



Santa Maria Joint Union
HIGH SCHOOL DISTRICT

Where greatness grows.

IMPORTANT PLEASE READ

March 27, 2024

TO: Employee Name
School Site

FROM: Joni McDonald

WORK YEAR SCHEDULE FOR 2024/25

Attached please find the 2024-25 Work Year Schedule.

Locate your job title under the Assignment header and then move to the right to see your beginning date, the date you return from Winter Break/Notes, and your end date for next school year. I encourage you to mark these dates on your work and personal calendars.

If there is an asterisk next to your title, please see the important information at the bottom of the page indicating additional required workdays.

Please remember that you are scheduled to work every day school is in session.

Note: Your required work hours per day does not change if school gets out early for Collaboration Days, Minimum Days, etc.

If you have any questions, please contact Human Resources at 805-922-4573 for clarification.

Have a great summer!

2024-25 Work Year Schedule

MOS	DAYS	Calendar	ASSIGNMENT	2024 Beg	Return from Winter Break / Notes	2025 End	
9.50	181	CL181	Accompanist	14-Aug	January 16th	11-Jun	
9.50	181	CL181	LVN Health Asst	14-Aug	January 16th	11-Jun	
9.50	181	CL181	Office Assistant	14-Aug	January 16th	11-Jun	
9.50	181	CL181	Registered Behavior Technician	14-Aug	January 16th	11-Jun	
9.50	181	CL181	School/Comm Liaison	14-Aug	January 16th	11-Jun	
9.50	181	CL181	Speech-Language Pathology Assistant	14-Aug	January 16th	11-Jun	
9.50	182	CL182	Behavior Inst Asst-Sp Ed	14-Aug	January 15th	11-Jun	
9.50	182	CL182	Inst Asst	14-Aug	January 15th	11-Jun	
9.50	182	CL182	Inst Asst-Bilingual	14-Aug	January 15th	11-Jun	
9.50	182	CL182	Inst Asst-Multilingual	14-Aug	January 15th	11-Jun	
9.50	182	CL182	Inst Asst-Sp Ed TLC - Level I	14-Aug	January 15th	11-Jun	
9.50	182	CL182	Inst Asst-Sp Ed I	14-Aug	January 15th	11-Jun	
9.50	182	CL182	Inst Asst-Sp Ed II	14-Aug	January 15th	11-Jun	
9.50	182	CL182	Accounting Asst I	14-Aug	January 15th	11-Jun	
9.50	182	CL182	Career Center/Student Support Technician - DHS	14-Aug	January 15th	11-Jun	
9.50	182	CL182	Crisis Intervention Consultant	14-Aug	January 15th	11-Jun	
9.50	182	CL182	Custodian	14-Aug	January 15th	11-Jun	
*	9.50	182	CL182	Intervention Lab Specialist	14-Aug	January 15th	11-Jun
9.50	183	CL183SEC	Campus Security Asst	14-Aug	January 15th	12-Jun	
9.50	183	CL183SEC	Campus Security Asst II	14-Aug	January 15th	12-Jun	
9.50	183	CL183SEC	Campus Security Coord	14-Aug	January 15th	12-Jun	
9.50	183	CL183SEC	Campus Security Officer	14-Aug	January 15th	12-Jun	
9.50	183	CL183	Accounting Asst II	13-Aug	January 17th	13-Jun	
9.50	183	CLFSW	Food Serv Lead	13-Aug	January 15th	11-Jun	
9.50	183	CLFSW	Food Serv Wkr I	13-Aug	January 15th	11-Jun	
9.50	183	CLFSW	Food Serv Wkr II	13-Aug	January 15th	11-Jun	
9.50	185	CL185	Bus Driver	13-Aug	Returns Jan 15th FDD Days pd on Jan 14 and June 12	11-Jun	
9.50	185	CL185	Transportation Attendant	13-Aug	Returns Jan 15th FDD Days pd on Jan 14 and June 12	11-Jun	
10.00	190	CL190	Health Tech	2-Aug	January 15th	11-Jun	
10.00	191	CL191	Outreach Consultant	8-Aug	January 15th	18-Jun	
10.00	191	CL191	Staff Secretary (Spec Ed)	8-Aug	January 15th	18-Jun	
10.00	192	CL192	Attendance Tech	7-Aug	January 15th	18-Jun	
10.00	192	CL192	Attendance Asst	7-Aug	January 15th	18-Jun	
10.00	192	CL192	Career Center Spec	7-Aug	January 15th	18-Jun	
10.00	192	CL192B	Translator - Interpreter	6-Aug	January 15th	17-Jun	
10.00	192	CL192B	Interpreter	6-Aug	January 15th	17-Jun	
10.00	192	CL192B	Multilingual Translator-Interpreter	6-Aug	January 15th	17-Jun	
10.00	196	CL196	Guidance Tech	1-Aug	January 15th	18-Jun	
10.00	196	CL196	Operations Specialist	1-Aug	January 15th	18-Jun	
10.00	196	CL196	School Support Secty	1-Aug	January 15th	18-Jun	
10.00	196	CL196B	Administrative Asst I-DHS	2-Aug	January 14th	18-Jun	
10.50	201	CL201	Library Asst	31-Jul	January 15th	25-Jun	
10.50	201	CL201	Library Tech	31-Jul	January 15th	25-Jun	
10.50	202	CL202	Translator - Interpreter (One position assigned to PVHS)	2-Aug	January 15th	30-Jun	
10.50	206	CL206	Administrative Asst II-Site	26-Jul	January 13th	25-Jun	
10.50	206	CL206	Administrative Asst III-DHS	26-Jul	January 13th	25-Jun	
10.50	206	CL206B	Student Records Specialist - DHS	24-Jul	January 15th	25-Jun	
11.00	209	CL209	Transportation Dispatcher	1-Jul	Returns January 13th July 6-31 (Non-Work Days)	30-Jun	
11.00	211	CL211A	Alternative Education Data Specialist	26-Jul	Returns Jan 13th December 26-27 (Work Days)	30-Jun	
11.00	211	CL211A	Student Data Spec	26-Jul	Returns Jan 13th December 26-27 (Work Days)	30-Jun	
11.00	211	CL211A	English Learner Student Data Specialist	26-Jul	Returns Jan 13th December 26-27 (Work Days)	30-Jun	
11.00	211	CL211B	Registrar II	11-Jul	January 15th	18-Jun	
11.00	211	CL211B	Migrant School Advisor	11-Jul	January 15th	18-Jun	
11.00	211	CL211C	Migrant Education Recruiter-Statistician	1-Jul	Returns Jan 14th Dec 2 - Dec 20 (Non-Work Days)	30-Jun	
11.00	215	CL215A	Administrative Asst IV-Site	18-Jul	Returns Jan 13th	30-Jun	
11.00	215	CL215B	Student Body Bkpr	16-Jul	January 15th	30-Jun	

*** Intervention Lab Specialist:**

All employees in this classification will work on August 12 and 13, 2024 and June 12, 2025.

Will have (3) additional work days assigned in additon to the 182 work days identified on the Work Year Schedule.