

**Lake Wales Charter Schools  
Payroll Schedule  
2025-2026**

<b>Payroll Period Begins</b>	<b>Payroll Period Ends</b>	<b>Payroll Totals Due by 9:00 AM</b>	<b>Check Date</b>
July 1	July 5	July 8	July 15
July 6	July 19	July 24	July 31
July 20	August 2	August 8	August 15
August 3	August 16	August 22	August 29
August 17	August 30	September 8	September 15
August 31	September 13	September 23	September 30
September 14	September 27	October 7	October 15
September 28	October 11	October 24	October 31
October 12	October 25	November 6	November 14
October 26	November 15	November 17	November 28
Please hold special activity we will process on 12/15/2025			
November 16	November 29	December 8	December 15
November 30	December 13	December 16	December 31
December 14	January 3	January 8	January 15
January 4	January 17	January 23	January 30
January 18	January 31	February 6	February 13
February 1	February 14	February 20	February 27
February 15	February 28	March 6	March 13
March 1	March 14	March 24	March 31
March 15	April 4	April 8	April 15
April 5	April 18	April 23	April 30
April 19	May 2	May 8	May 15
May 3	May 16	May 21	May 29
May 17	May 30	June 8	June 15
May 31	June 13 (estimate thru 30 <sup>th</sup> )	June 19	June 30

**NO special activity on November 29. June 30 special activity is due June 19<sup>th</sup>, but needs to be estimated through June 30.**

**Highlighted** pay dates are special cut-off times due to holidays OR bank deadlines.

**Highlighted** pay dates are special time card cut-off dates due to the closing of the fiscal year.

**Highlighted** pay dates are important to note do to the very short deadline if Spring Break is gifted time off to 12-month staff.