



# Policy of the Board of Trustees

J Series

JLCD

## ADMINISTERING MEDICATION TO STUDENTS

The Principal shall be responsible for establishing specific procedures to protect and control medications administered in the school.

Medication should not be taken during the 3 hours of scheduled NCCA class time. All medications should be taken before or after the academic session. In the case where medication must be taken during the 3 hour academic session, medication will be administered by the Principal or Designee. The Principal or Designee may assist the student in taking prescribed medication. In accordance with NH Code of Administrative Rules Section Ed. 311.02(d), any pupil in grades seven or eight must be assisted by such person and the medication, therefore, shall be in the custody of such person.

A pupil may possess and self-administer a metered dose inhaler or a dry powder inhaler to alleviate or prevent asthmatic symptoms, auto-injectors for severe allergic reactions, and other injectable medications, if authorized in writing by both the student's physician and parent/legal guardian. In addition to filling out the written authorization form, the parent or guardian must also provide written proof of the diagnosis, and verification that the student has the knowledge and skills to safely possess and use the medication in a school setting.

Students shall not share any prescription or over-the counter medication with another student. Each year, the school shall notify students in writing of this prohibition and that violations shall result in appropriate disciplinary action, including but not limited to suspension or expulsion.

A plan for recording medication administered to students will be established. Student health records will be kept in conformance with Policy GBJ - Health Insurance Portability and Accountability Act (HIPAA).

LEGAL REF: RSA 200:42, Possession and Use of Epinephrine Auto-Injectors Permitted

RSA 200:43, Use of Epinephrine Auto-Injector

RSA 200:44, Availability of Epinephrine Auto-Injector

RSA 200:45, Pupil Use of Epinephrine Auto-Injectors - Immunity

RSA 200:46, Possession and Self-Administration of Asthma Inhaler Permitted

RSA 200:47, Use of Asthma Medications by Pupils - Immunity

Ed. 311.02(d); Medication During School Day

*1st Reading: September 21, 2017*

*2nd Reading: October 19, 2017*

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