

VACANCY
CONECUH COUNTY SCHOOLS
MAY 22, 2026

The Conecuh County Board of Education is now accepting applications for the following vacancy:

Curriculum Coach

Reports To: Principal

Contract Length: 202 Days (10 Months)

Job Summary

The Curriculum Coach serves as an instructional leader responsible for improving teacher effectiveness and student achievement in grades 6–12. The primary focus of this role is to coach teachers on instructional best practices, lead professional learning communities (PLCs), and support data driven decision making. This position works collaboratively with teachers and administrators to implement high quality instruction aligned to the school improvement plan.

In addition, the Curriculum Coach serves as the Building Test Coordinator (BTC), ensuring the effective coordination, administration, and compliance of all state and local assessments.

Essential Job Functions

Instructional Coaching and Teacher Support

- Provide job embedded coaching to teachers through modeling, co-teaching, and feedback
- Support the implementation of research based instructional strategies that increase student engagement and achievement
- Build strong, professional relationships that foster a culture of continuous improvement
- Assist teachers in planning standards aligned lessons and assessments

Professional Learning Communities (PLCs)

- Plan, facilitate, and monitor weekly PLC meetings for grades 6–12
- Guide PLCs in analyzing student work, identifying instructional gaps, and developing targeted strategies
- Ensure PLCs are aligned with school goals, curriculum standards, and assessment expectations

Data Analysis and Goal Setting

- Lead data meetings with teachers and administrators to analyze assessment results
- Support teachers in using data to inform instruction, intervention, and enrichment
- Assist in developing, monitoring, and adjusting instructional goals at the classroom and school level
- Promote effective progress monitoring practices

Assessment and Accountability (BTC Responsibilities)

- Serve as Building Test Coordinator (BTC) for all required assessments
- Coordinate and oversee the administration of state and local testing programs
- Ensure compliance with all testing policies, procedures, and security requirements

- Train staff on testing procedures and expectations
- Manage testing materials, schedules, and reporting processes

Curriculum and Instructional Support

- Support the implementation of curriculum resources and instructional programs
- Assist teachers with integrating instructional technology and digital tools
- Promote culturally responsive teaching and effective classroom practices
- Support multi tiered systems of support and intervention efforts

Leadership and Communication

- Collaborate with school leadership in school improvement planning and implementation
- Communicate effectively with faculty, staff, and stakeholders
- Participate in goal setting, program evaluation, and continuous improvement efforts

Required Qualifications

- Bachelor's degree in Education
- Minimum of five years of successful classroom teaching experience
- Valid Alabama teaching certificate

Preferred Qualifications

- Master's degree in Educational Leadership
- Experience in instructional coaching or teacher leadership role
- Demonstrated success in improving student achievement
- Training in OGAP (additive, multiplicative, or fractional)
- Experience with tiered intervention systems and progress monitoring

Additional Expectations

This position requires strong leadership, organizational skills, and the ability to manage multiple responsibilities, including coaching, PLC facilitation, and assessment coordination. The Curriculum Coach must maintain confidentiality, demonstrate professionalism, and actively support a culture of high expectations and continuous improvement.

This job description does not constitute an exhaustive list of duties and may be modified as needed in accordance with school and district needs and applicable laws.

Applications will be received through May 29, 2026

Please email applications to conecuh.applicants@conecuhk12.com or you may submit an application to the district office. If currently employed, you may submit a letter of interest to john.brantley@conecuhk12.com.