

Job description

Position Type: High School Art / Photojournalism Teacher

Date Posted: 12/14/2023

Location: Treetops School

Date Available: 2023-2024 School Year

Primary Purpose:

Provide students with appropriate learning activities and experiences in the core academic subject area assigned to help them fulfill their potential for intellectual, emotional, physical, and social growth.

Qualifications:

- Bachelor's degree from accredited university
- Valid Texas teaching certificate with required endorsements or required training for subject and level assigned (Art EC-12)
- Demonstrated competency in the core academic subject area assigned

Special Knowledge/Skills:

- Knowledge of core academic subject assigned
- General knowledge of curriculum and instruction
- Ability to instruct students and manage their behavior
- Strong organizational, communication, and interpersonal skills

Experience:

- At least one year student teaching or approved internship

Major Responsibilities and Duties:

- **Instructional Strategies:**
 1. Develop and implement lesson plans that fulfill the requirements of Treetops School's curriculum program and show written evidence of preparation as required.
 2. Present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.
 3. Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned.
 4. Work cooperatively with special education teachers to modify curricula as needed for special education students according to guidelines established in Individual Education Plans (IEP).
 5. Work with other members of staff to determine instructional goals, objectives, and methods according to Treetops School requirements.
 6. Use technology to strengthen the teaching/learning process.
- **Student Growth and Development:**
 1. Conduct ongoing assessment of student achievement through formal and informal testing.
 2. Assume responsibility for extracurricular activities as assigned.
 3. Sponsor outside activities approved by the campus principal.
 4. Be a positive role model for students, support mission of Treetops School.
- **Classroom Management and Organization:**
 1. Create a classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
 2. Manage student behavior in accordance with Student Code of Conduct/Student handbook.
 3. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
 4. Assist in selection of books, equipment, and other instructional materials.

- **Communication:**
 1. Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.
 2. Maintain a professional relationship with colleagues, students, parents, and community members.
 3. Use effective communication skills to present information accurately and clearly.

- **Professional Growth and Development:**
 1. Participate in staff development activities to improve job-related skills.
 2. Keep informed of and comply with state, district, and school regulations and policies for classroom teachers.
 3. Compile, maintain, and file all physical and computerized reports, records, and other documents required.
 4. Attend and participate in faculty meetings and serve on staff committees as required.

- **Other:**
 1. Ability to maintain confidentiality.
 2. Participate in staff development, faculty meetings, and special events as needed.
 3. Be punctual in all areas.
 4. Maintain a positive attitude.
 5. Be a positive role model for all students.
 6. All other duties as assigned by supervisor.

- **Working Conditions:**
 1. Mental Demands/Physical Demands/Environmental Factors:
 - a. Maintain emotional control under stress.
 - b. Frequent standing, stooping, bending, pulling and pushing
 - c. Move small stacks of textbooks, media equipment, desks, and another classroom equipment