



Minutes of the Regular Board Meeting Governing Board of Education, Inc. July 17, 2025

MEETING CALL TO ORDER

Mr. Harrison Miles called the board meeting to order at 2:31 PM.

INVOCATION

Mrs. Helena Botone provided the invocation.

ROLL CALL

Mr. Harrison Miles, Board President – Present
Ms. Tiya Manheimer, Board Member – Present (Virtually)

ADOPTION OF AGENDA

Mr. Harrison Miles moved to accept the Adoption of Agenda, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

RECOGNITION OF GUEST

Mrs. Helena Botone, Principal; Ms. Dedra Begay, Business Manager; Mrs. Irene Pelt, Teacher; Mrs. Andrea King, Teacher; Mr. Herman Kinsel; Ms. Lorena Tomasyo, Administrative Assistant.

CALL TO THE PUBLIC - None

ADOPTION OF MINUTES

1. Special Board Meeting Minutes: January 7, 2025.

Mr. Harrison Miles moved to accept the Special Board Meeting Minutes: January 7, 2025, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

2. Regular Board Meeting Minutes: May 8, 2025.

Mr. Harrison Miles moved to accept the Regular Board Meeting Minutes: May 8, 2025, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

3. Special Board Meeting Minutes: May 21, 2025.

Mr. Harrison Miles moved to accept the Special Board Meeting Minutes: May 21, 2025, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

4. Special Board Meeting Minutes: June 2, 2025.

Mr. Harrison Miles moved to accept the Special Board Meeting Minutes: June 2, 2025, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

5. Regular Board Meeting Minutes: June 18, 2025.

Mr. Harrison Miles moved to accept the Special Board Meeting Minutes: June 2, 2025, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

REPORTS

Principal – Written Report

Business Manager/Human Resource – Verbal Report

FINANCIAL REPORT – BUSINESS MANAGER

May 2025 Accounts Payable and Payroll Vouchers

Mr. Harrison Miles moved to accept the May 2025 Accounts Payable and Payroll Vouchers, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

June 2025 Accounts Payable and Payroll Vouchers

Mr. Harrison Miles moved to accept the June 2025 Accounts Payable and Payroll Vouchers, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

Business Manager / Budget Report for June 2025

Mr. Harrison Miles moved to accept the Budget Report for June 2025, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

NEW BUSINESS

1. **Possible action to accept the first reading of Naatsis'Aan Community School, Inc., Technology Use Policy.**
Mr. Harrison Miles moved to accept the Possible action to accept the first reading of Naatsis'Aan Community School, Inc., Technology Use Policy, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.
2. **Review and approve Naatsis'Aan Community School, Inc. School/Parent Compact SY 2025-2026.**
Mr. Harrison Miles moved to accept the Review and approve Naatsis'Aan Community School, Inc. School/Parent Compact SY 2025-2026, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.
3. **Review and approve the Parent and Family Engagement Policy SY 2025-2026.**
Mr. Harrison Miles moved to accept the Review and approve the Parent and Family Engagement Policy SY 2025-2026, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.
4. **Review and approve the NCSI McKinney-Vento Homeless Program (PFE) SY 2025-2026.**
Mr. Harrison Miles moved to accept the Review and approve the NCSI McKinney-Vento Homeless Program (PFE) SY 2025-2026, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.
5. **Review and approve the 2025-2026 Personnel Policies and Procedures.**
Mr. Harrison Miles moved to accept the Review and approve the 2025-2026 Personnel Policies and Procedures, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.
6. **Review and approve the 2025-2026 Parent/Student Handbook.**
Mr. Harrison Miles moved to accept the Review and approve the 2025-2026 Parent/Student Handbook, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.
7. **Review and approve the 2025-2026 Teacher's Handbook.**
Mr. Harrison Miles moved to accept the Review and approve the 2025-2026 Teacher's Handbook, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.
8. **Review and approve the 2025-2026 Field Trip and Fundraising Policy.**
Mr. Harrison Miles moved to accept the Review and approve the 2025-2026 Field Trip and Fundraising Policy, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.
9. **Possible action to approve SY 2025-2026 with the addition of Navajo Code Talker Day as a paid holiday and non-school day for students. Additionally, the number of instruction days is corrected to 180 days.**
Mr. Harrison Miles moved to accept the Possible action to approve SY 2025-2026 with the addition of Navajo Code Talker Day as a paid holiday and non-school day for students. Additionally, the number of instruction days is corrected to 180 days, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

