




**Florida Department of Education  
Project Award Notification**

|   |   |  |
|---|---|--|
| <b>1 PROJECT RECIPIENT</b><br>Liberty County School District  | <b>2 PROJECT NUMBER</b><br>390-1211T-3CR01  |  |
| <b>3 PROJECT/PROGRAM TITLE</b><br>ARP ESSER Supplemental Programming<br><br><p align="center"><b>TAPS 23A238</b></p>  | <b>4 AUTHORITY</b><br><b>84.425U ARP ESSER</b><br><b>USDE or Appropriate Agency</b><br><br><b>FAIN#:</b> S425U210052      |  |
| <b>5 AMENDMENT INFORMATION</b><br>Amendment Number:<br>Type of Amendment:<br>Effective Date:  | <b>6 PROJECT PERIODS</b><br><br>Budget Period: 09/13/2022 - 09/30/2024<br>Program Period:09/13/2022 - 09/30/2024          |  |
| <b>7 AUTHORIZED FUNDING</b><br>Current Approved Budget:           \$111,420.00<br>Amendment Amount:<br>Estimated Roll Forward:<br>Certified Roll Amount:<br>Total Project Amount:               \$111,420.00  | <b>8 REIMBURSEMENT OPTION</b><br>Federal Cash Advance   |  |
| <b>9 TIMELINES</b> <ul style="list-style-type: none"> <li>• Last date for incurring expenditures and issuing purchase orders: <span style="float: right;"><u>09/30/2024</u></span></li> <li>• Date that all obligations are to be liquidated and final disbursement reports submitted: <span style="float: right;"><u>11/20/2024</u></span></li> <li>• Last date for receipt of proposed budget and program amendments: <span style="float: right;"><u>08/30/2024</u></span></li> <li>• Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:</li> <li>• Date(s) for program reports:</li> <li>• Federal Award Date : <span style="float: right;"><u>03/24/2021</u></span></li> </ul>   |   |  |
| <b>10 DOE CONTACTS</b><br><b>Program:</b> Jennifer Kruis<br>Phone: (850) 245-9110<br>Email: <a href="mailto:Jennifer.Kruis@fldoe.org">Jennifer.Kruis@fldoe.org</a><br><b>Grants Management:</b> Unit A (850) 245-0735   | <b>Comptroller Office</b><br><b>Phone:</b> (850) 245-0401<br><br><b>UEI#:</b> LVN6Y885WAC4<br><b>FEIN#:</b> F596000720001 |  |
| <b>11 TERMS AND SPECIAL CONDITIONS</b> <ul style="list-style-type: none"> <li>• This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.</li> <li>• For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.</li> <li>• All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.</li> <li>• The Department’s approval of this contract/grant does not excuse compliance with any law.</li> <li>• Other:</li> </ul> |   |  |
| <b>12 APPROVED:</b><br><br><div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <br/> <hr style="width: 30%; margin: 0 auto;"/>           Authorized Official on behalf of the<br/>           Commissioner of Education         </div> <div style="text-align: center;"> <u>11/22/2022</u><br/>           Date of Signing         </div> <div style="text-align: right;"> <br/> <small>FLORIDA DEPARTMENT OF<br/><b>EDUCATION</b><br/>fldoe.org</small> </div> </div>   |   |  |

**INSTRUCTIONS  
PROJECT AWARD NOTIFICATION**

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
  - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
  - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
  - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
  - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

## FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

|   |   |  |                             |                                    |                                   |  |  |   |                            |  |
|---|---|--|-----------------------------|------------------------------------|-----------------------------------|--|--|---|----------------------------|--|
| <b>Please return to:</b><br><br>Florida Department of Education<br>Office of Grants Management<br>Room 332 Turlington Building<br>325 West Gaines Street<br>Tallahassee, Florida 32399-0400<br>Telephone: (850) 245-0496  | <b>A) Program Name:</b><br><br><b>ARP ESSER Supplemental Programming</b><br><br><b>TAPS NUMBER: 23A238</b>  | <b>DOE USE ONLY</b><br><br>Date Received<br><br><p style="text-align: center; font-size: 1.2em;">9/13/2022</p> |                             |                                    |                                   |  |  |   |                            |  |
| <b>B) Name and Address of Eligible Applicant:</b><br><br><p style="text-align: center;">Liberty County School District</p>  |   | Project Number (DOE Assigned)<br><p style="text-align: center; font-size: 1.2em;">390-1211T-3CR01</p>          |                             |                                    |                                   |  |  |   |                            |  |
| <b>C) Total Funds Requested:</b><br><br><p style="text-align: right;"><del>***438*</del> \$111,420.00</p> <hr style="width: 20%; margin-left: auto; margin-right: 0;"/> <p style="text-align: center;"><b>DOE USE ONLY</b></p> <b>Total Approved Project:</b><br><br><p style="font-size: 1.2em;">\$ 111,420.00</p>   | <b>D) Applicant Contact &amp; Business Information</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Contact Name: Mandie Fowler</td> <td style="width: 50%;">Telephone Numbers:<br/>850-643-2275</td> </tr> <tr> <td>Fiscal Contact Name: Melanie King</td> <td></td> </tr> <tr> <td>Mailing Address:<br/><b>11051 NW SR 20<br/>Bristol, FL, 32321</b></td> <td>E-mail Addresses:<br/><a href="mailto:mandie.fowler@lcsb.org">mandie.fowler@lcsb.org</a><br/><a href="mailto:melanie.king@lcsb.org">melanie.king@lcsb.org</a></td> </tr> <tr> <td>Physical/Facility Address:</td> <td>DUNS number: 026297721<br/><br/>FEIN number: F596000720001</td> </tr> </table> |  | Contact Name: Mandie Fowler | Telephone Numbers:<br>850-643-2275 | Fiscal Contact Name: Melanie King |  | Mailing Address:<br><b>11051 NW SR 20<br/>Bristol, FL, 32321</b> | E-mail Addresses:<br><a href="mailto:mandie.fowler@lcsb.org">mandie.fowler@lcsb.org</a><br><a href="mailto:melanie.king@lcsb.org">melanie.king@lcsb.org</a> | Physical/Facility Address: | DUNS number: 026297721<br><br>FEIN number: F596000720001 |
| Contact Name: Mandie Fowler   | Telephone Numbers:<br>850-643-2275  |  |                             |                                    |                                   |  |  |   |                            |  |
| Fiscal Contact Name: Melanie King   |   |  |                             |                                    |                                   |  |  |   |                            |  |
| Mailing Address:<br><b>11051 NW SR 20<br/>Bristol, FL, 32321</b>  | E-mail Addresses:<br><a href="mailto:mandie.fowler@lcsb.org">mandie.fowler@lcsb.org</a><br><a href="mailto:melanie.king@lcsb.org">melanie.king@lcsb.org</a>   |  |                             |                                    |                                   |  |  |   |                            |  |
| Physical/Facility Address:  | DUNS number: 026297721<br><br>FEIN number: F596000720001  |  |                             |                                    |                                   |  |  |   |                            |  |
| <b>CERTIFICATION</b>  |   |  |                             |                                    |                                   |  |  |   |                            |  |
| <p>I, <u>Kyle Peddie</u>, (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.</p> |   |  |                             |                                    |                                   |  |  |   |                            |  |
| E) <br>_____<br>Signature of Agency Head   | _____<br>Superintendent<br>Title  | _____<br>September 13, 2022<br>Date  |                             |                                    |                                   |  |  |   |                            |  |

**FLORIDA DEPARTMENT OF EDUCATION  
BUDGET NARRATIVE FORM 101S**

|  |                       |
|--|-----------------------|
| <b>A) Name of Eligible Recipient/Fiscal Agent:</b> | <b>Liberty County</b> |
| <b>B) DOE Assigned Project Number:</b>             |                       |
| <b>C) TAPS Number:</b>                             | <b>23A238</b>         |

