

Coffeeville School District
96 Mississippi Street Coffeeville, MS
The Mission of the Coffeeville School District is Excellence-From All-For All
Board Meeting Minutes
November 20, 2025
6:00 PM
at
Central Office

AGENDA

An asterisk (*) indicates that support information
and/or materials have been or will be provided.

- 1. Call to Order- Ms. Polk, Board President**
- 2. Accept and approve the Regularly Called Board Agenda for Thursday, November 20, 2025.**
- 3. Accept and approve the Minutes from the October 16, 2025 Regularly Called Board Meeting and the October 30, 2025 Special Called Board Meeting.**
- 4. Discussion/ Action**
 - 4.1: Recommendation to accept and approve State Testing Incentive Pay for teachers earning an “A” or “B” performance rating using Title II funds with a grand total of \$19,000.00 to be distributed in accordance to the MAAP Accountability Setting Guide. Funds will be allocated on the December 2025 salary warrants. *
 - 4.2: Recommendation to accept and approve State Testing Incentive Pay for the Assistant Superintendent and Principals for earning a “B” performance rating with a grand total of \$3,000.00 using District funds to be allocated on the December 2025 salary warrants. *
 - 4.3: Recommendation to accept and approve rescinding the incorrect quote from Eric Riley to remove tree stumps for \$300.00. *
 - 4.4: Recommendation to accept and approve quote from Eric Riley to remove tree stumps for \$700.00 at CES on the weekend only. *
 - 4.5: Recommendation to accept and approve the Audit Engagement Letter (Scope and Objectives) from Cunningham CPAs, PLLC for the year end June 30, 2025.
 - 4.6: Discussion: Flex Maintenance comparison bid on multi-projects at CES and CHS, totaling \$9,275.00.
 - 4.7: Discussion: Fly Roofing comparison bid on multi-projects at CES and CHS, totaling \$11,500.00.
 - 4.8: Discussion on quote from Phillips Construction and Plumbing to remove and repair the old sewer line behind CES Cafeteria to address build up issues in the amount of \$7,500.00.

- 4.9: Discussion: Comparison quotes from Abracadabra Painting and Handyman Services and Flex Maintenance quotes on CHS Auditorium Repair.
- 4.10: Discussion: Comparison quotes from Abracadabra Painting and Handyman Services and Flex Maintenance quotes on CHS Old Band Hall Ceiling Repair.
- 4.11: Discussion: Comparison quotes from Flex Maintenance and Phillips Construction and Plumbing on CES Sewer line.
- 4.12: Recommendation to accept and approve the Corrective Action Plan for submission to the Office of Accreditation at MDE. *
- 4.13: Recommendation to accept and approve addendum to contract for increasing the housing allowance for Dexter Green, Superintendent an additional \$500.00 per month. *
- 4.14: Discussion: Scheduling a School Board Walk Through.

5. Consent Agenda

- 5.1: Recommendation to accept and approve Service Agreement Proposal from Midsouth Copier Systems, Inc in the amount of \$1,533.00. *
- 5.2: Recommendation to accept and approve CHS Facility Tour (Only) at Coffeetown High on May 30, 2025, from 11:00 AM until 12:30 PM in observance of the Class of 1976, 50th Year Reunion. *
- 5.3: Recommendation to accept and approve reimbursement to LaShanda Hoskins in the amount of \$23.54 for the purchase of bathroom rolls at CES pending weekly delivery. *
- 5.4: Recommendation to accept and approve CES participating in the No Cost Child Safe Program offered by American Income Life Insurance Company with \$1.00 donation to school for every participating student. *
- 5.5: Recommendation to accept and approve incentive donation from The Excellence Group in the amount of \$200.00 to 20 CES students with a perfect score on the 2024-25 state assessments.
- 5.6: Recommendation to accept and approve the removal of policy BCBA: Time and Place of Board Meeting per rescinding by MSBA. Policy is covered in policy BCAB & BCAC. *
- 5.7: Recommendation to accept and approve MSBA revised policy BCBF: Rules of Order of Board Meetings.
- 5.8: Recommendation to accept and approve the removal of policy BCBFB: Suspension of Rules at Board Meetings. *
- 5.9: Recommendation to accept and approve revised policy CB. Ethics. *
- 5.10: Recommendation to accept and approve revised policy EBB: Safety Program.
- 5.11: Recommendation to accept and approve revised policy EBBA: School Safety Plan.
- 5.12: Recommendation to accept and approve the revised policy GBRIA: Family Medical Leave Act. *
- 5.13: Recommendation to accept and approve policy IFG: Early Graduation. *
- 5.14: Recommendation to accept and approve revised policy JCA: Student Conduct. *
- 5.15: Recommendation to accept and approve revised policy JDE: Expulsion. *
- 5.16: Recommendation to accept and approve revised policy JGF: Student Safety. *
- 5.17: Recommendation to accept and approve policy KCB: Community Involvement in Decision Making.
- 5.18: Recommendation to accept and approve the Federal travel reimbursement per diem rate at \$68.00 per day. *

- 5.19: Recommendation to accept and approve payment to Adams & Reese for professional legal services in the amount of \$1,978.50. *
- 5.20: Recommendation to accept and approve donation of two (2) sick leave days to Ms. April Poe from Dr. Reece. *
- 5.21: Recommendation to accept and approve policy GBRJ: Arrangements for Substitutes. *
ADD-ON
- 5.22: Recommendation to accept and approve donation fundraiser request for FIRST Tech Challenge Robotics Team to attend competitions for CTE program. * **ADD-ON**
- 5.23: Recommendation to accept and approve Sherill Wright Brown as a teacher at CES for the 2025-2026 school year, effective November 14, 2025, after attaining MDE licensure.
ADD-ON. *
- 5.24: Recommendation to accept and approve Ty’Jaden Bobo as a teacher at CES for the 2025-2026 school year, effective October 28, 2025, after attaining MDE licensure.
ADD-ON. *

6. Public Comments

- 6.1: Flex Maintenance (Mr. Daniel Wiggins)- Community Outreach
- 6.2: Parent Issue **(ADD-ON)**

7. Superintendent’s Monthly Report

- 7.1: Upchurch Services Monthly Project Report to the Board

8. Financial- Business Department

- 7.1: Current Budget Status
- 7.2: Reconciled Bank Statements
- 7.3: Statement of Revenues & Expenditures
- 7.4: Cash Flow Statement by Month
- 7.5: Combined Balance Sheet
- 7.6: Claims Docket

9. Information

- 9.1: The Coffeerville School District will be closed November 24-28, 2025 for the Thanksgiving Holiday.
- 9.2: Coffeerville School District students will take Nine Weeks Exams during the week of December 15-19, 2025.
- 9.3: The next Regularly Called Board Meeting is scheduled for Thursday, December 18, 2025.

10. Executive Session

- 10.1: Personnel Matter (Insurance)
- 10.2: Personnel Matter (Bus Incident)
- 10.3: Student Matter (Enrollment)
- 10.4: Personnel matters (Contingency Contracts)

11. Approval to Adjourn