

**OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT**  
**REGULAR MEETING of the GOVERNING BOARD**  
**Tuesday, April 26, 2022**  
**AGENDA**

TIME: 4:00pm

PLACE: District Conference Room

CALL TO ORDER AND ROLL CALL

BOARD MEMBERS:

Mr. Doug Mederos, President  
Mr. John Mendonca, Clerk  
Mr. Joey Benevedes, Trustee  
Mr. Mark Nunes, Trustee  
Mr. Joseph Meneses, Trustee

PLEDGE OF ALLEGIANCE

(1.0) APPROVAL OF AGENDA

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

(2.0) APPROVAL OF MINUTES

The minutes of the Special meeting held on April 5, 2022 and regular meeting held on March 22, 2022 are presented for Board approval.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

(3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted (5) minutes to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

(Action cannot be taken on anything that is not already on the agenda).

(4.0) CORRESPONDENCE

- (4.1) Letter from DGS dated 4/21/2022 RE: Approval of Plans
- (4.2) CDE email dated April 11, 2022 RE: KIT Funds for OV
- (4.3) Letter from TCOE dated April 18, 2022 RE: Review of Second Period Interim Report, 2021-2022

(5.0) ADMINISTRATORS' REPORTS

- (5.1) Superintendent's Report
  - (5.1)1. Math Pilot review
  - (5.1)2. Williams Valenzuela Quarterly Report

(6.0) BUSINESS SERVICES

(6.1) Approval authorization to pay vouchers as presented.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

(6.2) Approval of Budget Revisions as presented.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

(7.0) DISTRICT ADMINISTRATION

(7.1) Approval of the SchoolWorks, Inc contract to perform services on the Full-Day PS/TK/K Facilities Grant Program.

Cost: Refer to fee schedule in proposal

Funding Source: Developer Fees

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

(7.2) Approval to extend the SRO contract services for the 2022-2023 school year.

Cost: 56,256

Funding Source: General Fund (50%) and LCAP (50%)

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

(7.3) Approval of LARA Asphalt Seal Coating bid contract #0803 for the asphalt work in the parking lots.

Cost: 78,695.00

Funding: General Fund 8500 Facilities Acquisition and Construction

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

(7.4) Approval of Resolution 2022-3 The Adoption of a Fee Justification Study that supports the TK Facilities Grant.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

Mederos Aye \_\_\_ Nay \_\_\_

Mendonca Aye \_\_\_ Nay \_\_\_

Benevedes Aye \_\_\_ Nay \_\_\_

Meneses Aye \_\_\_ Nay \_\_\_

Nunes Aye \_\_\_ Nay \_\_\_

(7.5) Approval of Resolution 2022-4 Calif Preschool, Transitional Kindergarten, and Full Day Kindergarten Facility Grant Program Application.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

Mederos            Aye \_\_\_        Nay \_\_\_  
Mendonca        Aye \_\_\_        Nay \_\_\_  
Benevedes       Aye \_\_\_        Nay \_\_\_  
Meneses         Aye \_\_\_        Nay \_\_\_  
Nunes            Aye \_\_\_        Nay \_\_\_

(7.6) Approval of Resolution 2022-5 Regular Governing Board Member Elections; Specifications of the Election Order

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

Mederos            Aye \_\_\_        Nay \_\_\_  
Mendonca        Aye \_\_\_        Nay \_\_\_  
Benevedes       Aye \_\_\_        Nay \_\_\_  
Meneses         Aye \_\_\_        Nay \_\_\_  
Nunes            Aye \_\_\_        Nay \_\_\_

(8.0) CLOSED SESSION

(8.1) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

(9.0) RECONVENE IN REGULAR SESSION

(9.1) Employment, Resignations, Transfers, Termination, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

(10.0) ORGANIZATIONAL BUSINESS

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

ADJOURNMENT

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING  
May 24, 2022 @ 4:00 pm District conference room

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact Heather Pilgrim, Ed.S., Superintendent, at least one week in advance of the meeting, at 688-2909. Requests made closer to the meeting may not be able to be accommodated.



- 4.) Staff Spring Luncheon  
Board members were invited to the staff spring luncheon at the farm.

(4.0) **ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.) NONE

(5.0) **ADJOURNMENT @ 11:25am**

Motion by Joey Benevedes Second Joseph Meneses ACTION ( 5-0)

**ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**

**April 26, 2022 @ 4:00pm**

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2909**. Requests made closer to the meeting may not be able to be accommodated.

# OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

## REGULAR MEETING of the GOVERNING BOARD

Tuesday, March 22, 2022

### MINUTES

**TIME:** 4:00pm

**PLACE:** District Conference Room

**CALL TO ORDER AND ROLL CALL** 4:04pm

#### **BOARD MEMBERS:**

Mr. Doug Mederos, President	Present
Mr. John Mendonca, Clerk	Absent
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Present

#### **PLEDGE OF ALLEGIANCE**

#### **(1.0) APPROVAL OF AGENDA**

Motion by J. Meneses      Second M. Nunes      ACTION (4-0)

*Agenda was approved amended in order to add 2022-2023 School Calendar.*

#### **(2.0) APPROVAL OF MINUTES**

The minutes of the Special meeting held on March 8, 2022 are presented for Board approval.

Motion by M. Nunes      Second J. Meneses      ACTION (4-0)

#### **(3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

**(Action cannot be taken on anything that is not already on the agenda).**

#### **(4.0) CORRESPONDENCE: None**

#### **(5.0) ADMINISTRATORS' REPORTS**

##### 1. Superintendent's Report

###### A. Board Vacancies

*Supt. Pilgrim address the board letting them know that Benevedes, Meneses, and Nunes are up for re-election.*

###### B. Letter dated March 7, 2022 from TCOE

*Received letter from TCOE notifying the board the total budgeted expenditures exceeded authorized appropriations for Object code 4000.*

**(6.0) BUSINESS SERVICES**

- 1.) Approval authorization to pay vouchers as presented.

Motion by J. Benevedes      Second M. Nunes      ACTION (4-0)

- 2.) Approval of Budget Revisions as presented. **NONE**

**(7.0) DISTRICT ADMINISTRATION**

- 1.) Approval of the Special Services contract with Caves and Associates.  
Contract is for July 1, 2022 thru June 30, 2024.

Cost: 175.00/hour

Funding Source: General Fund

Motion by J. Meneses      Second J. Benevedes      ACTION (4-0)

*Supt. Pilgrim presented the board with a contract to hire a 3<sup>rd</sup> party company to help with negotiations.*

- 2.) Approval of LCAP Public Hearing dates.

Motion by J. Benevedes      Second J. Meneses      ACTION (4-0)

*The time line for the LCAP is as follows: LCAP and budget available June 9<sup>th</sup>, Public Hearing for both on June 14<sup>th</sup>, and final approval will be June 28<sup>th</sup>.*

- 3.) Approval of 2021-2022 Inter-District Agreement Renewals.

Tulare City School District

TK-1, 1<sup>st</sup>-1, 4<sup>th</sup>-1, 5<sup>th</sup>-1, 8<sup>th</sup>-1

Motion by J. Meneses      Second J. Benevedes      ACTION (4-0)

- 4.) Adoption of 2022-2023 School Calendar

Motion by M. Nunes      Second J. Benevedes      ACTION (4-0)

*Supt. Pilgrim presented the board with the 22-23 school year calendar with minor corrections for approval.*

**(8.0) CLOSED SESSION**

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

**(9.0) RECONVENE IN REGULAR SESSION**

1. Employment, Resignations, Transfers, Termination, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

Classified Resignation          Paul Azevedo, Transportation Coordinator

Classified Personnel increase hours to full time          Johnathon Velasquez

Motion by Joseph Meneses    Second Joey Benevedes          ACTION ( 4-0 )

**(10.0) ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

Superintendent Evaluation

**ADJOURNMENT @ 5:28pm**

Motion by Joseph Meneses    Second Mark Nunes    ACTION ( 4-0 )

**ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**

**April 26, 2022 @ 4:00 pm District conference room**

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2909**. Requests made closer to the meeting may not be able to be accommodated.





**4/21/2022 - APPROVAL OF PLAN(S)**

Heather Pilgrim  
OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT  
24500 ROAD 68  
TULARE, CA 93274

**Project:** Oak Valley Elementary School (Oak Valley Union School District)  
**Total Scope of Project:** Alterations to 7-Classroom Buildings, 1-Administration / Library Building, 1-Multi-Use Building, 6-Classroom Buildings (Relocatable)

**Increment #:** 0  
**Application #:** 02-119428  
**File #:** 54-65

Drawings and specifications for the subject project have been examined and stamped by the Division of the State Architect (DSA) for identification on 4/21/2022. This letter constitutes the "written approval of the plans as to the safety of design and construction" required before letting any contract for construction, and applies to the work shown on these drawings and specifications. The date of this letter is the DSA approval date.

Approval is limited to the particular location shown on the drawings and is conditioned on construction starting within one year from the stamped date. The inspector must be approved and the contract information, including the construction start date, must be given to DSA prior to start of construction.

DSA does not review drawings and specifications for compliance with Parts 3 (California Electrical Code), 4 (California Mechanical Code), and 5 (California Plumbing Code) of Title 24. It is the responsibility of the professional consultants named on the application to verify this compliance.

Please refer only to the boxes checked below which indicate applicable conditions specific to this project.

