

Edna M. Scott Elementary School

Family Involvement Plan

2025-2026



Rev. Jesse King, Superintendent

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Edna M. Scott Elementary School believes that positive family engagement is essential for achieving students' emotional, social, and academic growth. We actively encourage parents to participate in all aspects of their child's education.

Home–School Partnership

We cannot afford to overlook the importance of any family, just as we cannot ignore any child enrolled at our school. Parental support and collaboration are critical to the success of our students. We are committed to reaching out to all families to foster involvement and promote student growth and discipline.

To strengthen the home–school partnership, we will engage parents in the following ways:

- **Level I:** Support the family structure
- **Level II:** Treat parents as valued stakeholders
- **Level III:** Keep parents informed (e.g., monthly newsletters, PTO meetings)
- **Level IV:** Welcome parents into the school as visitors or volunteers
- **Level V:** Encourage participation in workshops, Parent Center activities, PTO, and Open House
- **Level VI:** Involve parents in establishing expectations and promoting positive discipline
- **Level VII:** Include parents in on-site planning and decision-making

Strategies to Increase Family Engagement

Edna M. Scott Elementary will implement the following strategies:

- Administer an annual **Parent Comprehensive Needs Assessment** in the spring to gather feedback on the school-wide program.
- Involve parents in developing the **School-Wide Plan**.
- Invite parents to serve on the **School-Wide Title I Advisory Committee**, which plays a critical role in developing school policies.
- Provide an **open round-table** for discussion and input at monthly PTO meetings.
- Ensure **transparency** with school-level activities.
- Share a **monthly parent calendar** of events and initiatives.
- Distribute **monthly newsletters**.
- Host **Parent Data Nights** at the end of each nine-week grading period.

Annual Parent Meeting and Opportunities for Participation

EMSE will:

- Host the **Annual Title I Meeting** prior to September 10 to inform parents about the Title I school-wide program, federal requirements (e.g., FERPA), parents' rights, and roles in education.
- Continue to publicize and expand the **Parent Center**, providing relevant materials and resources.

Feedback and Comments on Family Engagement Policy

Parents are informed via the website, brochures, and meetings that they may submit comments or concerns regarding the Title I and Family Engagement Policies.

- During the Annual Title I Meeting, parents are reminded that the **Parent Needs Assessment** is an ideal way to offer suggestions.
- Data from the Needs Assessment is analyzed to assess the effectiveness of the school-wide policy and drive improvements.

Building Capacity for Engagement

To strengthen collaboration among families, staff, and students, EMSE will:

- Provide training for parents and staff to support student achievement.
- Share Needs Assessment data and outcomes with families.
- Inform parents about curriculum, assessments, and performance expectations.
- Provide interpreters and multilingual materials for English Learner families.
- Train faculty and staff on strategies to foster respectful, collaborative relationships with families.

Communication methods will include:

- School website
- Calendars (digital and printed)
- Email and phone communication (via SchoolStatus)
- Newsletters
- Parent-teacher conferences

Optional efforts may include:

- Parent-led workshops and seminars
- Meetings scheduled at various times for accessibility
- Funding for reasonable expenses related to family engagement

Shared Responsibilities for Student Achievement

EMSE will implement a **School–Parent–Student Compact**, outlining shared responsibilities to support academic success. The compact will:

- Be included in all registration packets
- Be available in all languages spoken by families
- Explain academic standards, assessment systems, and expectations
- Serve as a commitment to student success from all parties

Quarterly Meetings will be held with the principal, data coach, and instructional coach to review:

- MAAP Student Profile Reports
- Standards Mastery Reports
- Student Progress Monitoring Reports
- Nine-Week Benchmark Data
- Report Cards

Administrative Team Responsibilities

The administrative team will:

- Partner with local businesses and community agencies for student recognition programs
- Ensure communication materials are family-friendly and accessible
- Coordinate Parent–Teacher Conferences
- Host the Annual Title I Meeting
- Organize the Annual Book Fair

Monthly Family Engagement Planning Calendar (Suggested Dates)

Dates may be adjusted to align with district calendars.

August 2025

- Aug 5–7: Family Engagement Plan review and finalization
- Aug 12: Back-to-School/Open House
- Aug 26: Parent Center orientation

September 2025

- Sept 9: **Annual Title I Meeting (by Sept 10)**
- Sept 16: Parent Round Table
- Sept 23: Curriculum & Expectations Night

October 2025

- Oct 7: Parent–Teacher Conferences
- Oct 28: **Parent Data Night (1st Nine Weeks)**

November 2025

- Nov 18: Family Literacy Night / Book Fair

December 2025

- Dec 16: Parent Workshop (Supporting Learning at Home)
- Dec 19: Christmas Program

January 2026

- Jan 27: **Parent Data Night (2nd Nine Weeks)**

February 2026

- Feb: Math & MAAP Readiness Family Night
- Feb: School-wide Planning team meeting

March 2026

- Mar 24: **Parent Data Night (3rd Nine Weeks)**

April 2026

- Apr 7: Administer Parent Comprehensive Needs Assessment
- Apr 14: Needs Assessment Review

May 2026

- May 12: End-of-Year Family Celebration
- May 19: Review Family Engagement Outcomes & Planning for 2026–2027