns.net>

Date: Thursday, 07/09/2026 2:48 PM

Dr. Griffith,

Due to the increased student enrollment at Jasper Middle School, I would like to request that an additional teaching position be added to the Board agenda for approval.

Respectfully,

Tanya L. Tate

Director of Human Resources

Marion County Board of Education
204 Betsy Pack Drive
Jasper, TN 37347
(423)942-3434, Ext. 12018
(423)942-3436, Fax



7-9-26

MARION COUNTY DEPARTMENT OF EDUCATION

204 Betsy Pack Drive · Jasper, Tennessee 37347
Telephone (423) 942-3434 · Fax (423) 942-4210

Director of Schools
Mark A. Griffith

TO: Board Members & Mark A. Griffith, Director of Schools

FROM: Kim Headrick, Director of Middle Grades

DATE: July 10, 2026

RE: Request to purchase additional Wayfinder workbooks for the 2026-2027 school year



My purpose in writing is to request board approval to purchase an additional 252 Wayfinder workbooks for Jasper Middle School. There is an existing contract that has already been board approved from SY 2024 for 647 books. Due to increased enrollment at all schools that use the program, additional workbooks need to be purchased. This is a program used by school counselors.

The cost is \$2331.00 and includes shipping.

Thank you for your consideration.



Self-Awareness

You understand yourself on many levels, from how you function to what strengths and weaknesses you

Adaptability

You are willing to try approaches you make mistakes and are comfortable navigating uncertain situations with flexibility and openness.

Empathy

You are in tune with the feelings and needs of others and willing to act for a common good.

Collaboration

You're a relationship builder who brings people and resources to focus on solving problems, innovation.

Agency

You embrace the total of your roles and seek opportunities to engage well without your connections.

Purpose

Your decisions and decisions with the world are guided by a deep conviction to your values.

The Six Core Skills for Future-Ready Students

Wayfinder's research-backed Core Skills incorporate meaning-making, critical thinking and future-ready skills in order to connect classroom learning to the real world.



Project Wayfinder Inc.
1001 SW Oak Cr. Suite #050
Bend, OR 97702
(301) 448-0584

WAYFINDER QUOTE
SINGLE YEAR
2026-2027 SCHOOL YEAR

DATE
07/08/2024

BILL TO:

Marion County School District
204 Betsy Peak Dr
Jasper, TN 37347

PAY TO:

Project Wayfinder Inc.
PO Box 26246, Los Angeles, CA 90026
a@bethwayfinder.com
(301) 448-0584

ITEM	GRADE	QTY	PRICE EA	TOTAL
Workbook - Secondary	(1,7,8)	252	\$8.00	\$2,016.00
Shipping + Handling		202	\$1.25	\$315.00
YR 1 SUBTOTAL				\$2,331.00
ADDITIONAL EXPENSES*				
SALES TAX				TBD on Invoicing
TOTAL PRICE				\$2,331.00

ITEM	DESCRIPTION
Shipping + Handling	Shipping and Handling cost per physical good.
Workbook - Secondary	Printed middle and/or high school workbooks (English or Spanish)

Customer Name: Marion Co BOE/South Pittsburg Elem	Customer Number:	Date: 07/16/2026
Contact Name & Phone Number: Carly Moore 423-837-6117	Purchase Order #:	
Installation Address (if different from billing address): 310 Elem Street South Pittsburg, TN 37380		

Must be completed prior to release of order:

☐ Credit application (new accounts only)
 ☐ Site survey (for connected equipment)

☐ Sales tax exemption/ resale cert (if applicable)
 ☐ Lease request (for leasing only)

☐ Purchase, subject to Beeler's normal credit terms.	☐ Lease (must complete lease request)
☒ Rental, subject to the following terms: 60 months at \$ 42.50 per month.	☐ Cost-per-copy rental, subject to the following terms: \$.013 per copy for 60 months, billed monthly.
Other:	Other: Bill monthly for copies/prints used at .013

Item Number	Description	Quantity	Unit Price	Extended Amount
IM 350FSE	Ricoh MFP A2V4PC00058	1		

(continue on back if necessary)

Customer's authorized signature

Total from reverse side	
Delivery Installation Training	
Subtotal	
Sales tax, if applicable	
Total	



MAINTENANCE AGREEMENT

Customer Name	Marion Co BOE/South Pittsburg Elem	Customer Number	2350
Installation Address	310 Elem Street (street)	South Pittsburg (city)	TN 37380 (state) (zip)
Billing Address (if different)	Same (street/p.o. box)	(city)	(state) (zip)

Commencement date: The commencement date for this agreement shall be 07/16/2026.

Equipment description:

Make/Model	Serial Number	BEELER System No.	Charge
IM 350FSE Ricoh MFP	A2V4PC00058	31921	013 per click

The charge stated above is for the following period:

☐ One year ☐ _____ copies/prints or one year, whichever comes first

☐ Other, as described: _____

Starting count: _____ Current count: _____ B&W count: _____ Color count: _____

This maintenance agreement includes the following:

☐ Service labor only ☐ Service labor and parts ☒ Service labor, parts, drum and supplies

This maintenance agreement excludes the following:

☐ Operating supplies ☒ Paper ☒ Staples

Beeler Impression Products, Inc. ("Beeler") agrees to provide and the Customer agrees to accept maintenance service on the equipment listed above, at the annual or copy-based charges indicated above, in accordance with the terms specified above and the additional terms and conditions noted on the reverse side of this agreement.

BEELER IMPRESSION PRODUCTS, INC.