- Buildings constructed in accordance with approved drawings and specifications will meet minimum required standard given in Title 24, California Code of Regulations, for structural safety.
- Buildings or site improvements constructed in accordance with approved drawings and specifications will meet minimum required standard given in Title 24, California Code of Regulations, for fire and life safety.
- This constitutes the written approval certifying that the drawings and specifications are in compliance with state regulations for the accommodation of the disabled which are required before letting any contract for construction. (See Section 4454, Government Code.)
- Due to the nature of the building(s), certain precautions considered necessary to assure long service have not been required. In the condition as built, the building(s) will meet minimum required standards for structural, and fire and life safety. The owner must observe and correct deterioration in the building in order to maintain it in a safe condition.

**Application #:** 02-119428

**File #:** 54-65

- Your attention is drawn to the fact that this application was submitted under the provisions of Sections 39140/81130 of the Education Code which permit repairs or replacement of a fire damaged building to be made in accordance with the drawings and specifications previously approved by this office. The drawings and specifications approved for the reconstruction of this building conform to the drawings and specifications approved under application # \_\_\_\_\_.
- Due to the nature of the poles, certain precautions considered necessary to assure long service have not been insisted upon. In their condition as built, they will meet minimum required safety standards; however, your attention is directed to the comparatively short life of wood poles. It will be the responsibility of the owner to maintain them in a safe condition.
- Bleachers or grandstands constructed in accordance with approved drawings and specifications will meet minimum required standards for structural, and fire and life safety. The owner should provide for and require periodic safety inspections throughout the period of use to ensure framing and other parts have not been damaged or removed. On bleachers or grandstands having bolts, locking or safety devices, the owner should require that all such components be properly tightened or locked prior to each use.
- The building(s) was designed to support a snow load of  0  pounds per square foot of roof area. Snow removal must be considered if the amount of snow exceeds that for which the building(s) was designed.
- Deferred Approval(s) Items:

This project has been classified as **Class 3**. An Inspector who is certified by DSA to inspect this class of project must be approved by DSA prior to start of construction.

Please refer to the above application number in all correspondence, reports, etc., in connection with this project.

Sincerely,

**Harlan  
Reymont**

for Ida Antonioli Clair, AIA  
State Architect

Digitally signed by  
Harlan Reymont  
Date: 2022.04.21  
13:37:50 -07'00'

cc:  
Architect



Heather Pilgrim <h.pilgrim@oakvalleyschool.org>

### KIT Funds Accounting Reminders

2 messages

noreply@cde.ca.gov <noreply@cde.ca.gov>

Mon, Apr 11, 2022 at 11:50 AM

To: Oak Valley Union Elementary School District <h.pilgrim@oakvalleyschool.org>

Cc: Michael Danzik <MDanzik@cde.ca.gov>

\$ 40,497

Dear Program Operators, Business Officials, and Superintendents:

As Kitchen Infrastructure and Training (KIT) funds are scheduled to be distributed soon, the California Department of Education (CDE), Nutrition Services Division (NSD) is resending this email and would like to call your attention to two extremely important details:

- **Deposit KIT funds into your agency's general fund.**
- **If you deposit KIT funds into your Fund 13, also called the cafeteria fund, KIT funds will take on the rules governing the cafeteria fund, which will result in greater restriction of use.**

KIT funds should be accounted for, and tracked separately from, the cafeteria fund.

Please also note that additional clarifying information regarding the use of KIT funds for training-related staffing costs is forthcoming.

Below is the original email announcement regarding the availability of KIT funds, please review this carefully and reference the CDE KIT funds web page at <https://www.cde.ca.gov/ls/nu/kitfunds.asp> for further details.

\*\*\*\*\*

The California Department of Education (CDE) announces the availability of funding award information for the Kitchen Infrastructure and Training (KIT) Funds.

#### Payment Details

Payment details are located on the CDE Funding Results web page at <http://www.cde.ca.gov/fg/fo/r9/kitfundsresults22.asp>. Agencies will be issued 100 percent of the funds awarded up front. Your County Treasurer's Office (CTO) will receive the warrant. From there, the CTO will follow their processes and procedures to award the funds to the participating school food authorities within their county. If you submitted a KIT online registration form prior to the deadline and do not receive a warrant within eight weeks of this announcement, please email [KITfunds@cde.ca.gov](mailto:KITfunds@cde.ca.gov).

#### Use of Funds

Funds must be used **only** for the purposes for which they were awarded. **You may not use training funds for kitchen infrastructure efforts, or vice versa.**

Kitchen infrastructure and equipment funds can be used for the purpose of kitchen infrastructure upgrades that will increase pupil access to, or improve the quality of, fresh and nutritious school meals, included in the following categories:

- Cooking equipment
- Service equipment
- Refrigeration and storage equipment
- Transportation of ingredients, meals, and equipment between sites
- Any supporting infrastructure system needs

Food service staff training funds can be used for the purpose of training on promoting nutritious foods, which may include training on food preparation, healthy food marketing, and changing the school lunchroom environment.

### Accounting

Though you may only receive one warrant, it is important to note that kitchen infrastructure funds and training funds are awarded separately.

The CDE has created two new standardized account code structure (SACS) resource codes to help you record KIT Funds. Please ensure the revenue is deposited into the agency's general fund using the resource codes below:

SACS Resource Code 7028: Kitchen infrastructure and equipment

SACS Resource Code 7029: Food service staff training

Revenue Object Code: 8520

Both resource codes are now available in the SACS tables of valid code combinations. If you have questions about the accounting for these funds using the new resource codes, please contact the School Fiscal Services Division at [SACSINFO@cde.ca.gov](mailto:SACSINFO@cde.ca.gov).

### Reporting Use of Funds

As a condition of accepting these funds, program operators must report their use of KIT Funds to the CDE. To fulfill this requirement, participating program operators must complete a short, online survey which will be emailed no later than April 2023, and is due by June 30, 2023.

### Returning Funds to the CDE

If you are no longer participating in the National School Lunch Program and School Breakfast Program, or if you choose not to spend all or some of the KIT Funds, please email the KIT Funds Team at [KITfunds@cde.ca.gov](mailto:KITfunds@cde.ca.gov).

Warrants may be mailed to:

NSD Kitchen Infrastructure and Training Funds

c/o Cashier's Office

California Department of Education

P.O. Box 515006

Sacramento, CA 95851-5006

### Contact Information

Additional information can be found on the CDE KIT Funds web page located at <https://www.cde.ca.gov/ls/nu/kitfunds.asp>.

For questions, please email the KIT Funds Team at [KITfunds@cde.ca.gov](mailto:KITfunds@cde.ca.gov).

Thank you,

### Nutrition Services Division

California Department of Education

NSD Customer Service Survey | [www.cde.ca.gov/ls/nu/nsdcs.asp](http://www.cde.ca.gov/ls/nu/nsdcs.asp)

Web | [www.cde.ca.gov/ls/nu/](http://www.cde.ca.gov/ls/nu/)

Twitter | [@CDENutrition](https://twitter.com/CDENutrition)

Course Catalog | [www.cde.ca.gov/ls/nu/ed/cnpscourcecatalog.asp](http://www.cde.ca.gov/ls/nu/ed/cnpscourcecatalog.asp)

---

*You are receiving this message because your e-mail address is stored in the Child Nutrition Information and Payment System (CNIPS). Please note that you are required to keep your e-mail address up-to-date on your sponsor application in the CNIPS. The NSD sends notification e-mails to the two primary contacts your district/agency lists in the CNIPS. It is beneficial for your district/agency to list two separate e-mail addresses.*

---

---

Heather Pilgrim <[h.pilgrim@oakvalleyschool.org](mailto:h.pilgrim@oakvalleyschool.org)>

Thu, Apr 14, 2022 at 2:36 PM

To: Gabby Gutierrez <[gabi.gutierrez@oakvalleyschool.org](mailto:gabi.gutierrez@oakvalleyschool.org)>, Orlanda Meneses <[orlanda.meneses@oakvalleyschool.org](mailto:orlanda.meneses@oakvalleyschool.org)>

FYI, this is for the kitchen grant

[Quoted text hidden]

--

**Heather Pilgrim, Ed.S.**

Superintendent

Oak Valley Union Elementary School District

24500 Rd. 68, Tulare, CA 93274

559-688-2908

**CONFIDENTIALITY NOTICE:** This transmission, including any attachments, is confidential and may contain information that is privileged, confidential or exempt from disclosure by law. If you are not the intended recipient or their agent, you are hereby notified that reading, disclosing, copying, distributing or using any information contained in this transmission is strictly prohibited. If you have received this transmission in error, please immediately notify us by e-mail or by telephone at (559-688-2908) and destroy the transmission.



Heather Pilgrim &lt;h.pilgrim@oakvalleyschool.org&gt;

---

**Confirmation of KIT Funds Submission**

1 message

**Snap WebHost** <surveys@cde.ca.gov>

Mon, Dec 13, 2021 at 1:16 PM

Reply-To: "surveys@cde.ca.gov" &lt;surveys@cde.ca.gov&gt;

To: "h.pilgrim@oakvalleyschool.org" &lt;h.pilgrim@oakvalleyschool.org&gt;

Do not reply to this email, this email address is not monitored. Questions can be addressed to:  
[KITfunds@cde.ca.gov](mailto:KITfunds@cde.ca.gov)

Confirmation of KIT Funds Submission

Oak Valley Union Elementary School District  
County: 54 Tulare

Contact Information

First Name: Heather

Last Name: Pilgrim

Title: Superintendent

Email Address: [h.pilgrim@oakvalleyschool.org](mailto:h.pilgrim@oakvalleyschool.org)

Phone Number: 559-688-2908

Indicate below which set of funds your agency is interested in receiving:  
Only kitchen infrastructure funds

By submitting this opt-in registration form, I, as an authorized representative of this agency, am attesting that:

I understand that the information contained in this opt-in registration form is being given in connection with the receipt of state funds and deliberate misrepresentation may subject the LEA and its principals to prosecution under applicable state and federal criminal statutes.

