Wendell School District #232

APPLICANT RELEASE AND AUTHORIZATION

I, _____, an applicant for a position with
_____ School District No. _____, in _____, Idaho request that _____
School District No. _____, located in _____, provide a copy of the
documents relating to my job performance or job-related conduct in my personnel file to
_____ School District No. _____ within twenty (20) business days of the date of this
request.

Specifically, the following documents are requested to be released:
- All annual evaluations;
- Letters of reprimand or direction;
- Letters of commendation or award;
- Disciplinary actions and documentation of disciplinary investigations;
- Recommendations for probation, notices of probation, and notices of removal from probation;
- Recommendations for termination or nonrenewal;
- Notices of termination or nonrenewal;
- Notices from the Idaho professional standards commission or other similar state agency of action taken against an individual's certificate; and
- Any rebuttal documentation filed by the employee relative to any of the above documents.

I further authorize personnel from my prior school district employer to discuss my job performance with an identified representative of _____ School District No. _____, where I am an applicant for a position.

I understand that by signing this release I am waiving my right to keep this information confidential. I certify that my consent for the release of this information is entirely voluntary. I release my current and past employers, and employees acting on behalf of that employer, from any liability for providing the information set forth above, or for discussing my job performance with representatives of _____ School District No. _____.

I certify that I understand this consent to release can be revoked by me at any time in writing, but will not be effective for materials already released under it.

_____   _____
Applicant's Signature   Date

_____
Applicant's Printed Name

This release should be utilized with those applicants with prior public school work experience.