

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING AGENDA

County Road School – Media Center

January 17, 2023

7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

1.

- B. Move to approve the following resolution to enter the executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- December 13, 2022 COW and Regular Session Meeting Minutes
- December 13, 2022 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports
- Strong Start report by Ms. Stevens, Supervisor of Curriculum, Instruction and Assessment

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
B. Public comment.
C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following substitute teachers for the 2022/2023 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.

| |
|------------------|
| Tara Erol |
| Sophie Greenberg |

B. Instruction – Pupils/Programs

1. Move to approve the following field trips, as recommended by the Chief School Administrator:

| Location/Date | Grade/Team |
|--------------------------------------|------------------------------|
| Science Olympiad/Union NJ 1/11/23 | Science and Engineering Team |

| | |
|--|------------------------------|
| Washington DC 5/23/23-5/25/23 | 8th grade |
| Bergen Brickfest/Pascack Hills High School/Montvale NJ 11/19/23 | Science and Engineering Team |
| Fairview Lake/Newton NJ 5/3/23-5/5/23 | 6th grade |

2. Move to approve the following amendment to out of district placement and tuition, associated related services, transportation and 1:1 aide as applicable, for the 2022/2023 school year, as recommended by the Chief School Administrator:

| Student ID | School/Program | Tuition | 1: 1 Aide | Transportation | Term |
|------------|------------------------|-------------|-----------|----------------|------------------|
| 3682760072 | Windsor Bergen Academy | \$69,097.00 | no | yes | 7/1/22-12/23/22* |

*Modified from 6/14/2022, B.8.

C. Support Services – Staffing

1. Move to approve the provisional employment of the following paraprofessional not to exceed 29 hours per week, for the 2022/2023 school year, as recommended by the Chief School Administrator:

| School/Position | Staff | Step | Account Code |
|------------------------|------------|------|--------------------------|
| DMS | | | |
| Special Education Aide | Adam Fahmy | 9 | 11-213-100-106-040-00-15 |

2. Move to approve the request of Sami Dervisi, custodian at Demarest Middle School, for unpaid FMLA from January 16, 2023 through April 17, 2023 with a return to work date of April 18, 2023, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

| Event | Date(s) and time | Location |
|---------|--|-----------|
| Vikings | Monday, Wednesday and Friday 3/20/23-6/16/23 4:00-8:00 | LLE field |
| Vikings | Monday 4/17/23-6/13/23 5:00-9:00 | DMS field |
| Vikings | Wednesday and Friday 4/17/23-6/13/23 4:00-8:00 | DMS field |

| | | |
|--|--|-----------------------------------|
| Vikings | Monday, Wednesday and Friday 3/20/23-4/16/23 and 6/14/23-6/16/23 4:00-8:00 | DMS field |
| Vikings | Weekdays when school is open and indoor use can be accommodated 3/13/23-6/16/23 4:00-9:00 | DMS gym and LLE gym and APR |
| SJ Enrichment | Tuesday and Thursday 4/4/23-4/16/23 4:00-6:00 | DMS field |
| SJ Enrichment | Tuesday and Thursday 4/4/23-5/23/23 5:00-7:00 | DMS field |
| SJ Enrichment | Tuesday and Thursday 6/13/23-8/3/23 5:30-7:30 (excluding graduation day) | DMS field |
| SJ Enrichment | Tuesday and Thursday 9/12/23-11/2/23 4:00-6:00 | DMS field |
| PTO Lunar New Year 1st grade song practice | 1/18/23*, 1/19/23, 1/24/23, 1/26/23 4:20-5:00* | CRS gym |

*Modified from December 13, 2022, D.1.

2. Move to approve the attendance of the following workshops, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB guidelines, as recommended by the Chief School Administrator:

| Name/Title | Event | Registration Fee |
|---|---|------------------|
| Ellen Ricciutti Speech Therapist | School Based SLP 1/28/23 Online | \$279.00 |
| Ellen Ricciutti Carly Feduska Speech Therapists | Introduction to PROMPT 3/6/23-3/8/23 | \$636.67 each |

3. Move to approve and submit the bi-annual Statement of Assurance (SOA) for paraprofessional staff for the 2022/2023 school year, as recommended by the Chief School Administrator.
4. Move to approve the second and final reading of the following policy and regulation, as recommended by the Chief School Administrator:
 - 2425 Policy Emergency Virtual or Remote Instruction Program
5. Move to approve the following resolution, as follows, as approved by the Chief School Administrator:

New Jersey School Board Recognition

- WHEREAS,** The New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and
- WHEREAS,** The Demarest Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and
- WHEREAS,** The Demarest Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
- WHEREAS,** New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and
- WHEREAS,** New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
- WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and
- WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and
- WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments. Now, therefore, be it
- RESOLVED,** That the Demarest Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2023 as School Board Recognition Month; and be it further resolved,
- RESOLVED,** That the Demarest Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

6. Move to approve and authorize the submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2022/2023 School Year, as recommended by the Chief School Administrator.

7. Move to approve EI Associates, as on-call/architect of record for the 2022/2023 school year, not to exceed \$10,000.00, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm the following payrolls, as recommended by the Chief School Administrator:

| | |
|-------------------|--------------|
| December 15, 2022 | \$505,435.05 |
| December 23, 2022 | \$457,066.13 |

2. Move to approve the December 2022 in office checks in the amount of \$216,650.05, January 17, 2023 budget checks in the amount of \$299,786.30, as recommended by the Chief School Administrator, as follows:

| Subtotal Per Fund | Amount |
|----------------------------|--------------|
| 11 General Current Expense | \$345,961.92 |
| 12 Capital Outlay | \$ 90,077.81 |
| 20 Special Revenue Fund | \$ 44,653.64 |
| 30 Capital Projects Fund | \$ 23,272.47 |
| Total Bills: | \$503,965.84 |

3. Move to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of December 31, 2022, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of December 31, 2022, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Move to acknowledge receipt of the December 31, 2022 Report of the Board Secretary, A148 and Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

6. Move to confirm the following budget transfer for December 31, 2022, as recommended by the Chief School Administrator:

To:

| Account Number | Description | Amount |
|----------------|---|----------|
| 11-000-230-339 | General Admin-Other Professional Services | 872.00 |
| 11-000-251-110 | Central Services-Other Salaries | 2,500.00 |
| 11-105-100-101 | Preschool Instruction-Substitute Salaries | 500.00 |

From:

| Account Number | Description | Amount |
|----------------|--|----------|
| 11-000-230-334 | General Admin-Architectural/Engineering Services | 872.00 |
| 11-000-251-590 | Central Services-Other Purchased Services | 2,500.00 |
| 11-110-100-110 | Kindergarten Instruction-Substitute Salaries | 500.00 |

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.