

(Minutes submitted are unofficial until approved at the next month's regular meeting of the Board of Trustees.)

**FLORENCE COUNTY SCHOOL DISTRICT FIVE
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 23, 2023**

MEMBERS PRESENT:

Mr. Joshua B. Timmons, Chairman
Mr. Andrew B. Gaster
Mrs. DeAnna H. Green, Secretary

Mr. Roger A. Parsons
Mr. Ervin J. Richardson
Mr. Frank A. Travaglio

MEMBERS ABSENT:

Mrs. Mary C. Powell

STAFF PRESENT:

Mrs. Allana Prosser, Superintendent
Mrs. Robin Altman
Mr. Paul Amann
Mrs. Lacinda Burrows
Mr. Terrell Fleming

Mr. Brian Goins
Mr. Adam Kennedy
Mrs. Mirandi Squires
Mrs. Wanda Willis
Mrs. Tina Williams, Recorder

The Board of Trustees of Florence County School District Five met for regular session on Monday, October 23, 2023, at 7:00 p.m. at the District Office Boardroom.

1. **Call to Order, Welcome, and Pledge of Allegiance** – Chairman Timmons called the meeting to order at 7:00 p.m. He welcomed those present and asked everyone to stand and join in the Pledge of Allegiance.
2. **Confirmation of Notice to Media** – Chairman Timmons stated that in accordance with the S.C. Code of Laws, 1976, as amended, Section 30-4-80(E), the following were notified of this meeting: *Morning News*, *NPO News*, WMBF-TV, WPDE-TV, and www.fsd5.org.
3. **Approval of Agenda** – The Agenda was approved by general consent of the board.
4. **Public Forum** – There was no one present to address the board in Public Forum.
5. **Consent Agenda (A-B)** – Chairman Timmons reviewed the items of the Consent Agenda which included Board Minutes for September 25, 2023, and Monthly Financial Statement for September. All items passed by general consent of the board.
6. **Regular Agenda**
 - A. **Superintendent's Report**

Mrs. Prosser said JHS Homecoming week was great with all three schools participating. She told the board that the JMS Concert and Night of Fright were a success, and the JES Carnival was enjoyed by all.

On October 27, Mrs. Prosser said that Mr. Willie Wright would be recognized during halftime for dedicating 40 years to Florence School District Five working in maintenance for the district and maintaining all of our athletic fields. She is hoping for a successful night in honor of Mr. Wright.

On November 17, all three schools will participate in Fall Fun Fest with the entire district coming together to finish out the day's activities.

Mrs. Prosser said Health Care Partners and Pee Dee Mental Health will soon begin services in the school district. She said Ms. Gaye Douglas will be in charge of the on-site mental health mobile. The dental van will rotate between schools on Wednesdays to provide services. Students can be seen for on-site medical care at the Campus Health Center on Wednesdays upon school nurse referral. All of these services are available at no cost to the district and in an effort to provide health care for our students.

On October 25-27, Mrs. Prosser, Mr. Fleming, and Mr. Goins will attend the Innovation Cohort in San Antonio, Texas. Participants will visit the Rural Schools Innovation Zone and hear from leaders, teachers and students about ideas and takeaways to implement within the district.

- B. Finance - Mrs. Wanda Willis presented a timeline in regards to the 7.5 million bond, which will be completed upon closing on November 16, 2023. She explained the Moody Credit Rating system and said the district received a Aa3 underlying rating and an Aa1 enhanced rating, which are both good ratings for the district and will be beneficial in regards to bond interest rates.
- C. Academics – Mr. Brian Goins stated that the state and federal audit of defined programs and titles were both clear ratings with no instance of non-compliance. He reviewed school report cards with the following overall scores: JES – Average (44); JMS – Good (55); and JHS – Average (55). On Performance Based Accountability, Florence Five has no schools considered underperforming by the State of South Carolina. He commended faculty, staff, students, and parents for their dedication and hard work. Mr. Goins said the district would have continuous action plans for report card improvement and reviewed points of the plan.
- D. Operations – Mr. Kennedy stated Operations was running smoothly and projects and grants that are in the works are still pending.

7. For Action Agenda

- A. Mr. Richardson moved, seconded by Mr. Gaster, that the board approve the First Reading of Policy JICFB Gavin's Law (Sexual Extortion) (Student). The motion carried unanimously.
- B. Mrs. Green moved, seconded by Mr. Travaglio, that the board approve the First Reading of Policy GBEBE Gavin's Law (Sexual Extortion) (Staff). The motion carried unanimously.
- C. Overnight Field Trip(s)- The following Overnight Field Trips were approved by the board: JMS FCA Retreat – Garden City Chapel on November 10-12, 2023; JHS Beta Club – Myrtle Beach on February 9-10, 2024; and JMS 7th & 8th Drama Club – New York City on June 4-7, 2024. Mr. Gaster moved, seconded by Mrs. Green, that the board approve the three overnight field trips as presented by the superintendent. The motion carried unanimously.

- 8. **Executive Session** – Mr. Travaglio moved, seconded by Mr. Gaster, that the board enter the Executive Session Agenda to discuss the Superintendent's Contract. The motion carried unanimously, and the board entered Executive Session at 7:30 p.m.

9. **Reconvene in Open Session with Action if Necessary from Executive Session**– Following Executive Session, Mr. Richardson moved, seconded by Mr. Parsons, that the board exit Executive Session and return to Open Session at 8:07 p.m. with no action taken.

Chairman Timmons made a public statement that on September 25, 2023, the Board of Trustees met in Executive Session to conduct the annual job performance evaluation of Superintendent Allana Prosser. The superintendent was evaluated in the following areas: Culture and Climate, Academic Structure, Parent Communication and Engagement, Professional Development, Management of Funds and Resources, Board Relationship, and Safety. Chairman Timmons announced that Mrs. Prosser received an overall “Exceeds Expectations” performance evaluation. He said the board continues to be impressed with the superintendent’s outstanding leadership and dedication to the children of the district. As a result of an “Exceeds Expectations” performance evaluation, Chairman Timmons called for a motion regarding the superintendent’s employment agreement.

Mrs. Green moved that we conclude as a board that Superintendent Allana Prosser receive an overall “Exceeds Expectation” on her evaluation for the 2022-23 school year and that the board authorizes you to execute an amendment to the superintendent’s employment agreement with the district to increase her salary by the same percentage as certified employees, consistent with the terms of her contract effective July 1, 2023. In light of Mrs. Prosser’s outstanding performance, I further move that Mrs. Prosser’s annual salary be increased by an additional 13.2%, effective July 1, 2023, and her employment contract with the district be extended through June 30, 2027. Mr. Gaster seconded the motion. The motion carried unanimously.

10. **Adjournment** - There being no further business, Mr. Richardson moved, seconded by Mr. Travaglio, that the meeting be adjourned. The motion carried unanimously, and the meeting adjourned at 8:12 p.m.

Tina Williams, Board Secretary

Minutes Approved