



**BOARD OF SCHOOL DIRECTORS  
REGULAR MONTHLY BOARD MEETING  
Held On: Tuesday, June 20<sup>th</sup>, 2023  
Elementary School Cafeteria  
Immediately following the Work Session**

**~ AGENDA ~**

**1. Roll Call and Pledge of Allegiance**

**2. Comments from the Public on the Agenda**

**3. Approve Agenda**

Motion to approve the June 20<sup>th</sup>, 2023 agenda, as presented.

**4. Approval of Minutes**

- a. Regular Monthly Meeting of the Board of Directors held on Tuesday, May 16<sup>th</sup>, 2023.

**5. Financial**

- a. Financial Report [May, 2023]  
b. Cafeteria Fund Report [May, 2023]  
c. Middle School/High School Activity Fund Report [May, 2023]  
d. Capital Reserve Fund Report [May, 2023]
- e. Payment of Bills Due and Payable and  
Additional Bills Due and Payable [June, 2023 and July, 2023]

**f. Budget Resolution for the 2023-2024 School Year**

"Be It Resolved, that the Board of Directors of the Frazier School District adopt the General Fund budget for the Frazier School District for the fiscal year beginning July 1, 2023 and ending June 30, 2024, in the amount of \$21,520,344 and the necessary taxes levied and appropriated as set forth in the 2023-2024 General Fund Budget."

**g. Real Estate Property Tax Resolution**

"And It Is Resolved, that the Frazier School Board of School Directors does hereby levy for the school fiscal year July 1, 2023 – June 30, 2024, on each dollar of the total assessment of all real estate property in the Frazier School District comprised of Perry Township, Jefferson Township, Perry Borough, Newell Borough, and Lower-Tyrone Township, as assessed and certified for taxation by the County, a Real Estate Tax in the amount of 22.2284 under the new 100% Assessment of each one dollar of assessed valuation of taxable property, for general purposes and the payment of teacher salaries and rentals of state authorities.

h. **Per Capita – Section 679 S.C.**

"Resolved, that the Frazier Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Frazier School District eighteen (18) years of age and older, within the school district a Per Capita Tax in the amount of five (\$5.00) dollars as provided in the Public School Code of 1949 (Section 679) as amended, beginning July 1, 2023 and ending June 30, 2024."

i. **Per Capita - Act 511 S.C.**

"Resolved, that the Frazier Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Frazier School District eighteen (18) years of age and older, within the school district a Per Capita Tax in the amount of five (\$5.00) dollars as provided in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511, or as Local Tax Enabling Act, beginning July 1, 2023 and ending June 30, 2024.

j. **Earned Income Tax – Act 511 S.C.**

"Resolved, that the Frazier School Board of Directors hereby reenacts and continues an earned income tax to be levied in the amount of one percent (1%) on salaries, wages, commissions, and other compensations, earned during the period beginning July 1, 2023 and ending June 30, 2024, on all residents of the Frazier School District who have attained the age of eighteen (18) years and older, and on the net profit earned during said period from businesses, professions, or other activities conducted by residents and non-residents of the said District in accordance with Public Law 1257, dated December 31, 1965, as amended, commonly referred to as Act 511, or as a Local Tax Enabling Act".

k. **Realty Transfer Tax – Act 511 S.C.**

"Resolved, that the Frazier Board of School Directors hereby reenacts a Realty Transfer Tax, to be levied in the amount of one percent (1%) on transfers beginning July 1, 2023 and ending July 1, 2024 of real property or any interest in real property, situated within the School District of Frazier in accordance with Public Law 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as the Local Tax Enabling Act."

l. **Local Service Tax**

"Be It Resolved, by the Frazier Board of School Directors to participate with the district townships and boroughs, in the imposition of Local Service Tax as adopted by the ordinances of the townships and boroughs. Further, to authorize Southwest Regional Tax Bureau to remit that portion of this tax, the "Local Service Tax" to the Frazier School District pursuant to Act 7, P.C. 13, as enacted June 21, 2007. This remittance shall replace the previous Act 511 Tax known as the Occupational Privilege Tax. Said collections and remittances to the District shall run concurrent with the collections by the boroughs and townships.

- m. **School District's Depository for the 2023-2024 School Year**  
Approval to name PNC Bank, Perryopolis Office, as the school districts depository for the 2023-2024 school year.
- n. **Investment Resolution**  
Approval of Investment Resolution for the following banks/institutions for the 2023-2024 school year:
  - PNC Bank
  - Bank of New York Mellon
  - Pennsylvania School District Liquid Asset Fund
  - US Bank
  - State Treasurer's INVEST Program for Local Governments
  - Pennsylvania Local Government Investment Trust [PLGIT]
- o. Act 1 Resolution – Approval of Homestead/Farmstead Exemption in the amount of \$150.02.
- p. **Memorandum of Understanding (MOU)**  
Approve the MOU between Frazier School District and the Non-Professional Employees Local #491 (Teamsters) to adjust the starting salary to \$19.00/hour for the remainder of the current collective bargaining agreement for the custodial staff.
- q. **Memorandum of Understanding (MOU)**  
Approve the MOU between Frazier School District and the Non-Professional Employees Local #491 (Teamsters) to approve options for unused vacation days as of June 30th 2023. Employees have the option of being paid for vacation days remaining on the July 7<sup>th</sup>, 2023 pay cycle or carry remaining vacation forward to be used by December 31, 2023.
- r. **Settlement Agreement**  
Approve the settlement agreement to resolve the due process complaint filed at the Pennsylvania Office for Dispute Resolution Docket No. 27780 22-23 AS. This approval is conditioned upon approval by and signature of Parent and Parent's counsel on said agreement."

