AGENDA

SPECIAL SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD MAX D. WALKER ADMINISTRATION BUILDING 35 MARTIN LUTHER KING, JR. BLVD. QUINCY, FLORIDA

November 15, 2016

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

- 1. CALL TO ORDER
- 2. APPROVAL OF RESOLUTION NUMBER 16-01 (reaffirmed at final budget hearing) and FDOE form ESE 524 SEE PAGE #2

Fund Source: All funds budget

Amount: Refer to millage rates and amounts stated on the Resolution

ACTION REQUESTED: The Superintendent recommends approval.

3. APPROVAL OF RESOLUTION 16-02 SEE PAGE #8

Fund Source: All Funds

Amount: Refer to tentative budget and/or budget summary attached to agenda item

ACTION REQUESTED: The Superintendent recommends approval.

4. CATEGORICAL FLEXIBLE SPENDING RESOLUTION SEE PAGE #11

Fund Source: 110

Amount: \$4,074,840.00

ACTION REQUESTED: The Superintendent recommends approval.

5. APPROVAL OF RESOLUTION 16-04 – BOARD'S INTENTION ON USE OF GENERAL FUNDS SEE PAGE #13

Fund Source: General Funds

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- 6. ITEMS BY THE SUPERINTENDENT
- 7. SCHOOL BOARD REQUESTS AND CONCERNS
- 8. ADJOURNMENT Page 1 of 13

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA
AGENDA ITEM NO2
DATE OF SCHOOL BOARD MEETING: November 15, 2016
TITLE OF AGENDA ITEMS: Resolution Number 16-01(reaffirmed at final budget hearing) and FDOE form ESE 524
DIVISION: Finance Department
PURPOSE AND SUMMARY OF ITEMS: To adopt by resolution the final millage rates for the 2016-2017 fiscal year. Note: these millage rates were initially approved July 26, 2016 tentativ budget meeting. None of the rates have changed since the tentative budget approval.
FUND SOURCE: All Funds budget
AMOUNT: refer to millage rates and amounts stated on the Resolution
PREPARED BY: LaClarence Mays
POSITION: Budget Director
INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER
Number of ORIGINAL SIGNATURES NEEDED by preparer.
SUPERINTENDENT'S SIGNATURE: page(s) numbered
CHAIRMANS'S SIGNATURE: page(s) numbered Be sure that the Comptroller has signed the budget page.

Resolution Number 16-01(Reaffirmed as of November 15, 2016)

WHEREAS, the School Board of Gadsden County, Florida, did, pursuant to Chapters 200 and 1011, Florida Statues, approve tentative millage rates for the fiscal year July 1, 2016 to June 30, 2017; and

WHEREAS, at the public hearing and in full compliance with Chapter 200, Florida Statues, the Gadsden County School Board adopted the tentative millage rates for the fiscal year 2016-2017 in the amounts of:

	Tentative Millage Levy	Proposed Amount To Be Raised	
Required Local Effort including Prior Period Funding Adjustment	4.5310	\$6,441,518	
Capital Outlay	1.5000	\$2,139,608	
Discretionary Operating	0.7480	\$1,063,398	
Discretionary Capital Improvement	0.0000	\$	
Additional Voted Millage	0.0000	\$	
Debt	0.0000	\$	

The total millage rate to be levied is less than the roll-back rate computed pursuant to Section 200.065(1), F.S. by 5.20 percent.

NOW THEREFORE, BE IT RESOLVED:

That the Gadsden County School Board, adopted each tentative millage rate for the fiscal year July 1, 2016 to June 30, 2017 on July 26, 2016 by separate vote prior to adopting the tentative budget.

Chairman		

Please return completed form to:
Florida Department of Education
Office of Funding & Financial Reporting
325 W. Gaines Street, Room 814
Tallahassee, Florida 32399-0400

FLORIDA DEPARTMENT OF EDUCATION RESOLUTION DETERMINING REVENUES AND MILLAGES LEVIED

RESOLUTION OF THE DISTRICT SCHOOL BOARD OF GADSDEN COUNTY, FLORIDA, DETERMINING THE AMOUNT OF REVENUES TO BE PRODUCED AND THE MILLAGE TO BE LEVIED FOR THE GENERAL FUND, FOR THE DISTRICT LOCAL CAPITAL IMPROVEMENT FUND AND FOR DISTRICT DEBT SERVICE FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017.

