Franklin County School System
One-to-One Universal Chromebook Contract
2026-2027

Mission Statement of the Franklin County School Board:
The Mission of the Franklin County School System is to provide students the opportunity to achieve their potential in an environment conducive to optimal learning.

Franklin County School Board Goal for Technology:
Goal: Integrate relevant technology into instruction and management to increase student and teacher learning, enhance efficiency and prepare both students and teachers for the future.

Franklin County Schools District 1:1 Handbook
This contract handbook has been developed for students and families attending Franklin County School who participate in the One to One Chromebook Initiative. This is part of the Franklin County School Board's goal to initiate e-learning in the Franklin County School District. This e-learning initiative will allow access to textbooks and related materials through the use of technology. The district will loan a Chromebook and assign accessories to each student for the duration of the school year per the Chromebook policy. The student is expected to maintain the device and use it as required by the Franklin County Board of Education and the teachers to improve learning opportunities and experiences. The following pages outline the district's expectations for safe and effective use of the Chromebooks through this initiative. ***Students and parents/guardians are responsible for reading and implementing all the policies found in this handbook.***

Chromebook Checklist

1. Chromebooks are the property of Franklin County Schools and are to be used ***ONLY*** for school-related work. School-related work refers to any assignments made by the students' teachers including but not limited to homework, research, projects, Powerpoints, etc.

2. Chromebooks are loaned to each student upon the completion of the attached contract being signed and returned.

3. Students are to comply with all rules, policies, and expectations at all times to retain eligibility to borrow a Chromebook for school use and work.

4. The student **DOES NOT** have permission to access ***social media, games, movies, music, television, or shopping sites*** on the loaned Chromebook because these are not school work activities. The loaned Chromebook is subject to monitoring of use and the search of contents at any time, thus there can be no expectation of privacy.

5. As stated in the FCS Board Policies, compliance with the Acceptable Use Policy (AUP) is required of all students.

6. Students/parents/guardians assume and accept full responsibility for the safety, security, use, and care of the borrowed Chromebook, charger and assigned case(if applicable).

7. Lost, stolen and/or broken Chromebooks, chargers or assigned cases (if applicable) must be reported to the proper authorities including personal insurance and school personnel within 24 hours. The student is financially responsible for the cost of replacing the borrowed Chromebook and accessories in a timely manner.

8. A user's right to use and possess the borrowed Chromebook terminates no later than the last day of the stated school year unless terminated earlier by FCS for noncompliance of rules or withdrawal from actively attending a Franklin County School.

9. Students are ***REQUIRED*** to take the Chromebook to each class each day with a fully charged battery. It is the student's responsibility to charge the Chromebook each night. Failure to charge the Chromebook will result in the student being unable to participate fully in all daily educational opportunities.

10. Users must respect the intellectual property rights of others by crediting sources and following all copyright laws.

11. Identifying tags including the serial number tag and FCS asset tags must remain undisturbed on the Chromebook. FCS will keep records and inventory all Chromebooks and accessories each year.

12. Each student is responsible for the specific items loaned to him or her.

13. If a student's Chromebook is confiscated for inappropriate use, students will be given the opportunity to keep up with their work. Teachers will work with the students to provide accommodations to assist students in not falling behind in their assignments. This may consist of paper copies or instructions to use a personal device at home or whatever other methods the teacher and student agree to use.

14. Students are responsible for the cost of any Chromebook that is lost, damaged, or stolen. This includes the actual Chromebook, Chromebook screen, charger cord, plastic cover or carrying case (if applicable). Charges for any losses, damages, or thefts will be determined on an individual basis.

Franklin County Schools
Chromebook Care and Use

General Handling

The Chromebook is a computer and must be handled with care. There are things you can do to make the Chromebook last longer and offer you a trouble-free and rewarding learning experience.

Care

One of the best features of the Chromebook is the fact that it is portable. It enables you to take your homework and information wherever you go. When transporting the Chromebook, there are a few simple things you can do to protect it.

