

Macomb Academy
39092 Garfield
Clinton Township, Mi. 48038

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BOARD MEETING

MACOMB ACADEMY BOARD OF DIRECTORS

Date: August 20th, 2026
Time: 5:00 p.m.
Location: Macomb Academy
39092 Garfield
Clinton Township, Michigan 48038

MINUTES

MEETING TYPE:

☒ Regular

☐ Special

☐ Proposed

☐ Approved

I. CALL TO ORDER

CALL TO ORDER AT 5:10 P.M.

President Marilyn Wittstock

PLEDGE OF ALLEGIANCE

President Marilyn Wittstock

ROLL CALL BY:

President Marilyn Wittstock

Roll Call:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	yes		
Ms. Felicia Westbrook-Hilton	yes		
Ms. Melina Chynoweth	yes		
Ms. Denise Flinders-Victory	yes		
Vacancy			

MOTION CARRIES

4/0 Unanimous Vote

MEMBERS PRESENT:

Ms. Marilyn Wittstock
Ms. Felicia Westbrook-Hilton
Ms. Denise Flinders-Victory
Ms. Melina Chynoweth

President
Vice-President
Treasurer
Secretary

ADMINISTRATION PRESENT: Ms. Mikelle Hillewaere, Supervisor

GUESTS PRESENT: NONE

II. APPROVAL OF MINUTES

President Marilyn Wittstock

The Board reviewed the meeting minutes from May's meeting. Motion made by President Marilyn Wittstock supported by Vice-President Felicia Westbrook-Hilton to approve the minutes of the Board Meeting held July 23rd, 2026. All in favor. Unanimous 4/0

Roll Call:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	yes		
Ms. Felicia Westbrook-Hilton	yes		
Ms. Melina Chynoweth	yes		
Ms. Denise Flinders-Victory	yes		
Vacancy			

MOTION CARRIES

4/0 Unanimous Vote

President Marilyn Wittstock

III. APPROVAL OF AGENDA

The Board reviewed the agenda for the May meeting. **Motion** made by **President Marilyn Wittstock** supported by **Vice-President Felicia Westbrook-Hilton**, to approve the August 20th meeting agenda. All in favor. Unanimous 4/0

Roll Call:

Ms. Marilyn Wittstock
Ms. Felicia Westbrook-Hilton
Ms. Melina Chynoweth
Ms. Denise Flinders-Victory
Vacancy

President
Vice-President
Secretary
Treasurer
Trustee

Ayes

yes
yes
yes
yes

Nays

Absent

MOTION CARRIES

4/0 Unanimous Vote

IV. INTRODUCTION OF GUESTS (if applicable)

No guests in attendance

Ms. Mikelle Hillewaere

V. CORRESPONDENCE RECEIVED (if applicable)

We received a donation from Knights of Columbus

Ms. Mikelle Hillewaere

VI. ADMINISTRATION UPDATES

President Marilyn Wittstock
and Ms. Mikelle Hillewaere

OLD BUSINESS:

Projected enrollment for 2026-2027 is 87 with approximately 22 of them being new students.

NEW BUSINESS:

Nomination of board members: Reappointment of Felicia Westbrook-Hilton as Vice-President and Denise Flinders-Victory as Treasurer was presented. The Resolution of the Academy Board of Directors document was completed and signed by Board President, Marilyn Wittstock and certified by Board Secretary, Melina Chynoweth. **Motion** made by **President Marilyn Wittstock** supported by **Secretary Melina Chynoweth** to approve the reappointment nominations of the listed board members. All in favor. Unanimous 4/0

Roll Call:

Ms. Marilyn Wittstock
Ms. Felicia Westbrook-Hilton
Ms. Melina Chynoweth
Ms. Denise Flinders-Victory
Vacancy

President
Vice-President
Secretary
Treasurer
Trustee

Ayes

yes
yes
yes
yes

Nays

Absent

MOTION CARRIES

4/0 Unanimous Vote

2026/2027 Staffing Updates: Benjamin Hillewaere, Aarti Yadav, and Denise Montrose are no longer with Macomb Academy as of the end of the 2025/2026 school year. Andre Brownlee has joined the Administrative team after being promoted from Paraprofessional to the Custodial position vacated by

B. Hillewaere. Amanda Myers has joined as Business Manager. Other staff changes are: Krissy is moving to Andrea's room as her Paraprofessional, Cathy is becoming an on-campus Job Coach.