WHEREAS, section 1011.04, Florida Statutes, requires that, upon receipt of the certificate of the property appraiser giving the assessed valuation of the county and of each of the special tax school districts, the school board shall determine, by resolution, the amounts necessary to be raised for current operating purposes and for debt service funds and the millage to be levied for each such fund, including the voted millage; and

WHEREAS, section 1011.71, Florida Statutes, provides for the amounts necessary to be raised for local capital improvement outlay and the millage to be levied; and

WHEREAS, the certificate of the property appraiser has been received;

1. DISTRICT SCHOOL TAX (nonvoted levy)

THEREFORE, BE IT RESOLVED by the district school board that the amounts necessary to be raised as shown by the officially adopted budget and the millages necessary to be levied for each school fund of the district for the fiscal year are as follows:

	a) Certified taxable value	b) Description of levy	c) Amount to be raised	d) Millage levy
	\$1,480,890,349_	Required Local Effort	\$6,441,518	4.5310 mills
		Prior-Period Funding Adjustment Millage	\$0	s. 1011.62(4), F.S. mills
		Total Required Millage	\$6,441,518	4.5310 mills
2.	DISTRICT SCHOOL TAX DIS	CRETIONARY MILLAGE (nonvoted	l levy)	
	a) Certified taxable value	b) Description of levy	c) Amount to be raised	d) Millage levy
	\$1,480,890,349	Discretionary Operating	\$1,063,398	0.7480 mills
3.	DISTRICT SCHOOL TAX AD	DITIONAL MILLAGE (voted levy)		
	a) Certified taxable value	b) Description of levy	c) Amount to be raised	d) Millage levy
	\$	Additional Operating	\$ss. 1011.71(9	mills 9) and 1011.73(2), F.S.
		Additional Capital Improvement	\$	mills

4. <u>D</u>	ISTRICT LOCAL CAPITAL	IMPROVEMENT TAX (nonvoted lev	<u>y)</u>		
a)	Certified taxable value	b) Description of levy	c) Ar	nount to be raised	d) Millage levy
\$	1,480,890,349	Local Capital Improvement	\$	2,139,608	1.5000 mills s. 1011.71(2), F.S.
		Discretionary Capital Improvement	\$	0	mills
5. <u>D</u>	DISTRICT DEBT SERVICE TA	AX (voted levy)			
a)	Certified taxable value	b) Description of levy	c) Ar	mount to be raised	d) Millage levy
\$			\$	···-	mills
			\$		s. 1011.74, F.S.
			\$		mills
		TE TO BE LEVIED EXCEEDS D SECTION 200.065(1), F.S., BY 5			OLL-BACK RATE
STA	TE OF FLORIDA				
COU	NTY OF GADSDEN				
Gads	den County, Florida, do here	rim Superintendent of Schools and e by certify that the above is a true and adsden County, Florida, 35 Martin Lu	l compl	ete copy of a resolution	passed and adopted
	Signature of Superi	ntendent of Schools		Date of Signature	
Note		nall be sent to the Florida Departmen porting, 325 W. Gaines Street, Room			

ESE 524 Page 2

collector; and county property appraiser.

NOTICE OF TAX FOR SCHOOL CAPITAL OUTLAY

The Gadsden County School District will soon consider a measure to continue to impose a 1.50 mill property tax for the capital outlay projects listed herein.

This tax is in addition to the school board's proposed tax of 5.2790 mills for operating expenses and is proposed solely at the discretion of the school board.

The capital outlay tax will generate approximately *** \$ 2,139,608 to be used for the following projects:

CONSTRUCTION AND REMODELING

General Construction and Remodeling Districtwide

MAINTENANCE, RENOVATION, AND REPAIR

Reimbursement of the maintenance, renovation, and repairs Roof repairs and replacement Renovation and repair of existing buildings

MOTOR VEHICLE PURCHASES

Lease Purchase of 10 school buses Purchase of 2 fleet vehicles

NEW AND REPLACEMENT EQUIPMENT, COMPUTERS, ENTERPRISE RESOURCE SOFTWARE, AND S. 1011.71(2), F.S., ELIGIBLE EXPENDITURES IN SUPPORT OF DIGITAL CLASSROOMS PLANS PURSUANT TO S. 1011.62(12), F.S.

Purchase school furniture and equipment Lease or purchase of new computers Lease or purchase of tablets

Purchase software application licenses for district-wide administration of operating systems

PAYMENTS FOR EDUCATIONAL FACILITIES AND SITES DUE UNDER A LEASE-PURCHASE AGREEMENT

Debt service on certificates of participation conversion to SunTrust Bank construction loan for a portion of the funding for the Havana Magnet School.

PAYMENTS FOR RENTING AND LEASING EDUCATIONAL FACILITIES AND SITES

Site improvements

PAYMENTS OF LOANS APPROVED PURSUANT TO SS. 1011.14 AND 1011.15, F.S.

Loan through Capital City Bank for a portion of the funding for the Havana Magnet School.

