

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Committee of the Whole Meeting Minutes**  
**June 8, 2020**  
**Report 19-242**

Vice President Rick Mowen called the Board of Education Committee of the Whole Meeting to order at 5:31 pm. Due to Governor Whitmer's current Executive Order and the stay at home order, the meeting was held remotely via Zoom video conferencing at the Washington Campus, 645 Alger Street, Owosso, MI 48867.

Present: Sara Keyes, Ty Krauss, Rick Mowen, Shelly Ochodnicki, Olga Quick, Marlene Webster  
Absent: Tim Jenc (Motions of the Board of Education that were unanimous did not include Jenc)

**Pledge of Allegiance**

Superintendent Dr. Tuttle welcomed Mrs. Carrie Yoho, Student Record Specialist to the meeting. With Ms. Clara Pitt's impending retirement, Mrs. Yoho will be responsible for updating Board policies and participated in the meeting to become familiar with the process.

**Public Participation**

Vice President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

There were no comments from the public.

**NEOLA Board Policy Review**

NEOLA Representative Mr. Wayne Wright provided the members of the Board of Education with information and a brief explanation of the proposed policies that need to be adopted for compliance purposes. The policies that were reviewed are as follows:

Policy 2210 – Curriculum Development-Approved Courses. The revisions to this policy state that the District shall adopt a list of approved course. The lists shall be used for promotion and should include content of each approved course.

Policy 2412 – Homebound Instruction Program. The revision to this policy adds language that a Physician Assistant can certify application for instruction. The revision also states changes in the MDE's Pupil Accounting Manual.

Policy 2414 – Reproduction Health and Family Planning. The revision to this policy adds language regarding prohibiting assisting a student with an abortion.

Policy 3362.01 – Threatening Behavior Toward Staff Members. The revision to this policy adds language that more clearly defines threatening behavior.

Policy 4162 – Controlled Substances and Alcohol Policy for Commercial Vehicle (CMV) Drivers and Other Employees Who Perform Safety Sensitive Functions. The revision to this policy adds language regarding the District's responsibility for drug and alcohol testing for current CDL drivers for violations.

Tests are protected medical records. Also individuals are prohibited from reporting to work under the influence of alcohol or controlled substances.

Policy 5200 – Attendance. The revision to this policy adds language for the District to identify how many units of time is needed to be a full time student.

Policy 5335 – Care of Students with Chronic Health Conditions. This is a new policy that identifies chronic health conditions. The policy extends procedures as to how to handle student situations that involve health conditions.

Policy 6107 – Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures. The revisions to this policy authorizes the use of electronic signatures including Medicaid. The revision includes set up procedures for relying on electronic records and completing transactions with the Board in compliance with state law.

Policy 8210 – School Calendar. The revisions to this policy adds new language adopted by MDE regarding qualifying professional development.

Policy 8400 – School Safety Information. The revision to this policy adds language regarding the reporting of crimes that must be reported on school websites at least annually and disaggregated by building.

Policy 8462 – Student Abuse and Neglect. The revisions to this policy updates the name of agency and provides information regarding reporting. It also provides the timeframe to file a written report if reported by telephone and adds options for protocol of reporting.

Policy 8600 – Transportation. The revisions to this policy adds language requiring the transporting of homeless children. It also adds language regarding the transportation of children in foster care.

### **Graduation**

Superintendent Dr. Tuttle informed the Board that the Owosso High School graduation ceremony will be taped on June 22. The only students that will be in attendance at the taping will be the class Valedictorian and Salutatorian. The names of each graduate will be read. A prerecording of the choir and band will be played during the ceremony and the names of the senior choir and band members will be read. The distribution of diplomas will take place at Willman Field on June 23 and 24 from 5-7 pm. A video containing a culmination of the OHS graduation events will be released on Facebook at 7 pm on June 25.

Superintendent Dr. Tuttle explained that Lincoln Alternative High School will hold their graduation ceremony on June 23 from 7:30 – 8:30 pm at the LHS parking Lot.

### **Bond**

Superintendent Dr. Tuttle was happy to report that construction at the secondary campus is moving along quicker than they thought it would.