**6. General Business**

- a. **Dentist's Contract**  
Approval of the dentist (Robert Cessna, DDS) contract for the 2023-2024 SY - \$1,000.
- b. **Doctor's Contract**  
Approval of the medical doctor (Mary Beth Krafty, MD) contract for the 2023-2024 SY - \$7,000.
- c. **EverView Print**  
Approval of request submitted by Marissa Dreucci, Business Manager, to hire EverView Print (previously Diamond Marketing solutions at an estimated cost of \$7,500, which includes the cost of postage to print tax bills.
- d. **Adelphoi Education, Inc.**  
Approval of the Educational Services Agreement with Adelphoi to provide alternative educational services for the 2023-2024 school year. Cost average ranges from \$96.81 to \$167.56 per diem based on the student services needed and the school location.



- e. **Policy Addendum**  
Approval to amend the paraprofessional employee Fringe Benefit Policy (300 Employees, 343.2) for unused personal days. (Unused personal days will be forfeited if not used by the end of the school year.)
- f. **Insurance Proposal**  
Approval to accept the insurance proposal from Arthur J. Gallagher & Company to provide insurance to the District for the period of July 1, 2023 through June 30, 2024. The total combined premiums are \$126,660 (increase of \$14,078 over the previous year.)
- g. **Shade Structure**  
Approval of request to purchase a "shade structure/canopy" for the Pre-K student's playground in the amount of \$9,000 from grant funding.
- h. **Use of Facilities**
1. Approval of request submitted by the Football Booster organization to hold a football clinic and "dunk tank" at the stadium on Saturday, August 5<sup>th</sup>, 2023 from 9:00 am to 1:00 pm, as a fundraiser.
  2. Approval of request submitted by the Youth Football organization to utilize the stadium for an additional evening game with lights.
- i. **Partial Hospitalization Program Services Agreement**  
Approval of request to accept the agreement between Frazier School District and the Intermediate Unit One (1) to provide educational resources (Mental Health Coordinator and Supervisory Support) for the 2023-2024 school year.
- j. **Services Agreement**  
Approval of request to accept the educational service agreement between Frazier School District and the Allegheny Intermediate Unit to provide services, as needed. Cost varies based on services provided.
- k. **Handbooks**  
Approve the following handbooks for the 2023-2024 school year, as presented:
- High School Handbook
  - Middle School Handbook
  - Elementary School Handbook
  - Athletic Handbook
  - Program of Studies for the 2023-2024 SY
  - Chromebook Handbook
- l. **Discard Old Textbooks**  
Approval to discard the following textbooks:
- Elementary Music/The Music Connection – Copyright Jan. 1995 – Roughly 165 sets
  - Grade 4 Science / Hartcourt Science – Copyright Jan. 2022 – Roughly 100 books
  - ELA / The Grammar and Writing Book – Copyright Sept. 2008 – Roughly 66 books
  - ELA / Word Study and Spelling Practice Book – Copyright Aug. 2008 – Roughly 23 books

- m. **Dispose Old Ice Machine**  
Approval to dispose the old ice machine at the stadium. (Machine has been disassembled for parts.)
- n. **Dispose Old Scoreboard**  
Approval to dispose the old scoreboard in the High School gymnasium. (Scoreboard has been disassembled for parts.)
- o. **Health & Safety Plan**  
Approve the Health & Safety Plan for the 2023-2024 school year, as presented.
- p. **Individuals with Disabilities Education Act (IDEA)**  
Approval of request to adopt the IU1 IDEA Part B policies and procedures under the federal requirements for Frazier School District.
- q. **Fayette County Drug and Alcohol Commission**  
Approval of the agreement between Fayette County Drug and Alcohol Commission and Frazier School District to provide services at no cost to the district.
- r. **School Nutrition Resolution**  
Approval to adopt the Resolution in support of School Meals for All (SB180 and HB180.)
- s. **IU1 Fusion Cyber Solutions**  
Approval of agreement with Intermediate Unit One (IU1) to provide online learning options for the students of Frazier School District. Prices vary based on full year course, credit recovery or enrichment courses taken.
- t. **Transportation**  
Approval to contract with Rittenhouse transportation for coverage of two bus routes, if needed, due to Nelson's unavailability. No increase in costs associated with this agreement. (Clearances will need to be in order for those drivers.)

**7. Personnel**

- a. **Election of Assistant Athletic Director**  
Approval to renew Nic Hixenbaugh as the Assistant Athletic Director for the 2023-2024 school year (effective July 1, 2023), at a salary of \$2,500.
- b. **Support Staff Salaries**  
Approval of the salary increases for the support staff for the 2023-2024 school year based on a satisfactory employee evaluation. [Increases budgeted].
- c. **Election of Staff for Extracurricular Activities for the 2023-2024 SY**
  - 1. Colton Arison – Volunteer, Football
- d. **Staff Election**  
Approval to elect \_\_\_\_\_ to the Elementary Secretarial position, effective July 10<sup>th</sup>, 2023 at a salary of \$ \_\_\_\_\_ plus healthcare and fringe benefits (includes five (5) days of vacation and (3) personal days) your first year of employment.

e. **Pre-K Readiness and Kindergarten Program Staff**

Approve staff for the Pre-K and Kindergarten summer programs:

**Teaching Staff**

- Jodi Madigan
- Tracy Dillon
- Heather McManus
- Ashley Zocco

**Paraprofessionals**

- Shalyn Hardy
- Jean King

f. **Substitute Coverage**

Approval of request to hire Katelyn Gates for summer custodial work at a cost of \$12.50/hour, not to exceed \$1,625.00.

**8. Comments from the Public**

**9. Adjournment**