



**SAC Agenda
School Advisory Council
Friday, March 28, 2025**

- **Welcome**
- **Approve January minutes**
- **SLA**
- **Administrative Report—Mrs. Griffiths**
- **BeanStack & AR Report**
- **Hope Florida Resiliency Coach**
- **SAC Co-Chair**
- **Reading Plus Data**
- **School Improvement Plan**
- **Spring Tutoring Update**

Next Meeting: Friday, April 25, 2025 @ 1:00p.m.

Looking Ahead:

April 3- Spirit Night at Brake Burger
April 4- PTO Meeting at 8:15am
April 9- Fairytale Showdown
April 16- Battle of the Books
April 17- PURPLE Up! Military Child Day/ Early Release at 12:40pm
April 18- No School – Good Friday
April 22- PBIS Party
April 24- 5th Grade Track Meet/
April 25- 4th Grade Field Trip – Zoo Tampa

Thank you for supporting Janie Howard Wilson!

Janie Howard Wilson Elementary

SAC Minutes – March 28, 2025

Attendance:

Kim Griffiths; LaQuanda Burroughs; Jeanette Sepulveda; John Miller; Sonia Sotomayor; Brittany Alexander; Kaitlyn Pooser; Denene Irwin; Aimee Poirier

Call to Order:

A meeting of the Janie Howard Wilson Elementary School Advisory Council was held in the Professional Learning Community (PLC) Room on 03/28/2025. Chair John Miller called the meeting to order at 1:15pm. Kim Griffiths will record minutes for this meeting.

Minutes:

Brittany Alexander motions to approve the minutes of January 10, 2025 with no corrections. No opposed.

Old Business:

New Business:

1. SLA Menu- Presented by Kim Griffiths

- Non-Voting Item 3rd and 4th Grade will have IB PYP Exhibition at the end of April. There will project presentations in the classroom and presentation the JHW Silver Streak Dancers
- 5th Grade will have their exhibition on May 15th. This will involve the community and our students are doing the Color Run where they will make their own color and focus on health habitats. Yoga and painting with Mrs. Stull; Zumba with Mrs. Coffman; Making health snacks with Mrs. Rosier from Bok North. Thank you to Mr. Lewis.
- JHW dancers and cheerleaders will be performing at the 5th grade exhibition and at Lowes. Our cheerleaders are competing at the RP Funding Center with the possible opportunity to go to Nationals.
- Our A-Team made it to the final round and placed 5th in the competition. Thank you to Ms. Gunn for her work on this.
- Our Honor Society event was an amazing night. Thank you to the families as we had a full house! We love the support. Special thanks to Ms. Gunn, Mrs. Burrows, and Ms. Lawson.
- The girl scouts were a hit and we look forward to having them back on campus next week.
- Thank you to Ms. Pooser and Mrs. Anderson for rocking our third AR party with outdoor games and snacks before spring break. We are so proud of our Silver Streak readers.
- Our WIDA testing has been completed and sent back prior to Spring Break
- We will be completing Tropicana Speech with our Fifth graders, Fairytale Showdown with our first graders, math bowl with all grades, and a Book Battle with our SSYRA books this upcoming month.
- Thank you to Mrs. Collins for her work with Black History Month and getting our campus ready for Women's History.
- Thank you to Mrs. Finnell for another successful week celebrating Dr. Seuss. Ms. Walker did a great job putting together our read alouds for the morning show!
- Thank you to Dundee Elementary for allowing us to collaborate for IB Planning. We appreciate the teamwork and support
- We love the turnout we had with our families for our Picnic on the Lawn day! Thank you for all those that participated. Thank you to SLA for their work. The cafeteria looked amazing and the food was excellent. Mrs. Spor and her team do an outstanding.

- JHW has started their FAA testing. Thank you to Mrs. Cole and Mr. Bell for their teamwork to make this a success.
- K-2 has done a great job with the pilot program for foundational skills with LaLilo.
- Thank you to Mrs. Stull as she is working to complete the last paint along.

New Business:

1. SLA Menu- Presented by Kim Griffiths

- Non-Voting Item
 - SLA will be providing a food tasting event for our students and staff
 - Shared student feedback on possible menu items

2. BeanStack & AR Reports – Presented by Kaitlyn Pooser

- Non-Voting Item- Seeking feedback and input from school stakeholders
 - This is a new program to track minutes of reading instead of quiz pass rate (AR) to motivate students to read
 - JHW is using March Madness Reading Challenge to trial the program and receive feedback from teachers.
 - Students will earn badges, can battle their peers, and leave reviews of the books read
 - BeanStack will replace Book Source to inventory classroom libraries on campus by the end of the 24-25 school year.
 - Mrs. Pooser also shared the list of books purchased during the 2024-2025 school year for SAC to review
 - Increase of Kindergarten leveled books and bilingual books.
 - Mrs. Griffiths shared the AR Report for the 24-25 school year and it was comparable to the 23-24 school year.