I understand and commit to using these funds as appropriated and intended.

I have reviewed and understand the information contained in the [CDE KIT web page](#), including:

The intent and purpose of these funds

The allowable uses of the KIT funds

The June 30, 2023, expenditure and reporting deadline

The requirement to return unused funds

The mandated reporting element

I understand and commit to returning all unexpended funds, or expenses used not as intended, to the CDE within 30 days of billing notice.

# Tulare County Office of Education

Committed to Students, Support & Service

4.3

**Tim A. Hire**  
County  
Superintendent  
of Schools

P.O. Box 5091  
Visalia, California  
93278-5091

(559) 733-6300  
tcoe.org

**Administration**  
(559) 733-6301  
fax (559) 627-5219

**Business Services**  
(559) 733-6474  
fax (559) 737-4378

**Human Resources**  
(559) 733-6306  
fax (559) 627-4670

**Instructional Services**  
(559) 302-3633  
fax (559) 739-0310

**Special Services**  
(559) 730-2910  
fax (559) 730-2511

## Main Locations

**Administration  
Building & Conference  
Center**  
6200 S. Mooney Blvd.  
Visalia

**Doe Avenue Complex**  
7000 Doe Ave.  
Visalia

**Liberty Center/  
Planetarium &  
Science Center**  
11535 Ave. 264  
Visalia

April 18, 2022

Heather Pilgrim, Superintendent  
Oak Valley Union School District  
24500 Road 68  
Tulare, CA 93274

SUBJECT: REVIEW OF SECOND PERIOD INTERIM REPORT, 2021-22

Dear Heather:

The county office has reviewed the 2021-22 Second Period Interim Report of the Oak Valley Union School District and will be able to certify to the California Department of Education that the district has submitted a positive report for the period ending January 31<sup>st</sup>.

We find that these documents reflect a satisfactory fiscal position and indicate the district will be able to meet its financial obligations during this fiscal year and the two subsequent years as certified by your governing board. We thank you for the timely filing of your Interim Report with our office. The efforts of your staff in the preparation and submission of this report along with the supporting documentation is appreciated.

Please read our attached addendum for further comments and recommendations.

If you have any concerns or questions about this review, our comments, or recommendations, please do not hesitate to call at 733-6474.

Sincerely,



Fernie Marroquin, Ed.D.  
Assistant Superintendent, Business Services  
Tulare County Office of Education

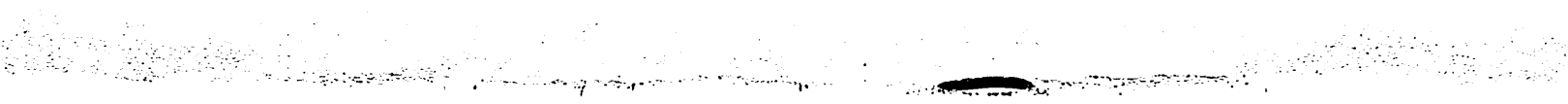
FM/sd  
Encl.

cc: Douglas Mederos, Board President  
District Business Manager

10

1

THE UNIVERSITY OF CHICAGO



THE UNIVERSITY OF CHICAGO



## BACKGROUND

Our review of the district's 2021-22 Second Period Interim Report and the comments included are based on information the district had available at the time the Interim Report was prepared. The Governor's proposed budget for 2022-23 reflects unanticipated increases in funding for California Public Education during a time of an unprecedented global pandemic. The State economy has recovered from the COVID-19 pandemic much faster than originally anticipated and state revenues continue to be higher than projected when the 2021 Budget Act was enacted last summer. As a result, the Governor's 2023-24 budget proposal includes significant investments to address the immediate and long-term impacts of the pandemic on K-12 education.

Of most significance is the Governor's proposal to allocate roughly \$3.3 billion in Prop 98 funding to fund a statutory cost of living adjustment (COLA) of 5.33% in 2022-23. In efforts to soften the impact of declining enrollment, the Governor proposes to amend how districts are funded under the Local Control Funding Formula (LCFF). Building upon current law which funds LCFF for school districts on the greater of prior or current year Average Daily Attendance (ADA), a third option would be added looking at the average of three prior years' ADA. Ongoing costs associated with this proposal are estimated to cost \$1.2 billion in Prop 98 funds. The 2022-23 budget proposal also includes significant investments in categorical programs many of which were introduced as part of the 2021 Budget Act:

- \$1 billion in on-going Prop 98 funding to expand Universal Transitional Kindergarten beginning in 2022-23;
- \$4.4 billion in on-going Prop 98 funding for the Expanded Learning Opportunities Program;
- \$2 billion in one-time Prop-98 funding to for college and career pathways;
- \$650 million in on-going Prop-98 funding to fund the Universal Meals Program;
- \$1.5 billion in one-time Prop-98 funding to support the transition to electric school buses;
- \$2.225 billion in one-time non-Prop-98 funding to fund new construction and modernization projects through the State Facility Program;
- \$500 million in one-time Prop-98 funding for grants over five years for high-needs schools for literacy coaches and reading specialists;
- \$500 million in on-going Prop-98 funding to increase the special education base funding formula.

Supplementing the already higher than anticipated funding proposed for schools is the significant amount of federal funding districts have received in the past couple of years to mitigate impacts caused by the COVID-19 pandemic. Most recently this includes the \$900 billion Coronavirus Response and Relief Supplemental Appropriations Act signed into law December 27, 2020 and \$1.9 trillion American Rescue Plan signed into law on March 11, 2021. Both of these acts included significant amounts of funding for education earmarked to assist schools in reopening and address the multitude of new costs incurred by schools attributable to the COVID-19 pandemic

The Department of Finance recognizes that in spite of a global public health crisis the State's economic recovery is outperforming expectations. However, going forward we face unprecedented challenges and disruptions in providing K-12 education that come with hefty costs. A global pandemic combined with risks unique to California including emergency preparedness costs due to wildfires, affordable housing woes, state-wide declining enrollment and reliance on significant one-time federal funding point to the importance of districts exercising fiscal prudence even when times are good.

**LOCAL CONTINUITY AND ATTENANCE PLAN**

It is important to note that the Local Control Accountability Plan (LCAP) document will resume as the main accountability document for K-12 education for the foreseeable future and there continues to be a growing emphasis on accountability measures. The 2021 Budget Act included language that requires districts to maintain supplemental and concentration grant funds to increase and improve services to unduplicated pupils until the funds are fully spent. This provision effectively disallows supplemental and concentration dollars from being carried over in an unrestricted fashion from one year to the next. This provision will be especially challenging for those districts that are falling short of meeting their minimum proportionality requirement.

In addition to the supplemental and concentration grant carryover provision, the 2021 Budget Act also increased the concentration grant percentage from 55% to 65%. The funding associated with this “add-on” must be used to increase the number of adults providing direct services to students. There has been a prompt added to the LCAP template whereby districts must describe how the additional concentration grant add-on funding will be used to increase the number of staff providing direct services at schools that have a high concentration of unduplicated students. This is an on-going accountability measure that will require tracking of how these concentration add-on funds are being spent.

Unique to the 2022-23 fiscal year, assembly Bill 130 requires districts to present an update on the annual update to the 2021-22 LCAP and budget overview for parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board. This update must include mid-year outcome data relate to metrics identified in the 2021-22 LCAP and expenditure data on all actions identified in the 2021-22 LCAP. While districts were required to present this LCAP Supplement by February 28<sup>th</sup>, it is adopted, reviewed and then approved as part of the 2022-23 LCAP cycle.

**BUDGET OVERVIEW FOR PARENTS**

Due to the passage of AB1808 in 2018 the LCAP template now incorporates a section titled “Budget Overview for Parents” which is intended to help stakeholders better understand funding decisions included in the LCAP. This bill takes an additional step towards increasing transparency over those additional supplemental and concentration dollars generated by unduplicated students. The Budgeted Overview for Parents is intended to help stakeholders better understand funding decisions included in the associated LCAP.

**RETIREMENT COSTS**

The Governmental Accounting Standards Board Statement No. 68 (GASB 68) reporting requirements took effect for the 2014-15 financial statements for State and local government employers. Districts now need to recognize their proportionate share of the net pension liability (NPL) for both CalSTRS and CalPERS retirees in their accrual based financial statements (Audit Reports).

The CalPERS Board adopted changes to the actuarial assumptions that became effective June 30, 2015. The changes result in a projected increase to the employer contribution rates for 2015-16 and for the following five years. The CalPERS Circular Letter 200-012-14 dated March 10, 2014 provided projected rates for 2014-15 through 2020-21 which were subsequently modified as shown below. Both the CalPERS and CalSTRS rates shown for 2019-20 and 2020-21 include the subsidy provided as part of the passage of AB84 on April 21, 2020 and rate offset included in the 2021 State Budget.