CUSTOMER ACCEPTANCE:

by (please print): Garry Warner

signature: _____

title: Sales

date: 07/16/2026

by (please print): _____

signature: _____

title: _____

date: _____

Subject: Board Agenda

From: Larry Ziegler <lziegler@mctns.net>

To: Ruby Ledford <rbyledford@mctns.net>

Date: Thursday, 07/16/2026 2:43 PM

Mrs. Ruby,

Requesting the following science fees to be placed on the board agenda:

Science Fees

Physical Science - \$10.00

Biology - \$30.00

AP Environmental Science/AP Biology - \$40.00

Sincerely,

Larry Ziegler

Principal

Marion County High School

Subject: Items For Approval To Be Added To The July School Board Meeting 7-15-26

From: Dr. Heath Thacker <bthacker@mctns.net>

To: Ruby Ledford <rbyledford@mctns.net>, Mark Griffith <mgriffith@mctns.net>

Date: Wednesday, 07/15/2026 3:02 PM

1 attachment: [JMS Football Schedule 26-27.pdf](#) 343 KB

Mrs. Ledford,

Please see the items below for Dr. Griffith's to review to be added to the July School Board Agenda:

1. ~~Permission for Pickett Athletics to use the JMS Auditorium on Saturday August 8th at 6:00PM for Women's Sports Conference.~~
2. Permission for Chattanooga Area Food Bank to use the JMS Auditorium and campus on Saturday August 22nd at 10:00AM for Community Event.
3. Paid Non-Faculty Head Coach: Warner Ashworth - Wrestling
4. Non-Paid Volunteer Non-Faculty Assistant Coach: JJ Headrick - Wrestling
5. JMS Football Schedule 26-27



MJ
7-16-28

Marion County Board of Education

204 Betsy Pack Drive
Jasper, Tennessee 37347

Dr. Mark A. Griffith
Director of Schools

Telephone (423) 942-3434
Fax (423) 942-4210

MEMORANDUM

TO: School Board Members

FROM: Mark A. Griffith
Amanda Weeks

DATE: July 23, 2026

SUBJECT: Approval of TISA, Instructional Supply, Library, Art, Band, Phone Line, etc.
Monies for the 2026-2027 School Year

We are requesting approval on behalf of the respective curriculum departments (regular education, exceptional education and CTE/vocational) to process instructional supply monies noted above.

Board approval is required since school allocations and vendor payments are in excess of \$10,000. All of the school allocations are included in the 2026-2027 budget.

These monies are remitted to the respective school as Board allocations. Each teacher must be allocated \$200 in TISA supply monies. Schools also receive an additional allocation of supply funds from the curriculum departments. Some school departments (art, music, library, etc.) also receive monies specific to their needs and/or requests. All schools receive an annual allocation for 2 phone and 1 fax line, unless the phone service is provided by ENA and paid at the central office.

We respectfully request the Board's approval.

Subject: Items For Approval To Be Added To The July School Board Meeting 7-15-26

From: Dr. Heath Thacker <bthacker@mctns.net>

To: Ruby Ledford <rbyledford@mctns.net>, Mark Griffith <mgriffith@mctns.net>

Date: Wednesday, 07/15/2026 3:02 PM

1 attachment: JMS Football Schedule 26-27.pdf 343 KB

Mrs. Ledford,

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4. Non-Paid Volunteer Non-Faculty Assistant Coach: JJ Headrick - Wrestling
5. JMS Football Schedule 26-27



non-Faculty Paid

MJ
7-16-24

Subject: Items For Approval To Be Added To The July School Board Meeting 7-15-26

From: Dr. Heath Thacker <bthacker@mcns.net>

To: Ruby Ledford <rbyledford@mcns.net>, Mark Griffith <mgriffith@mcns.net>

Date: Wednesday, 07/15/2026 3:02 PM

1 attachment: JMS Football Schedule 26-27.pdf 343 KB

Mrs. Ledford,

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4. Non-Paid Volunteer Non-Faculty Assistant Coach: JJ Headrick - Wrestling
5. JMS Football Schedule 26-27



\$ Non-Fac Vol

MJ
7-14-28

Subject: board approval

From: Heath Grider <hgrider@mctns.net>

To: Ruby Gamble <rgamble@mctns.net>

Date: Tuesday, 07/07/2026 8:00 AM

Middle school softball

Kaylee Kilgore - Non-faculty - assistant - (non-paid)

Thanks.

Heath Grider

Assistant Principal \ Athletic Director

South Pittsburg High School

717 Elm Avenue \ South Pittsburg, TN 37380

Phone: (423) 837-7561

** Non-Fac. Vol.*

P

[Signature]
7-8-26

Subject: Desiree Sowinski

From: Tanya Tate <ttate@mctns.net>

To: Mark Griffith <mgriffith@mctns.net>

Cc: Ruby Ledford <rbyledford@mctns.net>

Date: Monday, 07/20/2026 7:47 AM

Dr. Griffith,

I am requesting approval to add Desiree Sowinski to the upcoming Board agenda as a Non-Faculty Volunteer Assistant Cheer Coach for South Pittsburg Academy.

Thank you!

Tanya L. Tate

Director of Human Resources

Marion County Board of Education
204 Betsy Pack Drive
Jasper, TN 37347
(423)942-3434, Ext. 12018
(423)942-3436, Fax

** Non-Fac Vol*

jms



Warriors Football 2026-2027 Schedule

Date	Opponent	Location	Time
August			
Thursday August 6th	Coffee County	Away	6:00 PM
Thursday August 13th	Warren County	Home	6:00 PM
Thursday August 20th	Grundy County	Away	6:00 PM
Thursday August 27th	Sequatchie County	Away	6:00 PM
September			
Thursday September 3rd (Homecoming)	Bledsoe County	Home	6:00 PM
Thursday September 10th	Whitwell	Home	6:00 PM
Thursday September 17th	Bye Week	None	None
Thursday September 24th (8th Grade Night)	South Pittsburg	Home	6:00 PM
October			
Thursday October 1st	SVC Semifinals	TBA	Higher Seed
Thursday October 8th	SVC Championship	TBA	Higher Seed

Home	Away
------	------

Principal: Dr. Heath Thacker
Assistant Principal: Ms. Kasey Woodlee

Head Football Coach: Rob Minton
Athletic Director: Kasey Woodlee

JMS



Lady Warriors Softball 2026-2027 Schedule

Date	Junior Varsity	Varsity	Opponent	Location
August				
Saturday August 1st	TBD	TBD	SVC Playday	Bledsoe County
Saturday August 8th	10:00	NONE	Grundy County	Jasper
Tuesday August 11th	7:30	5:30	Sequatchie County	Sequatchie County
Monday August 17th	7:30	5:30	South Pittsburg	South Pittsburg
Tuesday August 18th	7:30	5:30	Grundy County	Jasper
Thursday August 20th	7:30	5:30	Sequatchie County	Jasper
Tuesday August 25th	7:30	5:30	Bledsoe County	Jasper
Thursday August 27th	7:30	5:30	Whitwell	Whitwell
Monday August 31st	7:30	5:30	South Pittsburg	Jasper
September				
Tuesday September 8th	7:30	5:30	Grundy County	Grundy County
Saturday September 12th	TBA	None	SVC Junior Varsity Tournament	Jasper Park
Tuesday September 15th	7:30	5:30	Bledsoe County	Bledsoe County
Tuesday September 9th	7:00	5:00	Whitwell	Whitwell
Monday September 15th	7:30	5:30	Bledsoe County	Bledsoe County
Thursday September 17th	7:30	5:30	Whitwell	Jasper
Monday September 28th	None	TBA	SVC Conference Tournament	Higher Seed
Thursday October 1st	None	TBA	SVC Conference Tournament	Sequatchie County
Saturday October 3rd	None	TBA	SVC Conference Tournament	Sequatchie County

