

**Our Community School  
Board of Directors Meeting  
Friday, February 2, 2024 at 2:00 pm**

**ON-SITE MEETING LOCATION**

**OUR COMMUNITY SCHOOL - Library  
10045 Jumilla Ave, Chatsworth, CA 91311**

**SATELLITE MEETING LOCATIONS**  
(required for board members joining remotely)

**OUTSIDE LA COUNTY:**  
923 Puerto Place, Ventura, CA 93001

**INSIDE LA COUNTY:**  
4900 Topeka Drive, Tarzana, CA 91356  
626 Wilshire Blvd, Ste 900, Los Angeles, CA 90017

Community Members may choose to join in-person or via Zoom Meeting at:  
<https://ourcommunityschool-org.zoom.us/j/89767705493?pwd=eEtMWDhNRllGbTZYaHFWTXNsemF3Zz09>

**Meeting ID: 897 677 05493**

**Passcode: 810439**

*Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 538-9313. All efforts will be made for reasonable accommodations.*

**Meeting called to order: 2:03pm**

**Board Members Present:** Annie Parnell, Judy Kogan, Yi Ding, Greg Knotts; (Virtual) Tamara Schiff

**SPECIAL Board Meeting Minutes**

**I. Community Speakers (3 minutes each)**

Members of the public may only comment on items agendaized for this SPECIAL meeting of the board. Those who wish to comment may either use the “raise hand” tool (for virtual attendees) or the sign up sheet (provided at in-person meetings). Each individual is allotted up to three (3) minutes. While the board cannot respond to any comments made by the public (per the Ralph M. Brown Act), speakers are welcome to follow up with the board chair(s) via email unless directed otherwise.

**II. Consent Agenda (3 min)**

The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member’s request (without any need for a vote to pull from consent).

- A. **Approve** Agenda for February 02, 2024 Special Board Meeting
- B. **Approve** Minutes for January 31, 2024 Special Board Meeting
- C. **Approve** Minutes for January 24, 2024 Special Board Meeting
- D. **Approve** Minutes for January 24, 2024 Board Meeting

**Moved to approve:** Annie

**Second:** Greg

**Approved by Roll-Call Vote:** Annie Parnell, Judy Kogan, Yi Ding, Greg Knotts;  
(Virtual) Tamara Schiff

**III. Closed Session (30 min):**

A. Public Employee: Discipline/Dismissal/Release

The Board voted unanimously to enter into a “General Release of Claims and Settlement Agreement” with the Executive Director whereby she has resigned from employment with Our Community School, effective January 31, 2024, and shall receive a severance payment equivalent to five (5) month’s salary and continued health benefit payments through June 30, 2024.

B. Public Employment:

Title: Interim Executive Director

The Board voted unanimously to appoint Carey Bartlow to serve as Interim Executive Director, effective immediately; all terms and conditions for such employment shall be reflected in an employment agreement to be approved by the Board at its February 28, 2024, Board meeting.

**IV. Announcements and Adjourn**

**Meeting adjourned at: 2:28pm**