New Technology: All laptops have been replaced for all staff in the building with updated models.

Roll Call:

Ms. Marilyn Wittstock
Ms. Felicia Westbrook-Hilton
Ms. Melina Chynoweth
Ms. Denise Flinders-Victory
Vacancy

President
Vice-President
Secretary
Treasurer
Trustee

Ayes

yes
yes
yes
yes

Nays

Absent

MOTION CARRIES

4/0 Unanimous Vote

VII. FINANCIALS

Treasurer Flinders-Victory

The Board reviewed the financial report for the month of July 2026. **Motion** made by **Treasurer Denise Flinders-Victory** supported by **President Marilyn Wittstock** to approve the finances for July 2026. All in favor: Unanimous 4/0

Roll Call:

Ms. Marilyn Wittstock
Ms. Felicia Westbrook-Hilton
Ms. Melina Chynoweth
Ms. Denise Flinders-Victory
Vacancy

President
Vice-President
Secretary
Treasurer
Trustee

Ayes

yes
yes
yes
yes

Nays

Absent

MOTION CARRIES

4/0 Unanimous Vote

VIII. BOARD PROFESSIONAL GROWTH

**CMU Authorizer and
President Marilyn Wittstock**

N/A

IX. MACOMB ACADEMY BOARD COMMITTEES

A bowling get together was hosted by parents and attended by approximately 12-15 students and their parents on August 9th. Students had fun connecting with their friends.

X. PUBLIC COMMENTS

All

N/A

XI. CMU COMMENTARY

CMU Authorizer

Thanks was extended to recent conference attendees. Feedback was requested as well and received as follows: Concern over parking directions, temperature and crowded nature of the room, and the set up of the lunch area and offerings were noted with some of those concerns being mirrored by the CMU Authorizer. It was noted that the overall presentation was good and there was a lot of good information learned. There were also many questions brought up that can be addressed at a later date.

Board vacancy for the position of Trustee was discussed. Candidate suggested by Denise Flinders-Victory not eligible due to possible conflict of interest. Suggestions to improve onboarding of upcoming members were requested as well. Discussion of potential members and possible skill sets

benefit. Ms. Hillewaere noted that she has been working with Vice President Felicia Westbrook-Hilton to update position descriptions as well. More information will be discussed during the next board meeting on September 24, 2026

XII. BOARD COMMENTARY

President Marilyn Wittstock

President Wittstock inquired about whether board members can seek fundraisers, etc. on behalf of the academy. Discussion of a possible euchre tournament or golf outing were brought up and to be discussed later.

XIII. ADJOURNMENT

President Marilyn Wittstock

Motion made by President Marilyn Wittstock supported by Vice-President Felicia Westbrook-Hilton, to adjourn the board meeting at 5:50p.m. All in favor. Unanimous 4/0

Roll Call:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Marilyn Wittstock	yes		
Ms. Felicia Westbrook-Hilton	yes		
Ms. Melina Chynoweth	yes		
Ms. Denise Flinders-Victory	yes		
Vacancy			
President			
Vice-President			
Secretary			
Treasurer			
Trustee			

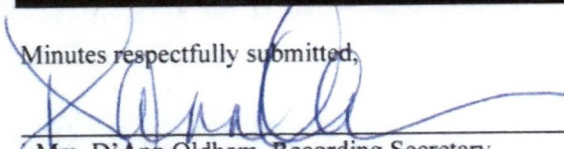
MOTION CARRIES

4/0 Unanimous Vote

Minutes are available at Macomb Academy, 39092 Garfield, Clinton Township, Mi. 48038, (586) 228-2201, in the administration office. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who needs special provisions to attend a scheduled meeting should contact me five days prior to the meeting.

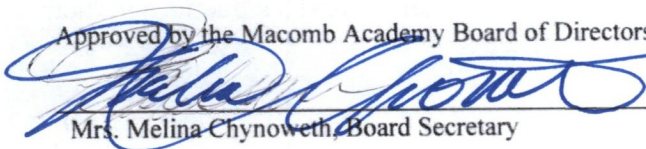
MINUTES CERTIFICATION

Minutes respectfully submitted,


Mrs. D'Ann Oldham, Recording Secretary

8/25/26
Date

Approved by the Macomb Academy Board of Directors


Mrs. Melina Chynoweth, Board Secretary

9/24/2026
Date