

# DEMAREST BOARD OF EDUCATION

## AGENDA – COW/REGULAR MEETING

July 21, 2015

6:00 P.M.

MEETING LOCATION CHANGED TO DEMAREST MIDDLE SCHOOL CAFETERIA DUE TO PARKING LOT PAVING REPAIRS AT COUNTY ROAD SCHOOL

### I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Flag salute.

D. Roll Call: Cantatore, Geller, Kirtane, Molina, Verna, Woods and Holzberg

E. Move to accept minutes of the:

Committee-of-the-Whole Meeting – June 9, 2015

Regular Public Meeting – June 16, 2015

Executive Session – May 12, 2015; May 19, 2015; June 9, 2015; June 16, 2015

*Moved by:*

*Seconded:*

*Action (v):*

F. Review of correspondence.

### II. BOARD PRESIDENT'S REPORT

### III. SUPERINTENDENT'S REPORT

Presentation of the Electronic Violence & Vandalism Report (EVVRS)

### IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

*Moved by:*

*Seconded:*

*Action (v):*

C. Public discussion.

D. Move to close the meeting to public discussion.

*Moved by:*

*Seconded:*

*Action (v):*

V. ACTIONS

**A. Instruction – Staffing**

1. Move to approve the provisional employment of the following substitute teachers for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98):

Danielle Gold

Elaine Thoman

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

2. Move to accept the resignation of Brianna Charles, BA Step 1, as Grade 5-8 STEM Teacher, for the 2015/2016 school year, previously approved in Resolution A-7 on June 16, 2015, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

3. Move to approve the provisional employment Kristen Fallon, BA Step 2 as Grade K-1 Special Education/Resource Room Teacher for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

4. Move to approve the part-time provisional employment Hannah Sutker, MA Step 1 (.625) as Grades 5-6 Reading Teacher for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

**B. Instruction – Pupils/Programs**

1. Move to approve the following lunch price schedule for the 2015/2016 school year, as recommended by the Chief School Administrator:

Lunch CRS/LLE	\$3.60
Lunch DMS	3.80
Adult Lunch	4.60
Soup/Fruit/Vegetable	.75
Milk/Juice	.75

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

2. Move to approve participation in the NJ Child Assault Prevention/Bergen County CAP Program for the 2015/2016 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

V. ACTIONS (Continued)

**B. Instruction – Pupils/Programs (Continued)**

3. Move to approve an Extended Year Special Education Tuition contract with the Closter Board of Education for Student ID # 5049762465 to attend the Preschool Learning/Language Disabled Class at Hillside School for the 2015/2016 school year at a cost of \$31,638 for September through June and \$900 for July, as recommended by the Child Study Team.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

4. Move to approve a Special Education Tuition contract with the Closter Board of Education for Student ID # 1658951405 to attend the Preschool Learning/Language Disabled Class at Hillside School (half-day) for the 2015/2016 school year at a cost of \$15,191, as recommended by the Child Study Team.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

5. Move to approve two (2) contracts with the State of New Jersey Department of Human Services, Commission of the Blind and Visually Impaired for Student ID #3421005687 to receive Level Four Services in the amount of \$14,300 and Student ID #5508096366 to receive Level One Services in the amount of \$1,900 for the 2015/2016 school year, as recommended by the Child Study Team.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

**C. Support Services – Staffing**

1. Move to approve the employment of Myriam Goldfeld as a substitute secretary at a rate of \$16.56/hour for the 2015/2016 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

2. Move to acknowledge perfect attendance for the following staff for the 2014/2015 school year, as recommended by the Chief School Administrator:

Drescher, Mary Jean	Regan, Jonathon
Hayes, James	Rinckhoff, Sherri
Mazzini, Frank	Scandiffio, Gerald
Nerkizian, Chris	Verno, Julia
Peter, Rosejean	

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

3. Move to approve additional hours for Hyewon Mohanram and Denise Morrissey, Braille Specialists, not to exceed 16 hours and 20 hours respectively during the months of July and August to complete Braille Training, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

V. ACTIONS (Continued)

**C. Support Services – Staffing (Continued)**

4. Move to approve Hyewon Mohanram and Denise Morrissey, Braille Specialists, to participate in Online Braille training at a cost not to exceed \$50 each for certification, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

5. Move to accept the resignation of the following Instructional Aides, effective July 2, 2015, as recommended by the Chief School Administrator:

