

**MINUTES-DRAFT**  
**GOVERNING BOARD MEETING-THATCHER UNIFIED SCHOOL DISTRICT No. 4**  
**Thursday, October 9, 2025 5:30 p.m.**  
**District Administrative Center, 3490 West Main Street, Thatcher, Arizona**

*Dr. Gary Sorensen, President*  
*Kate McCluskey, Member*

*Dr. Debbie Chapman, Clerk*  
*Susan Hancock, Member*

*J. Travis Smith, Member*  
*Matt Petersen, Superintendent*

The meeting was called to order by Board President Dr Gary Sorensen at 5:30 p.m. All board members are present with the exception Kate McCluskey. Pledge of allegiance led by Charlotte Bigler.

**Approval of the Agenda dated October 9, 2025**

Motion by Dr. Debbie Chapman to approve the agenda as submitted.

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

**Approval of the Meeting Minutes dated September 11, 2025**

Motion by Dr. Debbie Chapman to approve the meeting minutes from September 11, 2025 as submitted.

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

**Summary of Current Events & Activities**

Superintendent Petersen advises-

- District student enrollment 1807
  - JDPS 406
  - TES 554
  - TMS 272
  - THS 519
  - EOA 56
- State Board of Education to be releasing the letter grade soon. Students who scored well on ACT testing will be recognized.
- Grants
  - United Way-\$40,000-track equipment
- TUSD Athletic Funding Part 2
  - Superintendent Petersen presented the board detailed athletic expenses and other sources. Discussion by Susan Hancock and J. Travis Smith.

**Call to the Public**

N/A

**Approval/Ratification of Financial Matters**

Motion by J. Travis Smith to approve/ratify payroll and expense vouchers dated (September 11, 2025 thru October 9, 2025).

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

**Approval of Staff Changes (\*Contingent on file clearance, as applicable)**

Motion by Dr. Debbie Chapman to approve staff changes as submitted.

Classified: Instructional Aide: Princess Cabrera/JDPS

Other: Megan Carbajal/Janitorial, Lelia Demuth/THS ISS Clerk

Certified: 25/26 IEP Stipend: Alexis Glazier, Stacy Morris, Summer Fiero, Keri Yemnick, Dana Jones,

		Shannon Rapier, Amy Palmer, Lynaya Sanders, Calista Tuttle, Bailey McCray, Morgan Matthews, Ashley French
	Other Stipends:	Chris Cook/CTSO-HOSA, Heather Allred/Head Nurse, Aviva Cashetta/TMS ELL Teacher
	Transfers:	Machelle Jones/Transfer from TES Health Aide to THS Principal Secretary
	Resignations:	Aubrey Evans/THS Principal Secretary, Jennifer Woods/JDPS Instructional Aide, Jessica Keller/THS ISS Clerk, Christa Gallegos/Janitorial
Extra-Curricular:	TMS B-Ball:	Leslie Locke/7 <sup>th</sup> Grade Girls Coach, Crandall Aaron/8 <sup>th</sup> Grade Girls Coach, Brenin Angle/7 <sup>th</sup> Grade Boys Coach, Luke Ochoa/8 <sup>th</sup> Grade Boys Coach
	TMS Soccer:	Wayne Nelson/Boys Volunteer, Camille Hudson/Girls Volunteer, Shawn Nelson/Volunteer
	TMS Baseball:	Seth Lunt/Coach
	TMS Wrestling:	Gabriel Jaurigue/Coach, Cameron Mortensen/Coach
	THS Football:	Ethan Estes/Coach
	THS Spiritline:	Bryany Morris/Coach, Chelsea Estes/Assistant Coach

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

#### **Approval of THS National Honor Society Fundraiser**

Motion by J. Travis Smith to approve the THS National Honor Society fundraiser.

Second by Dr. Debbie Chapman.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

#### **Approval of FY25 Annual Financial Report**

Motion by Dr. Debbie Chapman to approve the FY25 Annual Financial Report.

Second by Susan Hancock.

Discussion by J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

#### **Approval of THS Book Club Fee**

Motion by J. Travis Smith to approve the THS Book Club fee.

Second by Dr. Debbie Chapman.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

#### **Approval of Voting on Proposed ASBA Bylaws & Designation of Dr. Sorensen as Voting Representative**

Motion by Dr. Debbie Chapman designating Dr. Sorensen to be the representative for Thatcher Schools and voting on proposed ASBA Bylaws.

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

#### **Approval of Early Graduation for THS Students—A.F., S.H., E.M., L.H.**

Motion by Dr. Gary Sorensen to approve early graduation for Thatcher High School students, A.F., S.H., E.M. & L.H.

