



# Policy of the Board of Trustees

**E Series**

**EBCC**

## **BOMB THREATS**

In the event of a call or notice that a bomb has been placed in a school or any other North Country Charter Academy building or establishment, the following procedures are required:

1. Immediate evacuation of the school or buildings.
2. If a thorough search has been conducted and nothing found, the Principal or his / her designee should be notified by the senior member of the local protective department that re-entry will be permitted.
3. Investigation of the incident should be made by the local police department, assisted by the State Police, if requested.

Any decision concerning the dismissal of school pupils and subsequent action after the above procedures have been followed is the prerogative of the Principal.

Persons calling in "Bomb Scares" and/ or false fire alarms will be subject to conviction by the courts and suspension from school pending Board of Trustees action.

1. Immediately after a call is received, the Principal shall be notified. The person receiving the call shall make a detailed record of the call.
2. The Principal will record the time of the call.
3. After investigation, the decision regarding appropriate action will be made by the Principal.
4. The building should be evacuated in each case as determined by the above-mentioned authorities. Fire drill procedures will be followed. Students will get their coats and other belongings when circumstances permit.
5. The overall safety of all students will be the underlying basis for all decisions.

*1st Reading: December 15, 2011*

*2nd Reading: January 19, 2012*

*Adoption: February 16, 2012*

*Proposed Reconsideration: February 2017*