

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**  
**MIGRANT PARENT ADVISORY COMMITTEE BYLAWS**

**ARTICLE I**  
**NAME OF COMMITTEE**

The name of this group will be the Migrant Parent Advisory Committee (MPAC).

**ARTICLE II**  
**RESPONSIBILITIES**

The committee is responsible for specific objectives. These objectives are to advise the District in some cases and also to be responsible as parents of Migrant students with respect to the following:

1. Take part in the development of the Migrant Program Plan of Education and regarding the education of migrant students.
2. Conduct an analysis of District needs (academic and others).
3. Give emphasis to the importance of consistent student attendance and parental involvement in all aspects of their children's education.
4. Advise the District Board regarding the education of students in the migrant program. Take part or opionate/advise the District in the selection or re-assignment of migrant personnel.
5. Ask the District or the Director of the Migrant Program to offer an ample explanation regarding all the state and or national tests and subject standards that students have to study or take.
6. Provide a good model without causing conflicts or promoting personal interests. Act with courtesy, respect, honesty and always acting with the objective that is to assure the well being of every migrant student as parents of migrant families.

**ARTICLE III**  
**MEMBERSHIP**

**Section 1. Criterion**

Only parents identified as migrants and those that have children in the high school will constitute the Committee. Their eligibility in the migrant program will be established at the moment of registration, which takes place during each meeting and is conducted by district personnel utilizing the official district registration for families in the migrant program. In this way, heads of households, identified as migrants, will be integrated as members of the committee by vote at the beginning of each meeting. If the eligibility of a member in the migrant program expires, during the school year in which he or she was elected to the Committee, their membership will be extended until the end of the year in which they were elected.

**Section 2. Training of New Roundtable Elected Officials**

Roundtable elected officers must meet with the director for training on the rules of the Committee and their rights and obligations. New members of the Migrant Parent Committee should take the opportunity to attend state and national conferences.

**Section 3. Voting Rights**

Each present member has the right to one vote as long as they qualify under ARTICLE III-MEMBERSHIP, Section 1, Criterion.

**Section 4. Membership Termination**

1. If a member is acting in a manner contrary to ARTICLE II, RESPONSIBILITIES, number 6, and the majority of members is in agreement that the actions of the member in question is not in the

best interest of the objectives (Article II) of the Migrant Parent Committee, the membership of said individual can be terminated by majority vote (50% or more) of the Migrant Parent Advisory Committee. If an officer is causing conflicts (Article II) the Board of Directors has the right to dismiss them with a vote of 50% or more of the Board of Directors.

2. Termination of membership occurs if the son or daughter stops attending one of the schools. (Article III)
3. Termination of membership occurs if eligibility for the Migrant Program expires. (Article III).

#### **ARTICLE IV ROUNDTABLE OFFICERS**

The roundtable officers of MPAC will include five parents and two representatives for Region 18. They must be elected by MPAC vote, at the beginning of the school year. Their period of service will be for one year. One requirement to be elected as an officer is that they must have a child in the school district and be a migrant parent. If the eligibility of an officer expires during the year in which they were elected as an officer, their position will be extended until the end of the year in which they were elected.

##### **Section 1. Election and Term for Roundtable Officers**

Roundtable officers will be elected for one year if they qualify under the criterion of Article III, Sec. 1 and if they are a father/mother/guardian of a student of one of the high schools or belong the Migrant program. Officers can be re-elected only once to the same position.

##### **Section 2. Vacancies**

The vacancy of a roundtable officer, resulting from whatever reason, can be filled by vote in a general meeting for the remaining time of the term.

##### **Section 3. Roundtable Officers Responsibilities**

1. At the first regularly scheduled PAC meeting after September 1 of each year, the MPAC shall nominate and elect from its membership five officers who will form a roundtable.
2. Only parent members shall be eligible to vote for and serve as officers.
3. Absentee voting shall not be permitted, unless meeting is held virtual then voting maybe take place by mail, phone, or email.
4. Officers shall be installed immediately after the election.
5. Except as provided in subdivision (8), officers may only serve in a given office f or a single one-year term.
6. The roundtable, in collaboration with the Migrant Region, shall preside at meetings.
7. The five officers shall have the same level of leadership within the roundtable.
8. For each meeting, a different officer from the roundtable will facilitate the meeting.
9. The remaining four officers will participate in the organization of the meeting.
10. For any other matter concerning the region, the officers will meet to discuss and analyze the situation, and the roundtable will provide suggestions.

*NOTE: Authority cited: Section 54444.2, Education Code. Reference: Section 54444.2, Education Code.*

##### **Section 4. Order Official**

Roundtable officers will maintain meeting order according to the Rules of Order by Roberto.

##### **Section 5. Representatives for the Region 18 Meetings (RAC )**

1. The representatives will be elected at the time that is specified en ARTICLE IV.

2. Representatives will be responsible to attend all meetings for Region 18, sharing the information that occurs there with our district.
3. If a Representative has a position outside of the District (Region 18 or the state) and his or her eligibility as a Migrant expires and he or she does not have children in a school in our district, he or she must leave their position with our district. (ARTICLE IV- OFFICIALS)

### **Section 6. Membership Resignation**

An official or member can resign their position by presenting a verbal resignation or if he or she has missed 2 consecutive meetings without a justification.

## **ARTICLE V COMMITTEE MEETINGS**

### **Section 1. Regular Meetings**

The Migrant Parent Committee will meet 6 times per year.

### **Section 2. Special Meetings**

Special meetings can be called by the Roundtable Officers, or by majority vote of the Migrant Parent Committee.

### **Section 3. Location for Meetings**

The Migrant Parent Committee will hold its meetings in person/virtual as deemed by the school district.

### **Section 4. Notices Regarding Meetings**

Regular meetings will be announced. Any other change of established date, time or place should be specified with a special announcement. All special meetings should be announced. Any announcement should be made in writing, noting the day, hour, and location of the meeting and should be turned in at least five days before the normal meeting.

### **Section 5. Decisions of the Migrant Parent Committee**

All decisions of the Committee will be taken after a vote, in accordance with Article III, Section 3.

### **Section 6. Meeting Procedures**

All regular and special meetings of the Migrant Parent Committee must be in accordance with the adequate procedures indicated in Article V, Section 4.

### **Section 7. Open Meetings**

All regular meetings and extraordinary meetings will be open to the public, (Brown Act), but only members will be able to vote.

### **Section 8. Meeting Duration**

Meetings should not last more than an hour and a half.

## **ARTICLE VI**

These bylaws of the Migrant Parent Advisory Committee of the Santa Maria High School District are considered general rules to guide this Committee. The statutes can be changed, at any time with a majority vote (50% or more) given that the change is to implement the objectives of the Migrant Parent Committee of the Santa Maria High School District (Article II). The statutes take effect as soon as they are approved with a vote.

***Revised/Approved: May 5, 2021***