

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Tuesday, October 19, 2021** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by Vice-President Roseanne Lombardo at 6:30 p.m.

7
8 **Roll Call:**

<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	Chairperson: Public Relations Committee Chairperson: Strategic Planning Committee Policy/Regulations Committee Delegate to Gloucester County & State Board Associations Personnel Committee
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	Chairperson: Budget & Finance Committee Buildings & Grounds Committee Policy/Regulations Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Erin Herzberg	Chairperson: Policy/Regulations Committee Curriculum/Technology Committee Strategic Planning Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Meghann Myers	Chairperson: Buildings & Grounds Committee Public Relations Committee Strategic Planning Committee
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	Chairperson: Negotiations Committee Budget & Finance Committee Public Relations Committee Alternate Delegate to Gloucester County & State Board Associations Personnel Committee

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10 Quorum **YES**

11
12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and
13 Mr. Scott A. Campbell, School Business Administrator/Board Secretary

14
15 As required under the guidelines of the Open Public Meeting Law, notice of this
16 meeting was sent to **The Courier Post**, and **The Township Clerk**. It was also
17 posted in the Greenwich Township School Buildings. (“The proceedings of this
18 meeting are being audiotaped and anyone wishing to discuss an individual child
19 should so note.”)

20
21 **FLAG SALUTE**

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23 **1. MINUTES**

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25 Motion: (Chapkowski/Vernacchio) to approve the following minutes:

26
27 September 13, 2021 – Regular Meeting
28 September 13, 2021 – Executive Session

1 Motion carried by unanimous voice vote.
2

3 **2. ADMINISTRATIVE/PRINCIPAL REPORTS**
4

5 Motion: (Chapkowski/Lombardo) to approve the following as one, A-C:
6

7 A. School Health Services
8

- 9 1. School Health Services report as of **September 30, 2021** for Broad
10 Street School. (Attachment)
11
12 2. School Health Services report as of **September 30, 2021** for
13 Nehaunsey Middle School. (Attachment)
14

15 B. Monthly Attendance, Enrollment, Drills and Monthly Overview:
16

MONTHLY ATTENDANCE – SEPTEMBER 2021	
Broad Street School	95.1%
Nehaunsey Middle School	92.8%

BROAD STREET SCHOOL ENROLLMENT – SEPTEMBER 2021	
Grade Pre-K	Total: 34
Grade K	Total: 38
Grade 1	Total: 29
Grade 2	Total: 39
Grade 3	Total: 38
Grade 4	Total: 40
Grade 5	Total: 51
TOTAL ENROLLMENT: 269	

NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – SEPTEMBER 2021	
Grade 6	Total: 42
Grade 7	Total: 52
Grade 8	Total: 56
TOTAL ENROLLMENT: 150	

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DATE	TIME/LOCATION*	DURATION	ACTION/DRILL	WEATHER CONDITIONS
September 13, 2021	8:50 a.m./BSS	2 minutes	Routine Fire Drill	Sunny
September 14, 2021	10:45 a.m./NMS	2 minutes	Routine Fire Drill	Warm, Sunny
September 15, 2021	10:00 a.m./BSS	3 minutes	Shelter in place/Lockdown	Sunny
September 23, 2021	9:00 a.m./BSS	15 minutes	Bus Evacuation Drills	Cloudy
September 24, 2021	1:30 p.m./NMS	10 minutes	Bus Evacuation Drills	Warm, Sunny

September 30, 2021	8:05 a.m./NMS	5 minutes	Non-Fire Evacuation Drill	Evacuation procedures explained to students in classrooms
*NMS/Nehausney Middle School *BSS/Broad Street School				

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MONTHLY EVENT OVERVIEW – SEPTEMBER 2021		
DATE	EVENT	BUILDING
September 14, 2021	Picture Day	NMS
September 22, 2021	NMS Back to School Night	NMS
September 23, 2021	BSS Back to School Night	BSS
September 23, 2021	Picture Day	BSS

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C. Student Discipline, Violence/Vandalism and HIB

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- The approval of the Student Discipline, Violence/Vandalism and HIB as of **September 30, 2021**:

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Infraction/ Referrals/Reports	Number of Incidents this Month		2021-2022 Total-To-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention after School	0	0	0	0
Harassment, Intimidation, or Bullying	0	0	0	0
Lunch Detention	4	3	4	3
Out-of-School Suspensions (OSS)	2	0	2	0
Restricted Study	1	2	1	2
Violence, Vandalism, Substance Abuse	0	0	0	0

8

9

- The approval of the completed investigation reports as of **September 30, 2021**:

10

11

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation

12

13

Andrew Chapkowski asked if there has been any uptick in the number of students being sent home for COVID? **Dr. Jennifer Foley-Hindman** responded that there has not been any increase.

