

\*\*The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**SUGGESTED MOTIONS FOR MEETING  
NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**MONDAY, June 28, 2021**

**I. ROUTINE MATTERS\***

A. Call to Order: Mr. Burns called the meeting to order at 6:00 PM

B. Roll Call

**PRESENT**

Charles Burns  
Gerald Flanagan  
David C. MacDonald  
Scott McCracken  
Laura Stefankiewicz  
Michael Brown, Sr.

**Absent**

Lori Perloff  
Victoria Rozanski  
Via Zampirri  
Ronald Golden

**Also, in Attendance**

Christopher Armstrong, Superintendent  
Rose Millar, School Business Administrator  
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meetings Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the Wildwood Leader. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

E. Approval of transfer of funds: May 2021

*The Board approves the revenue and appropriation transfers for May 2021. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for May 2021.*

F. Approval of Minutes: May 24, 2021

G. Approval of financial statements as of May 31, 2021, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER’S REPORT OF May 31, 2021,

On a motion made by Mr. MacDonald and seconded by Mr. McCracken, the board unanimously approved the Secretary and Treasurer’s Report for May 31, 2021, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of May 31, 2021, and after review of the Secretary’s Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Charles Burns, President: \_\_\_\_\_

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of May 31, 2021, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of May 31, 2021.

Rose Millar, Secretary \_\_\_\_\_

H. Approval of bill list: June 2021

**Motion: Mr. MacDonald    Second: Mr. McCracken**

**Voting Yes:**

- Charles Burns
- Gerald Flanagan
- David C. MacDonald
- Scott McCracken
- Laura Stefankiewicz
- Michael Brown, Sr.

**II.    REPORTS\*\***

A. Board President:  
Committee Report  
WHS Update

B. Administration reports:  
Superintendent  
Business Administrator

C. Public discussion of agenda items

**III. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Open for public comment on agenda items.

(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**IV. BUSINESS\*\***

1. On the recommendation of the Superintendent, approved Mary Delaney for School Newspaper for grades K-4 for the 2021-2022 school year.
2. On the recommendation of the Superintendent, approved Lori Basile for School Newspaper for grades 5-8 for the 2021-2022 school year.
3. On the recommendation of the Superintendent, approved Megan Farrell for Computer Science and Design Thinking curriculum writing for a total of 20 hours at \$40 per hour.
4. On the recommendation of the Superintendent, approved Lisa Kobierowski as Student Council Advisor for the 2021-2022 school year.
5. On the recommendation of the Superintendent, approved Lisa Kobierowski for Curriculum revision - K-8 Health and Physical Education. No more than 20 hours at \$40 per hour.
6. On the recommendation of the Superintendent, approved Carolyn Morey as a Substitute Summer School Teacher at the rate of \$40/hour.
7. On the recommendation of the Superintendent, approved Letitia Sylvester as a one-on-one Summer School Aide at a rate of \$15.25 per hour.
8. On the recommendation of the Superintendent, approved Tamara Snyder as a one-on-one Summer School Aide at a rate of \$15.25 per hour.
9. On the recommendation of the Board President, approved the summarization of the Superintendent's Evaluation for 2020-21 school year.
10. On the recommendation of the Superintendent, approved a salary increment withholding for Employee# 93027 for the 2021-2022 school year.

**B. Financial**

1. On the recommendation of the School Business Administrator and the Superintendent, the Board approved the transfer of Current Year Surplus to Capital Reserve per the NJAC 6A:23A-14.3 guidelines which permits a Board of Education to establish and/or deposit into certain reserve accounts at year end. The North Wildwood Board of Education then approves the transfer of unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account in an amount not to exceed \$500,000 (upon audit review).

