

DRAFT Minutes of Regular Governing Board Meeting Monday, April 8, 2024 Oracle Elementary School District No.2

A Regular Meeting of the Governing Board of Oracle Elementary School District No.2 was held Monday, April 8, 2024, beginning at 6:00 p.m., at Mountain Vista K-8 School Library, 2618 W El Paseo, Oracle, Arizona, 85623, and via ZOOM.

1. Call to Order

Board President Wendy Odell called the meeting to order at 6:00 p.m. and Mr. Terrell led the Pledge of Allegiance.

Roll Call – Board members present:

- Wendy Odell, Board President
- Edie Crall, Board Vice-President
- Gary Terrell, Member
- Camilo Gotay, Member
- Linda Lyon, Member

Also present:

- Crystle Nehrmeyer, Superintendent
- Brigette Martin, Budget and Finance Analyst
- Allison Hendrix, District Office Director

2. Approval of Agenda

Mrs. Lyon moved to approve the agenda, Mr. Gotay seconded, all in favor, motion carried.

3. Communications and Call to the Public

There were no Calls to the Public this month.

4. Approval of Consent Agenda

A. Approval of Minutes

Special Governing Board Meeting –March 11, 2024

Regular Governing Board Meeting –March 11, 2024

B. Ratification of Vouchers

1. Payroll Vouchers

V 41 \$64,884.31	V 45 \$64,809.48
V 42 \$88,439.18	V 46 \$ 77,002.48
V 43 \$5,184.58	V47 \$ 4,999.98
V 44 \$ 34,195.77	

Expenditure Vouchers

V 2434 \$46,367.15

V 2435 \$74,641.88

V 2437 \$539.91

- C. Capital Bond Report as of April 2, 2024
- D. Out of School Suspension Report as of April 2, 2024
- E. Financial Report as of April 2, 2024
- F. March 2024 Account Statements
- G. Use of Facilities
 - 1. San Manuel Little League
 - 2. Oracle Fire District
- H. Letter of Appreciation to the Oracle Schools Foundation
- I. Upcoming Events

Mrs. Crall moved and Mr. Gotay seconded approval of consent agenda as presented, all in favor, motion carried.

5. **Recognition of Barbara Frost, Mt. Vista School Secretary as the Districts Exceptional Employee for the Month of March 2024.**
6. **Recognition of Rachel While, 7th Grade Mt. Vista student as the District's Exceptional Student for the Month of March 2024.**
7. **Public acceptance of the District's Single Audit Report, Uniform System of Financial Records Compliance Questionnaire, and Annual Comprehensive Financial Report for fiscal year ended on June 30, 2023. In accordance with A.R.S. §15-914, as amended by Laws 2021, Ch. 7, §3, school district governing boards must publicly accept all audits and compliance questionnaires by roll call vote.**

Mrs. Nehrmeyer brought to the Board the District's Single Audit Report, Uniform System of Financial Records Compliance Questionnaire, and Annual Comprehensive Financial Report for fiscal year ended on June 30, 2023. The Board publically accepted the audit and questionnaires by unanimous roll call vote.

8. **Discussion and request for approval of the renewal of health insurance benefits for eligible employees during the upcoming 2024-2025 school year.**

Mrs. Nehrmeyer presented recommendations to continue to offer ASBAIT Health Insurance Benefits to eligible staff. Mr. Gotay moved and Mrs. Crall seconded, all in favor, approved.

9. Discussion and request for approval of the continuation of voluntary supplemental insurance for eligible employees through Aflac for the 2024-2025 fiscal year.

Mrs. Nehrmeyer shared with the Governing Board that it is the District's recommendation to continue voluntary supplemental insurance from Aflac for employees who work 30 hours or more.

Mrs. Lyon moved and Mr. Gotay seconded approval, all in favor, approved.

10. Discussion and request for approval of the District's application for the Community Eligibility Provision (CEP) which would provide one free breakfast and lunch, for all Mt. Vista K-8 School students, each school day.

Mrs. Nehrmeyer recommended the Governing Board approve the District's application for the Community Eligibility Provision program effective the 2024-2025 school year and for a period of three years.

Mr. Terrell moved and, Mr. Gotay seconded, all in favor, approved.