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Motion carried by unanimous voice vote.

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3. SUPERINTENDENT RECOMMENDATIONS

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1 Motion: (Vernacchio/Chapkowski) to approve the following as one, A-C:
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3 A. The acceptance of letter of resignation, with much gratitude and
4 appreciation, from Stephania Tomaszewski, effective immediately, as per
5 G.T.E.A. and Greenwich Township Board of Education agreement.
6 (Attachment)
7

8 B. The acceptance of letter of resignation from Maria Angelini, Principal
9 Secretary at Broad Street School, effective September 30, 2021, with best
10 wishes. (Attachment)
11

12 C. The approval of Amy Camp, NMS School Nurse and Susan Pipczynski,
13 BSS School Nurse, as non-school hour District Contact Tracers, for the
14 2021-2022 school year, not to exceed 210 accumulative hours, at a
15 stipend of \$35.00 per hour, as per G.T.E.A. and Greenwich Township
16 Board of Education agreement.
17

18 Motion carried by unanimous roll call vote.
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20 Motion: (Chapkowski/Vernacchio) to approve the following as one, D-I:
21

22 D. The acknowledgement of the submission for Statement of Assurance
23 Regarding the use of Paraprofessional Staff through January 31, 2022.
24 (Attachment)
25

26 E. The acknowledgement of the submission for Statement of Assurance
27 School Safety and Security Plan Annual Review to the County Office of
28 Education. (Attachment)
29

30 F. The approval of the first School Bus Emergency Evacuation Drill Report
31 for the 2021-2022 school year. (Attachment)
32

33 G. The approval of submission of the Statement of Assurance for the 2021-
34 2022 school year Health and Safety Evaluation of School Buildings to the
35 County Office. (Attachment)
36

37 H. The approval of the 2021-2022 Medical Standing Orders as signed by Dr.
38 David Koerner. (Attachment)
39

40 I. The approval of the appointment of John Tirico, Director of Special
41 Services, as the District COVID-19 Safety Coordinator, in accordance with
42 the Public Employees' Occupational Safety and Health (PEOSH) Agency.
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1 Roll Call Vote:

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3 Erin Herzberg – No to item I; Yes to all others
4 Meghann Myers – Yes to all
5 Susan Vernacchio – Yes to all
6 Andrew Chapkowski – Yes to all
7 Roseanne Lombardo – Yes to all
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9 **4. POLICY/REGULATION**

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11 Motion: (Chapkowski/Lombardo) to approve the following
12 Policies/Regulations on first and second readings:
13

Number	Type	Section	Title	1 st Reading	2 nd Reading
P1648.11	M, N	Administration	The Road Forward COVID-19 Health & Safety		X
P5111	M, R	Students	Eligibility of Resident/Non-Resident Students		X
P2422	M, R	Program	Comprehensive Health & Physical Education	X	
P2467	M, R	Program	Surrogate Parents & Resource Family Parents	X	
P5116	R	Students	Education of Homeless Children	X	
P6115.01	M, New	Finances	Federal Awards/Funds Internal Controls – Allowability of Costs	X	
P6115.02	M, New	Finances	Federal Awards/Funds Internal Controls – Mandatory Disclosures	X	
P6115.03	M, New	Finances	Federal Awards/Funds Internal Controls – Conflict of Interest	X	
P6311	M, R	Finances	Contracts for Goods or Services Funded by Federal Grants	X	
P & R7432	M, R	Property	Eye Protection	X	
P8420	M, R	Operations	Emergency & Crisis Situations	X	
R8420.1	M, R	Operations	Fire & Fire Drills	X	
P8540	M, R	Operations	School Nutrition Programs	X	
P8550	M, R	Operations	Meal Charges/Outstanding Food Service Bill	X	
P8600	M, R	Operations	Student Transportation	X	

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15 Motion carried by unanimous voice vote.