Home

Away

Principal: Dr. Heath Thacker
Assistant Principal: Ms. Kasey Woodlee

Head Softball Coach: Hannah Morrison
Athletic Director: Kasey Woodlee

WHITWELL HIGH SCHOOL FOOTBALL SCHEDULE

DATE	OPPONENT	HOME/AWAY
8/21/26	HUNTLAND	AWAY
8/28/26	BLEDSE	HOME
9/11/26	GRUNDY	HOME
9/18/26	LOOKOUT VALLEY	AWAY
9/25/26	COPPER BASIN	HOME
10/2/26	MIDWAY	AWAY
10/9/26	SALE CREEK	AWAY
10/23/26	JO BYRNS	HOME
10/29/26	SOUTH PITTSBURG	HOME



Whitwell Volleyball Schedule 2026

Date	Day	Opponent	Location	Teams	Times (Central)
8/17	Mon	Franklin County	Away	JV/V	5:00/6:00
8/18	Tue	South Pittsburg*	Away	JV/V	4:30/5:30
8/20	Thu	Sale Creek*	Home	JV/V	4:30/5:30
8/24	Mon	Franklin County	Home	JV/V	5:00/6:00
8/25	Tue	Bledsoe County*	Home	JV/V	5:00/6:00
8/26	Wed	Red Bank	Away	JV/V	4:00/5:00
8/27	Thu	North Jackson	Home	JV/V	4:30/5:30
9/1	Tue	Marion County*	Home	JV/V	5:00/6:00
9/3	Thu	Grundy County*	Away	JV/V	4:30/5:30
9/5	Sat	White County Tournament	Away	V	TBA
9/8	Tue	Richard Hardy*	Away	JV/V	4:30/5:30
9/9	Wed	Lookout Valley	Home	JV/V	4:00/5:00
9/10	Thu	South Pittsburg*	Home	JV/V	4:30/5:30
9/15	Tue	Sale Creek*	Away	JV/V	4:30/5:30
9/17	Thu	Bledsoe County*	Away	JV/V	5:00/6:00
9/19	Sat	Coffee County Tournament	Away	V	TBA
9/21	Mon	Lookout Valley	Away	JV/V	4:00/5:00
9/22	Tue	St. Andrews-Sewanee	Away	JV/V	4:30/5:30
9/23	Wed	Red Bank	Home	JV/V	4:00/5:00
9/24	Thu	Marion County*	Away	JV/V	5:00/6:00
9/28	Mon	North Jackson	Away	JV/V	4:30/5:30
9/29	Tue	Grundy County*	Home	JV/V	4:30/5:30
10/1	Thu	Richard Hardy*	Home	JV/V	4:30/5:30
10/5-10/6	Mon-Tue	DISTRICT TOURNAMENT	Home	V	TBA
10/13	Tue	REGION TOURNAMENT	TBA	V	TBA

WMS 2026 Softball Schedule

<u>Day / Date</u>	<u>Place</u>	<u>Opponent</u>	<u>Team</u>	<u>Times (CST)</u>
Sat 8/1	Jasper Park	Playday	Varsity/JV	TBA
Tues 8/11	A	South Pitt	Varsity/JV	5:30
Tues 8/18	H	Bledsoe	Varsity/JV	5:30
Tues 8/25	H	Grundy	Varsity/JV	5:30
Wed 8/26	A	Sequatchie	Varsity/JV	1:00
Thur 8/27	H	Jasper	Varsity/JV	5:00
Thurs 8/3	A	Bledsoe	Varsity/JV	5:30
Wed 9/9	H	Sequatchie	Varsity/JV	1:00
Thurs 9/10	A	Grundy	Varsity/JV	5:30
Sat 9/12	Jasper	JV Playday	JV	TBA
Tues 9/15	H	South Pitt	Varsity/JV	5:30
Thur 9/17	A	Jasper	Varsity/JV	5:30
Mon 9/28	TBA	Play in Game Season Ending Tournament	Varsity	TBA
Thur 10/1	Sequatchie	Season Ending Tournament	Varsity	TBA
Sat 10/3	Sequatchie	Season Ending Tournament	Varsity	TBA

MARION COUNTY SCHOOLS

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☐ Field Trip
 ☐ Athletic Trip
 ☒ Overnight trip
 ☒ School Journey
 ☐ Other

Name of School MCHS Date Submitted July 16, 2026
 Teacher Making the Request Paige Long Position Science teacher
 Teacher's Email Address plong@mchs.net Class/Club AP En. Sc. & Honors Biology
 # of Students Participating 20-35 # of Parent Chaperones _____ # of Teachers Chaperones 2

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☐ School Bus (indicate number required _____)
 ☐ Walking
 ☐ Personal Vehicle
☐ Charter Bus (indicate number required _____)
 ☒ Airplane
 ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Andros Island Bahamas Destination Phone Number 242-357-2021
 Destination Address Forfar Field Station, Fresh Creek Andros Bahamas
 Date(s) of Trip: Feb. 27-Mar 6 ☐ One day ☒ Overnight (how many days 7)
 Time Schedule Requested: Leave School: Feb. 27 Arrive Destination: Feb. 27
 Leave Destination: Mar. 6 Return School: Mar. 8

Educational purpose Please see attached

Actual on site instructional time 10-12 hrs per day
 What are you going to do with students not going? Remain at school

COST PER STUDENT

Travel ~\$ 6.00 Lodging 42000 Food _____
 School Lunches _____ Entrance Fees / Tickets _____ Other 3/20
 TOTAL COST PER STUDENT: ~\$2720 Funding Source: Payment plan per student

What provisions are being made for students who cannot afford to participate in this trip? As needed

SUBMIT REQUEST

☒ Approve ☐ Disapprove Principal [Signature] Date 7-16-26
☐ Approve ☐ Disapprove Director of Schools _____ Date _____
☐ Approve ☐ Disapproved Marion County Board of Education _____ Date _____

July 16, 2026

Dear Dr. Griffith & MCBOE School Board:

In February 2026, I took my first group of students to Forfar Field Station, Andros Island, Bahamas. I could not have asked for a better group of young scientists eager to learn and explore. This year, I am requesting again for permission to take another group. The hands on learning and real world experiences were amazing and the MCHS students thrived. Many are planning on return in February, 2027.