TRAVEL

1. **Review and approve travel for the Administrative Assistant/NASIS Coordinator, Human Resource/Business Manager, and one SPED teacher, as well as one Teacher, to attend the 2025 NASIS New and Intermediate User Training at the National Indian Programs Training Center in Albuquerque, New Mexico, on July 29–31, 2025. Travel dates: July 28 & August 1.**

Mr. Harrison Miles moved to accept the Review and approve travel for the Administrative Assistant/NASIS Coordinator, Human Resource/Business Manager, and one SPED teacher, as well as one Teacher, to attend the 2025 NASIS New and Intermediate User Training at the National Indian Programs Training Center in Albuquerque, New Mexico, on July 29–31, 2025. Travel date: July 28 & August 1, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

2. **Possible action to approve travel for two School Cooks to attend the SYSCO Back to School workshop in Albuquerque, NM, on July 23 – 24, 2025. Travel dates: July 22 & 24.**

Mr. Harrison Miles moved to accept the Possible action to approve travel for two School Cooks to attend the SYSCO Back to School workshop in Albuquerque, NM, on July 23 – 24, 2025. Travel date: July 22 & 24, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

PROCUREMENT

1. **Possible action to approve Sole Source for Navajo Tribal Utility Authority, Navajo Nation Water Code, Republic Services, Hillyard, General Services Administration, SYSCO, Frontier, AT&T, Pitney Bowes, School In Site (Exp. 8/31/25), Mahoney Group, Empower Retirement, Curriculum Associates (i-Ready), SAVVAS, Tyler Technologies (Exp. 10/31/25), Time Clock Plus (Exp. 9/16/25), G2Solutions, Blue Mountain Exterminating, MobyMax (Exp. 11/8/25).**

Mr. Harrison Miles moved to accept the Possible action to approve Sole Source for Navajo Tribal Utility Authority, Navajo Nation Water Code, Republic Services, Hillyard, General Services Administration, SYSCO, Frontier, AT&T, Pitney Bowes, School In Site (Exp. 8/31/25), Mahoney Group, Empower Retirement, Curriculum Associates (i-Ready), SAVVAS, Tyler Technologies (Exp. 10/31/25), Time Clock Plus (Exp. 9/16/25), G2Solutions, Blue Mountain Exterminating, MobyMax (Exp. 11/8/25), seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

2. **Possible action to approve Cooperative Purchasing for use of 1GPA, STATE, SAVE, MOHAVE cooperative purchasing program membership.**

Mr. Harrison Miles moved to accept the Possible action to approve Cooperative Purchasing for the use of 1GPA, STATE, SAVE, MOHAVE cooperative purchasing program membership, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

3. **Possible action to approve Homeland Business Services for School Business Services and Consulting for FY 2025-2026.**

Mr. Harrison Miles moved to accept the Possible action to approve Homeland Business Services for School Business Services and Consulting for FY 2025-2026, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

4. **Possible action to approve BDR Richards, CPA's PLC to provide Audit Services for FY 2024-2025. Fiscal Year beginning July 1, 2025, through Fiscal Year ending June 30, 2025.**

Mr. Harrison Miles moved to accept the Possible action to approve BDR Richards, CPA's PLC to provide Audit Services for FY 2024-2025. Fiscal Year beginning July 1, 2025, through Fiscal Year ending June 30, 2025, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

5. **Possible action to approve Pinnacle Therapy Solution, LLC., for Speech Therapy Services for the School Year 2025-2026 as needed per the Exceptional Student Services Department.**

Mr. Harrison Miles moved to accept the Possible action to approve Pinnacle Therapy Solution, LLC., for Speech Therapy Services for the School Year 2025-2026 as needed per the Exceptional Student Services Department, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

6. Possible action to approve Mr. Ronald T. Johnson, Psychoeducational Therapy Services for School Year 2025-2026, as needed per the Exceptional Student Services Department.