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17 **5. BUDGET & FINANCE**

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19 Motion: (Lombardo/Herzberg) to approve the following as one, A-E:

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21 A. The *retroactive* approval of the 2021-2022 Gloucester County Vocational-
22 Technical School District Tuition Contract Agreement with the Greenwich

1 Township Board of Education, effective August 31, 2021 – June 30, 2022.
2 (Attachment)
3

- 4 B. The *retroactive* approval of the Joint Transportation Agreement between
5 Gateway Regional High School and Greenwich Township School District,
6 effective September 1, 2021 – June 30, 2022, in the amount of
7 \$74,539.01.
8
- 9 C. The *retroactive* approval of the Field Trips and/or Sports Joint
10 Transportation Agreement between Gateway Regional High School and
11 Greenwich Township School District, effective September 1, 2021 – June
12 30, 2022, of approximately \$10,000.00 per bus, for the term of the
13 agreement.
14
- 15 D. The *retroactive* approval of the Special Education Tuition Contract
16 Agreement between Greenwich Township School District and Gloucester
17 County Special Services School District, effective August 31, 2021 – June
18 30, 2022, for Multiple Disabilities Educational Services, at an estimated
19 cost of \$41,130.00 each, for students #6385184968 and #5627683822.
20
- 21 E. The *retroactive* approval of the Special Education Tuition Contract
22 Agreement between Greenwich Township School District and Gloucester
23 County Special Services School District, effective August 31, 2021 – June
24 30, 2022, for Auditory Impairments Program special classes, at an
25 estimated cost of \$64,080.00 for student #4712839826.
26

27 **Andrew Chapkowski** asked if the parents choose to go to this school? **Scott**
28 **Campbell** said that in the case of student# 4712839826, she used to go to
29 another private school for the disabled but she now goes to Special Services and
30 has a nurse.
31

32 Motion carried by unanimous voice vote.
33

34 Motion: (Vernacchio/Lombardo) to approve the following resolution:
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- 36 F. The resolution in accordance with Alyssa’s Law/School Security Grant.
37
38 *The Greenwich Township School District Board of Education*
39 *hereby affirms the submission of the Alyssa’s Law/School Security Grant*
40 *application and the availability of local funds if the total estimated cost of*
41 *the proposed work exceeds the school district’s grant allowance.*
42

43 Motion carried by unanimous roll call vote.
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45 **6. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

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Motion: (Vernacchio/Chapkowski) to approve the following:

A. The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment)

NUMBER	AMOUNT
#13-2022	\$18,742.01
#14-2022	\$2,569.75
#15-2022	\$66,781.00
#16-2022	\$18,793.18
#17-2022	\$4,336.02
#18-2022	\$1,152.57
#19-2022	\$130,066.68
#20-2022	\$127,228.85
#21-2022	\$18,588.09
#22-2022	\$32,407.83
TOTAL \$420,665.98	

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Motion carried by unanimous voice vote.

7. BUILDINGS & GROUNDS

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Motion: (Herzberg/Chapkowski) to approve the following as one, A-C:

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A. The approval for Use of Facilities Request from Greenwich Township Recreation Committee to utilize the Broad Street School parking lot area (near the bus platform), for Kids Halloween Party and Parade. This event is to be held Friday, October 22, 2021, from 5:00 p.m. – 8:00 p.m. A rain date of Sunday, October 24, 2021 has been requested from 4:00 p.m. – 8:00 p.m. which would require a fee for custodial assistance.

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B. The approval for Use of Facilities Request from Paulsboro High School Boys Basketball for practice in the Nehaussey Middle School and/or Broad Street School gymnasiums, as per availability, in conjunction with the Facilities Manager. The dates and times requested are as follows:

DATES	TIMES
November 22, 2021	4:00 p.m. – 6:00 p.m. or upon availability
November 23, 2021	4:00 p.m. – 6:00 p.m. or upon availability
December 9, 2021	4:00 p.m. – 6:00 p.m. or upon availability
December 13, 2021	4:00 p.m. – 6:00 p.m. or upon availability

December 14, 2021	4:00 p.m. – 6:00 p.m. or upon availability
December 17, 2021	4:00 p.m. – 6:00 p.m. or upon availability
January 11, 2022	4:00 p.m. – 6:00 p.m. or upon availability
January 19, 2022	4:00 p.m. – 6:00 p.m. or upon availability
January 24, 2022	4:00 p.m. – 6:00 p.m. or upon availability
January 28, 2022	4:00 p.m. – 6:00 p.m. or upon availability
February 4, 2022	4:00 p.m. – 6:00 p.m. or upon availability
February 7, 2022	4:00 p.m. – 6:00 p.m. or upon availability
February 9, 2022	4:00 p.m. – 6:00 p.m. or upon availability
February 11, 2022	4:00 p.m. – 6:00 p.m. or upon availability

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- C. The approval for Use of Facilities Request from Gibbstown Recreation Basketball Committee to use the Nehaunsey Middle School and/or Broad Street School gymnasiums for practice/games starting November 15, 2021 – April 8, 2022 from 4:00 p.m. to 9:00 p.m., Monday through Friday, as available.