It is difficult to put into words, but as a 26 year veteran science teacher, I have taught a lot of science to a lot of students in Marion County. But, watching students truly experience "real world" science and be active participant in a location completely out of the normal classroom is on a different level. It makes it "real" and teaches them that there is no limit to what they can accomplish.

I respectfully ask for yours and the board's approval to offer this opportunity to the AP Environmental Science and Honors Biology students at MCHS. I've attached a brief summary and explanation of what the trip entails. If I can answer any other questions about it, please do not hesitate to reach out to me at plong@mctns.net or 423-619-3148.

Thank you,

Paige Long

MCHS Science Teacher

AP Environmental Science

Honors Biology

Honors Physical Science

Regular Physical Science

**Marion County High School
Jasper, TN**

PROPOSAL FOR OVERNIGHT / EXTENDED STUDENT TRIP

Type of trip: The proposed trip is a Field Study of Environmental Science & Biology that will be offered to Marion County High School students enrolled in AP Environmental Science and Honors Biology.

Proposed Departure and Return Date: February 27-March 6, 2027

Proposer: Paige Long **Position:** High School Science teacher/Club sponsor

Date by which response is needed: August, 2026 (as soon as possible as many aspects are time sensitive)

Proposal Date: July 16, 2026

A- PURPOSE

1) What is the major place to be visited or event to be attended?

The location of the Field Study for the 2027 science field trip is Forfar, International Field Station, Andros Island, The Bahamas.

2) How is the trip related to the educational program of the District? This trip's objectives are aligned with higher-level science education objectives and are consistent with a district science education philosophy that stresses relevant application of science content and processes. In addition, the International Field Studies course allows students to observe and take part in a developing nation's culture and society, located in the unique marine and island terrestrial biology that Andros Island has to offer.

3) In what ways will the students benefit? Students will benefit by experiencing a marine biology habitat including pelagic waters, fringe reefs, barrier reefs, patch reefs, intertidal zones, and insular terrestrial habitats. Currently, there are multiple environmental studies occurring on Andros. They will be able to apply in a relevant context, the content knowledge they obtain in the classroom portion of the course that they complete before going on the field study portion.

4) In what ways will the District benefit? The district will benefit by the inherent broadening of student's academic, cultural, physical and emotional well-being. It will allow the students of our community to be socially and culturally aware of societies that are significantly socio-economically different from our own Marion County High community. The IFS course has traditionally given students unique and sometimes once in a lifetime experiences that are a foundation for understanding the natural and human habitats outside of MCHS.

B - STUDENTS AND STAFF

1) Which students (grade, class, or organization), will be going? AP Biology and Honors Biology students who are in grades 10-12 during the 2025-2026 academic year are eligible to attend. Additional AP students may also be offered the trip if space is available.

2) How many students in total? This course is designed to accept 10-24 students.

3) Which staff member will be in charge? Paige Long will be the staff member from MCHS that will chaperone the trip. If needed, an additional chaperone will be included. I am hopeful that Larry Ziegler will attend at least for a portion of the trip.

5) What previous experience has the staff member had in conducting overnight or extended field trips? Over the course of my 26 years teaching career, I (Paige Long) have successfully planned and carried out numerous student field trips. I have taken students to Washington DC, Costa Rica, Orlando, Williamsburg, and National Parks in the western US, just to name a few. In February of 2026, I took my first group to Andros and they all had an amazing time.

6) What other staff members will be going? Dependent on number of students that attend

7) How many chaperones, in addition to staff members, will be going? No others at this time.

8) How many school days will be missed? 5 days

9) How will teachers be advised in advance that the students will be out of school? A list of those students going on the trip will be given at least 2 months ahead of time.

C - SCHOOL WORK

1) How will missed work be made up? Students will be able to attend before and after school tutoring to make up all work that will be missed during the trip. As much work as possible will be completed before the trip.

D - Itinerary

1) What is the destination? Forfar, International Field Station, Andros Island, The Bahamas.

2) What will be the mode of transportation? What liability insurance does the carrier have? Students will be transported to and from the airport by their parents. A commercial airline will be used for transport from Chattanooga, TN to Nassau, Bahamas (and the return trip). A commercial airline will also be used for transport from Nassau to Andros Island (and the return trip). On Andros Island, students will be transported by private taxi or vehicles owned by International Field Studies. International Field Studies carries the liability insurance.

3) Where will the group be housed and fed? Students are housed and fed at the Forfar Field Station.

4) What enroute or supplementary activities are planned? The field study portion of this science trip includes curricular activities outlined on **addendum pages below** and site based activities shown in the sample itinerary on **addendum pages below**.

5) What arrangements have been made for dealing with emergency situations? We will have a parent phone / email tree to utilize. Andros Island has Internet and phone access. International Field Studies also has an office in Columbus, Ohio that handles communications between Andros Island and the mainland.

E – FINANCES

1) What is the estimated total cost and cost per student? The total cost per student, based on at least 14 students and 2 chaperones, is approximately \$2640. This amount covers everything for the

student, as well as the additional shared chaperone cost. This amount will decrease depending on the number of students that attend.

Costs per student	Cost per student			
IFS lodging/meals	\$2000			
Airfare *	\$600			
Chaperone fee	(free with 10 students)			
Field Guides				
Additional Fees **	\$100			
Deposit	\$20 per student			
Total	\$2720			

* Airfare can change. I have put it at the higher end.

** I've included \$200 to each student to help cover the cost of deposit and additional chaperone, as needed. The total will decrease as more students enroll in the trip.

2) What is the source of the funds? The students will pay their own fee. Payments will be set up on a monthly basis as needed, until all is paid in full. Must be paid in full within 2 months of departure.

3) How will the funds be collected and safeguarded? The funds will be collected at the beginning of the day and deposited the same day. No checks will be held.

4) How will any shortfall be made up or excess funds used? Excess funds will be held in the Science Club account, unless the excess is above \$100 per student. This extra reserve is rolled over after each trip to pay the deposits necessary to ensure that we can hold the dates for the next Science Research trip.