CalPERS Actual and Projected Rates					
2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Projected
13.888%	15.531%	18.062%	19.721%	22.91%	26.10%

Likewise, Assembly Bill 1469 increased the contribution rates that employers, employees and the state pay to support the State Teachers Retirement System. Employer rates will continue to increase until 2020-21. Thereafter, the STRS employer rate is set by the CalSTRS board.

CalSTRS Rates per Education Code Sections 22901.7 and 22950.5					
2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Projected
12.58%	14.43%	16.28%	17.10%	16.92%	19.10%

Districts should be cognizant about including the PERS and STRS rate increases projected in 2021-22 as all rate offsets we've experienced in previously adopted State budgets expire in the 2021-22 fiscal year.

**RESERVES**

**Reserve Caps** – Our office continues to reinforce the need for reserves over the state minimum reserve requirements. Past experience has clearly demonstrated these minimum levels are not sufficient to protect educational programs from severe disruption in an economic downturn. The typical 3% reserve minimum represents less than two weeks of payroll for nearly all districts. Many LEAs have established reserve policies calling for higher than state minimum reserves, recognizing their duty to maintain fiscal solvency.

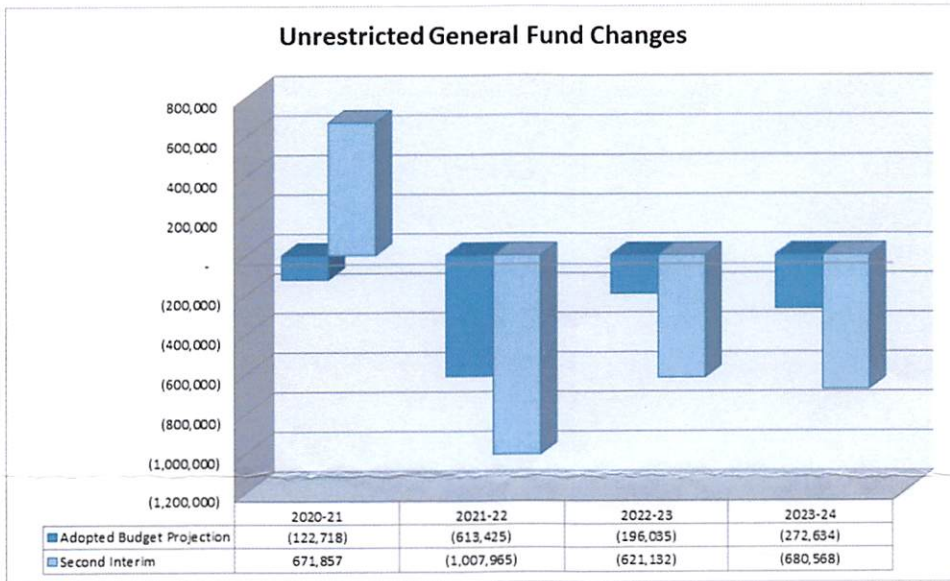
In October 2017 the Governor signed Senate Bill 751 which made significant changes to the previous Senate Bill 858 reserve cap requirements. These changes became effective January 1, 2018. The cap now allows for 10% of assigned or unassigned ending balances on a more limited number of district funds. It also exempts districts with fewer than 2,501 average daily attendance from the cap requirement.

The provisions of SB 751 are not imposed until the year after funds in the Public School System Stabilization Account (PSSSA) equals or exceeds 3% of Proposition 98 funding for school districts. The 2022-23 proposed budget includes payments of \$3.1 billion in 2020-21, \$3.6 billion in 2021-22 and \$3.1 billion in 2022-23 into PSSSA, for a total of \$9.7 billion at the end of 2022-23. This will trigger the school district reserves caps beginning in 2022-23. It is recommended that districts impacted by the reserve cap take board action to commit funds for a specific purpose so they are not subject to the reserve cap.

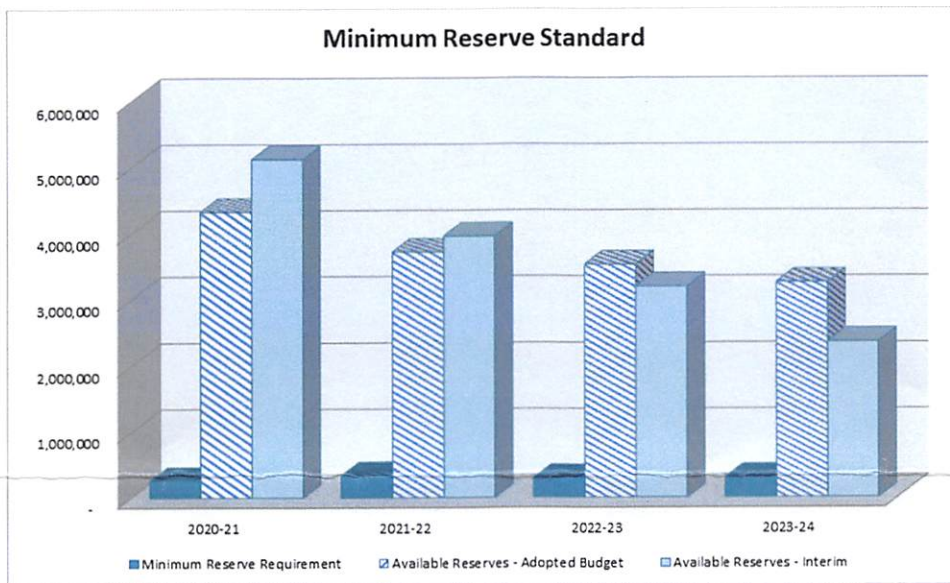
**Full Accrual Financial Position** - As audit reports have begun to recognize long-term pension obligations under GASB 68, districts find their annual audit report may reflect a negative unrestricted balance on their Statement of Net Position. Beginning with fiscal year 2017-18, district audit reports will also reflect the full impact of long-term commitments for Other Post-Employment Benefits (Retiree health plans) under GASB 75. This will further reduce a district's unrestricted net position. This will likely result in public concern over the fiscal management of the school district and higher costs associated with long-term financing. We encourage districts to review and understand their district's unrestricted net position upon receipt of the district's audited financial statements for 2020-21 in case questioned.

**LOCAL CONTROL FUNDING FORMULA PROJECTIONS**

Below is a comparison of the district's adopted budget and the current interim's anticipated change in the unrestricted general fund balance. The differences primarily represent an updated beginning balance for the year, changes in state LCFF estimates and changes in district provided ADA estimates.



The next graph presents the district's 2021-22 Second Interim reserve status compared with the original adopted budget and state minimum reserve requirement.



#### COMMENTS AND RECOMMENDATIONS

This section of our letter lists comments and recommendations we consider appropriate as a result of our review and current state budget projections.

- *The district is projecting current and future reserves that reflect a sound fiscal position. We commend the district for maintaining a secure financial position.*

- *Some of the district's interfund loans appear to be on-going or increasing on a regular basis. The district should review the requirements of Education Code 42603 to ensure the limitation and repayment requirements for such loans are being met.*
  
- *There are no additional comments or recommendations.*

Accounts Payable Final PreList - 3/17/2022 3:54:16PM

\*\*\* FINAL \*\*\*

Batch No 398

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
014055	AMERICAN FENCE BUILDERS	PV-220466	1/14/2022		8040		010-81500-0-00000-81100-58000-0-0000	\$9,363.60	L	
<b>Total Check Amount:</b>								<b>\$9,363.60</b>		
014150	BAKER DISTRIBUTING COMPANY	PV-220467	3/14/2022		CW08346/09586		010-00000-0-00000-82000-43000-0-0000	\$20.57		
	BAKER DISTRIBUTING COMPANY		3/14/2022		CW08346/09586		010-00000-0-00000-82000-43000-0-0000	\$70.22		
<b>Total Check Amount:</b>								<b>\$90.79</b>		
014140	BAKER SUPPLIES AND REPAIRS	PV-220468	3/1/2022		7046		010-00000-0-00000-82000-56000-0-0000	\$414.65		
<b>Total Check Amount:</b>								<b>\$414.65</b>		
014117	COAST TROPICAL - SF	PV-220469	3/14/2022		01098867/9027		130-53100-0-00000-37000-47000-0-0000	\$642.00		
	COAST TROPICAL - SF		3/14/2022		01098867/9027		130-53100-0-00000-37000-47000-0-0000	\$746.50		
<b>Total Check Amount:</b>								<b>\$1,388.50</b>		
013223	D. GARRISON ROOFING CO., INC	PV-220470	3/8/2022		3224		010-00000-0-00000-82000-56000-0-0000	\$375.00		
<b>Total Check Amount:</b>								<b>\$375.00</b>		
014160	FARIAS, CLAUDIA	PV-220471	9/16/2022		NONE		010-00000-0-00000-72000-58000-0-0000	\$64.00		
<b>Total Check Amount:</b>								<b>\$64.00</b>		
013988	JOHNSON FIRE PROTECTION, INC	PV-220472	3/17/2022		1967-3		010-81500-0-00000-85000-61700-0-0000	\$2,190.00		
<b>Total Check Amount:</b>								<b>\$2,190.00</b>		
013152	OFFICE DEPOT	PV-220473	3/8/2022		NONE		010-11000-0-11100-10000-43000-0-0000	\$64.10		
	OFFICE DEPOT		3/8/2022		NONE		010-00000-0-00000-27000-43000-0-0000	\$235.36		
<b>Total Check Amount:</b>								<b>\$299.46</b>		
014021	PIXLEY UNION SCHOOL DISTRICT	PV-220474	3/11/2022		NONE		010-00000-0-11100-10000-58000-0-0000	\$125.00		
<b>Total Check Amount:</b>								<b>\$125.00</b>		
012478	SoCalGas	PV-220475	3/11/2022		NONE		010-00000-0-00000-82000-55000-0-0000	\$1,682.34		
<b>Total Check Amount:</b>								<b>\$1,682.34</b>		