Andrew Chapkowski asked how they approve the use of facilities when the dates and times overlap? Dr. Jennifer Foley-Hindman said the facilities manager does the scheduling giving all equal opportunity. If there is an overlap, Gibbstown activities are given first priority.

Motion carried by unanimous voice vote.

8. OLD BUSINESS

Motion: (Herzberg/Vernacchio) to approve the following:

- A. The approval for Roseanne Lombardo, Vice-President, to represent the Greenwich Township Board of Education to the Paulsboro Board of Education for the period covering October 2021 through December 2021.

Motion carried by unanimous voice vote.

9. NEW BUSINESS

No Committee Reports at this time.

- A. The Greenwich Township Board of Education sends its thanks to Mr. Gary Funk for his recent donation of five (5) soccer balls to each school building. (Attachment)

10. PUBLIC – AGENDA/NON-AGENDA ITEMS

1 This is the time when anyone from the public who wishes to speak to the Board
2 may do so. Please state your name, address and phone number. The Board will
3 hear your concerns. The Board may or may not take action this evening.
4

5 In accordance with Board policy and procedures, speakers are not permitted to
6 publicly speak of personal issues involving school personnel, or against any
7 person connected to the school system. Any such concern should be presented
8 to the school or district-level administration so that a proper response may be
9 given.
10

11 **Jessica DelTufo**, 907 Mullen Avenue, Gibbstown NJ asked if this meeting was
12 being recorded? **Scott Campbell** replied, "yes".
13

14 **Jennifer Gault**, 151 Patterson Avenue, Gibbstown, NJ said with COVID, we
15 have a historical learning gap and she would like to know what the school is
16 doing to help? **Dr. Jennifer Foley-Hindman** said there are programs in place.
17 We have R.T.I. in both buildings and we have Start Smarter Assessments. She
18 has only looked at the Nehaunsey school data so far but it is encouraging news.
19 **Ms. Gault** said that some teachers and aides have left and have not been
20 replaced. Our classes are some of the biggest they've been. Is there a remedy
21 for in-class support for our general education teachers? **Dr. Foley-Hindman**
22 said that some class sizes are larger than they used to be but we also had a
23 significant amount of staff for a declining enrollment. We are in the process of
24 right-sizing. Our enrollment has been declining for a good six to eight years
25 before I got here and the last year before the pandemic was the first year in 10
26 years that we had an increase in students. Many class sizes may never return to
27 the 2013-2014 sizes again.

28 **Ms. Gault** then asked how many inclusion classes there were and how many
29 aides we had? **Dr. Foley-Hindman** said we have 11 full-time aides and two part-
30 time aides but off the top of her head, she doesn't know how many inclusion
31 classes they have although there has been an increase in them.
32

33 **Erin Herzberg**, Board Member, asked if there is a way for confirmation or a
34 report to make sure we are meeting all special needs as far as IEP's and pull-
35 outs for services? She believes that reports should be provided to make sure we
36 are meeting all expectations. **Dr. Foley-Hindman** said that teachers are
37 expected to review all IEP's so any instructional strategies are being read. There
38 is no report to see if they get followed in the classroom everyday.
39

40 **Ms. Gault** said that dyslexia screenings along with other screenings for special
41 needs children has parents paying out-of-pocket. How are we truly identifying
42 students with special needs? **Dr. Foley-Hindman** said we are required to do
43 dyslexia screening at certain times and we do have someone who is qualified to
44 do them. Some screening is not the responsibility of the district if it is a parental
45 situation. We do have to meet the state requirements but not necessarily go