F. COMMUNICATIONS

1) How will you communicate to parents prior to, during, and after the trip? Prior to the trip, a Parent/Student information meeting will be held. Prior to departure, another meeting will be held to go over specifics of the trip. Mrs. Long will have a Google Classroom and Remind 101 specifically for students and parents in regards to the IFS trip.

2) List telephone numbers at destination and where group will be housed. Please see the emergency contact numbers on addendum page thirty-two.

3) What information will be provided to the media and the community? Local newspapers will be given the opportunity to interview staff and students.

Signature of Requestor _____ Date _____

Approved:

Principal _____ Date _____

_____ Date _____

Board of Education _____ Date _____

Andros Island:

- The largest island of the Commonwealth of the Bahamas
- Over 110 miles long and 45 miles wide
- 200 miles off the coast of Florida
- The fifth largest island in all the Caribbean
- Sparsely populated (8,500)
- Laced with creeks and dense forested inland areas
- Unexplored on the western coast of the island
- Home of AUTECH (the Atlantic Undersea Test and Evaluation Center)
- Subtropical with at least five distinct vegetation zones
- Undeveloped, which enhances the environmental uniqueness
- Known for its unique and beautiful baskets, carvings, and batik fabrics
- Filled with reefs, different species of birds, fish, insects, and reptiles
- Home to many blue holes and intriguing oolitic soils
- Directly next to the world's third largest barrier reef

History of Andros Island includes:

- Farming and fishing
- Arawak Indians and European explorers and settlers
- Slaves, pirates, bootleggers and smugglers

Today most inhabitants are:

- Extremely friendly and eager to share their lives and views with guests
- Fishermen, weavers, or farmers
- Living in settlements along the east coast
- English speaking

Forfar Field Station is:

- A research facility located in North Blanket Sound, Andros Island.
- Forfar allows students in high school or college (graduate and undergraduate), as well as teachers and adults to experience the cultural and geographical wonders of Andros Island. Forfar Field Station is part of a non-profit organization known as International Field Studies or IFS.
- **IFS Mission:** The IFS mission is "to provide opportunities for students to learn about their environment, in all disciplines, through direct field study experience; to provide the structure for developing an intensive field study program with competent leadership; to promote educational and scientific activities through direct field experience; and to cooperate with school systems so that students may receive academic credit for field study".

Marine Biology Field Study

Course goals

The goals of this course include a comprehensive exploration of the marine and terrestrial environments that comprise the insular habitats of the Caribbean. Students will prepare for the field study portion of the trip by covering the topics below in nightly classes and then will travel to Andros Island for a Marine Biology field study.

Course focus

This course will focus on the uniqueness of the marine habitat. It will introduce students to marine biology, oceanography and the sociology of a developing nation.

Benchmark: Describe the unique evolutionary adaptations of island life and the environmental conditions leading to those adaptations

Enduring Understandings:

1. Describe historical scientific developments that developed from island exploration by scientists such as Wallace and Darwin.
2. Explain that natural selection has led to large numbers of flightless birds, larger than average reptiles and other unique morphological, physiological and behavioral adaptations.
3. Explain that natural selection provides the following mechanism for evolution; undirected variation in inherited characteristics exist within every species. These characteristics may give individuals an advantage or disadvantage compared to others in surviving and reproducing.
4. Analyze how natural selection and other evolutionary mechanisms and their consequences provide a scientific explanation for the diversity and unity of past life forms, as depicted in the fossil record, and present life forms.

Insular Biology

Benchmark: Explain the relationship between biodiversity and island size and island distance from the mainland.

Enduring Understandings:

1. Discuss the direct correlation between islands in the Caribbean and South Pacific Islands and their relative distance from the mainland.
2. List and describe the main immigration possibilities for island species, including, but not limited to flight, drifting, swimming, wind blown and introduction by humans
3. Demonstrate the difference in the rate of extinction on islands compared to mainland populations.

Geology

Benchmark: Discuss the processes that form, shape and develop islands.

Enduring Understandings:

1. Describe the historical geology that formed islands and the physical geology that continues to shape the islands.
2. Analyze how the regular and predictable motions of Earth, sun and moon explain phenomena on Earth.
3. Investigate how thermal energy transfers in the world's oceans impact physical features and weather patterns.

History and Sociology

Benchmark: Discuss the history and sociology of the Caribbean and Latin American countries and the indigenous people that live there.

Enduring Understandings:

1. Explain the political, economic, religious and historical background of the native and/or present inhabitants.
2. Discuss the role that ecotourism and trade in natural resources has on the countries examined.

Terrestrial Ecology

Benchmark: Describe the terrestrial plants and animals of the country to be visited

Enduring Understandings:

1. Discuss the relationship between abiotic factors and the biodiversity found in the tropics.
2. Examine the comparative percentages of nutrients that are locked up in the rain forests canopy and the soil.
3. Discuss relationships between species living in different ecological niches in various canopy levels of the rainforest.
4. Describe how matter cycles and energy flows through different levels of organization in living systems and between living systems and the physical environment.
5. Describe that biological classification represents how organisms are related with species being the most fundamental unit of the classification system. Relate how biologists arrange organisms into a hierarchy of groups and subgroups based on similarities and differences that reflect their evolutionary relationships.

Reef ecology

Benchmark: Investigate the ecology of tropical coral reefs

Enduring Understandings:

1. Explain the structure of Caribbean reef environments.
2. Describe the flow of nutrients and energy and the major categories of reef life
3. Be familiar with the ecology of reef fishes including classification, anatomy, and adaptations
4. Discuss the plant and plankton feeders such as nomadic browsers, sedentary herbivores, and plankton filter feeders.
5. Compare and contrast seafloor organisms, day reef behaviors off reef behaviors and night benthivores
6. List and describe coral reef predators and their hunting strategies like stalking and ambush

Marine habitat conservation

Benchmark: Discuss natural and human threats to the earths coral reefs and open oceans

Enduring Understandings:

1. Describe ways that human activities can deliberately or inadvertently alter the equilibrium ocean ecosystems. Explain how changes in technology can cause significant changes in environmental quality and carrying capacity.
2. Investigate the impact on the structure and stability of ecosystems due to changes in their biotic and abiotic components as a result of human activity.
3. Give examples of how human activity can accelerate rates of natural change and can have unforeseen consequences.

Field study investigative techniques

Benchmark: Catalogue and photograph scientific specimens found in marine and terrestrial environments and presentation of findings.

