

Columbia School Board Meeting Minutes							
<b>Date</b>		08/17/2021					
<b>Time</b>		5:30 p.m.					
<b>Location</b>		Columbia Town Offices					
<b>Chairperson</b>		Christopher Brady					
School Board Members				Principal		SAU Members	
E	Chris Brady	P	Carrie Klebe	E	Kim Wheelock	P	Debra Taylor
P	Stacey Campbell					P	Cheryl Covill

Vice Chairperson Carrie Klebe called the meeting to order at 5:36 pm.

**Hearing of the Public:** None

**Reading of the Minutes:**

S. Campbell / C Klebe: Motion to approve the minutes of June 2, 2021, as presented.

VOTE: MOTION CARRIES

S. Campbell / C. Klebe: Motion to enter non-public session at 5:38 pm per 91:A-3, II(c).

Roll Call: S. Campbell – yes, C. Klebe – yes

Debra Taylor and Cheryl Covill were invited to attend the nonpublic session.

S. Campbell / C. Klebe: Motion to return to public session at 5:45 pm.

Roll Call: S. Campbell – yes, C. Klebe – yes

**Special Reports:** None

**School Administrator’s Report:** Kim Wheelock

- Reported projected student enrollment at 316 students. Increase of approximately 18 students.
- The staff has been working on professional development activities in Responsive Classroom, Competency-Based Learning, ALICE training, CPI training, and FOCUS training.
- Grants have been written for professional development, Math Program, and Social/Emotional student support interventionist.

**Superintendent’s Report:** Debra Taylor

- All teaching staff vacancies have been filled. Colebrook has 4 vacancies for paraeducators.
- The SAU Board adopted a reopening plan. The plan has been sent to staff, parents and posted for the community.
- The school year will begin without masks, however, staff and/or students have the option if they choose.
- Policy was adopted in the area of Discipline and Weapons and Searches.

**Business Administrator's Report:** Cheryl Covill

- Bus Drivers
  - We are still looking for bus drivers in Pittsburg and Stewartstown. The Colebrook vacancy has been filled.
  - WW Berry is extremely short on drivers also.
- Cyber Liability Insurance
  - Insurance carriers are requiring school districts to have a Multi-Factor Authentication system in place. This adds an additional layer of protection to access our computers. We have an implementation schedule in place for staff to be completed by October. We must also commit to periodic training with the staff covering phishing. (An easy way to gain access to certain documentation is through email.) Our training will help all of us identify suspicious emails prior to opening.
- Federal Funding Update
  - Our ESSER II grants have just received approval. The NHDOE recently rolled out the guidelines for any construction projects.
  - A public hearing will be held at the next board meeting to accept and expend the ESSER II funds.
  - Title I is waiting for state review and final allocations.
- Discuss Future Building Projects for Colebrook
  - The NHDOE has stated that for any building aid construction projects that begin “breaking ground” between July 1, 2023 and June 30, 2025, a letter of intent is due January 1, 2022. A full application is due July 1, 2022. IF you are entertaining any possibility, we might want to get our name on the list for potential funding.
- Reviewed year-end fiscal reports. Projected balance on hand \$ 346,769.86.
  - Distributed a copy of the line-item budget analysis.

**Information:** None

**Other Business:** None

**Next Meeting Date:**

- Columbia School Board Meeting September 21, 2021, at the Colebrook School, 5:30 pm.

**Adjournment:**

S. Campbell / C. Klebe: Motion to adjourn the meeting at 5:57 pm.

VOTE: MOTION CARRIES

Respectively Submitted,  
Cheryl Covill  
Business Administrator

**Adopted 09/21/2021**