2. On the recommendation of the School Business Administrator and Superintendent, the Board approved the transfer of Current Year Surplus to Tuition Reserve per the NJAC 6A:23A-14.4(a)(3) guidelines which permits a Board of Education to establish and/or deposit into tuition reserve accounts at year end. The North Wildwood Board of Education then approves the transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve account in an amount not to exceed \$75,000 (upon audit review).
3. On the recommendation of the School Business Administrator and Superintendent, the Board approved the transfer of Current Year Surplus Emergency per the NJAC 6A:23A-14.4(a)(1) guidelines which permits a Board of Education to establish and/or deposit into emergency reserve accounts at year end. The North Wildwood Board of Education the approves the transfer of unanticipated excess current revenue or unexpended appropriations from the general fund into an Emergency Reserve in an amount not to exceed \$100,000 (upon audit review).
4. On the recommendation of the School Business Administrator and Superintendent, approved the 2020-2021 payment of \$45,708 to the Atlantic & Cape May Counties Joint Insurance Fund due on July 15, 2020 and to apply the full amount to the Board's share of the fund's aggregate excess loss contingency fund.
5. On the recommendation of the School Business Administrator and Superintendent approved a summer project and contract with the Camden County Educational Services Commission (#66CCEPS) for necessary plumbing upgrades on the first floor in the amount of \$88,100.
6. On the recommendation if the School Business Administrator and Superintendent, the Board authorized the District's submission of the ESSA/ESEA FY2022 consolidated grant application for the following amounts:  
Title I \$127,179  
Title II \$14,593  
Title III \$1,001 (refusal of funds)  
Title IV \$10,314
7. On the recommendation of the School Business Administrator and the Superintendent, the Board approved the 2021-22 contract for itinerant services with Cape May County Special Services on an as needed basis.
8. On the recommendation of the School Business Administrator and the Superintendent, the Board approved the 2021-22 agreement for Continuing Disclosure Agent and Registered Municipal Advisor with Phoenix Advisors.

9. On the recommendation of the School Business Administrator and the Superintendent, accepted and approved the submittal of the 2021-2022 IDEA Grant and the Consortium with West Wildwood, Statement of Assurances/Board Certifications that the district administers a district-wide (local) assessment and the district will participate in the National Instructional Materials Access Center (NIMAC), which includes funding as follows:  
IDEA Basic \$165,387  
IDEA prek \$4,250
10. On the recommendation of the School Business Administrator and the Superintendent, approved the Delta Dental renewal for one year (through June 2022) at the current benefit levels with no increased cost.

C. Policy

1. On the recommendation of the Superintendent, approved Policy # 2224.1 Title IX - Sex Based Discrimination (*Reviewed at the June 14, 2021 Board meeting*).

V. **CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, approved the three-year Comprehensive Equity Plan Statement of Assurance for 2021-2022 (*See Board Info*).
- B. On the recommendation of the Superintendent, approved the field trips and professional development workshops as listed.

**VOTING ON THE PERSONNEL, FINANCIAL, POLICY & CONSENT**

Motion: Mr. MacDonald      Second: Mr. Flanagan

**Voting Yes:**

Charles Burns  
Gerald Flanagan  
David C. MacDonald  
Scott McCracken  
Laura Stefankiewicz  
Michael Brown, Sr.

VI. **CLOSED SESSION - NONE**

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

**VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS ~ NONE**

**VIII. GOOD OF THE ORDER**

- A. Discipline Report
- B. Covid Update
- C. Project update for summer – hot water.

**IX. PUBLIC COMMENT**

**X. ADJOURNMENT @ 6:34 PM**

Motion: Mr. MacDonald

Second: Mr. Flanagan

Voting Yes:

Charles Burns  
Gerald Flanagan  
David C. MacDonald  
Scott McCracken  
Laura Stefankiewicz  
Michael Brown, Sr.

Respectfully submitted,

Rose Millar  
School Business Administrator/Board Secretary

**XI. BOARD INFORMATION**

- A. Superintendent’s Evaluation Summary.
- B. Lead Testing Statement of Assurance - The Board approves the submission of the 2020-2021 Lead Testing Program Statement of Assurance (SOA) to the New Jersey Department of Education.
- C. For Board Members whose terms are expiring in 2021(Vicky Rozanski, Laura Stefankiewicz and Via Zampirri), nominating petitions are due the CMC Clerk’s Office July 26, 2021.
- D. Comprehensive Equity Plan Statement of Assurance
- E. Extension of the Seamless Summer Option (SSO) for free meals for all students through June 2022.

**XII. NEXT MEETING**

**July 26, 2021**

**Regular Board meeting at 6:00 p.m.**

**FIELD TRIP / GUEST SPEAKERS APPROVAL**

<b>GRADE / GROUP</b>	<b>PLACE / SPEAKER</b>	<b>DATES</b>
Sumer School	Walking Field Trips, Beach Walk, Playground at 16th St., Wildwood Crest Library, miniature golfing, ice cream, walking to lighthouse	July 6 – July 30, 2021

**WORKSHOPS FOR APPROVAL**

<b>NAME</b>	<b>PLACE</b>	<b>SUBJECT</b>	<b>DATES</b>	<b>COSTS</b>
Flounders	LCMR High School	Resiliency Training	July 16, 2021	\$270