PAYMENT OF PREMIUMS FOR PROPERTY AND CASUALTY INSURANCE NECESSARY TO INSURE THE EDUCATIONAL AND ANCILLARY PLANTS OF THE SCHOOL DISTRICT

Insurance premiums on district facilities

PAYMENT OF COSTS OF LEASING RELOCATABLE EDUCATIONAL FACILITIES

Leasing of portable classrooms

All concerned citizens are invited to a public hearing to be held on November 15, 2016 at Gadsden County School Board; Max D. Walker Administration Building; 35 Martin Luther King, Jr. Blvd., Quincy, Florida at 6:00 pm.

PPRO GADSDEN 11/10/16 Crystal N. Meadowcrest Blvd.,

no response has been received by Approval Deadline

OPN2

GADSDEN 11/10/16

Publication

BEFORE NOON, 11/8/16

APPROVAL DUE

Approved By

1624 N. Meadowcrest Bivd., Crystal River FL, 34429 adsc@chronicleonline.com Fax 352-563-3260 352-563-3247 Failure to respond by Proof Correction Deadline will be deemed as acceptance of ad.

If no response has been received by Approval Deadline It will be deemed as acceptance of ad.

Ad#:000PN21 Date:11/10/16 Day:THU Size:2X6 Cust:000093 Salesperson:630 Last Edited By:NGASSE Pub:GADSDEN CO TIMES Tag Line:NOTICE OF BUDGET HEARING Color Info: 000PN21 - Page 1 - Composite

NOTICE OF BUDGET HEARING

THE PREVIOUS NOTICE PLACED BY THE GADSDEN COUNTY SCHOOL DISTRICT HAS BEEN DETERMINED BY THE DEPARTMENT OF REVENUE TO BE IN VIOLATION OF THE LAW, NECESSITATING THIS SECOND NOTICE.

The Gadsden County School District has tentatively adopted a budget for fiscal year 2016-2017. A public hearing to make a FINAL DECISION on the budget AND TAXES will be held on

November 15, 2016

6:00 P.M.

In the Board Room at the Gadsden County School Board Administrative Offices 35 Martin Luther King, Jr., Blvd., Quincy, Florida 32351.

000PN2

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA
AGENDA ITEM NO
DATE OF SCHOOL BOARD MEETING: November 15, 2016
TITLE OF AGENDA ITEMS: Resolution Number 16-02
DIVISION: Finance Department
PURPOSE AND SUMMARY OF ITEMS: To adopt by resolution the final budget for fiscal year 2016-2017.
FUND SOURCE: All Funds budget
AMOUNT: refer to tentative budget and/or budget summary attached to agenda item.
PREPARED BY: LaClarence Mays
POSITION: Budget Director
INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER
Number of ORIGINAL SIGNATURES NEEDED by preparer.
SUPERINTENDENT'S SIGNATURE: page(s) numbered
CHAIRMANS'S SIGNATURE: page(s) numberedBe sure that the Comptroller has signed the budget page.

Resolution Number 16-02

A RESOLUTION OF THE GADSDEN COUNTY SCHOOL BOARD ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2016- 2017.

WHEREAS, the School Board of Gadsden County, Florida, did, pursuant to Chapters 200 and 1011, Florida Statues, approve final millage rates and final budget for the fiscal year July 1, 2016 to June 30, 2017; and

WHEREAS, the Gadsden County School Board set forth the appropriations and revenue estimate for the Budget for fiscal year 2016-2017.

WHEREAS, at the public hearing and in full compliance with Chapter 200, Florida Statues, the Gadsden County School Board adopted the final millage rates and the budget in amount of \$66,115,044.10 for the fiscal year 2016-2017.

NOW THEREFORE, BE IT RESOLVED:

That the attached budget of Gadsden County School Board, including the millage rates as set forth therein, is hereby adopted by the School Board of Gadsden County as a final budget for the categories indicated for the fiscal year July 1, 2016 to June 30, 2017.

Chairman		



April 20, 2016

Mr. Reginald C. James Superintendent Gadsden County School Board 35 Martin Luther King, Jr. Blvd. Quincy, FL 32351

Subject: Extension of Gadsden County School Board (the "Board") loan #6678501551

Dear Mr. James:

On behalf of Capital City Bank, I acknowledge receipt of the Board's election to extend the maturity date of the above-referenced financing for an additional 12 months as required per 1011.14 and 1011.15, Florida Statutes and the financing documents. This election represents the Board's third of four optional elections to extend the maturity by one year. As a result of the Board's election, this letter confirms the maturity date will be extended from November 1, 2016 to November 1, 2017.

