



Board Policy 3515F: Emergency Care Plan

Emergency Care Plan

The information on this form will be made available to Food Service and all school personnel who have responsibilities for the care of the student. All information will remain confidential.

Name: Date of Birth:

School: Grade:

Known Allergies:

Insert
Student's Picture

Asthmatic? Yes:* ☐ No: ☐

**Higher risk for severe reaction*

STEP 1: TREATMENT

NOTE: Different symptoms may occur with any reaction and the severity of symptoms can change rapidly. Delay in treatment can be fatal. A high level of vigilance must be maintained for any symptoms exhibited by a student with food allergies. Act quickly!

Symptoms

Check the medication to be given in each circumstance (To be determined by physician authorizing treatment).

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	Epinephrine	Antihistamine
Food allergen has been ingested, but no symptoms:	☐	☐
MOUTH: Itchy, tingling, or swelling of lips, tongue, mouth	☐	☐
SKIN: Hives, itchy rash, swelling of the face or extremities	☐	☐
GUT: Nausea, abdominal cramps, vomiting, diarrhea	☐	☐
THROAT: Tightening of throat, hoarseness, hacking cough	☐	☐
LUNG: Shortness of breath, repetitive coughing, wheezing	☐	☐
HEART: Thready pulse, low blood pressure, fainting, pale, blue	☐	☐
OTHER:	☐	☐
If more than one of the above areas is affected	☐	☐

Dosage (to be determined by physician authorizing treatment)**Epinephrine:** (check one)

☐ EpiPen ☐ EpiPen Jr. ☐ Twinject 0.3 mg ☐ Twinject .15 mg

Inject intramuscularly (see following page for instructions)

Antihistamine:
(medication / dose / route)

Other:
(medication / dose / route)

Important: Asthma inhalers and antihistamines cannot be depended on to replace epinephrine in anaphylaxis.



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STEP 2: EMERGENCY CALLS

Important: Even if a parent or guardian cannot be reached, do not hesitate to medicate or take the child to a medical facility.

1. Call 911. State that an allergic reaction has been treated and additional epinephrine may be needed. Send someone to meet the emergency services personnel at the school entrance and direct them to the site of the incident. The student will need to be transported to the hospital for further observation.
2. Notify the school nurse and school principal. Normally the administrator or their designee will make the rest of the emergency calls.

3. Dr.: Phone Number:

4. Parent:

Phone Number:

Parent:

Phone Number:

Emergency Contacts:

Name/Relationship: Phone:

Name/Relationship: Phone:

Parent/Guardian Signature:

Date:

Doctor's Signature:

Date:



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Epinephrine Directions

The following staff members have been trained to use the epinephrine auto-injectors:

TRAINED STAFF MEMBERS		
1.		Room
2.		Room
3.		Room

EpiPen® and EpiPen® Jr. Directions

- Pull off gray activation cap.
- Hold black tip near outer thigh (always apply to thigh).
- Swing and jab firmly into outer thigh until Auto-Injector mechanism functions. Hold in place and count to 10. Remove the EpiPen® unit and massage the injection area for 10 seconds.



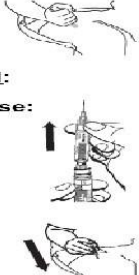
Twinject™ 0.3 mg and Twinject™ 0.15 mg Directions



- Pull off green end cap, then red end cap.
- Put gray cap against outer thigh, press down firmly until needle penetrates. Hold for 10 seconds, then remove.

SECOND DOSE ADMINISTRATION:
If symptoms don't improve after 10 minutes, administer second dose:

- Unscrew gray cap and pull syringe from barrel by holding blue collar at needle base.
- Slide yellow or orange collar off plunger.
- Put needle into thigh through skin, push plunger down all the way, and remove.



Once EpiPen® or Twinject™ is used, call the Rescue Squad. Take the used unit with you to the Emergency Room. Plan to stay for observation at the Emergency Room for at least 4 hours.



For children with multiple food allergies, consider providing separate Action Plans for different foods.

***Medication checklist adapted from the Authorization of Emergency Treatment form developed by the Mount Sinai School of Medicine. Used with permission.*