

**New Milford Board of Education
 Facilities Sub-Committee Special Meeting Minutes
 March 16, 2023
 Sarah Noble Intermediate School Library Media Center**

RECEIVED
 TOWN CLERK *MHP*
 2023 MAR 21 A 8:08
 NEW MILFORD, CT

Present:	Mr. Brian McCauley, Chair Mr. Tom O'Brien Mr. Eric Hansell Mr. Pete Helmus
----------	---

Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Jeffrey Turner, Technology Director Mr. Matt Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance Ms. Terri Kavanaugh, Director of Human Resources
---------------	---

1.		Call to Order The New Milford Board of Facilities Sub-Committee was called to order at 6:45p.m. by Mr. McCauley, Chair.	Call to Order
2.		Public Comment Heather O'Loughlin , of 7 Adams Lane, said she was concerned with the central office move to Sarah Noble and how that was going to impact the flow of 764 students and teachers to all necessary areas in the school. She asked where the extra time will come from to transition – instruction, recess or lunch? She also said an article published in February highlighted all the new affordable housing units potentially coming on line suggesting there could be almost 600 new families in Town but asked if the schools were ready for an influx of new students that these homes could bring.	Public Comment
3.	A.	Items for Information and Discussion NMHS Updates: Belfor Property Restoration is still conducting the removal and replacement of casework in the New Milford High School classrooms. This casework consists of cabinets and countertops. Several dozen rooms, including the science labs will be addressed. This work is taking place during the second shift, after school hours. As of this writing the first and second floor classrooms are complete.	Items for Information and Discussion Discussion NMHS Updates

	<p>By the end of spring break it is anticipated that all rooms will have cabinetry completed and they will be awaiting the arrival of the epoxy countertops for the science labs.</p> <p>Roofing contractor Greenwood Industries continues to work on the standing seam metal roof. The core of the building is completed. They are now working on the four corner turrets and their lower roofs to address. After those are completed and trim work like snow rails are installed, the roofers will move onto the low sloped roofs which require flashing then flood and gravel. Weekly meetings are held discussing what areas are being worked on to coordinate with parking and entrance accessibility. During drop off and pick up no equipment is moved in order to avoid interfering with the arrival and dismissal process. No final timetable for the overall completion of this project has been submitted as of this writing. Mr. Cunningham said the roof work is about 90% completed.</p> <p>Mr. O'Brien asked about the turrets which appear to have one half of the new ice and water shield and one half of the old shingles and Mr. Cunningham said they will all be new but Greenwood had a different plan to complete the roof.</p> <p>1. NMHS Woodshop HVAC Update Mr. Cunningham said they issued an RFP for the woodshop work and the lowest bid was Landmark Facilities Group which the Operations Subcommittee will discuss.</p> <p>2. NMHS Fire Marshall's Reports Mr. Helmus said they were finally able to get the fire marshal's report through their department. He noted the security information cannot be shared.</p> <p>B NV5/ESG Update ESG has completed the physical installation of solar panels on Hill and Plain School. They are conducting a shutdown of the building on 3/11. This will enable them to make the electrical</p>	<p>NMHS Woodshop HVAC Update</p> <p>NMHS Fire Marshall's Reports</p> <p>B. NV5/ESG Update</p>
--	--	--

	<p>connections allowing this electricity to feed back into the power grid. Subcontractor Vanguard has begun the installation of solar panels on Sarah Noble School which is 50% complete. This overall solar project should be completed by late Spring depending on the equipment supply chain.</p> <p>C. Central Office Update Silver Petrucelli has been contracted to supply conceptual drawings and cost estimates for the construction of permanent administrative office space at Sarah Noble. This stage will provide the Board of Education with the scope of the construction work and the price tag for the anticipated construction project. Mr. Cunningham said the estimate from Silver Petrucelli is \$640,000.</p> <p>Mr. McCauley asked how much this will impact students' ability to get around the building and Mr. Cunningham answered the central office will now be all on one floor and the planetarium might be impacted but it is not used day to day.</p> <p>Mr. O'Brien said the traffic flow issue is a good point and asked if there was a better traffic flow. Mr. Cunningham said there is another stairwell to be used to get around the school.</p> <p>D. Security Grant Update The State of Connecticut, Department Of Emergency Services & Public Protection, has made available a grant for various security enhancements. The date for submission has been moved from the end of March to the end of April. The items being considered will be discussed in the Executive Session.</p> <p>E. Security Camera Update This will be further discussed in the Executive Session as well.</p> <p>F. East Street School Update Mr. Cunningham said this will be discussed more so during Operations.</p>	<p>Central Office Update</p> <p>Security Grant Update</p> <p>Security Camera Update</p> <p>East Street School Update</p>
--	--	--

4.	A.	<p>Discussion and Possible Action Discussion and Possible Action regarding response to Security Grant Information and Security Camera Information. Executive Session anticipated.</p> <p><i>Mr. Helmus moved to enter into Executive Session at 7:01 pm to further discuss the Security Grant Information and Security Camera Information and to invite the Superintendent of Schools, Dr. Janet Parlato, Director of Finance, Anthony Giovannone and Facilities Director, Matthew Cunningham into the Executive Session, seconded by Mr. O'Brien and passed unanimously.</i></p> <p><i>There were no motions made and no votes taken in the Executive Session. The Subcommittee returned to public session at 7:31 pm.</i></p>	<p>Discussion and Possible Action Discussion and Possible Action regarding response to Security Grant Information and Security Camera Information. Executive Session anticipated.</p> <p>Motion made and passed unanimously to enter into Executive Session at 7:01 pm to further discuss the Security Grant Information and Security Camera Information and to invite the Superintendent of Schools, Dr. Janet Parlato, Director of Finance, Anthony Giovannone and Facilities Director, Matthew Cunningham into the Executive Session.</p>
5.		<p>Public Comment</p> <p>There was none.</p>	<p>Public Comment</p>
6.		<p>Adjourn <i>Mr. O'Brien moved to adjourn the meeting at 7:31 pm, seconded by Mr. Hansell and passed unanimously.</i></p>	<p>Adjourn Motion made and passed unanimously to adjourn the meeting at 7:31 pm.</p>

Respectfully submitted:



Brian McCauley
 Chairman