11. Second read and request for approval of the updated District Policy GCBA-R – Professional Growth.

Mrs. Nehrmeyer presented recommended updates to District Policy GCBA-R to encourage teacher professional growth. Mrs. Lyon moved and, Mrs. Crall seconded, all in favor, approved.

12. Discussion and request for approval of At-Will Work Agreements for Bus Aides, Title I and Special Education Paraprofessionals, Preschool Staff, IT Staff, and remaining staff during the upcoming 2024-2025 school year.

Mrs. Nehrmeyer recommended the approval of At-Will Work Agreements for Bus Aides, Title I and Special Education Paraprofessionals, Preschool Staff, IT Staff, and remaining staff during the upcoming 2024-2025 school year. Mr. Gotay moved and, Mrs. Crall seconded, all in favor, approved.

13. Discussion and request for approval of Support Staff Contracts for the upcoming 2024-2025 school year. Contracts to include District Office Director, Budget and Finance Analyst.

Mrs. Nehrmeyer recommended the approval of Support Staff Contracts for the upcoming 2024-2025 school year. Contracts to include District Office Director, Budget and Finance Analyst. Mrs. Lyon moved and, Mrs. Terrell seconded, all in favor, approved.

14. Discussion and request for approval for Governing Board and Superintendent to attend the ASBA Summer Leadership Institute to be held in Flagstaff, Arizona over June 6-8, 2024. Registration for the event opens April 15, 2024.

Mrs. Nehrmeyer asked the Board to approve attendance for any interested Board Members and Superintendent at the ASBA Summer Leadership Institute to be held in Flagstaff, Arizona over June 6-8, 2024. Mrs. Crall moved and, Mrs. Lyon seconded, all in favor, approved.

15. Discussion and request for approval of an updated job description for Preschool Teacher, Food Service Director, effective the start of the 2024-2025 school year.

Mrs. Nehrmeyer presented updates to the job descriptions of Preschool Teacher, Food Service Director, effective the start of the 2024-2025 school year. Mr. Gotay moved and, Mrs. Crall seconded, all in favor, approved.

16. Discussion and approval of personnel matters that have occurred since the March 2024 Regular Meeting of the Governing Board:

Sick Leave Buy-Back Requests from
For eligible employees upon retirement (Please see attached list and budget)

Food Service Director Contract change
Change from hourly, at-will to 12-month, support staff contract

Mrs. Nehrmeyer recommended approval of the personnel matters listed above. Mrs. Lyon moved and, Mr. Gotay seconded, all in favor, approved.

17. Discussion regarding the District's plan to incorporate the Science of Reading at Mt. Vista K-8 School.

Mrs. Nehrmeyer asked to table this agenda item for the May 2024 Regular Meeting. Mrs. Lyon moved and, Mr. Gotay seconded, all in favor, approved.

18. Discussion and update regarding the Oracle Ridge Property located at 725 N. Carpenter Drive, Oracle, AZ 85623.

Mrs. Nehrmeyer shared information with the Board regarding the Oracle Ridge property.

19. Superintendent's Report

Mrs. Nehrmeyer provided a report on the following:

- Mt. Vista K-8 School Governing Board Dashboard for April 2024
- Arizona's Academic Standards Assessment for Grades 3-8
- AzSCI Assessment for Grades 5 and 8
- Oracle Schools Foundation Update
- Capital Bond Projects Update

20. Future Meeting Dates and Topics

Monday, May 13, 2024 at 4:30 PM: Governing Board Study Session to review the 2023 Auditor General’s Classroom Spending Report. Meeting to be held in the Mountain Vista K-8 School Growth Room.

Monday, May 13, 2024 at 6:00 PM: Regular Meeting of the Governing Board, to be held at Mountain Vista K-8 School Library and on Zoom. To include a special Call to the Public to collect

Monday, June 10 at 6:00 PM: Regular Meeting of the Governing Board, to be held at Mountain Vista K-8 School Library and on Zoom.

21. Adjournment

Mrs. Crall moved and Mr. Gotay seconded to adjourn the meeting at 6:36 p.m., all in favor, meeting adjourned.

Board President

Board Member

Board Vice President

Board Member

Board Member

Minutes approved _____