| (1)      | (2)    | (3)   | (4)          | (5)          | (6)                         |
|----------|--------|---|--------------|--------------|-----------------------------|
| FUNCTION | OBJECT | Account Title and Narrative   | FTE POSITION | AMOUNT       | % Allocated to This Project |
| 5100     | 120    | Salaries for 11 teachers to provide summer learning program for identified students Tier 2 and Tier 3 students at the elementary level, and 1 teacher to provide summer learning STEM focus for middle and high school students 26 days, 4 hours per day, at an average hourly rate of \$35, for the summer of 2024 |              | \$ 43,680.00 | 100%                        |
|          |        | Retirement (11.91%)   |              | \$ 5,202.29  | 100%                        |
| 5100     | 220    | Social security for teacher salaries (6.2%)   |              | \$ 2,708.16  | 100%                        |
| 5100     | 221    | Medicare for teacher salaries (1.45%)   |              | \$ 633.36    | 100%                        |
| 5100     | 240    | Workers Comp for teacher salaries (0.468%)  |              | \$ 204.42    | 100%                        |
| 5100     | 310    | Curriculum and Supplies to be used during after school and summer to provide evidence-based comprehensive intensive outside the school day learning opportunities for students intervention programs for the 2022-23 & 2023-24 academic year and summer programs  |              | \$ 5,193.30  | 100%                        |
| 5100     | 160    | Salary: 1 support personnel to provide evidence-based comprehensive intensive outside the school day learning opportunities for students during summer 2024 (24 days, 4 hrs/day) to align with 21st CCLC program dates  |              | \$ 1,440.00  | 100%                        |
| 5100     | 210    | Retirement for 1 support personnel (12%)  |              | \$ 172.80    | 100%                        |
| 5100     | 220    | Social Security for 1 support personnel (6.2%)  |              | \$ 89.28     | 100%                        |
| 5100     | 221    | Medicare for 1 support personnel (1.45%)  |              | \$ 20.88     | 100%                        |
| 5100     | 240    | Workers Comp for 1 support personnel (0.468%)   |              | \$ 6.74      | 100%                        |
| 5900     | 110    | Salary: 1 district-wide position 5 hours per week for after-hours administrative program personnel support and supervision. At hourly rate (\$38/hr) *7 weeks * summer 2023 & 2024  |              | \$ 2,660.00  | 100%                        |
| 5900     | 210    | Retirement for 1 district program supervisor (12%)  |              | \$ 319.20    | 100%                        |
| 5900     | 220    | Social Security for 1 district program supervisor (6.2%)  |              | \$ 164.92    | 100%                        |
| 5900     | 221    | Medicare for 1 district program supervisor (1.45%)  |              | \$ 38.57     | 100%                        |
| 5900     | 240    | Workers Comp for 1 district program supervisor (0.468%)   |              | \$ 12.45     | 100%                        |
| 5900     | 160    | Salary: 1 support personnel 5 hours per week at hourly rate (\$15/hr) *7 weeks *summer 2023 & 2024  |              | \$ 1,050.00  | 100%                        |
| 5900     | 210    | Retirement for 1 support personnel (12%)  |              | \$ 126.00    | 100%                        |
| 5900     | 220    | Social Security for 1 support personnel (6.2%)  |              | \$ 65.10     | 100%                        |
| 5900     | 221    | Medicare for 1 support personnel (1.45%)  |              | \$ 15.23     | 100%                        |
| 5900     | 240    | Workers Comp for 1 support personnel (0.468%)   |              | \$ 4.91      | 100%                        |

|      |     |   |             |                      |      |
|------|-----|---|-------------|----------------------|------|
| 7800 | 460 | Fuel to transport students after school   |             | \$ 15,000.00         | 100% |
| 5100 | 360 | Technology rentals to be used during after school and summer to provide evidence-based comprehensive intensive outside the school day learning opportunities for students intervention programs for the 2022-23 & 2023-24 academic year and summer programs |             | \$ 20,000.00         | 100% |
| 5100 | 120 | Stipends for ARP/ESSER program teachers to participate in professional development regarding best practices and program trainings \$125/day, 14 teachers/3 days each, summer 2023 & 2024  |             | \$ 10,500.00         |      |
| 5900 | 210 | Retirement for 1 district program supervisor (12%)  |             | \$ 1,260.00          | 100% |
| 5900 | 220 | Social Security for 1 district program supervisor (6.2%)  |             | \$ 651.00            | 100% |
| 5900 | 221 | Medicare for 1 district program supervisor (1.45%)  |             | \$ 152.25            | 100% |
| 5900 | 240 | Workers Comp for 1 district program supervisor (0.468%)   |             | \$ 49.14             | 100% |
|      |     |   | <b>5100</b> | <b>\$ 111,420.00</b> |      |

**DOE ATTESTATION (Program and Grants Management)**

The cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.



April 2022

DOE 101S

**Elementary and Secondary School Emergency Relief (ESSER) Fund**  
**under the American Rescue Plan (ARP) Act**

**PROGRAMMATIC, FISCAL, AND REPORTING ASSURANCES**

The [Local Educational Agency Chief Executive Officer, or his/her authorized representative] assures the following:

