

City of Salem Schools

Verification of Residency

I, _____, am the parent/legal guardian of _____ and am seeking to enroll him/her in Salem High School. I certify that I am the parent or legal guardian and I understand the consequences* of falsification of this verification.

The above listed student physically resides at _____

(City) (State) (Zip Code) (Phone Number)

*The General Assembly of the Commonwealth of Virginia states in HB 2382 the following:

Makes it a class-4 misdemeanor for any person to knowingly make a false statement concerning the residency of a child in a particular school division or school attendance zone for the purpose of avoiding tuition charges or enrollment in a school outside the attendance zone in which the student resides.

Falsification of this verification procedure will result in immediate revocation of enrollment of this student.

(Signature of Parent/Guardian)

(Date)

(Relationship to Student)

The parent/legal guardian **must present TWO or more documents from the box below as proof of residence in Salem City Schools attendance area.** One verification must come from Section A and one must come from Section B OR two from Section B. The information presented must reflect the 911 physical address and may not be a PO Box.

In the event that a family is unable to provide any verification from Section A or B because they are residing with another household and have **NO other residence**, the parent/legal guardian must meet with the Principal for final approval.

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| Section A |
| <ul style="list-style-type: none"> ïð Mortgage or Lease agreement (SIGNED COPY) ïð Real estate tax assessment ïð A valid and signed contract to purchase within 60 days |
| Section B |
| <ol style="list-style-type: none"> 1. Recent payroll check stub issued by an employer 2. Original monthly bank statement within last 2 months 3. Salem City Utility bill, not more than 2 months old 4. Current homeowners insurance policy 5. Tax receipt (real estate or personal property) 6. VA driver's license with current address 7. Change of address confirmation from post office |

Verified by: _____
(School Official)

Date _____