

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING of the GOVERNING BOARD
Tuesday, January 23, 2024
MINUTES

TIME: 4:04pm

PLACE: Main Office Conference Room

CALL TO ORDER AND ROLL CALL

BOARD MEMBERS:

Mr. Doug Mederos, President	Present
Mr. John Mendonca, Clerk	Present
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Present

PLEDGE OF ALLEGIANCE

(1.0) APPROVAL OF AGENDA

Motion by J. Mendonca Second M.Nunes ACTION (5-0)

(2.0) APPROVAL OF MINUTES

The minutes of the regular meeting held on December 12, 2023 are presented for Board approval.

Motion by M. Nunes Second J. Benevedes ACTION (5-0)

(3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

(Action cannot be taken on anything that is not already on the agenda).

Supt. Pilgrim introduced guests, Lisa Koontz, 4th grade teacher, Kelsie Pitigliano, AG Teacher, Mariela Maravilla, TOSA and Lionel Preciado, MOT.

(4.0) CORRESPONDENCE:

1. Keenan Breech notification

Supt. Pilgrim stated that a data breach occurred with Keenan, an online program the district uses to provide employees with compliance training and workman's comp. Keenan will offer free data monitoring for a year and each employee will be receiving a copy of the breach notification.

2. Email from TCOE, RE: Removal from DA

Supt. Pilgrim stated that Oak Valley was removed from the differentiated assistance program. She reminded the board that Oak Valley had been placed in the program for last school year regarding California Dashboard percentages being high in attendance areas. Principal Espinoza explained to the board how the information and ideas we received from the DA program were implemented and how our school has shown a significant decrease in those percentages that lead to the removal.

3. Letter from Shay Williams-Hopper, Regional Supervisor, CDE

Supt. Pilgrim stated the letter from Shay Williams-Hopper who toured our AG department with Ms. Pitigliano was very positive and she encourages Ms. Pitigliano to continue the involvement within the AG community and our Oak Valley students.

(5.0) ADMINISTRATORS' REPORTS

1. Superintendent Report

- **Williams 1st Qtr report**

Supt. Pilgrim shared there were no complaints on the Williams 1st Quarter report.

- **TK Construction Update**
 - **Bulletin Log**

Supt. Pilgrim stated the TK Construction building is still projected to be completed on time.

- **Land Acquisition Update**
 - **Review of costs and reserves**

Supt. Pilgrim shared and discussed with the board guidance she received from legal counsel to obtain the land through a license agreement. The agreement was made to not obtain the land through a license agreement and seek out other options to acquire the land.

- **MOT department review of onsite plans and preventative care**

Mr. Preciado stated a leak occurred and it was determined that no plans are on file for some irrigation lines on campus. Supt. Pilgrim shared that new plans are being created that include the irrigation lines that were not present as well as upgrading the system and conducting monthly checks to log that the irrigation system is working properly.

2. Principal Report

- **Enrollment Update**

Principal Espinoza stated our current enrollment of 573 students.

- **TOSA presentation**

Principal Espinoza shared that Ms. Maravilla, our TOSA focusing on math, lead trainings with teachers regarding our math data for the current year broken down by grade. Ms. Maravilla explained how each grade level viewed scores, and conducted plans to carryout and improve our math scores here at Oak Valley.

(6.0) BUSINESS SERVICES

- 1.) Approval authorization to pay vouchers as presented.

Motion by M. Nunes Second J. Mendonca ACTION (5-0)

- 2.) Approval of Budget Revisions as presented. **None**

Motion by _____ Second _____ ACTION ()

(7.0) DISTRICT ADMINISTRATION

- 1.) Approval of Estimate from Steven H. Bullock Cement Inc. for cement work in the TK playground for additional play space.

Costs: 48,660.00

Funding Source: TK Implementation Grant

Supt. Pilgrim stated after receiving estimates, Steven H. Bullock Cement Inc. was selected for the cement work in the TK playground.

Motion by J. Mendonca Second J. Benevedes ACTION (5-0)

- 2.) Approval of Resolution #2024-1 authorizing the Superintendent to make applications for the Zero-Emission Landscaping Equipment (ZELE) Voucher Program.

Supt. Pilgrim presented resolution #2024-1 authorizing her to apply for ZELE voucher program.

Motion by J. Meneses Second J. Mendonca ACTION (5-0)

- 3.) Approval of the Alum-Line, Inc. quote for an Ag trailer to assist the 4H and FFA programs.

Costs: 29,835

Funding Source: Ag Incentive Grant 8,500, Arts/Music/Instructional Materials Grant 11,335, USDA Grant 10,000

Supt. Pilgrim stated the purchase of the above Ag trailer will benefit Ms. Pitigliano and our students in Oak Valley 4H and FFA programs.

Motion by J. Meneses Second M. Nunes ACTION (5-0)

(8.0) ORGANIZATIONAL BUSINESS

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

Acquisition of neighboring land for parking.

(9.0) ADJOURNMENT

Motion by J. Benevedes Second M. Nunes ACTION (5-0)

**ANNOUNCEMENT OF NEXT RESCHEDULED BOARD
MEETING**

**December February 20, 2024 @ 4:00pm School Office
conference room**

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2909**. Requests made closer to the meeting may not be able to be accommodated.