### **Sinking Fund**

Superintendent Dr. Tuttle stated that the sinking fund projects slated for the summer are also going very well. Contractors have started work on the high school roofing project and the work is being managed by Clark Construction. It is anticipated that the sinking fund projects will be completed by the start of the new school year.

### **Food Distribution**

Superintendent Dr. Tuttle announced that on June 5 meals will be distributed at Owosso Middle School from 10 am – 12 pm. On June 8-30 breakfast and lunch will be distributed Monday through Friday from 10 am – 12 pm in front of the Owosso Middle School. The District will not be sending meals for the

weekend. There will be no meal deliveries during this time. Starting on July 1 the Meet Up, Eat Up Free Summer Food Program begins. Breakfast and lunch will be distributed Monday through Friday from 10 am – 12 pm in front of Owosso Middle School. The District will not be providing meals for the weekend. Parents will be allowed to pick up meals for their children, similarly to what has been occurring. There will be no meal deliveries during this time.

### **Budget**

Chief Financial Officer Julie Omer presented information on a proposed budget for 2020-21. She explained that the state is facing a huge budget shortfall and she is uncertain about proration for the existing school year. Best case and worst case scenarios were shared. The Board will be asked to approve a budget for the 2020-21 school year during the June 22 regular Board meeting.

### **Staffing for 2020-21**

Superintendent Dr. Tuttle discussed staffing for the 2020-21 school year.

### **Opening of 2020-21 School Year**

Superintendent Dr. Tuttle informed the Board that she has worked with secondary administration and Mr. Steve Brooks has worked with elementary administrators on three different scenarios for the start of the 2020-21 school year. The scenarios include 1) traditional 2) virtual and 3) hybrid. Preliminary plans are in place and are still being worked out for each possible scenario depending on what the Governor decides.

### **Summer Learning 2020**

Curriculum Director Steve Brooks announced that summer learning opportunities are in place for grades K-5. OHS and Lincoln will continue with credit recovery opportunities online. Teachers will work with students via email, phone, and Zoom to assist students. Face to face instruction will NOT happen this year.

### **Survey Results**

Curriculum Director Steve Brooks shared the participation rates of the student, parent, and staff distance learning/Covid19 survey results. Almost 600 students, 800 parents and 168 teachers took the survey which is quite amazing. After reviewing the results, Mr. Brooks recommendation is to move forward with Google Classroom.

### **Social Emotional Resources**

Curriculum Director Steve Brooks reported that a parent resource page is being worked on and is available on the District's webpage. The page will contain resources for parents and students in one location. Mr. Brooks stated that he has been working with counselors, social workers and outside agencies on the resources that are available.

### **Board Comments**

Trustee Olga Quick expressed her gratitude to everyone that has been working through this difficult time. She stated that their hard work is very appreciated. Mrs. Quick acknowledged the OPS Band Directors for their unique recognition of senior band members. She stated that it is very nice to witness how everyone is recognizing our seniors.

Trustee Sara Keyes echoed Mrs. Quick's remarks. She stated that it is nice to see the senior yard signs around town and these simple gestures are what makes OPS great. Mrs. Keyes commented that she is looking forward to graduation even though it is not what was expected.

Secretary Shelly Ochodnický stated that she was able to experience a drive-thru kindergarten graduation ceremony for her granddaughter. She really enjoyed the parade and the experience made her granddaughter feel very special.

Trustee Ty Krauss also echoed the comments that were shared. The efforts that are being made by staff during this difficult time are being noticed and everyone is doing a great job.

**Adjournment**

Moved by Quick, supported by Ochodnicky to move into closed session at 7:28 pm for the purpose of discussing contract negotiations. Secretary Ochodnicky conducted a roll call vote. Ayes: Mowen, Webster, Ochodnicky, Keyes, Krauss, Quick. Nays: None. Motion carried unanimously.

Moved by Webster, supported by Ochodnicky to return to open session at 7:36 pm. Motion carried unanimously.

Moved by Webster, supported by Ochodnicky to adjourn at 7:37 pm. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

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Shelly Ochodnicky, Secretary