



# Sugar Valley Rural Charter School

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## Board of Trustees Meeting January 19, 2021

The Sugar Valley Rural Charter School Board of Trustees held a voting Board Meeting on Tuesday, January 19, 2021. Ms. Garverick called the meeting to order at 6:00p.m.

### Roll Call

<b>Ms. Garverick</b>	<b>Present</b>	<b>Ms. Meixel</b>	<b>Present</b>
<b>Ms. Downing</b>	<b>Present</b> in at 6:15	<b>Ms. Mitchell</b>	<b>Present</b>
<b>Mr. Miller</b>	<b>Present</b>	Mr. Smith	Present
<b>Mr. Rossman</b>	<b>Present</b>	Ms. Mauck	Present
<b>Ms. Doyle</b>	<b>Present</b> out at 6:45	Ms. Weaver	Present

### HEARING OF VISITOR

Peg McCluskey answered questions pertaining to our financial audit.

### Minutes

1. Resolved that the Board of Trustees approve the minutes of the regular meeting held on Tuesday, December 15, 2020. Mr. Rossman moved, seconded by Mr. Miller. Motion passed (6-0)

### Finance

1. Resolved that the Board of Trustees approve the payment of bills from the general account (12/22/2020 – 01/15/2021) in the amount of \$405,290.16 and from the cafeteria account (12/18/2020 – 01/08/2021) in the amount of \$4,648.49 as presented. Ms. Mitchell moved, seconded by Mr. Rossman. Motion passed (6-0).

### Action Items

1. Resolved that the Board of Trustees approve change order #2 for gym project per email vote January 7, 2021. Ms. Garverick moved, seconded by Ms. Mitchell. Motion passed (6-0).
2. Resolved that the Board of Trustees approve David McFeely as a Substitute Teacher at \$120.00 a day. Mr. Miller moved, seconded by Ms. Downing. Motion passed (6-0).
3. Resolved that the Board of Trustees approve the maintenance agreement with CVC Mechanical Contractors, Inc. for HVAC equipment for the period of January-June 2021. Ms. Garverick moved, seconded by Ms. Mitchell. Motion passed (6-0).
4. Resolved that the Board of Trustees approve the following payments for gym project.

- \$10,283.00 to CMT Labs
- \$26,578.91 to HLA
- \$420,981.58 to Lobar, Inc.
- \$16,126.63 to Silvertip, Inc.
- \$55,658.00 to Webster's Fitness Products, Inc.

Mr. Rossman moved, seconded by Ms. Meixel. Motion passed (6-0).

5. Resolved that the Board of Trustees approve leave of absence for 25 employees due to Special Sick Leave (SSL) for COVID19 related absence. A total of 126.5 days for an amount of \$22,482.00. The employees are c002, c004, c005, c006, c020, c021, c027, c029, c035, c040, c045, c047, c048, c050, c056, c061, c063, c064, c066, c077, c081, c084, c086, c104 and c106. Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (6-0).
6. Resolved that the Board of Trustees approve the Procurement Plan for School Food Authorities and the Policy and Procedure Procurement Code of Conduct. Mr. Rossman moved, seconded by Ms. Downing. Motion passed (6-0).
7. Resolved that the Board of Trustees approve the following policies,
  - 622 – GASB Statement 34
  - 917 – Parent/Family InvolvementMs. Garverick moved, seconded by Ms. Mitchell. Motion passed (6-0).

8. Resolved that the Board of Trustees approve the independent contractor agreement with Barb Roberts per email vote January 13, 2021. Mr. Rossman moved, seconded by Mr. Miller. Motion passed (6-0).
9. Resolved that the Board of Trustees approve Charles Walizer as a Substitute Teacher at a rate of \$120.00 a day. Mr. Rossman moved, seconded by Ms. Meixel. Motion passed (6-0).

### **Informational Items**

#### **Committee Reports**

##### **Property** – Mr. Miller, Ms. Downing, Mr. Deavor, Ms. Kennedy

New project manager is transitioning in for gym project  
There may be a delay on wall delivery  
End of August is potential completion date at this time

##### **Community Involvement** – Ms. Downing, Ms. Mitchell, Mr. Stugart, Ms. Nixon

None

##### **Curriculum** – Mr. Rossman, Ms. Doyle, Ms. Kennedy, Ms. Hampton, Mr. Stugart, Mr. Phillips

Next meeting is January 28 at 3:30

##### **VoTech/Ag/Env.** – Ms. Doyle, Ms. Meixel, Mr. Bechdel, Ms. Nixon

None

##### **Finance** – Ms. Garverick, Mr. Miller, Ms. Weaver, Mr. Deavor, Ms. Kennedy, Ms. Mauck

Audit and SAS 114 was delivered to the board prior to meeting  
Working on 990 and budget for next school year

##### **Personnel** – Ms. Mitchell, Ms. Garverick, Ms. Kennedy, Ms. Hampton

Currently looking for an art teacher

##### **Policy** – Ms. Meixel, Ms. Garverick, Ms. Downing, Ms. Kennedy

None

##### **Charter Renewal** – Mr. Rossman, Ms. Garverick, Ms. Nixon, Ms. Hampton

None

#### **Administrative Report**

Students have returned to in-person learning  
Currently there are 70 students on our waitlist  
Second marking period started today  
Report cards will be sent home soon  
Keystone testing begins next week  
Starting to schedule department meetings  
Special Ed has completed progress reports  
We were just awarded \$466,000 in grants  
Tracie and staff will present to KCSD in March

#### **Solicitor's Report**

None

#### **Executive Director's Report**

Glad to see things are going well

#### **Secretary/Treasurer Report**

None

**Adjournment:**

Mr. Rossman moved, seconded by Ms. Mitchell at 7:35. Motion passed (6-0).

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Mary Jude Weaver  
Board Secretary/Treasurer