Second by Dr. Debbie Chapman.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

**Approval of ASBA Policy Advisories 876-905—SECOND READING—**

Motion by Dr. Debbie Chapman to approve the ASBA policy advisories 876-905 & policy advisories 906-908.

Policy Advisory No. 876	Policy DA	Fiscal Management Goals/Priority Objectives
Policy Advisory No. 877	Policy DB	Annual Budget
	<b>NEW</b> Regulation DB-R	Annual Budget: Schedule, Preparation/Planning, Format, and Posting/Submission
Policy Advisory No. 878	<b>DELETED</b> Policy DBC	Budget Planning, Preparation, and Schedules <b>DELETED</b>
	Regulation DBC-R	Budget Planning, Preparation, and Schedules
Policy Advisory No. 879	Policy DBF	Budget Hearings and Reviews/Adoption Process
Policy Advisory No. 880	<b>DELETED</b> Policy DBI	Budget Implementation
Policy Advisory No. 881	Policy DBJ	Budget Transfers
Policy Advisory No. 882	Policy DD	Funding Proposals, Grants, and Special Projects
	Exhibit DD-E	Funding Proposals, Grants, and Special Projects
Policy Advisory No. 883	<b>DELETED</b> Policy DDA	Funding Sources Outside the School System
Policy Advisory No. 884	<b>DELETED</b> Policy DEC	Funding from Federal Tax Sources
Policy Advisory No. 885	Policy DFA	Revenues from Investments
Policy Advisory No. 886	<b>DELETED</b> Policy DFB	Revenues from School–Owned Real
Policy Advisory No. 887	<b>DELETED</b> Policy DFD	Gate Receipts and Admissions
Policy Advisory No. 888	<b>DELETED</b> Policy DFF	Income from School Sales and Services
Policy Advisory No. 889	Policy DG	Banking Services
Policy Advisory No. 890	<b>DELETED</b> Policy DGA	Authorized Signatures
Policy Advisory No. 891	Policy DGD	Credit Cards
Policy Advisory No. 892	Policy DI	Fiscal Accounting and Reporting
Policy Advisory No. 893	<b>DELETED</b> Policy DIA	Accounting System
Policy Advisory No. 894	Policy DIB	Types of Funds/Revolving Funds
Policy Advisory No. 895	Policy DIC	Financial Reports and Statements
Policy Advisory No. 896	<b>DELETED</b> Policy DICA	Budget Format
Policy Advisory No. 897	Policy DID	Inventories
	Regulation DID-R	Inventories
Policy Advisory No. 889	Policy DIE	Audits/Financial Monitoring
	Regulation DIE-R	Audits/Financial Monitoring
Policy Advisory No. 899	Policy DJ	Purchasing
Policy Advisory No. 900	Policy DJE	Bidding/Purchasing Procedures
	Regulation DJE-R	Bidding/Purchasing Procedures
Policy Advisory No. 901	Policy DJG	Vendor/Contractor Relations
	Regulation DJG-R	Vendor/Contractor Relations
Policy Advisory No. 902	<b>DELETED</b> Policy DJGA	Sales Calls and Demonstrations
	<b>DELETED</b> Regulation DJGA-R	Sales Calls and Demonstrations
Policy Advisory No. 903	Policy DK	Payment Procedures
	Exhibit DK-EA	Payment Procedures
	<b>NEW</b> Exhibit DK-EB	Payment and Payroll Procedures Policy Advisory
Policy Advisory No. 904	<b>DELETED</b> Policy DKA	Payroll Procedures/Schedules
	<b>DELETED</b> Exhibit DKA-E	Payroll Procedures/Schedules
Policy Advisory No. 905	Policy DN	School Properties Disposition
Policy Advisory No. 906	Policy IJNDB	Use of Technology Resources in Instruction
	Regulation IJNDB-R	Use of Technology Resources in Instruction
Policy Advisory No. 907	Policy JLF	Reporting Child Abuse/Child Protection
Policy Advisory No. 908	Policy JR	Student Records
	Regulation JR-R	Student Records

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

**Discussion/Information Bond Election for November 2026**

Superintendent Petersen briefed the Governing Board members for the proposed bond election in 2026. Discussion of board members was heard.

**UPCOMING EVENTS/CALENDAR REVIEW/FUTURE AGENDA ITEMS**

Next regularly scheduled board meeting: November 13, 2025 @ 5:30 p.m.  
District Administrative Center  
3490 West Main Street  
Thatcher, Arizona 85552

**ADJOURNMENT**

There being no further business to discuss, motion by Dr. Debbie Chapman to adjourn at 6:36 p.m.  
Second by J. Travis Smith.  
Voted, passed, unanimous.

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Dr. Gary Sorensen, President

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Dr. Debbie Chapman, Clerk