1 above and beyond and take on the role of the parents; we have to be fiscally
2 responsible to the taxpayers of Gibbstown. **Dr. Foley-Hindman** believes we are
3 meeting the dyslexia screenings that we are required to do. **Ms. Gault** then
4 asked that if a child is diagnosed with dyslexia, is there staff to help remediate
5 that? **Dr. Foley-Hindman** said that whatever is deemed appropriate for the
6 child's IEP based on that dyslexia classification is being done. She feels
7 comfortable that we are following the dictates of what is required to be provided.
8 Sometimes when dealing with IEP's, parents have, in the interest of their
9 child/children, what they would like to see happen but it may be at odds with what
10 is actually required by the school district. **Ms. Gault** then said one suggestion for
11 a dyslexia child is the R.T.I. program. Is there staff certified or trained to deal
12 with that or do they have to have extra certifications for it? **Dr. Foley-Hindman**
13 said her staff does have reading specialist training if it was identified in the child's
14 IEP. Again, she feels comfortable that our teachers are equipped to deal with a
15 wide variety of needs and she feels comfortable in our Child Study Team.
16

17 **Erin Herzberg** asked if there is a line item in our budget for special needs items
18 for students of that nature? **Dr. Foley-Hindman** said there are a lot of line items;
19 the Child Study Team is one of the strongest-funded areas.
20

21 **Jessica DelTufo** asked if there were any plans on getting rid of the desk shields
22 in the classroom? She said they are a distraction and they pick up a glare from
23 the all sides. The air conditioning sounds hits their shield and if the teachers and
24 staff have to get close so the student can hear them, that is more of a spread of
25 COVID. She said her daughters sometimes say they can't hear the teacher
26 because of the air conditioning and the shields. **Dr. Foley-Hindman** said as we
27 watch the COVID numbers, it would be one of the first mitigation strategies that
28 we would get rid of. We are trying to balance health and safety with the ability to
29 learn; the shield does inhibit classroom discussion. It is one of the mitigation
30 strategies that we were told to use and it may be the first to go but we don't know
31 when that will be.
32

33 **Erin Herzberg** said under the Discipline, Violence & Vandalism, the harassment,
34 intimidation and bullying line is listed at zero issues. How are those three items
35 defined, who reports it and when or what criteria needs to be met for it to be
36 reported? **Dr. Foley-Hindman** said it has to be identified as harassment,
37 intimidation or bullying and has to fit at the end of one of those investigations,
38 which we do at each building. There is a person responsible for that; typically the
39 Guidance Counselor. They would make the determination at the end of the
40 investigation. They will out the forms and give them to the Superintendent's
41 office. **Ms. Herzberg** then asked how we are doing with the aides on the buses?
42 **Dr. Foley-Hindman** said we do not have aides on the buses. We only paid for
43 them last year to monitor the mask mandate but we aren't utilizing aides on
44 buses this year.
45

1 **11. EXECUTIVE SESSION**

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3 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
4 *6, et seq.*, which provides that an Executive Session, not open to the public, may
5 be held for certain specified purposes when authorized by Resolution. The
6 Board of Education for Greenwich Township assembled in public session on
7 **October 19, 2021**, hereby resolves that an Executive Session, closed to the
8 public shall be held on **October 19, 2021**, at **7:20 p.m.** in the Nehaunsey Middle
9 School library located at 415 Swedesboro Road, Gibbstown, New Jersey for
10 discussion of certain matters which relate to items authorized by *Open Public*
11 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

12
13 Motion: (Chapkowski/Herzberg) to enter Executive Session to discuss the
14 following:
15

<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically:
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically:
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
<input checked="" type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Custodial Holiday Sidebar Agreement
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically:

16
17 It is anticipated that such matters may be disclosed to the public upon the
18 determination of the Board that applicable exception no longer applies, and the
19 public interest will no longer be served by such confidentiality.

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21 Motion carried by unanimous voice vote.
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1 Motion: (Lombardo/Herzberg) to adjourn the Executive Session at 7:51
2 p.m. and return to the Regular Meeting.
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4 Motion carried by unanimous voice vote.
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6 **12. PERSONNEL**
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8 Motion: (Chapkowski/Lombardo) to approve the following:
9

- 10 A. The approval of the Custodial Holiday Sidebar and Settlement agreements
11 between the Greenwich Township Board of Education and the G.T.E.A.
12 and approval for the Superintendent and the Board of Education Vice-
13 President to execute said agreement.
14

15 Motion carried by unanimous roll call vote.
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17 **13. ADJOURNMENT**
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19 Motion: (Chapkowski/Vernacchio) to adjourn the meeting at 7:53 p.m.
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21 Motion carried by unanimous voice vote.
22

23 Respectfully Submitted,
24

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28 _____
29 Scott A. Campbell, Board Secretary
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31
32 ***Next Board of Education Regular Meeting is scheduled for Monday, November*
33 *8, 2021 at 6:30 p.m.***
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