6.1

Accounts Payable Final PreList - 3/17/2022 3:54:16PM

\*\*\* FINAL \*\*\*

Batch No 398

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013502	SOUTHWEST SCHOOL & OFFICE SUPP	PV-220476	1/12/2022		JANUARY		010-00000-0-11100-10000-43000-0-0000	\$571.97		
<b>Total Check Amount:</b>								<b>\$571.97</b>		
005860	TF TIRE	PV-220477	1/11/2022		721576		010-00000-0-00000-82000-43000-0-0000	\$670.42		
<b>Total Check Amount:</b>								<b>\$670.42</b>		
013932	U.S. BANK CORPORATE PAYMENT	PV-220478	2/25/2022		NONE		010-00000-0-00000-72000-59000-0-0000	\$45.51	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-41270-2-11100-10000-43000-0-0000	\$375.75	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-00000-0-00000-27000-43000-0-0000	\$263.29	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-00000-0-00000-31400-43000-0-0000	\$53.29	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-00000-0-11100-10000-43000-0-0000	\$336.40	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-00000-0-00000-82000-43000-0-0000	\$611.91	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-58126-0-11100-10000-43000-0-0000	\$895.90	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-00000-0-11100-10000-43000-0-0000	\$558.00	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-00000-0-00000-71500-52000-0-0000	\$1,329.04	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-00000-0-00000-72000-58000-0-0000	\$314.99	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-11000-0-11100-10000-43000-0-0000	\$321.62	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-00000-0-00000-82000-43000-0-0000	\$172.39	M	
	U.S. BANK CORPORATE PAYMENT		2/25/2022		NONE		010-00000-0-00000-82000-56000-0-0000	\$164.57	M	
<b>Total Check Amount:</b>								<b>\$5,442.66</b>		
013634	VISALIA UNIFIED SCHOOL DIST.	PV-220479	2/25/2022		1221		010-07230-0-00000-36000-58000-0-0000	\$4,687.12	L	
<b>Total Check Amount:</b>								<b>\$4,687.12</b>		

Accounts Payable Final PreList - 3/17/2022 3:54:16PM

\*\*\* FINAL \*\*\*

Batch No 398

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
<b>Total District Payment Amount:</b>								<b>\$27,365.51</b>		



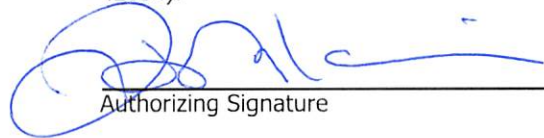
**Accounts Payable Final PreList - 3/17/2022 3:54:16PM**

\*\*\* FINAL \*\*\*

**Batch No 398**  
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
<b>Batch No 398</b>								<b>Total Accounts Payable:</b>	<b>\$27,365.51</b>	

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 27,365.51 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).



\_\_\_\_\_  
Authorizing Signature

3-18-22  
\_\_\_\_\_  
Date

<b>Fund Summary</b>	Total
010	\$25,977.01
130	\$1,388.50
<b>Total</b>	<b>\$27,365.51</b>

Accounts Payable Final PreList - 3/31/2022 10:16:42PM

\*\*\* FINAL \*\*\*

Batch No 399

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013671	AT & T	PV-220480	3/15/2022		17919670		010-00000-0-00000-72000-59000-0-0000	\$23.15		
								<b>Total Check Amount:</b>		
								<b>\$23.15</b>		
014150	BAKER DISTRIBUTING COMPANY	PV-220481	3/29/2022		65422		010-00000-0-00000-82000-43000-0-0000	\$727.18		
								<b>Total Check Amount:</b>		
								<b>\$727.18</b>		
014140	BAKER SUPPLIES AND REPAIRS	PV-220482	3/25/2022		7126		010-00000-0-00000-82000-43000-0-0000	\$759.46		
								<b>Total Check Amount:</b>		
								<b>\$759.46</b>		
014117	COAST TROPICAL - SF	PV-220483	3/28/2022		99970/532		130-53100-0-00000-37000-47000-0-0000	\$754.50		
	COAST TROPICAL - SF		3/28/2022		99970/532		130-53100-0-00000-37000-47000-0-0000	\$689.50		
								<b>Total Check Amount:</b>		
								<b>\$1,444.00</b>		
013760	EWING IRRIGATION PRODUCTS, INC	PV-220484	3/23/2022		16328500		010-00000-0-00000-82000-43000-0-0000	\$2,074.15		
								<b>Total Check Amount:</b>		
								<b>\$2,074.15</b>		
014053	GOODGUYS PLUMBING	PV-220485	3/15/2022		13425		010-00000-0-00000-82000-56000-0-0000	\$434.50		
								<b>Total Check Amount:</b>		
								<b>\$434.50</b>		
013924	ILLUMINATE EDUCATION, INC.	PV-220486	3/8/2022		64725		010-07215-0-11100-10000-58000-0-0000	\$12,750.00		
								<b>Total Check Amount:</b>		
								<b>\$12,750.00</b>		
014161	MCKELLAR FAMILY FARMS, INC	PV-220487	3/29/2022		3292022		010-58126-0-11100-10000-58000-0-0000	\$235.00		
								<b>Total Check Amount:</b>		
								<b>\$235.00</b>		
013678	MID VALLEY DISPOSAL	PV-220488	4/1/2022		MARCH/APRIL		010-00000-0-00000-82000-55000-0-0000	\$1,579.52		
								<b>Total Check Amount:</b>		
								<b>\$1,579.52</b>		
012481	OAK VALLEY UNION SCHOOL DIST	PV-220489	3/18/2022		NONE		010-58126-0-11100-10000-58000-0-0000	\$301.00	M	
								<b>Total Check Amount:</b>		
								<b>\$301.00</b>		
013982	TIPTON ELEMENTARY SCHOOL DIST	PV-220490	3/23/2022		101		010-00000-0-11100-10000-58000-0-0000	\$125.00		

Accounts Payable Final PreList - 3/31/2022 10:16:42PM

\*\*\* FINAL \*\*\*

Batch No 399

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
							<b>Total Check Amount:</b>	<b>\$125.00</b>		
013710	USBANCORP EQUIPT. FINANCE, INC	PV-220491	3/24/2022		4683966809		010-00000-0-11100-10000-56000-0-0000	\$212.27		
							<b>Total Check Amount:</b>	<b>\$212.27</b>		

Accounts Payable Final PreList - 3/31/2022 10:16:42PM

\*\*\* FINAL \*\*\*

Batch No 399

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

Total District Payment Amount:

\$20,665.23

**Accounts Payable Final PreList - 3/31/2022 10:16:42PM**

\*\*\* FINAL \*\*\*

Batch No 399

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
							<b>Batch No 399</b>	<b>Total Accounts Payable:</b>	<b>\$20,665.23</b>	

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 20,665.23 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).



