

SCHOOL DISTRICT OF GADSDEN COUNTY

JOB DESCRIPTION

MAINTENANCE WORKER - GENERAL

QUALIFICATIONS:

- (1) High School Diploma or equivalent is preferred.
- (2) One (1) year experience in one trade area.
- (3) Commercial Driver's License is a plus.

KNOWLEDGE, SKILLS AND ABILITIES:

Basic skills in construction trades. Working knowledge of and use of tools essential to the construction trade. Ability to read and follow instructions. Ability to work in a team situation.

REPORTS TO:

Director of Facilities

JOB GOAL

To assist in maintaining schools and other facilities to the extent that students and employees can work in a healthy and safe environment.

SUPERVISES:

N/A

PHYSICAL REQUIREMENTS:

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Job Description Supplement No. 01

MAINTENANCE WORKER - GENERAL (Continued)**PERFORMANCE RESPONSIBILITIES:****Service Delivery**

- * (1) Assist tradesmen in various tasks.
- * (2) Perform general repairs in carpentry, painting, electrical, plumbing, welding, kitchen equipment, boilers, grounds work or other low technical tasks.
- * (3) Help transport equipment and materials to job site.

Employee Qualities / Responsibilities

- * (4) Work independently or as part of a team.
- * (5) Interact with school or facilities personnel.
- * (6) Report to work punctually and regularly.
- * (7) Display an appropriate work ethic.
- * (8) Follow maintenance policies and procedures.

System Support

- * (9) Communicate well with supervisor.
- * (10) Represent the District in an appropriate manner.
- (11) Perform other duties as assigned.

*Essential Performance Responsibilities