

Castlen Elementary Parent and Family Engagement Plan

2021-2022

The leadership and staff at Castlen Elementary believes strongly in the importance of parental involvement and have put measures in place to offer our parent meetings on a flexible schedule. Our school presently has a PTO, which focuses on parental involvement activities. The PTO and the eProve Committee meet regularly in an effort to maximize the benefit of all offered parental involvement activities and to ensure that all activities are aligned with our school goals. Parents of all children are informed of school and parent activities through various avenues.

During the first quarter of school, Castlen Elementary will hold its annual Title I meeting. Parents will be notified of the meeting through teacher newsletters, School Messenger, and on our website. We will host two meetings. One will be held in the morning and one in the afternoon, to provide the opportunity for more parents to attend. Topics to be discussed at this year's meeting are: Title I program, parents' rights, the eProve plan, parental involvement plan, school-parent compacts, parent surveys, and parent meetings. Parents are given a copy of the Parent-Student Handbook, as well as a copy of the Parental Involvement Plan. In addition to the Annual Title I Meeting, Castlen Elementary School will hold quarterly Title I Parent Advisory Meetings. Parents are strongly encouraged to serve on the Parent Advisory Committee and to serve on the eProve committee. Funds allocated for parental involvement are used to purchase parent resources and other supplies.

Castlen Elementary makes every effort to work with parents in meeting their requests as related to their involvement in their child's education. Castlen Elementary will also offer parents opportunities virtually, face to face, and through phone conferences to stay informed and learn what their role will be in helping their child succeed. This year, the eProve committee will place a special emphasis on the need to ensure a closer connection between our school's identified goals and our parent involvement. After the eProve plan is finalized and approved, if a parent finds the plan to be unsatisfactory, they have the right to submit their concerns in writing to the school. The school will submit their concerns to central office. Castlen Elementary parents can also request a meeting with the principal and /or Title I teacher to discuss concerns with the eProve Plan. The concerns will be addressed and the parent will be informed of the date for the next eProve meeting. During the eProve meeting, the concerns may be addressed with the group and may be resolved.

Castlen Elementary School, to the extent practicable, provides opportunities for the participation of parents with limited English proficiency and parents with disabilities. We have an EL teacher who is available to assist with verbal and written communications. Every effort is made to accommodate parents and students with disabilities.