Authorizing Signature

4-1-22  
Date

Fund Summary	Total
010	\$19,221.23
130	\$1,444.00
Total	\$20,665.23

Accounts Payable Final PreList - 4/7/2022 10:58:11PM

\*\*\* FINAL \*\*\*

Batch No 400

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013740	AMERICAN FIDELITY ASSURANCE	PV-220505	3/1/2022		MARCH		010-00000-0-00000-00000-95024-0-0000	\$95.38	G	
	AMERICAN FIDELITY ASSURANCE		3/1/2022		MARCH		010-00000-0-00000-00000-95024-0-0000	\$59.38	G	
<b>Total Check Amount:</b>								<b>\$154.76</b>		
014150	BAKER DISTRIBUTING COMPANY	PV-220492	4/6/2022		62567		010-00000-0-00000-82000-43000-0-0000	\$433.16		
<b>Total Check Amount:</b>								<b>\$433.16</b>		
013075	CALIF.TURF EQUIPT. & SUP., INC	PV-220493	4/6/2022		540181		010-00000-0-00000-82000-43000-0-0000	\$328.58		
<b>Total Check Amount:</b>								<b>\$328.58</b>		
013911	CALIFORNIA WATER SERVICES	PV-220494	3/31/2022		48272		010-81500-0-00000-81100-58000-0-0000	\$1,850.00		
	CALIFORNIA WATER SERVICES		3/31/2022		48272		010-81500-0-00000-81100-58000-0-0000	\$595.00		
	CALIFORNIA WATER SERVICES		3/31/2022		48272		010-81500-0-00000-81100-58000-0-0000	\$645.10		
<b>Total Check Amount:</b>								<b>\$3,090.10</b>		
013390	ENVIRO CLEAN	PV-220495	3/23/2022		0137648/55/58/57/591		010-00000-0-00000-82000-43000-0-0000	\$344.80		
	ENVIRO CLEAN		3/23/2022		0137648/55/58/57/591		010-00000-0-00000-82000-43000-0-0000	\$12.93		
	ENVIRO CLEAN		3/23/2022		0137648/55/58/57/591		010-00000-0-00000-82000-43000-0-0000	\$975.14		
	ENVIRO CLEAN		3/23/2022		0137648/55/58/57/591		010-00000-0-00000-82000-43000-0-0000	\$560.30		
	ENVIRO CLEAN		3/23/2022		0137648/55/58/57/591		010-00000-0-00000-82000-43000-0-0000	\$30.71		
<b>Total Check Amount:</b>								<b>\$1,923.88</b>		
012691	HOME DEPOT CREDIT SERVICES	PV-220496	3/23/2022		MARCH		010-00000-0-00000-82000-43000-0-0000	\$555.76		
	HOME DEPOT CREDIT SERVICES		3/23/2022		MARCH		010-00000-0-00000-82000-43000-0-0000	(\$87.57)		
	HOME DEPOT CREDIT SERVICES		3/23/2022		MARCH		010-00000-0-00000-82000-43000-0-0000	\$421.05		
<b>Total Check Amount:</b>								<b>\$889.24</b>		
014039	P&R PAPER SUPPLY COMPANY , INC	PV-220497	3/23/2022		63100-655505		130-53100-0-00000-37000-47000-0-0000	\$868.28		
	P&R PAPER SUPPLY COMPANY , INC		3/23/2022		63100-655505		130-53100-0-00000-37000-47000-0-0000	\$340.01		
<b>Total Check Amount:</b>								<b>\$1,208.29</b>		
014101	R & L CROW DISTRIBUTING	PV-220501	3/31/2022		MARCH		130-53100-0-00000-37000-47000-0-0000	\$552.96		
	R & L CROW DISTRIBUTING		3/31/2022		MARCH		130-53100-0-00000-37000-47000-0-0000	\$627.00	J	
	R & L CROW DISTRIBUTING		3/31/2022		MARCH		130-53100-0-00000-37000-47000-0-0000	\$555.00	J	

Accounts Payable Final PreList - 4/7/2022 10:58:11PM

\*\*\* FINAL \*\*\*  
Batch No 400

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
014101	R & L CROW DISTRIBUTING	PV-220501	3/31/2022		MARCH		130-53100-0-00000-37000-47000-0-0000	\$575.16	J	
	R & L CROW DISTRIBUTING		3/31/2022		MARCH		130-53100-0-00000-37000-47000-0-0000	\$674.40	J	
	R & L CROW DISTRIBUTING		3/31/2022		MARCH		130-53100-0-00000-37000-47000-0-0000	\$643.80	J	
	R & L CROW DISTRIBUTING		3/31/2022		MARCH		130-53100-0-00000-37000-47000-0-0000	\$585.60	J	
	R & L CROW DISTRIBUTING		3/31/2022		MARCH		130-53100-0-00000-37000-47000-0-0000	\$674.40	J	
	R & L CROW DISTRIBUTING		3/31/2022		MARCH		130-53100-0-00000-37000-47000-0-0000	\$630.00	J	
<b>Total Check Amount:</b>								<b>\$5,518.32</b>		
014077	RIGO SIGNS	PV-220499	4/5/2022	204065			010-58126-0-11100-10000-58000-0-0000	\$828.49		
<b>Total Check Amount:</b>								<b>\$828.49</b>		
013829	SISC III	PV-220498	4/1/2022		APRIL		010-00000-0-00000-00000-95028-0-0000	\$1,572.80	G	
	SISC III		4/1/2022		APRIL		010-00000-0-00000-00000-95024-0-0000	\$71,591.41	G	
<b>Total Check Amount:</b>								<b>\$73,164.21</b>		
013683	SMART & FINAL	PV-220500	4/1/2022		NONE		010-58126-0-11100-10000-43000-0-0000	\$38.10		
<b>Total Check Amount:</b>								<b>\$38.10</b>		
012222	SYSCO	PV-220503	3/31/2022		MARCH		130-53100-0-00000-37000-47000-0-0000	\$11,359.80		
	SYSCO		3/31/2022		MARCH		130-53100-0-00000-37000-43000-0-0000	\$51.48		
<b>Total Check Amount:</b>								<b>\$11,411.28</b>		
013932	U.S. BANK CORPORATE PAYMENT	PV-220504	3/25/2022		NONE		010-00000-0-00000-82000-43000-0-0000	\$375.71	M	
	U.S. BANK CORPORATE PAYMENT		3/25/2022		NONE		010-11000-0-11100-10000-43000-0-0000	\$1,673.93	M	
	U.S. BANK CORPORATE PAYMENT		3/25/2022		NONE		010-00000-0-00000-82000-43000-0-0000	\$75.32	M	
	U.S. BANK CORPORATE PAYMENT		3/25/2022		NONE		010-58126-0-11100-10000-43000-0-0000	\$391.13	M	
	U.S. BANK CORPORATE PAYMENT		3/25/2022		NONE		010-00000-0-11100-10000-43000-0-0000	\$58.14	M	
	U.S. BANK CORPORATE PAYMENT		3/25/2022		NONE		010-00000-0-00000-72000-58000-0-0000	\$447.92	M	
	U.S. BANK CORPORATE PAYMENT		3/25/2022		NONE		010-00000-0-00000-27000-43000-0-0000	\$185.15	M	
	U.S. BANK CORPORATE PAYMENT		3/25/2022		NONE		010-00000-0-00000-71500-52000-0-0000	\$130.50	M	
	U.S. BANK CORPORATE PAYMENT		3/25/2022		NONE		010-00000-0-00000-72000-59000-0-0000	\$44.05	M	
<b>Total Check Amount:</b>								<b>\$3,381.85</b>		
013862	VAST NETWORKS	PV-220502	4/1/2022	34956			010-00000-0-00000-72000-59000-0-0000	\$147.50		

Accounts Payable Final PreList - 4/7/2022 10:58:11PM

\*\*\* FINAL \*\*\*

Batch No 400

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

Total Check Amount:

\$147.50



Accounts Payable Final PreList - 4/7/2022 10:58:11PM

\*\*\* FINAL \*\*\*

Batch No 400

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

---

Total District Payment Amount: **\$102,517.76**

**Accounts Payable Final PreList - 4/7/2022 10:58:11PM**

\*\*\* FINAL \*\*\*

Batch No 400

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
<b>Batch No 400</b>							<b>Total Accounts Payable:</b>	<b>\$102,517.76</b>		

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 102,517.76 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

Fund Summary	Total
010	\$84,379.87
130	\$18,137.89
<b>Total</b>	<b>\$102,517.76</b>

Accounts Payable Final PreList - 4/13/2022 10:47:06PM

\*\*\* FINAL \*\*\*

Batch No 401

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
012735	BUENA VISTA	PV-220506	4/1/2022		21/22-08		010-00000-0-11100-10000-58000-0-0000	\$7,453.53		
<b>Total Check Amount:</b>								<b>\$7,453.53</b>		
005481	EMPLOYMENT DEVELOPMENT DEPT..	PV-220507	3/31/2022		QT 1 2022		010-00000-0-00000-00000-95025-0-0000	\$5,101.00	G	
<b>Total Check Amount:</b>								<b>\$5,101.00</b>		
014052	GUTIERREZ, GABRIELA	PV-220508	4/5/2022		NONE		010-00000-0-00000-72000-52000-0-0000	\$29.13		
	GUTIERREZ, GABRIELA		4/5/2022		NONE		010-00000-0-00000-27000-43000-0-0000	\$86.78		
<b>Total Check Amount:</b>								<b>\$115.91</b>		
013663	INFINITY COMM. & CONSULT., INC	PV-220509	4/11/2022		13768		010-00000-0-00000-72000-58000-0-0000	\$925.00		
<b>Total Check Amount:</b>								<b>\$925.00</b>		
014076	RES-COM PEST CONTROL	PV-220510	4/2/2022		2017123		010-00000-0-00000-82000-55000-0-0000	\$150.00		
<b>Total Check Amount:</b>								<b>\$150.00</b>		

Accounts Payable Final PreList - 4/13/2022 10:47:06PM

\*\*\* FINAL \*\*\*

Batch No 401

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
<b>Total District Payment Amount:</b>								<b>\$13,745.44</b>		

**Accounts Payable Final PreList - 4/13/2022 10:47:06PM**

**\*\*\* FINAL \*\*\***  
**Batch No 401**

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
<b>Batch No 401</b>							<b>Total Accounts Payable:</b>	<b>\$13,745.44</b>		

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 13,745.44 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

\_\_\_\_\_  
Authorizing Signature Date

Fund Summary	Total
010	\$13,745.44
<b>Total</b>	<b>\$13,745.44</b>

# SchoolWorks, Inc.

8700 Auburn Folsom Road #200  
Granite Bay, CA 95746  
Ph: (916) 733-0402  
www.SchoolWorksGIS.com



SchoolWorks, Inc. will contract to perform the tasks enumerated below for the prices indicated. Oak Valley Union Elementary School District is authorized to enter into this agreement by Government Code 53060. These services are chargeable to the District Capital Facility Funds.

Date	Services Performed By:	Services Performed For:
April 7, 2022	SchoolWorks, Inc. 8700 Auburn Folsom Road #200 Granite Bay, CA 95746 Ph: (916) 733-0402 www.SchoolWorksGIS.com	Oak Valley Union Elementary School District 24500 Road 68 Tulare, CA 93274-9607 Phone: (559) 688-2909

## Full-Day PS/TK/K Facilities Grant Program

### Scope of Work

A. Consulting:

Assistance and guidance will be provided to the District in understanding the submittal requirements and for determining the best application submittal strategies and options for maximizing funding and eligibility for the California Preschool, Transitional Kindergarten and Full Day Kindergarten Facility Grant Program.

