Dear Parents,

The following checkmark system will be in effect for the following school year. We encourage you to sign up for ParentSquare and make sure you keep the app updated on a regular basis to ensure that you are receiving regular communication with your child’s teacher. Checkmarks are shared between classes for the day. The purpose of the checkmark system is to create a POSITIVE classroom environment, and to encourage your child to exhibit positive behavior throughout the day. Please understand that negative behaviors impede the learning of others, especially your child, and we want to make this system as fair as possible for everyone. This system has been agreed upon by the teachers and administration, and it will be fully enforced the 2nd week of school.

The following codes are put in for checkmarks. The checkmarks will start over daily.

**1= talking out**

**2= off task/not paying attention**

**3= hallway**

**4= bothering others**

**5= incomplete classwork**

**6= disrespectful**

**7= bathroom**

**8= not prepared**

**9= cheating**

**10= lunchroom**

**1 checkmark** – Teacher will review classroom expectations with student.

**2 checkmarks** – silent lunch for the day (If received after lunch, silent lunch for the following day.)

**3 checkmarks**– no brain break (If received after brain break, no brain break for the following day.)

**4 checkmarks** – office referral documentation and parent communication through ParentSquare

\*\*If your child receives 7 checkmarks for the week, it will result in the loss of Fun Friday and communication with parents through ParentSquare.

This has been very effective for students and results in positive behavior, better attention, responsibility, and more successful students.

**\*\*This plan has been reviewed and approved by administration.\*\***