Amber Eichler, Step 1

Moumita Gammel, Step 2

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

6. Move to approve the transfer and reassignment of Sandra Pepe, Step 9, from Instructional Aide to Lunch Aide at Luther Lee Emerson School for the 2015/2016 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

7. Move to confirm the employment of Aleen Santana as an Instructional Aide, Step 3, for Student ID #1658951405 attending Closter Preschool Learning/Language Disabled Class at Hillside School during the month of July 2015 from 8:45 – 12:15, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

**D. Support Services – Board of Education**

1. Move to accept and submit the 2015 Annual Electronic Violence and Vandalism Report (EVVRS) to the Division of Student Services, Office of Education Support Services, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

2. Move to accept the School Self-Assessment for Determining HIB Grades under the Anti-Bullying Bill of Rights Acts, as prepared by the district's Anti-Bullying Specialist and School Safety Team and submit it to the Department of Education, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

3. Move to approve all board members, the Chief School Administrator and the School Business Administrator to attend the NJSBA/NJASA/NJASBO 2015 Workshop in Atlantic City, NJ on October 27-29, 2015. Cost of registration, travel, lodging and food to be based on state statutes and GSA rates, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

4. Move to approve participation in the Ed-Data Cooperative Price Agreement, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

5. Move to approve the following resolution, as recommended by the Chief School Administrator:

**WHEREAS**, Thomas J. Perez, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

**WHEREAS**, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

**NOW, THEREFORE BE IT RESOLVED** that the Demarest Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the Board of Education, and further authorizes Thomas J. Perez to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly bid threshold amount.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

6. Move to approve the following vendors to provide evaluations of students, as recommended by the Chief School Administrator:

Dr. Mark Faber                      Dr. Hugh Bases                      Speech and Hearing Associates, LLC

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

7. Move to approve a financing lease contract with Apple Finance Corp. at zero-percent (0%) interest rate for a total amount financed of \$306,553.50 payable annually over four years for the purchase of 330 MacBook Air laptop computers and covers, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

8. Move to approve the continued shared service agreement with Northern Valley Regional High School for Jonathon Regan, Supervisor of Curriculum and Instruction, at (.60) in Demarest Middle School and (.40) in NVRHS, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

9. Move to accept notification of the 2015/2016 NCLB Consolidated Formula Sub grant Allocation in the amount of \$17,896, as recommended by the Chief School Administrator:

<u>Title II A – Part A</u>		<u>Title III</u>	
Demarest	\$ 7,849	Demarest	\$ 3,518
Holy Angels	<u>6,529</u>	Holy Angels	<u>0</u>
Total	\$14,378	Total	\$ 3,518

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

V. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

10. Move to approve the Demarest Board of Education resolves not to apply for the NCLB Title I Part A Funds allocated for the 2015/2016 school year, as recommended by the Chief School Administrator.

*Moved by:*  
*Action (RC):*    C    Gel    K    M    V    W    H                      *Seconded:*

11. Move to approve Thomas J. Perez, School Business Administrator/Board Secretary, to serve as the Public Agency Compliance Officer (P.A.C.O.) for the Demarest Board of Education, as recommended by the Chief School Administrator.

*Moved by:*  
*Action (RC):*    C    Gel    K    M    V    W    H                      *Seconded:*

12. Move to approve the attendance of Debra Rinaldi, Executive Secretary to the Superintendent, at the Regional Training Session for Certification and Professional Development in Morristown, NJ, at no cost with mileage reimbursed per state statute, as recommended by the Chief School Administrator.

*Moved by:*  
*Action (RC):*    C    Gel    K    M    V    W    H                      *Seconded:*

13. Move to approve the attendance of Emily Codey, Middle School Principal, at The Power of Engagement and Motivation workshop in Morris Plains, NJ, at no cost with mileage reimbursed per state statute, as recommended by the Chief School Administrator.

*Moved by:*  
*Action (RC):*    C    Gel    K    M    V    W    H                      *Seconded:*

**E. Support Services –Fiscal Management**

1. Move to accept notification of the 2014/2015 Extraordinary Aid in the amount of \$72,495 as recommended by the Chief School Administrator.