1. The LEA will submit a DOE 100A Project Application Form, Project Narrative, DOE 101 Budget Narrative Form and Program Assurances Form by the due date unless an extension is granted by the Florida Department of Education.
2. The LEA will comply with all requirements relating to Maintenance of Equity, in accordance with section 2004(c) of the ARP Act.
3. The LEA will comply with all reporting requirements, and submit required reports to the Florida Department of Education at such time and in such manner and containing such information as the department may subsequently require.
4. The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Florida Department of Education, the Florida Auditor General; (ii) the Department and/or its Inspector General; or (iii) any other federal or state agency, commission, or department in the lawful exercise of its jurisdiction and authority.
5. **Assurance 1, Target Students with the Most Significant Academic Need:** The LEA will assure that students with evidence of the most significant academic need are given priority to the weekend and afterschool academies.
6. **Assurance 2, Promote Student Attendance:** The LEA will offer transportation and provide snacks and/or meals to participants, as applicable.
7. **Assurance 3, Assessment/Progress Monitoring:** The LEA will provide teachers with student data for each student they will instruct. The LEA will support teachers with monitoring progress and adjusting instruction based on student data. LEAs will report progress monitoring data to the Department, as prescribed by the Department, within 30 instructional days at the conclusion of programming. This report shall also include the number of students that participated in the program by grade level and the overall number of program hours conducted.
8. **Assurance 4, Content and Instruction:** The LEA will assure the use of evidence-based literacy strategies, practices and programs, as defined by ESSA, for improving student outcomes. The LEA will prepare students using standards/content for the upcoming grade level, frontloading for the next school year, while teachers diagnose unfinished learning or deficiencies in learning, and intervene accordingly. Daily instruction will include grade-level content area enrichment; provide whole group, small group and/or one-on-one targeted instruction to provide immediate corrective feedback to remedy any deficiencies, provide opportunities for developing independence and self-confidence and building and maintaining relationships with adults and peers.
9. **Assurance 5, Service Delivery Format:** The LEA will assure that program services are conducted face-to-face with students for a significant duration to achieve the stated goals of the program. FLVS may operate a virtual program.
10. **Assurance 6, Compliance:** The LEA will assure that this program will abide by all federal, state and local laws.

Local Educational Agency Chief Executive Officer or Authorized Representative (Printed Name):

Signature: 

Date: 9/13/2022

Kyle  
Peddic

## **Narrative Section**

### **1. Project Abstract**

The Liberty County School Board will utilize funds from the Outside the School Day Learning Camps (TAPS numbers 22B119, 23A228, & 23A238) to augment and extend existing ESSER/ARP funded programs (TAPS numbers 22A221 & 22B118) as well as the district's 21st CCLC after school and summer programs.

The Liberty County School District will provide after school and summer extended learning opportunities to the following targeted populations as identified by the school guidance office and teachers: students who are one or more grade levels behind in reading, with the primary focus on K-5 students from the 2 district RAISE Title I Schools. Program preferential placement will be given to students who qualify for ESY services and students in danger of failing, those students identified as homeless per LCSB McKinney-Vento program guidelines, and/or in foster care. The program also will provide extended learning opportunities for middle & high school students in Algebra and credit recovery options. A STEM program will provide enrichment opportunities for district middle and high school students as well. The project goal is primarily to close the achievement gap for students and increase on-grade-level performance as measured on the STAR reading assessment (k-5), the Algebra summer EOC retakes (8-10<sup>th</sup>), and credit recovery course competitions (6-8<sup>th</sup>), as well as increased STEM post-assessment data (6<sup>th</sup>+). Teachers will utilize research-based instructional materials and strategies to support closing achievement gaps. Additional grant funds will be utilized to increase wrap-around services for affected students, including guidance counselors and technology support.

### **2. Program Development & Design**

The LCSB program will provide targeted reading and/or math instruction using research-based best practices. The school guidance department will provide FAST reading/math baseline/midyear data to identify students for after school program participation and summer participation will be based on Spring assessment data. Summer teachers will STAR test during the final week of the program for post-program evaluations. Detailed lesson plans will be submitted to the program director weekly and attendance will be maintained in FOCUS. The LCSB after school program will be offered Monday-Thursday and align with current 21<sup>st</sup> CCLC program teacher hours. Summer extended learning program will be offered from 8:00-12:00 Monday-Thursday for five weeks during the summer 2024, as a continuation of currently funded program goals. The program will offer transportation for both RAISE Title I schools in order to maximize student participation after school and during the summer programs, particularly for those students who have been disproportionately impacted by the coronavirus, especially students experiencing homelessness and those living in foster care. Students also have the opportunity to participate in the district 21<sup>st</sup> CCLC program after the ESY program hours end, The district food services program is offered to all students free of charge, after-school students will be fed a USDA approved snack and summer meal programs provide both breakfast and lunch at school.

### **3. Program Evaluation of Effectiveness**

After school program effectiveness will be based on participating students' growth measures on the end of year FAST assessments. The summer post-assessment data as measured on the STAR reading assessment (k-5), the Algebra summer EOC retakes (8-10th), and credit recovery course competitions (6-8th).

### **4. Support for Strategic Plan**



The LCSB program will support the following Strategic Plan Goals:

**Goal 1: Higher Student Achievement**, through targeted supports to increase student achievement on Florida Assessments

**Goal 2: Seamless Articulation and Maximum Access**, through providing access to all LCSB students to high quality extended day programs and services

**Goal 3: Skilled Workforce and Economic Development**, by preparing students to participate in CTE and dual enrollment programs when they are of-age.

**Goal 4: Quality Efficient Services**, by providing students with wrap-around services through a combined approach, the LCSB will continue to rank consistently high on national ranking scales, despite being a Title I district.