B. Application Documents

Prepare the qualification documents and supporting documentation which are necessary for the District to qualify in the California Preschool, Transitional Kindergarten and Full Day Kindergarten Facility Grant Program for maximum project state funding potential (a complete turn-key operation).

Following is a listing of the services available in the scope of this Contract:

- » Application for Funding - SAB 70-01
- » Fund Release Request - SAB 70-02
- » Assist with Expenditure Reports - SAB 70-03
- » Resolution to Implement Full-Day PS/TK/K
- » Review Grant Agreements
- » Virtual Meetings with OPSC
- » Monitor Project & Funding Status
- » Assistance with CDE Plan Approvals (4.07 & 4.08)
- » Financial Hardship Application (if applicable)

## Client Responsibilities

1. CBEDS/CSIS/CALPADS Enrollment and/or other enrollment data necessary to complete Application(s)
2. Facility Diagrams and Financial information needed to complete Application(s)
3. Items required for California State Preschool program documentation

## Pricing

Pricing for the following services are guaranteed for three years from the date of the contract. Prices quoted are contingent upon authorization of SchoolWorks to complete applications for which the District is eligible per applicable OPSC regulations and policies.

Fees for applications to be completed as needed:

Item Description	Cost
Initial Funding Application ( <i>see Fee Schedule 2 below*</i> )	\$3,250
Project Fee (per site requesting funds)	\$3,500
Forms 70-02 and 70-03 (per site requesting funds)	\$1,500
CDE Plan Approvals (4.07 & 4.08) (if requested)	\$1,500
Financial Hardship Application (one per District)	\$8,000

The project fee is only charged for projects that are awarded funding and covers all services during the project except for the forms 70-02, 70-03, CDE forms and financial hardship application.

The application(s) include a request for fees for consulting assistance in the amount of \$8,943 per new construction project for small school Districts with less than 2,500 students; \$17,886 for Financial Hardship Districts.

This agreement may be terminated by either party with thirty (30) days' notice, in writing, and the client will only be billed for work completed.

## Fee Schedule

1. Any amounts due for application(s) completed during the contract period will be billed upon submittal of the form(s) to OPSC. The amount is due within thirty days of the date of the invoice.
2. *\*If the Initial Funding Application is not approved, no further fees will be charged.*

## Conditions and Requirements

1. The Application documents will be completed to satisfy the requirements of OPSC. The Application documents will be audited by SchoolWorks to ensure their mathematical accuracy. Responsibility for the accuracy of data supplied by the District lies with the District.
2. This agreement does not include the preparation of any of the documents necessary for the purchase of land.
3. SchoolWorks's Application services generally do not include the preparation of site drawings or 1A Facility Diagrams, although the school campus maps received from the District typically need to be cleaned up and labeled appropriately by SchoolWorks staff per the application submittal requirements.

## Acceptance of Proposal & Notification to Proceed

1. (If or when applicable) The Board of Trustees of the Oak Valley Union Elementary School District took action to approve this agreement between SchoolWorks Inc. and the District, effective:


\_\_\_\_\_ (date of approval)

2. (If, or when needed) SchoolWorks is authorized to contact the OPSC, CDE, DSA, DTSC and/or SAB on the District's behalf and the District grants permission for OPSC to release and provide to SchoolWorks any needed SAB Forms and historical documents.

**Oak Valley Union Elementary School District**

**SchoolWorks, Inc.**

\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

Ken Reynolds  
\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

President - SchoolWorks, Inc.  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

April 7, 2022  
\_\_\_\_\_  
Date



**Palo Verde Elementary School and Oak Valley Elementary School  
School Resource Officer  
August 12, 2022 through June 8, 2023  
Expenditures based on 38 weeks**

DEPUTY II:	<b>100%</b>		<b>38 weeks</b>	<b>Palo Verde/ Oak Valley</b>	<b>50%</b>	
	<b>Full Year</b>		<b>School Year</b>	<b>Budget</b>	<b>Oak Valley FY 22/23 Budget</b>	
	<b>Expenditures</b>					
<b><i>Salaries and Benefits:</i></b>						
6001	Salary	87,262	x	0.73	63,768	31,884
6002	Overtime	-	x	0.73	-	-
6003	Other Pay Types	888	x	0.73	649	324
6004	Health Benefits	16,905	x	0.73	12,354	6,177
6011	Retirement	17,398	x	0.73	12,714	6,357
6012	Social Security	6,743	x	0.73	4,928	2,464
6014	Pension Obligation Bond	8,246	x	0.73	6,026	3,013
9300	Worker's Compensation	7,203	x	0.73	5,264	2,632
	<b>Total Salary and Benefits:</b>	<b>144,645</b>			<b>105,702</b>	<b>52,851</b>
<b><i>Operating Costs:</i></b>						
7005	Cellular Phone	696	x	0.73	509	254
9318	Radio Communications	922	x	0.73	674	337
9319	Motor Pool Operations	7,500	x	0.73	5,481	2,740
9310	Payrolls Processing (ADP)	202	x	0.73	147	74
	<b>Total Agency Charges:</b>	<b>9,320</b>			<b>6,810</b>	<b>3,405</b>
	<b>Total All Expenditures:</b>	<b>153,965</b>			<b>112,513</b>	<b>56,256</b>

Oak Valley Elementary School District and Palo Verde Union Elementary School will each reimburse the County up to \$56,256 and will be invoiced quarterly.

50%  
Palo Verde  
FY 2/23 Budget

31,884

324

6,177

6,357

2,464

3,013

2,632

52,851

254

337

2,740

74

3,405

56,256

ity

# LARA

ASPHALT SEAL COATING

DATE - 3-24-22

P.O. BOX 1761  
VISALIA, CA. 93279

OFFICE: 559-740-2133  
hlarajr@hotmail.com

LIC # 976400  
D.I.R. # 1000017330

## BID CONTRACT # 0803

THIS BID IS VALID FOR 60 DAYS FROM ABOVE DATE

### BID FOR : OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

**PROJECT: OAK VALLEY ELEMENTARY SCHOOL 24500 RD. 68 - TULARE, CA. - ASPHALT PAVING: BARRICADING, CLEANING, ASPHALT GRINDING AND DEMO, ASPHALT SPOILS HAUL OFF, SUB BASE GRADING AND COMPACTION, TAC OIL APPLICATION TO ALL EDGES, ASPHALT PAVING, SEAL COATING, LINE STRIPING & STENCIL PAINTING, CONCRETE WHEEL STOPS INSTALL.**

Bids are valid for 60 days from the above date, Final Quotes are subject to change after 60 days. Any changes made from this original signed Bid Contract will be considered and submitted as "Additional Work" and will be set forth as "Additional Charges" The Contractor & Client shall agree on the work Changes and Cost. The Changes and Cost shall be noted and the Contractor will then submit a new Contract.

This a DIR Prevailing Wage Project.

All sprinklers and water run offs to be turned off during the duration of this project.

**ASPHALT PAVING** --- Grind out the existing indicated asphalt surface, haul off asphalt spoils, grade & compact the sub base, tac oil all edges, pave back 12,388 SQ. FT. at 2" thick and 9,667 SQ. FT. at 3" thick using hot mix asphalt and roll for compaction.

**SEAL COATING** --- Barricade and clean the entire indicated applicable asphalt surface 25,500 SQ. FT. apply 2 coats of ACE asphalt sealer, add sand & latex to the sealer

**LINE STRIPING** --- Lay out and Paint all stencils and lines back as indicated by map plan install concrete wheel stops back as existing.

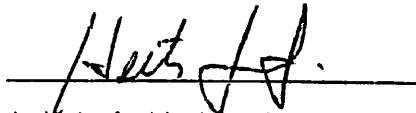
ASPHALT PAVING ----- \$ 67,560.00  
SEAL COATING ----- \$ 6,435.00  
LINE STRIPING ----- \$ 4,700.00

**TOTAL ----- \$ 78,695.00**

CLIENT ACCEPTANCE

CONTRACTOR: LARA ASPHALT

\_\_\_\_\_



**CONTRACT ACCEPTANCE:** I the Contractor H. Lara are here by authorized to furnish all materials and labor required to complete the work mentioned in the above Bid for which the client \_\_\_\_\_ agrees to pay the amount mentioned in said Bid and according to the terms thereof.

**TERMS OF PAYMENT: Due at Completion of Project.**

**VANDALISM:** Lara Asphalt will Not be responsible for any Vandalism such as Unauthorized persons moving the properly placed barricades, walking through the barricades without permission, tearing down of the caution tape without permission from Lara Asphalt. Driving or walking on the Fresh Paving, Fresh Concrete, Fresh Sealer or Fresh Paint, leaving track marks also tracking the fresh materials onto your driveways, into your homes, vehicles or offices.

**SPRINKLERS:** Lara Asphalt will Not be responsible for the sprinklers coming on during the dates assigned for said Project and damaging the fresh materials. Please make sure all of the sprinklers are turned off during the entire duration of the work Project.

WE THANK YOU FOR THE OPPORTUNITY TO BID ON THIS PROJECT!