*Moved by:*  
*Action (RC):*    C    Gel    K    M    V    W    H                      *Seconded:*

2. Move to confirm June 16 – 30, 2015 payroll in the amount of \$383,370.64

*Moved by:*  
*Action (RC):*    C    Gel    K    M    V    W    H                      *Seconded:*

3. Move to confirm June 30, 2015 supplemental payroll in the amount of \$70,853.47

*Moved by:*  
*Action (RC):*    C    Gel    K    M    V    W    H                      *Seconded:*

4. Move to confirm July 1 – 15, 2015 payroll in the amount of \$71,761.96

*Moved by:*  
*Action (RC):*    C    Gel    K    M    V    W    H                      *Seconded:*



V. ACTIONS (Continued)

**E. Support Services – Fiscal Management (Continued)**

9. Move to confirm the following budget transfers for June 2015:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-218-320	GUIDANCE PURCH PROF ED SVCS	2,582
11-000-219-110	CST SALARIES OTHER	3,225
11-000-219-320	CST PURCH PROF ED SERVICES	6,000
11-000-219-600	CST SUPPLIES & MATERIALS	1,750
11-000-217-106	EXTRA SUPPORT SERVICES SALARIES	3,074
11-000-221-320	IMPROV OF INSTR PURCH ED SERVICES	520
11-000-222-320	MEDIA SERVICES PURCH PROF ED SVCS	2,250
11-000-222-600	MEDIA SERVICES SUPP & MATERIALS	4,185
11-000-230-895	GENERAL ADMIN BOE DUES & FEES	5,185
11-000-240-103	SCHOOL ADMIN SALARIES PRINCIPALS	1,235
11-000-251-500	CENTRAL SERVICES OTHER PURCH SVCS	2,160
11-000-261-420	REQUIRED MAINT CLEANING, REPAIR & MAINT	635
11-000-270-390	STUDENT TRANS OTHER PURCH PROF & TECH	320
11-000-291-270	HEALTH BENEFITS	12,312
11-000-100-562	TUITION OTHER LEA's IN STATE SP ED	16,025
11-190-100-610	REG INSTR GENERAL SUPPLIES	59,550
11-190-100-320	REG INSTR PURCH PROF EDUC SVCS	17,100
11-240-100-610	BILINGUAL GENERAL SUPPLIES	395
11-401-100-500	CO-CURRICULAR PURCHASED SERVICES	5,250
11-401-100-600	CO-CURRICULAR SUPPLIES & MATERIALS	600
		<u>\$144,353</u>

<u>To:</u>	<u>Account No.</u>	<u>Amount</u>
11-000-211-105	ATTENDANCE SALARIES	\$ 100
11-000-213-104	HEALTH SERVICES SALARIES	261
11-000-218-104	GUIDANCE SALARIES PROF STAFF	482
11-000-218-105	GUIDANCE SALARIES SECRETARY	146
11-000-218-500	GUIDANCE OTHER PURCH SVCS	10
11-000-218-600	GUIDANCE SUPPLIES & MATERIALS	431
11-000-218-104	CST SALARIES PROFESSIONAL STAFF	10,001
11-000-219-105	CST SALARIES SECRETARY	5,200
11-000-221-500	IMPROV OF INSTR OTR PURCH SVCS	520
11-000-222-100	MEDIA SERVICES SALARIES	6,435
11-000-230-100	GENERAL ADMIN SALARIES	2,170
11-000-230-500	GENERAL ADMIN OTHER PURCH SVCS	3,015
11-000-240-105	SCHOOL ADMIN SALARIES SECRETARY	1,235
11-000-251-100	CENTRAL SERVICES SALARIES	2,160
11-000-261-100	REQUIRED MAINT SALARIES	635
11-000-270-161	STUDENT TRANS SALARIES HOME/SCHL	320
11-000-291-290	BENEFITS OTHER EMPLOYEE BENEFITS	5,050
11-000-291-242	BENEFITS OTHER RETIREMENT - ERIP	490
11-000-216-320	RELATED SVCS PURCH PROF EDUC	16,025
11-000-310-XXX	FOOD SERVICES	6,772
11-190-100-500	REGULAR INSTR OTHER PURCH SVCS	76,650
11-240-100-101	BILINGUAL SALARIES	395
11-401-100-100	CO-CURRICULAR SALARIES	5,850
		<u>\$144,353</u>

Moved by: *C Gel K M V W H*      Seconded: *C Gel K M V W H*  
 Action (RC):



