

Mary G. Montgomery High School

2024-2025

Tardy Policy

Students Tardy to School

Any student who is tardy to school will report directly to the cafeteria (7:15-7:30). Raptor will be set up in order for students to check into school. Students who are tardy after 7:30 will report to the main office. Students will sign in with an ID badge or student state ID number. Students MUST have a pass in order to enter class. Any student late to school must sign in with the office.

The following progressive discipline policy will be in place:

1. Warning
2. Warning
3. Warning
4. Parent Contact
5. 1 day ISS
6. 3 days ISS
7. 3 day suspension (Willful disobedience) Parking pass probationary period begins
8. Subsequent tardies, administrators discretion

Students who arrive on campus on time and are late to class is an act of wilful disobedience.

Students Tardy between Classes

Any student who is tardy in-between classes will report to the following tardy stations:

- **Outside Classroom 600,800,portable, drivers education, gym: Ms. Ramirez's office located in the Quad**
- **10th - 12th: Students will report to the tardy station near the 300 Hall.**

The following progressive discipline will be in place for students who are tardy in-between classes:

1. Warning
2. Warning
3. Parent contact
4. 1 day ISS
5. 3 days ISS
6. Discipline referral to Admin- 3 day Suspension (Willful disobedience)
7. Subsequent tardies, administrators discretion

Students who are more than 10 minutes late are considered skipping and receive a skipping discipline referral.