3. Hope Florida Resiliency Coach – Presented by Kim Griffiths

- Non-Voting Item
- Presented the website: <https://www.buildresiliency.org/resiliency-coaches>
 - Reframes mental health to help children
 - Provides volunteer screening requirements
 - Provides description of expectations when working with students
- Updated on JHW Volunteer Screening
- Thank you to those who volunteer and mentor at our school: Mr. & Mrs. Starling; Mr. Unzueta, and Mrs. Rosier

4. SAC Co-Chair -- Presented by John Miller

- Voting Item
- Due to lack of attendance of voting members this will be moved to the April 23, 2025 meeting.

5. Reading Plus Data -- Presented by Kim Griffiths

- Non-Voting Item
- Presented 4th and 5th grade data from PM1 to PM2

6. School Improvement Plan -- Presented by Kim Griffiths

7. Spring Tutoring -- Presented by Brittany Alexander

- Non-Voting Item
- 31 third, fourth, and fifth graders come consistently
- 5 teachers participated
- Tutoring Dates: March 3rd through April 17th
- Barriers: No transportation is offered

Reports:

- AR Quiz Rate Comparison of the 23-24 vs the 24-25 school year
- Reading Plus Reports: PM1 proficiency compared to PM2 of the 2024-2025 school year.
- School Improvement Reflection Report

Open Agenda

No new items shared.

Next Meeting Date & Time:

The next meeting will be held on April 23, 2025, in the Professional Learning Community (PLC) Room at Janie Howard Wilson Elementary.

Meeting Adjournment:

Motion: John Miller motioned to adjourn the meeting at 2:12 pm. Motion carried unanimously.

Submitted by,

Name of Recorder

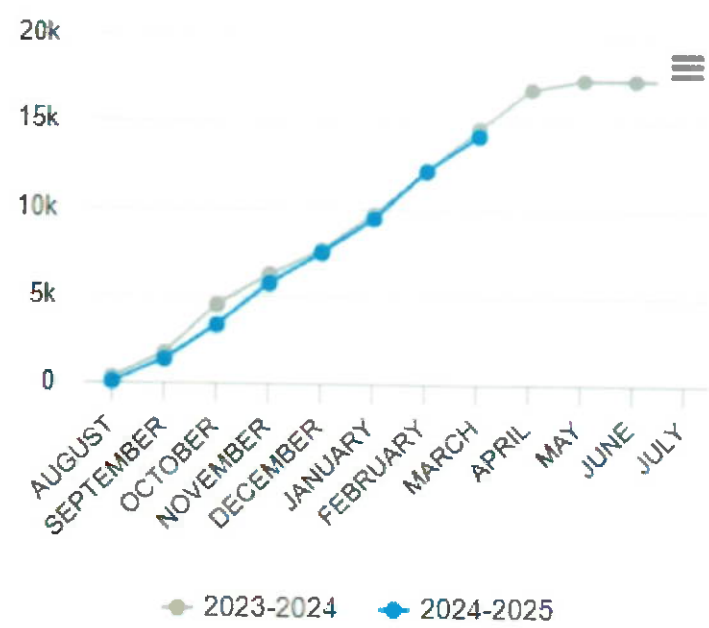
Name of Position on Board

Approval Date:

Accelerated Reader Quizzes Passed School Year to Date ?



Year to date: 2024-2025



Reflection

Polk JANIE HOWARD WILSON SCHOOL 2024-25 SIP

Table of Contents

Instructional Practice - Benchmark-aligned instruction	1
Instructional Practice - Student Engagement	3
Area of Focus	5
Positive Behavior and Intervention System (PBIS).....	7
Teacher Retention and Recruitment.....	9

Instructional Practice - Benchmark-aligned instruction

Did the school receive UniSIG funding? No

Is desired progress being made to accomplish the intended outcome for the Area of Focus by the end of the school year? Yes

Evidence:

Provide evidence of the implementation challenges the school encountered during the Fall semester. Describe the changes made to address these challenges.

Janie Howard Wilson has been consistent with their action steps outlined in the School Improvement Plan.

Action Step 1: Weekly emails on progress with iReady and Reading Plus. Accelerated Reader recognition for words read have been shared 2x to 3x a month. Marzano walk-throughs and informal observations are completed and documented within iObservation. Teachers are provided rationale of "Look-Fors" weekly for these walk-throughs and informal observations. Structured PLCs are documented with the weekly communications and teams have been consistent with meeting together to ensure lesson plans are completed within Toddle. These weekly communications are shared with all stakeholders in the school and at our charter office.