Benchmark: Utilize field log data to collaboratively construct an ongoing databank of species' abundance, climate and chronological data and ecological and physical relationships of marine and terrestrial organisms.

Benchmark: Use networks, scientific journals and periodic literature to identify and describe species that are endangered and create a management plan for that species, with a focus on cultural, physical and / or biological events.

Benchmark: Work in research groups to develop a food web of a community (terrestrial or marine) and describe the niche of each community member. Present their final product in a creative manner.

Benchmark: Identify and classify organisms noted in terrestrial and marine communities and describe the distribution, behavior, survival strategies and evolutionary history of each.

Benchmark: Keep journals of observations and inferences made over an extended period of time and reflect upon the impact of these recorded ideas.

Benchmark: Select a species and observe, research, and analyze patterns of behavior and relationships in its natural environment. Follow a standard species account format with identified time, technique, illustration, and narrative techniques.

INTRODUCTION TO ENVIRONMENTAL SCIENCE & MARINE BIOLOGY

As our oldest biome, the marine community offers tremendous opportunities to study biology, ecology and geology. Andros Island is the largest island in the Bahamian Archipelago and one of the least developed. It is adjacent to one of the largest barrier reefs in the world and offers a tremendous variety of communities such as turtle grass, patch reef, cays, oceanic blue holes, tide pools and barrier reef. Andros Island is home to many fresh water blue holes, including Cousteau's Blue hole, which was explored by the famed biologist Jacques Cousteau. In addition, the island offers unique opportunities to observe bat caves, mangrove communities, tidewater creeks, and interior Bahamian pine communities. Andros is also home to a variety of unique animal and plant life including the endangered Bahamian boa, Attala butterfly, and Bahamian iguana and piping plovers.

The program curriculum is designed to learn about marine biology and experience the marine ecosystem in one of the largest barrier reefs remaining in the world, collaborate with scientists from local universities, learn various methods of authentic scientific field work, and experience local Bahamian culture.

Andros Island

The Island and Its People

Andros is the largest island of The Commonwealth of the Bahamas, and at more than 100 miles long and 40 miles wide, is the fifth largest in all of the Caribbean. Engulfed in a sense of mystery, the sparsely populated Andros is laced with creeks and has a densely forested inland. The island's western coast is still largely unexplored.

Andros Island, some 2300 square miles in size, is perhaps the largest tract of unexplored land in the Western hemisphere. A coral limestone formation, Andros is dominated by thick impenetrable bush, sliced in pieces by inland waterways, and edged by mangrove swamp. To the north are hardwood and pine forests--including Andros Pine, Mahogany (Madeira), Horseflesh, and Lignum Vitae; along the east coast are the fishing and diving grounds of the Andros Barrier Reef. On the West Coast are the pristine fishing flats of the Great Bahamas Bank.

The Andros Barrier Reef, the third largest in the world and the second largest in the western hemisphere, stretches 140 miles along the east coast of the island and rims the Tongue of the Ocean, with its 6,000-foot drop-off. Additionally, Andros abounds in Blue Holes (underwater cave systems)--which have been the scene of some of the deepest underwater cave explorations in the world.

History on Andros includes a colorful array of farming and fishing, Arawak Indians, European explorers and colonizers, slaves, pirates, bootleggers, and smugglers. Today, compared with other Bahamian islands, Andros has a much smaller population, with fewer than 10,000 people. Many of the inhabitants are fishermen, weavers, and farmers who live in settlements along the East Coast. Because Andros is split in half by bights and inlets, transportation between the north and south islands is difficult. North Andros is home to more than half the population, a Mennonite mission, a few small resorts, and AUTECH (the Atlantic Undersea Test and Evaluation Center), a NATO base run by the US Navy.

Andros does not offer the amenities expected by some visitors. Services such as phone, water, and electricity are still not available everywhere on the island. Casinos and shows have not invaded Andros, and there are no malls or fast-food chains on the island. There are a few small stores where snack foods and meals can be purchased, but be sure to remember your film, insect repellent, and bathing suit.

Although Andros is roughly 200 miles off the coast of Florida, the language and culture are distinctly different from the States. Androsians live in small communities with standards of housing, dress, and sanitation unlike what we are accustomed to in the States. We share a common language, but Bahamian English is spoken rapidly and sometimes is hard to understand. Don't hesitate to ask for clarification.

The lack of development on Andros enhances its environmental uniqueness and makes it an ideal site for our field studies. The pace of life is slow, the passing of the sun rather than the ticking of the clock measures the days, and it's still possible to walk down the middle of the road without stopping traffic.

The Nature of Andros

Andros is a subtropical island with at least five distinct vegetation zones, many types of reefs, and many species of fish, birds, insects, and some reptiles. The geology of the island is unique, with fascinating blue holes and intriguing ooid shoals.

Andros by Land: Andros lends itself well to terrestrial studies since its size correlates with its diversity. Savannah, coppice, swash, and mangrove areas are all accessible for field study. In both wetland and forested areas, a wide variety of endemic and North American birds have been included in long-term bird counts. Reptiles include the endangered Bahamian boa, and a variety of anoles. In the summertime, look for

land crabs. Along the coast compare the rocky shores to the white sand beaches, and ask to visit some excellent invertebrate tide-pooling areas.

Geologists are attracted to many features in the Bahamas, including the thick limestone foundation of the islands dramatically cut by deep channels. Andros is known for its 178 inland and 50 oceanic blue holes.

Andros by Sea: When people think of the Bahamas, they visualize white sand beaches, balmy breezes, and azure, crystal water. Andros has each in abundance, but perhaps the barrier reef is the most stunning feature. Just one of several marine habitats, the reef runs the full length of the island, from a few hundred yards to one and a half miles off the eastern coast. The Andros reef is the third longest in the world (second only to Australia and Belize), and is considered by many to be the most diverse and pristine. The reef has both fringing and barrier characteristics and supports a colorful and amazing diversity of life. It offers a tremendous variety of 10-25 foot deep gardens abloom with both hard and soft corals, some of which emerge from the seas at low tide.

You don't need to be a scuba diver to enjoy the benefits of the ocean. Andros snorkeling sites offer fantastic views of a great variety of fish, coral, and other invertebrates. Occasionally, snorkelers enjoy the rare privilege of playing with wild dolphins that may join in for a dip off the beach at Forfar.