Mr. Harrison Miles moved to accept the Possible action to approve Mr. Ronald T. Johnson, Psychoeducational Therapy Services for School Year 2025-2026, as needed per the Exceptional Student Services Department, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

7. Possible action to approve the Business Office to extend the current lease with ImageNet Consulting for Canon printers in the Main Office and the SpEd Classroom.

Mr. Harrison Miles moved to accept the Possible action to approve the Business Office to extend the current lease with ImageNet Consulting for Canon printers in the Main Office and the SpEd Classroom, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

8. Possible action to approve EMPOWER Educational Consulting for 8 days of coaching/training for FY 2025-2026. July dates are to be revised to the upcoming school year dates. Eight (8) days of instructional coaching/training, eight (8) days of travel days for two Educational Consultants in the amount of \$24,000.00.

Mr. Harrison Miles moved to accept the Possible action to approve EMPOWER Educational Consulting for 8 days of coaching/training for FY 2025-2026. July dates are to be revised to the upcoming school year dates. Eight (8) days of instructional coaching/training, eight (8) days of travel days for two Educational Consultants in the amount of \$24,000.00, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

PERSONNEL/EXECUTIVE SESSION

1. Possible action to recommend hiring Mr. Tristan Richardson for the position of Groundsman.

Mr. Harrison Miles moved to accept the Possible action to recommend hiring Mr. Tristan Richardson for the position of Groundsman, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

2. Possible action to approve Mrs. Irene Pelt as Acting Principal and Half-Time Teacher until a new Principal is hired.

Mr. Harrison Miles moved to accept the Possible action to approve Mrs. Irene Pelt as Acting Principal and Half-Time Teacher until a new Principal is hired, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

3. Possible action to extend the 5-day contract deadline and accept Ms. Marjorie Nez's SY 2025-2026 contract due to reasons out of Ms. Nez's control. This position will be very difficult to fill, in addition to the work that needs to be completed by the ESS Coordinator/Teacher.

Mr. Harrison Miles moved to accept the Possible action to extend the 5-day contract deadline and accept Ms. Marjorie Nez's SY 2025-2026 contract due to reasons out of Ms. Nez's control. This position will be very difficult to fill, in addition to the work that needs to be completed by the ESS Coordinator/Teacher, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

4. Possible action to approve retroactive short-term contracts for Mrs. Irene Pelt and Andrea King to correct mistakes on BIE One Plan.

Mr. Harrison Miles moved to accept the Possible action to approve retroactive short-term contracts for Mrs. Irene Pelt and Andrea King to correct mistakes on BIE One Plan, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

5. Possible action to approve backpay in the amount of \$50 per day for field trip chaperones for Anaheim, CA., field trip, Flagstaff, AZ. field Trip, Camp Verde, AZ., field trip, Phoenix, AZ., summer school field trip, Lake Powell summer school field trip.

Mr. Harrison Miles moved to accept the Possible action to approve back pay in the amount of \$50 per day for field trip chaperones for the Anaheim, CA, and Flagstaff, AZ, field trips. field Trip, Camp Verde, AZ., field trip, Phoenix, AZ., summer school field trip, Lake Powell summer school field trip, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

6. **Possible action to approve and update the SY 2025-2026 stipend position amount for field trip chaperones to \$150.00 to reflect the amount listed in the field trip policy. The original amount approved was \$100.00 per day.**
Mr. Harrison Miles moved to accept the Possible action to approve and update the SY 2025-2026 stipend position amount for field trip chaperones to \$150.00 to reflect the amount listed in the field trip policy. The original amount approved was \$100.00 per day, seconded by Ms. Tiya Manheimer. Motion carried by a vote of 2 in favor, 0 opposed, and 0 abstentions.

NEXT BOARD MEETING August 22, 2025, at 4:00 PM.

ADJOURNMENT Meeting adjourned at 4:42 PM.

Submitted by Ms. Lorena Tomasyo, Administrative Assistant

Concurred by:



Governing Board Member

8-22-25
Date

Motioned by: Mr. Harrison Miles
Seconded: Ms. Tiya Manheimer
Vote: 2 in favor, 0 opposed, and 1 abstention