

**VGHS Governing Council Meeting Minutes**

**December 17, 2024**

**DRAFT**

**Call to Order:** Meeting called to order at **5:01pm**. The meeting took place in person, via Zoom platform: <https://zoom.us/j/7975088493> and by telephone: **+1-669-900-6833 Meeting ID 7975088493#**

**Roll Call:** Members present *in person*—Eleanor Romero, Shona Mares-bond, Harold Cordova, Julie Turner, Mark Goldman, and Matthew Whitener. *Absent:* None.

**Approval of Agenda 12/17/24:** Motion to approve agenda by S. Mares-Bond. 2<sup>nd</sup> by J. Turner. Vote to approve: Eleanor Romero, Shona Mares-bond, Harold Cordova, Julie Turner, Mark Goldman, and Matthew Whitener. Against: None. Motion approved.

**Approval of Minutes from 11/19/24:** Motion to approve minutes by J. Turner. 2<sup>nd</sup> by H. Cordova. Vote to approve: Eleanor Romero, Shona Mares-bond, Harold Cordova, Julie Turner, Mark Goldman, and Matthew Whitener. Against: None. Motion approved.

**Public Comment:** No Public Comment.

**Teacher Report:** Brina Stow teaches English I & II, Creative Writing, and Communications at VGHS. She reported on what each teacher at VGHS are working on this month. Classes are all preparing to present their work at the Celebration Of Learning on 12/19/24 at UNM Taos.

**Financial Report:** Financial Update: Financials and Bank Statements were provided to all Governing Council members. TCI (Teacher Cost Index Report) was submitted. Audit has been completed and the exit conference took place on November 20, 2024. Once the audit has been released by the State Auditor we will discuss the results in an open session. We are currently preparing for calendar year end W-2 and 1099 Processing.

**a. BAR Approval:**

The following BARS were presented for approval:

BAR 585-000-2425-0006-IB is an initial BAR for FUND 28210 NM Economic Development Dept to budget carryover funding from FY24 in the amount of \$13,608.95.

BAR 585-000-2425-0007-M is a maintenance BAR for FUND 24154 TITLE II is to move the budget to actual needs of the school.

BAR 585-000-2425-0008-IB is an initial BAR for FUND 26113 LANL Foundation to budget for a donation of \$1,000.00

BAR 585-000-2425-0009-IB is an initial BAR for FUND 23000 ACTIVITY to budget carryover from FY25 in the amount of \$315.00.

**Motion** to accept BARS as presented by J. Turner. 2<sup>nd</sup> by H. Cordova. Vote to approve: Eleanor Romero, Shona Mares-bond, Harold Cordova, Julie Turner, Mark Goldman, and Matthew Whitener. Against: None. Motion approved.

**b. Finance Report Approval:** Change to Salary Schedule – Finance Committee discussed in detail on December 4<sup>th</sup> at 11:30am via Zoom and the change to the salary schedule was presented for ratification at this meeting.

**Motion** to accept the finance report and approve the change to the Salary Schedule by S. Mares Bond. 2<sup>nd</sup> by M. Whitener. Vote to approve: Eleanor Romero, Shona Mares-bond, Harold Cordova, Julie Turner, Mark Goldman, and Matthew Whitener. Against: None. Motion approved.

**c. Finance Audit Committee:** Finance audit committee met with our Finance Director this evening and had their questions answered.

**Director Report:** Director Smith submitted his report to the board. He invited board members to our Celebration of Learning on 12/19/24 at UNM Taos Campus from 5:00pm to 7:00pm. He informed the board of a new employee who will join VGHS on Jan 6<sup>th</sup> and will teach Sustainable Agriculture. Our new cell phone policy was rolled out on Monday, Dec 16<sup>th</sup> which entails all cell phones being placed in a Yondr pouch for the day. We entered into an MOU with Bridges to assist our students in preparing and applying to college.

**Student Attendance/Grades Petition:** We had 8 out of 12 students approach the board to petition their absences & grades.

**Next Regular Agenda Items:** Assign a student representative to attend future meetings. Attendance discussion.

**Next Regular Meeting:** January 21, 2025 at 5:00 pm. Finance Committee will meet at 4:30pm.

**Adjournment:** Motion to adjourn by S. Mares-Bond. 2<sup>nd</sup> by J. Turner. Vote to approve: Eleanor Romero, Shona Mares-bond, Harold Cordova, Julie Turner, Mark Goldman, and Matthew Whitener. Against: None. Motion approved.

Meeting adjourned at 6:46 pm.

**Approve:** \_\_\_\_\_ **Date:** \_\_\_\_\_