Action Step 2: Janie Howard Wilson also had Just Read Florida, FIN, and the IB PYP consultant on campus to assist school leadership when doing data collection for walk-throughs. The school principal has met with the social worker weekly to review attendance and remove barriers. In addition, the administration meets weekly with leadership to reduce barriers observed from the walk-throughs and informal observations. The leadership team has also utilized a suggestion box for the teachers to provide feedback.

Action Step 3: Finally, the teachers presented their grade level data to charter office and a board representative from PM1 to PM2.

Completed Steps:

What were each completed action step's identified strengths and weaknesses?

Due to the hurricanes, there has been some delays with FIN coming to our campus during the first semester. The Lake Wales Charter Office has supplemented with contracted services to ensure support is still provided for our ESE students and classrooms to utilize small groups and to meet the demands of the rigor with the state benchmarks.

Due to unexpected staff changes, there has been some inconsistency with the teams meeting weekly expectations. Contracted services is working to provide classroom management support to the new staff.

In regards to Action Step 3, teachers are not using an additional graphic organizer to preplan. The teachers are using the components within our IB PYP planning tool, Toddle, instead to document

reflections and learning experiences.

The administration does meet and utilize coaching forms in addition to meeting with their mentor if improvement is not being shown.

New Steps:

Describe any new action steps needed to accomplish the intended outcome for the Area of Focus.

Updates to Action Step 1:

Need to include Acaletics Math Club for grades 2-5 for weekly reports

Need to include Math Daily Problem practice for Kindergarten and First Grade utilizing Standards Mastery through iReady.

Updates to Action Step 2:

There has been the implementation of Hazel Health to reduce barriers for attendance. A school psychologist is also on campus two days a week to assist with data collection .

Updates to Action Step 3:

There have been updates to Toddle for learning experience documentation and these have been reviewed by the IB PYP consultant.

Positions:

All positions paid for through UniSIG funding should be filled. Please indicate if positions have been filled. If not, please describe the alternative items used to address the intended outcomes for this position.

Please note that a budget amendment must be submitted prior to implementing the activity.

There is no UniSIG funding available for Janie Howard Wilson for 2024-2025 school year.

Additional Reflection (optional)

Please add any additional reflection for this activity.

Instructional Practice - Student Engagement

Did the school receive UniSIG funding? No

Is desired progress being made to accomplish the intended outcome for the Area of Focus by the end of the school year? Yes

Evidence:

Provide evidence of the implementation challenges the school encountered during the Fall semester. Describe the changes made to address these challenges.

In order to increase student engagement, the following evidence is documented:

Action Step 1: Mrs. Alexander has completed professional development in person trainings as well as follow up activities in a Google classroom for the staff to document their knowledge of Kagan strategies.

The Toddle lesson plan tool documents the Approaches to Learning (ATLs) in each IB PYP Units of Inquiry. Each week, administration emails out the expectations with the "Look-Fors". In PLCs, teachers receive feedback on their Units of Inquiry from administration and from the IB PYP consultant.

Action Step 2: Mrs. Finnell has documented emails as she has assisted the grade levels with creating real-world experiences through field trips with each grade level.

Completed Steps:

What were each completed action step's identified strengths and weaknesses?

There is a need for more professional development opportunities to practice the variety of Kagan strategies to increase student engagement. There are some teams that have been successful with creating real-world experiences through guest speakers, on campus opportunities, and having consistency with the Approaches to Learning. Janie Howard Wilson would benefit from having additional resource positions to model these practices and assist with field trips due to complications with the costs associated with the volunteer screenings.

New Steps:

Describe any new action steps needed to accomplish the intended outcome for the Area of Focus.

Janie Howard Wilson has received a consultant to work with our teachers on modeling the implementation of Kagan strategies or the Approaches to Learning for all students to be engaged.

Positions:

All positions paid for through UniSIG funding should be filled. Please indicate if positions have been filled. If not, please describe the alternative items used to address the intended outcomes for this position.

Please note that a budget amendment must be submitted prior to implementing the activity.

Area of Focus

Did the school receive UniSIG funding? No

Is desired progress being made to accomplish the intended outcome for the Area of Focus by the end of the school year? No

Evidence:

Provide evidence of the implementation challenges the school encountered during the Fall semester. Describe the changes made to address these challenges.

Janie Howard Wilson administration meets monthly to review certification and endorsements of teachers. Janie Howard Wilson is not having a high success rate of the teachers completing their ESOL classes. Due to not having consistent access to see the progress of these professional developments, this has been difficult to ensure the teachers are on track to complete their coursework for their endorsement.

Janie Howard Wilson administration is consistent with walk-throughs and learning objectives are posted in the majority of the classrooms. Vocabulary strategies continue to be monitored.