The Lucayans, The Seminoles, The Slaves: The Story of the Androsian People

The Spanish first recorded "discovery" of Andros around 1550. Following Columbus' landfall in 1492, they had come to the Bahamas in search of slave labor, preying on the Caribbean Indian populations. From a population of some 50,000 Lucayans (descendants and offshoots of Taino-Awawaks, who originally migrated from South America) in the Bahamas in 1492, there were virtually no Lucayans left in the Bahamas by 1550, due to disease, slavery, and suicide, all started by the Christopher Columbus wealth seeking take over. Remains of Lucayan settlements can be found throughout the Bahamian archipelago.

By the 18th century, pirates staked positions on Andros in an effort to prey on passing ships traveling between Cuba and Florida. Sir Henry Morgan headquartered at what is known today as Morgan's Bluff, in north Andros. By the 19th century freed slaves found their way to Andros. Seminole Indians from Florida also came--first as visitors, then as settlers. The two groups inter-married. A small community sprang up around Red Bays, where they farmed corn, harvested fish and plantains, yams, potatoes and peas. They also worked in lumbering, sponging, and pirating.

Small communities established themselves up and down the east coast of the island, with the population peaking at about 10,000 where it remains today. With a formidable barrier reef on one side, and the shallow water flats of the Great Bahama Bank on the other--Andros remained overlooked (and perhaps saved) for many years from any potential development.

Andros is For The Birds

There are over 200 species of birds that inhabit the Bahamas--and Andros, with its vast undeveloped land, is home to many of them. Among the most common are: The Bahama Woodstar, the West Indian Woodpecker, the Loggerhead kingbird, LaSagra's Flycatcher, the Great Antillean Pewee, the Bahama Swallow, the Bahama Mockingbird, The Red-legged Thrush, the Thick-billed Vireo, the Black-whiskered Vireo, the Olive-capped Warbler, Kirtland Warbler, the Bahama Yellowthroat, the Black-cowled Oriole, the Great Antillean Bullfinch, the Black-faced Grassquit, the Melodious Grassquit, the Least Grebe, Olivaceous Cormorant, the Flamingo, the Bahama Pintail, Osprey, Kestrel, Sooty Tern, Roseate Tern, Noddy Tern, White Crowned Pigeon, Zenaida Dove, White-bellied Dove, the Key West Quail Dove, the Great Lizard Cuckoo, the Smooth-billed Ani and the Cuban Emerald Hummingbird.

Life in the Andros Bush

Much of Andros is covered with thick bush and pine. Bush medicines and teas, such as Bagerina (Bay Geranium), Jacknada, Jumbey, Cerasee, Grannybush, Fever Grass, etc. are still commonly used in medicinal recipes handed down in lore. The bush also provides a food source--most popularly the Land Crab, and less commonly the wild boar. In addition, a rich mythology has grown around the bush. The Chickcharnee, the most famous of the mythological creatures of Andros, is said to live in the tops of the tallest pine trees on Andros. If you cross the Chickcharnee, he will turn your head on backwards. Other lesser known mythological creatures include the Lusca of the blue holes, the Bosee Ananee, and the Yahoo.

MARINE BIOLOGY CURRICULUM

1. **Insular Biology:** A look at the unique evolutionary adaptations of island life and the environmental conditions leading to those adaptations.
2. **Geology of the Caribbean Islands:** The geomorphology of the islands and the geologic events that helped shaped them.
3. **Bahamian History and Andros Sociology:** History of the Bahamian Islands and an introduction to the indigenous people.
4. **Terrestrial Plants and Animals of Andros:** Invertebrates and vertebrates, as well as the photosynthetic community.
5. **Science Investigation Skills:**
 1. Scientifically catalogue and photograph scientific specimens found in marine and terrestrial environments and presentation of findings.
 2. Utilizing field log data to collaboratively construct an ongoing databank of species' abundance, climate and chronological data and ecological and physical relationships of marine and terrestrial organisms.
 3. Use networks, scientific journals and periodic literature to identify and describe species that are endangered and create a management plan for that species, with a focus on cultural, physical and / or biological events.
 4. Work in research groups to develop a food web of a community (terrestrial or marine) and describe the niche of each community member. Present their final product in a creative manner.
 5. Identification and classification of organisms noted in insular and marine communities and describe the distribution, behavior, survival strategies and evolutionary history of each.
 6. Keep journals of observations and inferences made over an extended period of time and reflect upon the impact of these recorded ideas.
 7. Select a species and observe, research, and analyze patterns of behavior and relationships in its natural environment. Follow a standard species account format with identified time, technique, illustration, and narrative techniques.
6. **Reef Ecology:**
 1. **Caribbean Coral Reefs:** Structure of Caribbean Reef Environments
 2. **Coral Reef Ecology:** Flow of Nutrients and Energy, Major Categories of Reef Life
 3. **Ecology of Reef Fishes:** Classification, Anatomy, Adaptations
 4. **Plant and Plankton Feeders:** Nomadic Browsers, Sedentary Herbivores, and Plankton Feeders.
 5. **Hunters of Invertebrate Prey:** Seafloor organisms, Day Reef Benthivores , Day Off- Reef Benthivores, Night Benthivores
 6. **Predators:** Strategies, Shelter, Twilight hunting, Stalking and Ambush.
 7. **Coral Reefs, Divers, and Conservation:** Natural and human threats.
 8. **Ocean Tides, Currents, and Salt Water Chemistry.**

Student-Parent Agreement Form

To the Student and Parent/Guardian:

The trip to Andros Island will be a very different living experience for most people. Food and amenities will not be the same as that at home. Emphasis will be on personal initiative and responsibility, your primary concern must be for the welfare of the group and you **MUST** conduct yourself accordingly. You should understand that the leaders of the trip will have the last word on all of your activities. Since this is a school sponsored function, the rules and regulations of the student handbook will apply; in particular, no tobacco products, no drinking, no drugs, etc. Any student involved in any incident or who in our estimation becomes a problem and is detrimental to the group, will be dropped from program and will be sent home at the parent's' expenses. This will involve your parents paying for the expenses of flying you and an adult leader from Andros to Nassau and then from Nassau to Florida. The adult leader will arrange for you to board a plane from Florida to home. The leader will then fly from Florida to Nassau, then to Andros. This will all be at your parents' expense. Notification of such will be made by phone to the parents.

All students will be required to provide their own diving mask, swim fins, snorkel and field guides.

