# CURRICULUM AND INSTRUCTION 08.113 AP.1

Waiver to Exceed Maximum-Allowed Credits

A student may apply for a waiver of the maximum-allowed credits established under Christian County Board Policy 08.113 – Graduation Requirements. The form below shall be submitted along with a student-generated letter of request to the school Principal prior to enrolling in courses exceeding the maximum established in policy. The Principal will forward to the Superintendent/designee for approval.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Student Name** |  | | | | | | **School** | |  | |
| **Current Grade** |  | **DOB** |  | | **Student ID (SSID)** | | | |  | |
| **High School**  **Grad Cohort** |  | | **Credits Earned in Current Yr.** | | |  | | **Additional Credits Requested** | |  |
| **List Courses Requesting** | | | | | | | | | | |
| **Extenuating Circumstances**  *Describe the extenuating circumstances in support of the request for additional credits.* | | | | | | | | | | |
| **Signatures** | | | | | | | | | | |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Student Date** | | | | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Parent Date** | | | | | | |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Counselor Date** | | | | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Principal Date** | | | | | | |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Superintendent/designee Date** | | | | **🞏 Approved 🞏 Denied** | | | | | | |

Prior to sending to Superintendent/designee, counselors must attach:

* Transcript
* Student Letter
* Completed Form

Review/Revised:7/18/2019