- Do not throw the Chromebook.
- Keep the Chromebook in its protective case (If applicable.)
- Keep the Chromebook dry, and protect it from rain, snow, and any liquid.
- Do not eat or drink near the Chromebook.
- Close the lid of the Chromebook before carrying it from one location to another. This ensures all mechanical and moving parts are not damaged during transit.
- Close the Chromebook carefully-from the center of the screen---do not slam it shut.
- Do not use the Chromebook as a folder to store papers.
- Do not insert things, especially metal objects, into the openings of the Chromebook.
- At the end of each day the Chromebook must be plugged in so that the battery is fully charged for the next day.

Cleaning

- Wipe surfaces lightly with a clean, soft cloth. Do not use a product that contains ammonia.
- To keep the screen clean, do not touch the screen with your fingers.
- If using a touchscreen device, make sure hands are clean.

Power Cable

- Power Cable should be lined up straight with the connector when inserting and removing.
- Be careful not to jerk/pull/twist your Chromebook around when the cables are attached.

Wireless Internet

- Your Chromebook is a wireless-only device.
- A wireless network is required to use the device
- There are free wireless “Hot Spots” in Franklin County, including the public library.

Franklin County Schools
Student/Parent Chromebook Responsibilities

Parent Responsibilities	Student Responsibilities
Your student has been issued a Chromebook computer to improve and personalize e-learning opportunities for her/his education. It is required that these responsibilities are followed to ensure the safe, efficient, and ethical operation of this device. "I" refers to a parent. ● I will supervise my student's use of the Chromebook at home. ● I will supervise my student's use of the Internet. ● I will report to the school any problems with the Chromebook and will not attempt to repair the Chromebook. ● I will make sure that my student charges the Chromebook nightly. ● I will make sure my student brings the Chromebook to school every day. (If applicable.) ● I understand that if my student comes to school without the Chromebook, I may be called to bring it to school. ● I agree to make sure that the Chromebook is returned to the school when requested and upon my student's withdrawal from the District. ● I am financially responsible for any physical damage to the Chromebook or for the loss or theft of the Chromebook or accessories.	Your Chromebook is an important e-learning tool and is for **educational purposes only**. In order to take your Chromebook home each day, you are required to accept the following responsibilities. "I" refers to the student. ● When using the Chromebook at home, at school, and anywhere else, I will follow the policies of the District and abide by all local, state, and federal laws. ● I **will not** access movies, games, music, television, or shopping sites on my loaned Chromebook. ● I will treat the Chromebook with care. ● The Chromebook is my responsibility and will stay in my possession at all times. ● I will not modify software on the Chromebook. ● I will not release personal information to strangers when using the Chromebook. ● I will bring the Chromebook to school every day. (If applicable.) ● I will keep all accounts and passwords assigned to me secure and will not share these with any other students. ● I will charge the Chromebook each night. ● I will return the Chromebook when requested and upon my withdrawal from the District. ● I will leave the Chromebook in the protective case provided by FCS. ● I am financially responsible for any physical damage to the Chromebook or for the loss or theft of the Chromebook or accessories.

********Please review the Franklin County School System One-to-One Universal Chromebook Contract online. If you need a paper copy of the contract, please contact the school. Complete and return the form to school.********

FRANKLIN COUNTY SCHOOLS CHROMEBOOK AGREEMENT 2026-2027

Please Print:

Student Name: **Grade**______________

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Last **First** **Middle**

Student ID: __________________________ **Date of Birth:** _______________________

Parent or Guardian Name:

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Last **First** **Middle**

Address: ____

Home Phone #: __________________ **Work#:** ________________ **Cell#:** _____________

Parent/Guardian Email Address: ____

Upon our signing of this agreement, the student acknowledges receipt and possession of a working Chromebook computer, case, and power cord (If applicable). We have read and understand the Franklin County Schools One-to-One Device Program Policy (4.409) and understand our responsibility. This policy is incorporated by reference into this agreement. We promise to abide by this policy and understand that receipt of a Franklin County Schools Chromebook is a privilege that may be forfeited by noncompliance with the policy. We understand that we will be financially responsible for any costs due to damage, loss, or theft of the Chromebook issued and that if we fail to return the Chromebook, legal action may be taken.

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Student Signature **Date**

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Parent or Guardian Signature **Date**

<u>This form must be completed before a DEVICE will be provided to your student.</u>

Please return the signed form to school in order to be issued a Chromebook.

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To be completed by the school:

Franklin County School Property Tag#: _________________________________