Completed Steps:

What were each completed action step's identified strengths and weaknesses?

Janie Howard Wilson has completed two more SIOP and ESOL professional developments through the Charter Office. The administrator meets bi-monthly with the ESOL Director to work with staff on differentiation for ESOL students. There is a need to add more professional development for differentiation.

Janie Howard Wilson has met consistently with the ESE Director of Lake Wales Charter Schools. An additional position was added to meet the needs of the school as well as contracted services for students with significant needs. Due to the hurricanes, FIN has not been as active on campus the first semester.

Janie Howard Wilson incorporated new vocabulary routines and had walk-throughs with Just Read Florida to ensure implementation of the explicit model of instruction is high through the grade levels. Vocabulary strategies continue to be implemented.

New Steps:

Describe any new action steps needed to accomplish the intended outcome for the Area of Focus.

Janie Howard Wilson literacy coach needs to add consistency with the UFLI mastery tracking with first and second grade for these subgroups.

Janie Howard Wilson administration meets weekly to review progress of the MTSS students with the school psychologist and LEA due to the lack of growth with these subgroups since January.

Positive Behavior and Intervention System (PBIS)

Did the school receive UniSIG funding?

No

Is desired progress being made to accomplish the intended outcome for the Area of Focus by the end of the school year?

Yes

Evidence:

Provide evidence of the implementation challenges the school encountered during the Fall semester. Describe the changes made to address these challenges.

In order to increase student success with PBIS, Janie Howard Wilson implemented conscious discipline procedures.

Action Step 1: Mrs. Alexander has completed professional development in person trainings as well as follow up activities in a Google classroom for the staff to document their knowledge of the first two components of Conscious Discipline.

Action Step 2: Janie Howard Wilson staff implements school wide expectations and celebrates those students each month. Consultants have been assisting staff who have difficulty with classroom implementation of these school-wide expectations.

Completed Steps:

What were each completed action step's identified strengths and weaknesses?

Due to staff changes, the consultants have been helpful with creating consistency for school-wide expectations.

The implementation of Conscious Discipline has helped build the relationships with the students and their teachers. The training did not go as quickly as anticipated so the staff has not received all components of the Conscious Discipline during this school year.

New Steps:

Describe any new action steps needed to accomplish the intended outcome for the Area of Focus.

The staff will need to complete the Google Classroom and will need to finalize the summarizations of the classes brain state at the end of the year. This will help with the planning for the following year to meet the needs of the students with increasing awareness of what is needed for school-wide expectations.

Positions:

All positions paid for through UniSIG funding should be filled. Please indicate if positions have been filled. If not, please describe the alternative items used to address the intended outcomes for this position.

Please note that a budget amendment must be submitted prior to implementing the activity.

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All positions paid for through UniSIG funding should be filled. Please indicate if positions have been filled. If not, please describe the alternative items used to address the intended outcomes for this position.

Please note that a budget amendment must be submitted prior to implementing the activity.

There is no UniSig funding available for Janie Howard Wilson for the 2024-2025 school year.

Additional Reflection *(optional)*

Please add any additional reflection for this activity.

Teacher Retention and Recruitment

Did the school receive UniSIG funding? No

Is desired progress being made to accomplish the intended outcome for the Area of Focus by the end of the school year? No

Evidence:

Provide evidence of the implementation challenges the school encountered during the Fall semester. Describe the changes made to address these challenges.

Janie Howard Wilson meets monthly with our grade chairs as they are the mentors on the campus. All staff members utilized a professional development day to review the data by subject area (reading and math), analyze by subgroup, and work together to draw conclusions on next steps. Our staff is able to provide suggestions at committee meetings, through a suggestion box, at SAC meetings, and through email.

Completed Steps:

What were each completed action step's identified strengths and weaknesses?

Janie Howard Wilson appreciates the feedback from our stakeholders including staff, families, and the charter office. These opportunities to review the data allow collaboration and pivots to occur in order to ensure success. Janie Howard Wilson would benefit from more professional developments being available.

New Steps:

Describe any new action steps needed to accomplish the intended outcome for the Area of Focus.

Janie Howard Wilson does vertical committee meetings to ensure teachers can share ideas and input for targeted areas of improvement with the school. At this time, Janie Howard Wilson meets monthly with grade chairs (mentors); reading; math; and IB.

Positions:

All positions paid for through UniSIG funding should be filled. Please indicate if positions have been filled. If not, please describe the alternative items used to address the intended outcomes for this position.

Please note that a budget amendment must be submitted prior to implementing the activity.

Janie Howard Wilson did not receive any UniSig funding for the 2024-2025 school year.

Additional Reflection (optional)

Please add any additional reflection for this activity.