We value our relationship with Gadsden County Schools and look forward to serving your future financial needs. If you have any questions or require additional information, please contact me directly at 850-402-7770.

Sincerely,

James Y. Scarboro Senior Vice President Institutional Banking

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA
AGENDA ITEM NO4
DATE OF SCHOOL BOARD MEETING: November 15, 2016
TITLE OF AGENDA ITEMS: Categorical Flexible Spending Resolution
DIVISION: Finance Department
PURPOSE AND SUMMARY OF ITEMS: To adopt Resolution 16-03 for the Categorical Flexible Spending.
FUND SOURCE: 110
AMOUNT: \$4,074,840.00
PREPARED BY: LaClarence Mays
POSITION: Budget Director
INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER
Number of ORIGINAL SIGNATURES NEEDED by preparer.
SUPERINTENDENT'S SIGNATURE: page(s) numbered
CHAIRMANS'S SIGNATURE: page(s) numbered Be sure that the Comptroller has signed the budget page.

Categorical Flexible Spending Resolution

RESOLUTION OF THE SCHOOL BOARD OF GADSDEN COUNTY, FLORIDA, PURSUANT TO SECTION 1011.62(6)(b), FLORIDA STATUTES, PROVIDING THE DISTRICT SCHOOL BOARD THE AUTHORITY TO EXERCISE FLEXIBILITY TO EXPEND FUNDS ALLOCATED TO THE SCHOOL DISTRICT FROM THE FUNDS RECEIVED FOR STUDENT TRANSPORTATION, SAFE SCHOOLS, SUPPLEMENTAL ACADEMIC INSTRUCTION, RESEARCH-BASED READING INSTRUCTION AND INSTRUCTIONAL MATERIALS. THESE FUNDS ARE URGENTLY NEEDED TO MAINTAIN ACADEMIC CLASSROOM INSTRUCTION AS SPECIFIED BY THE SCHOOL BOARD.

WHEREAS, section 1011.62(6) (b), Florida Statutes, provides flexibility to expend selected categorical funds and approve an amendment to the school district's 2016-17 operating budget; and

WHEREAS, the School Board of Gadsden County has approved necessary budget amendments to balance the 2016-17 budget; and

WHEREAS, the school board finds and declares that the funds received from the above-referenced specific state appropriations are urgently needed to maintain board-specified academic classroom instruction.

NOW THEREFORE, be it resolved as follows:

- 1. The school board hereby approves using student transportation funds in the amount of \$1,649,624.
- 2. The school board hereby approves using safe school funds in the amount of \$167,524.
- 3. The school board hereby approves using supplemental academic instruction funds in the amount of \$1,514,130 and certifies that the required additional hours of instruction have been provided for students in designated low-performing elementary schools (if applicable).
- 4. The school board hereby approves using research-based reading instruction funds in the amount of \$327,497 and certifies that the required additional hours of instruction have been provided for students in designated low-performing elementary schools (if applicable). An amendment describing the changes that the district is making to its reading plan will be submitted to the Florida Department of Education.
- 5. The school board hereby approves using instructional materials funds in the amount of \$416,065 and certifies that all instructional material purchases necessary to provide updated materials that are aligned with applicable state standards and course descriptions and that meet statutory requirements of content and learning have been completed for the fiscal year.

Total amount of Categorical Flexibility Funds: 4,074,840.00.

Signature of Superintendent of Schools

STATE O	FFI	LORIDA
COUNTY	OF	GADSDEN

I, Dr. Pink Hightower Ph.D., Interim Superintendent of schools and ex-officio secretary of the District School
Board of Gadsden County, Florida, do hereby certify that the above is a true and complete copy of a resolution passed and adopted by the District School Board of Gadsden County, Florida, November 15, 2016.

Date of Signature

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA
AGENDA ITEM NO5
DATE OF SCHOOL BOARD MEETING: November 15, 2016
TITLE OF AGENDA ITEMS: Resolution 16-04 – Board's Intention on Use of General Funds
DIVISION: Finance Department
PURPOSE AND SUMMARY OF ITEMS: To read and approve the Board's intention that services, identified in the previously adopted budgets by Resolutions 16-02 and 16-03 as well as any subsequent budget amendments presented to the board for approval, are the only services that the district would provide in the absence of Federal funds.
FUND SOURCE: General Funds
AMOUNT: n/a
PREPARED BY: LaClarence Mays
POSITION: Budget Director
INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER
Number of ORIGINAL SIGNATURES NEEDED by preparer.
SUPERINTENDENT'S SIGNATURE: page(s) numbered
CHAIRMANS'S SIGNATURE: page(s) numbered Be sure that the Comptroller has signed the budget page.