



**TOWN OF ROCKY HILL
BOARD OF EDUCATION CURRICULUM COMMITTEE
MEETING MINUTES/MOTIONS**

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.

NAME OF PUBLIC BOARD OR COMMISSION	Board of Education Curriculum Committee	
DATE MEETING AGENDA POSTED	September 14, 2026	
LOCATION	Council Chambers	
DATE OF MEETING	September 17, 2026	
TIME MEETING STARTED	5:37 p.m.	
PERSON PREPARING MEETING MINUTES	Sandy Mal, Secretary to the Superintendent of Schools	
VERBATIM NOTES TAKEN	☐ Yes	☒ No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	☐ Yes	☒ No

MEMBERS PRESENT AT MEETING:

Ms. Kristen Dudanowicz (Committee Chairperson)	Ms. Thomas Cosker
Ms. Amber Tucker	Ms. Jessica Loffredo (Board Chair)
Also present: Mr. Bryan, Addy, Mr. Jay Chhabra, Mr. Brian Clemens, Ms. Maria Mennella, Dr. Mark Zito, Superintendent, Dr. Scott Nozik, Asst. Superintendent for Finance & Operations, Ms. Wendy Durand, Asst. Superintendent for Curriculum & Instruction, Mr. Jason Maziarz, Principal (GMS), Ms. Paige Weaver, Asst. Principal (GMS), Dr. Mary Schaefer, Language Arts Coordinator, Mr. John Fote, Principal (RHHS), Mr. Jordan Szczygiel (RHHS Teacher)	

NUMBER REQUIRED FOR QUORUM 2 **QUORUM PRESENT** ☒ Yes ☐ No

TEXT MOTIONS AND RESULTS VOTES

Call to Order- The meeting was called to order by Committee Chair Ms. Kristen Dudanowicz at 5:37 p.m.

Presentation: Ms. Wendy Durand

1. Career Center & Guidance Updates

- **Upcoming Events & Meetings:**
 - **October 21:** Rocky Hill is hosting the Middlesex Chamber meeting.
 - **November 20:** District Career Fair.
 - **September 26:** Arburg Open House.
- **Curriculum & Program Alignment:**
 - Updating SCED Codes to align with 14 new career clusters.
 - Updating the Program of Studies for the 2027–2028 school year.

- Incorporating students attending the Dream Academy into designated career presentation.
- **Industry-Recognized Credentials (IRCs) & Dual Enrollment:**
 - IRCs validate individual knowledge, skills, and competencies within specific industries.
 - 300 IRCs must be added to PowerSchool and reported on the October 1, data collection, there will be expansion of IRCs across courses.
 - Continuing expansion of dual/concurrent enrollment opportunities.
- **Active Career Pathways:**
 - Teaching, Training, & Facilitation
 - Physical Health
 - Engineering
- **Next Steps:** Align career fair activities, update the Program of Studies to include Career Pathways, and execute upcoming open house and chamber events.

2. New Course Proposal: Fundamentals of Nutrition / UConn ECE

- Added to the October Consent Calendar for formal approval.

3. High-Level Math Placement & Instruction (Griswold Middle School)

- **Parent & Community Engagement:**
 - Dr. Zito and Wendy met with parents over the summer to address concerns regarding math placement.
 - Communication plan established: Send informational letters to families of rising 6th graders explaining the transition and placement process for high-level math.
- **Assessment & Placement Criteria: Seven criteria are used to determine high math placement.**
 - Utilizing Spring SBAC scores alongside i-Ready data to guide placement.
 - Transitioning the Iowa Assessments from online back to paper-and-pencil format to better evaluate student conceptual understanding.
 - Incorporating qualitative teacher input to ensure a holistic placement process.
 - EOY Bridges unit average.
- **Instructional Strategies**
 - Implementing tiered interventions utilizing both push-in and pull-out models. Analysis of student data will be completed and shared.
 - Middle school students will be recommended for Honors Geometry if there is a need for further acceleration.
 - Mathematics course sequence allows all students to be able to take calculus at Rocky Hill High School.

4. STEM District Updates

- Focusing on trade careers and college readiness pathways.
- Increasing communication to share STEM initiatives and resources with staff.
- Added staff stipends for new STEM clubs at Rocky Hill High School (RHHS) and Griswold Middle School (GMS).

5. Early Childhood / Pre-K Structure

- Structuring the Pre-K program to establish a standardized curriculum for staff to follow.

Discussion and Action Items

Ms. Durand presented. Following a Q&A session

Adjournment

- Committee Chair Ms. Kristen Dudanowicz requested a motion to adjourn. **Motion:** Made by Ms. Amber Tucker and Seconded by Mr. Thomas Cosker.

The meeting was adjourned at 6:44 p.m.

TIME MEETING ADJOURNED: 6:44 P.M. TIME DELIVERED TO TOWN CLERK: _____

Date of BOE Approval: _____ Signature of BOE Secretary: _____

Form revised 1/1/11