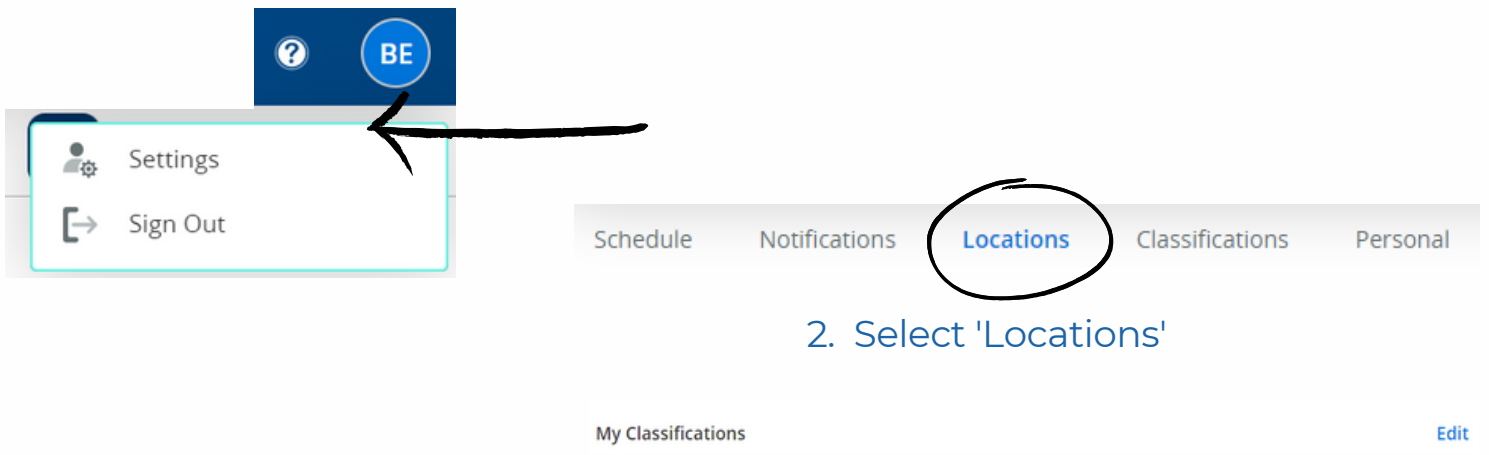


# ADDING & REMOVING LOCATIONS

SmartFind Express: [www.region8.sfe.powerschool.com](http://www.region8.sfe.powerschool.com)



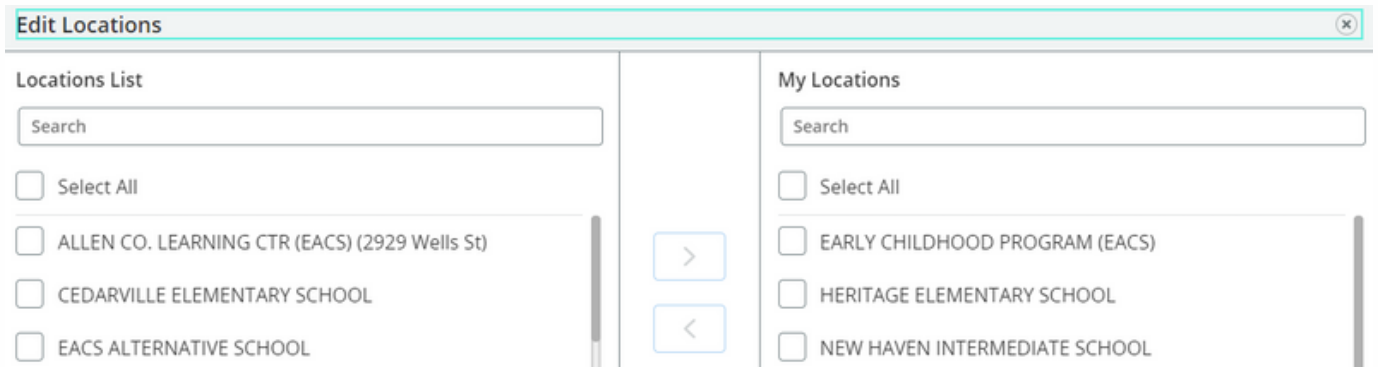
Settings  
Sign Out

Schedule Notifications **Locations** Classifications Personal

2. Select 'Locations'

My Classifications [Edit](#)

3. Click 'Edit'



Edit Locations

Locations List

Search

Select All

ALLEN CO. LEARNING CTR (EACS) (2929 Wells St)

CEDARVILLE ELEMENTARY SCHOOL

EACS ALTERNATIVE SCHOOL

>

<

My Locations

Search

Select All

EARLY CHILDHOOD PROGRAM (EACS)

HERITAGE ELEMENTARY SCHOOL

NEW HAVEN INTERMEDIATE SCHOOL

To **remove** a location, on the right side- select the box next to the one you will be removing. Next you will click the '<' button.

To **add** a location, on the left side- select the box next to the one you will be adding. Next you will click the '>' button.

Click 'Apply' to save your changes