BEFORE THE GOVERNING BOARD OF THE OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

TULARE COUNTY, CALIFORNIA

In the Matter of	)	Resolution No. <u>2022-3</u>
	)	
THE ADOPTION OF A FEE	)	
<u>JUSTIFICATION STUDY</u>	)	
	)	
	)	

WHEREAS, Education Code section 17620 authorizes school districts to levy a fee, charge or dedication against any new construction within its boundaries for the purpose of funding the construction or reconstruction of school facilities; and

WHEREAS, the governing board (“Board”) of the Oak Valley Union Elementary School District (“District”) has caused a study to be prepared by Schoolworks Inc. (incorporated herein by reference and hereinafter referred to as the “Study”), which identifies the purpose and use for the fee and sets forth a reasonable relationship between the fee to be imposed, the type of development project on which the fee is to be imposed, and the increased school facilities made necessary by virtue of the burden imposed by the development.

NOW, THEREFORE, BE IT RESOLVED, that the Board makes the following findings:

1. Prior to the adoption of this resolution (“Resolution”), the Board of the District conducted a public hearing at which oral and/or written presentations were made as part of the Board’s regularly scheduled [date] meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered has been published twice in the [name of newspaper] in accordance with Government Code sections 66017 and 66018. Additionally, at least 10 days prior to the meeting, the District made all relevant information available to the public indicating the cost, or estimated cost, of the

construction or reconstruction of school facilities made necessary by the residential and/or commercial/industrial development to which the fee shall apply.

AND BE IT FURTHER RESOLVED that the Board incorporates herein by reference, approves and adopts the Study entitled Developer Fee Justification Study, March 2022 dated, and prepared by Schoolworks Inc. which documents the need for the school facilities fees.

AND BE IT FURTHER RESOLVED that nothing contained or expressed in this Resolution shall be construed to affect the District's authority to increase fees, enter into agreements with developers, or otherwise adopt or impose, to the extent permitted by law, additional fees, to fully mitigate the impact of residential and/or commercial/industrial development upon the District's school facilities.

AND BE IT FURTHER RESOLVED that, in the event that the Board takes action in the future to adopt an alternative fee pursuant to Government Code section 65995.5 or 65995.7, commonly known as "Level 2" or "Level 3" fees, respectively, in an amount greater than that authorized by this Resolution, this Resolution shall be held in abeyance during the time in which the greater Level 2 or Level 3 fee is authorized. If, for any reason, any future Board action to adopt a greater Level 2 or Level 3 fee ceases to be effective, this Resolution shall then immediately return into effect unless otherwise specified by the Board.

This Resolution is adopted this 26 day of April, 2022 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Clerk of the Governing Board

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT  
RESOLUTION NO. 2022-4  
CALIFORNIA PRESCHOOL, TRANSITIONAL KINDERGARTEN AND FULL DAY  
KINDERGARTEN FACILITY GRANT PROGRAM APPLICATION

Whereas, the OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT desires to apply for state funding under Chapter 3, Part 10.5, Division 1, commencing with Section 17375, et. seq., of the Education Code for the following project(s).

- 1. \_\_\_\_\_ New TK/Kindergarten Facilities.

; And

Whereas, the Oak Valley Union Elementary School District provides and/or intends to provide an Early Primary Program, including Full Day Transitional Kindergarten pursuant to Education Code section 8974; and

Whereas, the Oak Valley Union Elementary Unified School District provides and/or intends to provide an Early Primary Program, including Full Day Kindergarten pursuant to Education Code section 8972 and 8973; and

Whereas, this school site in the Oak Valley Union Elementary Unified School District lacks the facilities to appropriately provide Transitional Kindergarten and/or Full-day Kindergarten, lacks sufficient classroom space to house the programs and/or lacks facilities that satisfy the specified design requirements for Transitional Kindergarten and Full-day Kindergarten classrooms; and

Whereas, pursuant to Education Code section 17375, school districts may apply for funding to construct new school facilities or retrofit existing school facilities for the purpose of providing transitional kindergarten classrooms and full-day kindergarten classrooms pursuant to Section 8973, and for the construction of new preschool classrooms, the modernization of existing preschool classrooms, or the modernization of existing kindergarten and grade 1 to 12, inclusive, classrooms that would be converted to provide California state preschool programs operated by school districts on a public school site, pursuant to section 17375.

**Now, therefore be it hereby resolved as follows:**

- 1. The foregoing recitals are true and correct and are hereby adopted by the Board.
- 2. That the District will operate the new or retrofitted classrooms for California Preschool, Transitional Kindergarten and/or Kindergarten as a full day program at the project site(s) upon completion of construction.
- 3. The Board hereby authorizes the Superintendent or his/her designee to complete, sign and file, on behalf of the District, California Preschool, Transitional Kindergarten and Full Day Kindergarten Facilities Grant Program funding applications with the State Allocation Board;
- 4. That the District certifies that the plans and specifications (P & S) for the project will be approved by DSA and CDE prior to requesting the final apportionment.

Enacted this \_\_\_\_\_ day of \_\_\_\_\_, 2022

by the Oak Valley Union Elementary School District Board of Trustees.

Ayes:  
Noes:  
Absent:

\_\_\_\_\_  
President of the Board of Trustees of  
the Oak Valley Union Elementary School District  
of Tulare County, California

BEFORE THE BOARD OF TRUSTEES OF THE  
OAK VALLEY UNION SCHOOL DISTRICT  
TULARE COUNTY, STATE OF CALIFORNIA

In the Matter of Ordering Regular  
Governing Board Member Elections;  
Specifications of the Election Order

RESOLUTION NO. 2022-5

RECITALS

1. Election Code sections 1302, 10404.5 and 10405.7 authorize school districts and community college districts to establish the election day for governing board members to regularly occur on the same day as the statewide direct primary election, the statewide general election or the general municipal election is held.
2. The Board of Supervisors has received and approved a resolution from this Board establishing election of governing board members on the same day upon which the statewide general election is held.
3. Education Code section 5322 provides that whenever an election for governing board members is ordered, the governing board shall, by resolution, provide for specifications of the election order which shall be delivered to the county superintendent of schools and the officer conducting the election not less than 123 days prior to the date set for the election.
4. Other elections of school districts or other public agencies may be held in whole or part within the territory of this District and it is to the advantage of the District to consolidate therewith.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. This Board hereby orders an election to be held within the territory included in this District on the 8<sup>th</sup> day of November, 2022, for the purpose of electing three (3) members for 4-year terms to the governing board of the District in accordance with the following specifications:

**OAK VALLEY UNION SCHOOL DISTRICT  
SPECIFICATIONS OF THE ELECTION ORDER**

- a. The election shall be held on Tuesday, November 8, 2022.
- b. The purpose of the election is to choose three (3) members of the governing board of this District for 4-year terms.

**{NEW ITEM: The boxes you check below for c. – e. should match your district's Board Bylaw regarding Governing Board Elections (usually found at BB 9220).}  
Delete this language highlighted in pink for final resolution before printing.**

- c. Adopt i or ii (please **check one box** in this section):
    - i. Candidate statements shall be paid for by the candidate. (*Elections Code section 13309 provides procedures for filing by indigent candidates.*)
    - ii. Candidate statements shall be paid for by the District. (*Elections Code section 13307.*)
  - d. Adopt i or ii (please **check one box** in this section):
    - i. Candidate statements shall be limited to 200 words.
    - ii. Candidate statements shall be limited to 400 words. (*Elections Code section 13307.*)
  - e. Adopt i or ii (please **check one box** in this section):
    - i. In the event of a tie vote, the winner of the election shall be determined by lot at a time and place to be designated by this Board.
    - ii. In the event of a tie vote, the governing board shall call a runoff election on the sixth Tuesday following the election at which the tie vote occurred. (*Education Code section 5016*) **All costs and expenses of conducting the special runoff election shall be borne by the District.**
3. The District will reimburse the county for the actual cost incurred by the county elections official in conducting the general election upon receipt of a bill stating the amount due as determined by the elections official.
  4. This Board hereby requests and consents to the consolidation of this election with other elections to be held in whole or in part in the territory of the District, pursuant to Education Code section 5340 et seq. and Elections Code section 10400 et seq.
  5. The Clerk of this Board is ordered to deliver copies of this Resolution, not less than 123 days prior to the date set for the election, to the county superintendent of school who shall deliver the order of election to the Tulare County elections official and, if applicable, to the election official of any other county in which the election is to be held, as required by Education Code section 5324.
  6. This Board requests that the county superintendent publish the notice of election in the following newspaper, which is a newspaper of general circulation that is regularly circulated in the territory:

\_\_\_\_\_  
(Insert name of newspaper)



THE FOREGOING RESOLUTION was adopted upon motion by Trustee \_\_\_\_\_,  
seconded by Trustee \_\_\_\_\_, at a regular/special meeting held on \_\_\_\_\_, 2022, by the  
following vote:

*List Board Members Names Below:*

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	

I, \_\_\_\_\_, secretary of the governing board of the Oak Valley Union School District, do hereby  
certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public  
meeting thereof, this \_\_\_\_ day of \_\_\_\_\_, 2022.

Date:

\_\_\_\_\_  
Secretary, Board of Trustees

Distribute as follows:

Original to: Shelly DiCenzo, Business Services  
Tulare County Office of Education  
P.O. Box 5091  
Visalia CA 93278-5091

Copy to: Emily Oliveira, Elections Program Coordinator  
Tulare County Elections  
5951 S. Mooney Blvd.  
Visalia CA 93277