

Parent Association Board Meeting Minutes
Thursday January 20, 2022
5:00 pm ZOOM meeting

Zoom Attendees (9): Pam Bourque, Janet Pellegrino, Liz Butler, Diane Olszewski, Melanie Sturgis, Sharon Patterson, Jen Marx, Stephanie Good, Colleen Caruso

1. Call to order: 5:03 pm
2. Welcome and Opening Prayer - Pam Bourque
3. Review of Past Minutes – Liz Butler
 - a. November 18 Meeting Minutes sent out for review. No changes needed.
4. Treasurer’s Report – P. Bourque for Jennifer Geist (@March for Life)
 - a. Balance: \$ 9913.73
 - b. Income: \$ 13822.22
 - i. Membership Income: \$3060.00 Total memberships: 153
 - ii. Other Income: \$5 donation
 - iii. Interest: \$8.12 from Jun - Nov 2021
 - iv. Received \$5000 from JPPII Fundraising event
 - c. Expenses: \$ 3908.29
 - i. Christmas Luncheon: \$531.84
 - ii. Christmas Appreciation Gifts: \$2800 (\$50 gift cards for 56 JPPII Teachers/Staff)
 - iii. Upcoming expense: Catholic Schools Week lunch, Junior Ring Blessing, 6th grade Visit Day
5. JPPII Administration - Diane Olszewski
 - a. Discussed past and upcoming events.
 - i. Gave thanks for the Christmas Luncheon and gifts. Very much appreciated.
 - ii. Feb 1 - Catholic Schools Week lunch scheduled.
 - iii. Feb 2 - Junior Ring blessing. Suggested 2 sheet cakes and water. RSVP needed. Will allow up to 4 family members.
 - iv. Feb 15 - 6th Grade Visit Day postponed to combine with 5th Grade Visit Day on April 5
 - v. Feb 18 - Now an in-person learning day.
 - vi. Feb 24 - tentative date. Parent Falcon Forum in the JPPII library. Questioned morning or afternoon time frame preference.
 - vii. May 4 - combined PA Wine&Cheese event with State of School meeting
 - b. Discussed possible future events
 - i. Possible 5K fundraiser for Fall 2022
 - ii. March courtyard cleanup - status unknown
 - iii. Mass on the Grass - none scheduled
 - iv. Discussed mid-year breakfast on budget listing. Will schedule.
6. PA Committee Reports
 - a. Hospitality Update- Melanie Sturgis
 - i. Dec 15 - Christmas Luncheon. Potluck event was well received. Was a group effort regarding decorating, serving, cleaning and food donations.
 - ii. Upcoming events:
 1. Feb 1: Catholic Schools Week luncheon. Proposing a Taco Tuesday. Will be semi-home made. Will get main meat catered.

2. Feb 2: Ring Blessing Mass. 87 Juniors. Discussed individual cakes versus sheet cakes.
3. Feb 15: 6th grade visit day postponed. No hospitality needed.
- b. Parent Ambassador - Pam for Kim Murdzek
 - i. No report
- c. 25th Anniversary Update - Sharon Patterson
 - i. Feb 19 - Dinner
 1. Overview of dinner: 300 attendees for in-person event. Father Leo will do a dessert demo. Catered by Jackson Center. Buffet tables to be set up in MPR. KoC volunteers to serve dinner. Student volunteers to help where needed. Dress code: cocktail attire. Event should be over by 8:30pm
 2. PA is tasked to help with decor, setup and cleanup. Signup Genius will be sent out to request for volunteers.
 3. Funds raised via sponsorships. Goal is to replace the smartboards in classrooms.
 - ii. Thoughts for next year
 1. Run event - Fun Run/5K. Recommend to develop a run committee ASAP
 2. Reminder that PA fundraising is in the Fall and Falcon Booster is in the Spring.
 3. Deferred to Janet Pellegrino for her PA presidency term.

7. Class Liaison Reports

- a. 9th Grade – Jennifer Marx: None
- b. 10th Grade – Stephanie Good: None
- c. 11th Grade – Colleen Caruso: None
- d. 12th Grade – Michelle Goebel: Not available.

8. PA Calendar (X indicates hospitality needed)

January

20 PA Board Meeting

February

1	Catholic Schools Week Luncheon	X
2	Junior Class Ring Blessing	X
15	6th Grade Visit Day	X
17	PA Board Meeting	
18	School in session	
19	25th Anniversary Dinner	
TBD	PA Board Meeting	

March

24 PA Board Meeting

9. New Topics/Question

- a. Next meeting: Thursday, February 17, 2022

10. Meeting Adjourned 6:16 pm