To the Parents/Guardians: Please read this agreement form and returned signed. If there are any questions, please contact Paige Long. Your signature below indicates:

1. Your approval and thus permission for this applicant to participate in the field study.
2. Permission for the leaders of the trip and study to make any and all decisions in your absence, which will be in the best interest of the group and/or your son/daughter.
3. You will submit evidence of physical fitness on the student medical form provided.
4. A deposit of \$150.00 must be paid at the parent/student orientation.
5. The balance due for the field study will be collected in specified amounts on specified dates. All payments must be checks written to MCHS Field Studies. Please do not pay with cash. Note: In the event that an unforeseen emergency arises and you must drop out, we will not refund any monies until a satisfactory replacement can be found. If a replacement cannot be found, MCHS Field Studies cannot refund any monies that have already been paid to IFS.

Your signature indicates that both parents/guardians and your applicant will accept these limitations and procedures and you are willing to abide by ANY and ALL decisions of the leaders.

Applicant's Signature

Date

Parent/Guardian Signature

Date

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☐ Field Trip ☒ Athletic Trip ☐ Overnight trip ☐ School Journey ☐ Other

Name of School WHS

Date Submitted 7/7/26

Teacher Making the Request Kilgore, Owen

Position Teacher, Head Football Coach

Teacher's Email Address owen.kilgore@mtkns.net

Class/Club Football

of Students Participating 25

of Parent Chaperones 3

of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☒ School Bus (indicate number required 1) ☐ Walking ☐ Personal Vehicle
☐ Charter Bus (indicate number required) ☐ Airplane ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Pinna Co. HS Destination Phone Number 423 285 6833

Destination Address 885 Eagle Ln City Everville State TN

Date(s) of Trip: 7/9/26 ☒ One day ☐ Overnight (how many days)

Time Schedule Requested: Leave School: 7:00 am Arrive Destination: 8:30 am

Leave Destination: 12:00 pm Return School: 1:30 pm

Educational purpose 7on7 Scrimmage

Actual on site instructional time

What are you going to do with students not going?

COST PER STUDENT

Travel Lodging Food

School Lunches Entrance Fees / Tickets Other

TOTAL COST PER STUDENT: Funding Source:

What provisions are being made for students who cannot afford to participate in this trip?

SUBMIT REQUEST

☒ Approve ☐ Disapprove

Principal [Signature] Date 7/7/26

☐ Approve ☐ Disapprove

Director of Schools Date

☐ Approve ☐ Disapproved

Marion County Board of Education

Date

Approval via Executive Order:

MC 7-8-26
Owen Kilgore 7/8/26

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☐ Field Trip
 ☒ Athletic Trip
 ☐ Overnight trip
 ☐ School Journey
 ☐ Other

Name of School WHS Date Submitted 7/7/26
 Teacher Making the Request Owen Kilgore Position Teacher, Head FB Coach
 Teacher's Email Address Owen.Kilgore@metris.net Class/Club Football
 # of Students Participating 30 # of Parent Chaperones 5 # of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☒ School Bus (indicate number required _____)
 ☐ Walking
 ☐ Personal Vehicle
☐ Charter Bus (indicate number required _____)
 ☐ Airplane
 ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Cumberland Co. HS Destination Phone Number 931-484-6194
 Destination Address 6600 Stanley St. Crossville City Crossville State TN
 Date(s) of Trip: 8/7/26 ☒ One day ☐ Overnight (how many days _____)
 Time Schedule Requested: Leave School: 3:00 pm Arrive Destination: 5:30 pm
 Leave Destination: 8:00 pm Return School: 9:30 pm

Educational purpose _____

Actual on site instructional time _____

What are you going to do with students not going? _____

COST PER STUDENT

Travel _____ Lodging _____ Food _____
 School Lunches _____ Entrance Fees / Tickets _____ Other _____

TOTAL COST PER STUDENT: _____ Funding Source: _____

What provisions are being made for students who cannot afford to participate in this trip? _____

SUBMIT REQUEST

☒ Approve ☐ Disapprove Principal [Signature] Date 7/7/26
☐ Approve ☐ Disapprove Director of Schools _____ Date _____
☐ Approve ☐ Disapproved Marian County Board of Education _____ Date _____

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

☐ Field Trip ☒ Athletic Trip ☐ Overnight trip ☐ School Journey ☐ Other

Name of School WHS Date Submitted 7/7/26

Teacher Making the Request Owen K. Igone Position Teacher, Head FB Coach

Teacher's Email Address OwenKlgone@marion.net Class/Club Football

of Students Participating 30 # of Parent Chaperones 5 # of Teachers Chaperones 1

Overnight request requires a copy of trip agenda attached.

METHOD OF TRANSPORTATION

☒ School Bus (indicate number required _____) ☐ Walking ☐ Personal Vehicle
☐ Charter Bus (indicate number required _____) ☐ Airplane ☐ Other

FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Cumberland Co. HS Destination Phone Number 931-484-4194

Destination Address 660 Stanley St. Crossville City Crossville State TN

Date(s) of Trip: 8/14/26 ☒ One day ☐ Overnight (how many days _____)

Time Schedule Requested: Leave School: 3:00 pm Arrive Destination: 4:30 pm
 Leave Destination: 8:00 pm Return School: 9:30 pm

Educational purpose _____

Actual on site instructional time _____

What are you going to do with students not going? _____

COST PER STUDENT

Travel _____ Lodging _____ Food _____
 School Lunches _____ Entrance Fees / Tickets _____ Other _____

TOTAL COST PER STUDENT: _____ Funding Source: _____

What provisions are being made for students who cannot afford to participate in this trip? _____

SUBMIT REQUEST

☒ Approve ☐ Disapprove

Principal [Signature] Date 7/7/26

☐ Approve ☐ Disapprove

Director of Schools _____ Date _____

☐ Approve ☐ Disapproved

Marion County Board of Education _____

Date _____

FUNDRAISER AUTHORIZATION FORM

School Whitwell High School

Fund/club/class account Girl's Volleyball

Expected timeframe of fundraiser Saturday, July 25 (8-12)

Proposed fundraising activities Intersection Road Block

Method of fundraising (in-person, crowdfunding, etc.) In-person

Proposed uses of funds raised* Pay for needed uniforms, season fees, and new equipment

Expected student involvement (school-wide or specific school organization)
Volleyball Team

Method by which school will receive profit Cash or Check Both

Requested by Eric Jensen / Coach Date 7/20/26
Name/Title Teacher

Approved by [Signature] Date 7/20/26
Principal

Approved by _____ Date _____
Director of Schools**

* Any change in proposed uses of funds raised must be approved by the Director of Schools

** The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.